



Utility Committee MEETING AGENDA

August 27, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Published: August 23, 2024

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. July 23, 2024 Meeting Minutes
4. **OLD BUSINESS**
5. **NEW BUSINESS**
6. **CLOSED SESSION**
 - A. *The matters to be discussed in closed session are as enumerated in Wisconsin Statutes Section 19.85(1)(e) : Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. More specifically:*
 - B. Amendment of lease agreement with AT&T for the Calhoun Tower
 - C. Amendment of lease agreement with AT&T for the Sunnyslope Tower
 - D. Easement for gas service with WE Energies for Calhoun Tower
7. **RECONVENE TO OPEN SESSION**
 - A. Discussion and possible action re: Amendment of lease agreement with AT&T for the Calhoun Tower
 - B. Discussion and possible action re: Amendment of lease agreement with AT&T for the Sunnyslope Tower
 - C. Discussion and possible action re: Easement for gas service with WE Energies for Calhoun Tower
8. **UPDATES**
9. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlinWI.gov
- The minutes are published online and are approved at the next regularly scheduled meeting.
- Action may be taken on any of the agenda items and the agenda may be discussed in any order.
- You may email comments to the City Clerk at CitizenComments@NewBerlinWI.gov. The comments will be forwarded to the mayor and governing body members. The emailed comments are not read during the meeting.
- The City of New Berlin is committed to hosting inclusive, accessible meetings. We strive to enable all individuals, regardless of their abilities, to engage and participate fully. If you have a qualifying disability under the Americans with Disabilities Act that

requires the meeting to be accessible, please contact the Office of the City Clerk at (262) 786-8610 or via email at ClerksOffice@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. We will make every effort to accommodate your needs through appropriate aids and/or services.

- *It is also possible that members of and possibly a quorum of other municipal governmental bodies may attend the above-stated meeting to gather information; any governmental body will take no action at the above-stated meeting other than the governmental body specifically referred to in the above meeting notice.*



Utility Committee MEETING MINUTES

July 23, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:49 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Staff Present: Utility Manager Alex Parker, Accounting Supervisor John Sughrue, Assistant Deputy City Clerk Sarah Holtz

Assistant Deputy Sarah Holtz stated that a quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. June 25, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Kroupa
Second by: Aldersperson Hopkins
Motion Passed 5-0

4. OLD BUSINESS

A. UT 08-24 Recommend to the Common Council to amend the 2024 Wastewater CIP Budget in the amount of \$69,750 to complete the Davit Lift Station Cranes project. **(Tabled by the Utility Commission on 6/25/24)**

i. *Motion to remove item from the table*

ii. *Discussion and possible action to remove item from the agenda*

MOTION: Motion to Take item from table

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson
Motion Passed 5-0

- B.** UT 09-24 Recommend to the Common Council to award the construction contract for the Davit Lift Station Crane project to the lowest responsive bidder, Sackerson Construction Co. Inc. in the amount of \$132,500 with a ten percent (10%) contingency of \$13,250 for a total project cost not to exceed \$145,750. **(Tabled by the Utility Commission on 6/25/24)**

i. *Motion to remove item from the table*

ii. *Discussion and possible action to remove item from the agenda*

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Nissen Jr.
Second by: Commissioner Anderson
Motion Passed 5-0

5. NEW BUSINESS

- A.** Discussion and Possible Action to Recommend to the Common Council the Rejection of all Bids for the Davit Lift Station Crane project

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Nissen Jr.
Second by: Alderperson Kroupa
Motion Passed 5-0

6. UPDATES

Utility Supervisor Mark Welch will be retiring on August 9, 2024.

7. ADJOURN

MOTION: Motion to Adjourn at 4:57 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 5-0

***Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk***