

Landmarks Commission Meeting
September 19, 2024 6:00pm CST
City Hall
Conference Room A/B

Published: 9/17/2024

CALL TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES FROM JULY 2024 MEETING (No August meeting held)

COMMUNICATIONS

OLD BUSINESS

Landmarking Properties

No old business – all under tabled

Outreach to current landmark owners

No old business – all under tabled

General Commission Promotion

No old business – all under tabled

NEW BUSINESS

GENERAL

- A. Discussion and possible vote on 2025 annual budget
- B. Cultural & Historic Resources Chapter 4
 - a. Discuss questions attached

Landmarking Properties

No new business

Outreach to current landmark owners

No new business

General Commission Promotion

No new business

TABLED BUSINESS

- A. Discussion and possible vote on letter to be sent to potential landmark targets
 - a. The Franz House on Pinecrest Lane.
 - b. The Torseth House on Prospect Drive.

- c. The Stahl House on Wehr Road.
 - d. Fire Station #2 on Sunny Slope Road.
 - e. Free Methodist Church on Sunny Slope Road
- B. Discussion and possible vote on cost for replacement of failing Landmark signs on cemetery properties. **(Sign copy attached, cost of \$125 per sign plus a \$50 one-time setup fee)**
- C. Discussion on updating the Historical Park Brochure
- D. Review and approval of updated write-ups for properties for Landmark consideration as “informational” write-ups to be included on the city website.
 - a. Little Grove School (pending)
 - b. Miller Property (pending)
 - c. New Berlin Soap Box Derby (pending)
- B. Cultural and Historic Resources Chapter 4 – Discussion on how to review & answer questions sent from city (attached)

TREASURER'S REPORT

SET MEETING DATE

ADJOURN

Cultural & Historic Resources Chapter 4 – Questions posed by Kelly Wall, Principal Planner, City of New Berlin:

1. It was noted that the Commission wanted to re-write the purpose statement. (See Page 4:2 of First Half Doc)

It currently reads:

The purpose of the Landmarks Commission is to:

- Increase public awareness of the City's origin, development, and historic significance;
 - Conserve, protect and preserve the unique qualities and distinctive historic characteristics of the community; and
 - Facilitate restoration and rehabilitation of historic structures, landscape features and other culturally significant physical objects and geographic areas.
2. Comment LD13 requests that the Clark-Pitman-Milham House be added under the National Register of Historic Places. (See Page 4:4 of First Half Doc)
 - I was able to locate the other three sites (First Freewill / Needham House / Weston's Apple Orchard) but not the Clark-Pitman-Milham House. **Please confirm that this site is on the National Register of Historic Places.**
 3. Taci's Tavern and Roadhouse – 20410 W. Greenfield Avenue (See Page 4:15 of First Half Doc)
 - **Landmark Commission to confirm that the plaque is still there.**
 4. Historic Gazebo – 19765 W. National Avenue (See Page 4:19 of First Half Doc)
 - Designation date?
 - Comment LD131 – “Add sentence: It is representative of the historic community's gathering place. THINK ON THIS ONE”. Is there more to this change? The sentence has been added.
 5. Church/Winton General Store and Post Office, Circa 1840 – 19601 Sheilds Drive (See Page 4:22 of Second Half Doc)
 - Confirm address. Both 19485 and 19425 W. National Avenue are included in the document.
 6. The Cutler/Kern/Kimball Farmstead – NW Corner of Coffee Road and Johnson Road (See Page 4:41 of Second Half Doc) – (Moved up in revised doc)
 - Confirm address? Or leave as intersection?
 - Designation date?
 - Do you have a photo you would like included?

7. List of “Additional designated New Berlin City Landmarks” (See Page 4:25 of Second Half Doc)
 - Previous revision round requested that this section be deleted. Do you want to keep it?
 - Have all designation dates been reviewed and confirmed?
8. Historic Districts Header (See Page 4:26 of Second Half Doc)
 - Comment LD162 requests “please enlarge font and ensure that it is bolder”. Font is currently bold and capitalized to call attention. Does this need to be changed? If so, I will need to change the other headers throughout the document.
9. Calhoun Farms (See Page 4:28 of Second Half Doc)
 - Comment LD174 mentions “extensive rewrite – request electronic copy to add to document”. Can you provide me with a copy of what should be added?
10. Conrad Park (See Page 4:29 of Second Half Doc)
 - Comment LD183 requests a new photo of the Needham-Johnson home be used. Please provide photo you would like used.
11. East Prospect / Richdorf Apartments (See Page 4:33 of Second Half Doc)
 - Comment LD205 requests a new photo of the Richdorf Apartments. Please provide photo you would like used.
12. Other:
 - First Freewill Baptist Church is included twice in the document. Once as a structure and again as a structure within a district.
 - Do you want to keep it this way?

Please Note:

- All references (pages, exhibits, and figure numbers) will be reviewed and corrected once all edits are complete.
- As you can see, track changes makes the document a bit of a mess. This will all get cleaned up and reviewed prior to posting the final document.