



Police and Fire Commission MEETING MINUTES

August 20, 2024 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:01 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Lanser, Commissioner O'Donnell, Commissioner Palechek, Commissioner Piontek
Excused: Commissioner Larry Myers

Staff Present: Fire Chief Mark Polzin, Police Chief Jeff Hingiss

3. APPROVAL OF MINUTES

A. July 16, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 3-0

B. August 13, 2024 Special PFC Meeting Minutes

Action deferred until next meeting due to lack of quorum of Commission members in attendance at the special session who are also present at today's meeting.

4. COMMUNICATIONS

None

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting

None

6. OLD BUSINESS

- A.** Discussion and possible action on updates to the Rules & Regulations document of the Police & Fire Commission

Commissioner Piontek indicated that Mayor Ament is planning to attend the October monthly PFC meeting. The target date for that session is October 8, 2024.

7. NEW BUSINESS

Chief Hingiss indicated that the Police Department has begun a hiring process that will likely culminate in new hire police officer applicant interviews during the October monthly meeting.

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:11 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Lanser
Motion Passed 4-0

- A.** The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85 (1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:
- B.** Interview applicant for promotion to the position of Lieutenant-Fire Department
- C.** Personnel Update-Fire Department

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 2:17 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Palechek
Motion Passed 4-0

- A.** Discussion and possible ratification of Chief Polzin's recommendation for promotion of Firefighter/EMS personnel to the position of Lieutenant-Fire Department
- Motion to promote Steve Schweickhardt to the rank of Lieutenant, effective immediately. All newly promoted personnel must successfully complete a probationary period consistent with the prevailing Rules & Regulations of the New Berlin Police and Fire Commission.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Palechek

Motion Passed 4-0

B. Discussion and possible action on Personnel Update-Fire Department

No action taken.

10. ADJOURN

MOTION: Motion to Adjourn at 2:18 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 4-0

*Respectfully Submitted,
Michael D. O'Donnell, PFC Secretary*