



Police and Fire Commission MEETING MINUTES

July 16, 2024 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Myers, Commissioner O'Donnell, Commissioner Palechek, Commissioner Piontek
Excused: Commissioner Mary Claire Lanser

Also Present: Fire Chief Mark Polzin, Alderperson John Hopkins

3. APPROVAL OF MINUTES

A. June 18, 2024 PFC Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Myers
Motion Passed 4-0

4. COMMUNICATIONS

Budget worksheet from the City Finance Department due back August 15, 2024.

5. BILLS

A. Action will be taken on invoices that were received during the normal course and scope of business since the last PFC meeting

1. Organization Development Consultants, Inc., Invoice No. 14085 dated June 26, 2024 (PO 24521368) in the amount of \$735.00 for new hire police officer assessment-Police Department
2. Froedtert Health/Workforce Health, Invoice No. 00017061-00 dated February 29, 2024 (PO 24523272) in the amount of \$1,189.00 for new hire physicals-Fire Department
3. Fire & Police Selection, Inc., Invoice No. 21760 dated July 12, 2024 (PO 24523309) in the amount of \$1,135.00 for Firefighter Aptitude and Character Test (FACT) blanks-Fire Department

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Myers
Second by: Commissioner Palechek
Motion Passed 4-0

6. OLD BUSINESS

A. Discussion and possible action on changes/edits to the PFC Rules & Regulations

This item was tabled until the August meeting to give more time for the document to be updated and to allow for additional discussion about issues of concern to the Commissioners.

7. NEW BUSINESS

None

8. CLOSED SESSION

MOTION: Motion to Enter Closed Session at 1:16 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion Passed 4-0

A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85 (1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

B. Personnel Update - Fire Department

C. Discussion with Public Safety Liaison to Common Council - Alderman Hopkins

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 2:13 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion 4-0

A. Discussion and possible action on Personnel Update - Fire Department

No action taken.

B. Discussion and possible action related to Public Safety Liaison - Alderman Hopkins

No action taken.

10. ADJOURN

MOTION: Motion to Adjourn at 2:14 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek

Motion Passed 4-0

***Respectfully Submitted,
Michael D. O'Donnell
PFC Secretary***