

Parks, Buildings and Grounds Commission MEETING MINUTES



August 20, 2024 - 5:00 PM
Mayor's Conference Room
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:00PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Mayor Ament took the roll call as follows:

Present: Commissioner Rafel, Commissioner Wicichowski, Mayor Ament, Commissioner Ferrante, Alderman La Fever

Commissioner Ferrante arrived mid-meeting.

Excused: N/A

Staff Present: Public Works Director Lucas Pichler, Parks Supervisor Josh Fabian

3. APPROVAL OF MINUTES

A. June 10th, 2024 Meeting Minutes

MOTION: Motion to approve June 10, 2024, Meeting Minutes

VOTE: Motion by: Commissioner Wicichowski
Second by: Alderman La Fever
Motion 4-0

4. NEW BUSINESS

A. Election of PB&G Commission Officers

MOTION: Motion to Nominate Ald. La Fever to the position of Co-Chairperson of the PB&G Commission

MOTION: Motion to Nominate Commissioner Rafel to the position of Secretary of the PB&G Commission

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Rafel
Motion Passed 4-0

MOTION: Motion to Nominate Commissioner Rafel to the position of Secretary of the PB&G Commission

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Rafel

Motion Passed 4-0

- B.** Discussion and Possible Action to recommend to Common Council approval of a donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Mason Ames to donate and plant three to five trees and plant an additional five to seven trees provided by the City at the park located at 5851 S. Sunny Slope Rd.
- MOTION:** Motion to Approve the recommendation for the donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Mason Ames to donate and plant three to five trees and plant an additional five to seven trees provided by the City at the park located at 5851 S. Sunny Slope Rd.
- VOTE:** Motion by: Mayor Ament
Second by: Commissioner Wicichowski
Motion Passed 4-0
- C.** Discussion and Possible Action to recommend Common Council approval of a donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Luke Swirth to restore and replace signage at each of the eighteen holes at the Valley View Disc Golf Course.
- MOTION:** Motion to Approve the recommendation for the donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Luke Swirth to restore and replace signage at each of the eighteen holes at the Valley View Disc Golf Course.
- VOTE:** Motion by: Commissioner Rafel
Second by: Commissioner Wicichowski
Motion Passed 5-0
- D.** Discussion and Possible Recommendation to approve the Direct Seller license application from Tramper's Oak Fire Oven LLC, a food truck catering the Hoffman Family Picnic on Saturday, September 21, 2024, at Valley View Park Shelter No. 1
- MOTION:** Motion to Approve the recommendation to approve the Direct Seller license application from Tramper's Oak Fire Oven LLC, a food truck catering the Hoffman Family Picnic on Saturday, September 21, 2024, at Valley View Park Shelter No. 1.
- VOTE:** Motion by: Commissioner Wicichowski
Second by: Mayor Ament
Motion Passed 5-0
- i. No sales will be conducted on site; the Food Truck will serve exclusively as a caterer. If approved, the Food Truck must post signage indicating that they are not open for public business, as they are catering a private event. Valley View Park Sheltered has been rented through Recreation.
- E.** Discussion and Possible Recommendation to approve the Direct Seller license application from SSBL Milwaukee, to conduct food and beer sales from the concessions trailer at Malone Park for their Dairyland Classic Softball Tournament on Saturday, August 31, 2024, and Sunday, September 1, 2024.
- MOTION:** Motion to approve the donation agreement between the Boy Scouts of America and the City of New Berlin for an Eagle Scout Project by Luke Swirth to restore and replace signage at each of the eighteen holes at the Valley View Disc Golf Course.
- VOTE:** Motion by: Commissioner Wicichowski
Second by: Commissioner Rafel
Motion Passed 5-0
- i. Softball diamonds and concessions trailer has been rented through Recreation. Special Event Permit Application, Temporary Class "B" Beer License Application, and Temporary Operator License Application has been received by the City Clerk's Office.

5. UPDATES

None.

6. ADJOURN

MOTION: Motion to Adjourn at 5:17PM

VOTE: Motion by: Commissioner Ferrante
Second by: Commissioner Wicikowski
Motion Passed 5-0