

MINUTES
New Berlin Public Library Board Meeting
March 18, 2024, 6:00 p.m.
New Berlin Public Library
15105 Library Lane
Heritage Room

Meeting called to order by President Marek at 6:00 p.m.

ATTENDANCE:

Present: Ruth Bock, Chuck Garrigues Dolores Greenawalt, Nate Jung, Jill Kawala,
Charlotte Kroupa, Patti Orzel, and John Marek
Trustees Absent and Excused: Barb Uhen

Staff Members Present: Executive Director Natalie Beacom

FRIENDS OF THE LIBRARY: A report was attached to the agenda packet. Trustee Orzel moved to recognize the efforts of the Friends. The motion was seconded by Trustee Greenawalt. The motion passed 8-0.

CONSENT AGENDA ITEMS:

The following items were presented on the consent agenda:

- A. Approval of February 2024 minutes
- B. Next meeting date: April 15, 2024
- C. Approval of Bills and Invoices
- D. Library Activity Reports

Trustee Garrigues made a motion to approve the consent agenda items. The motion was seconded by Trustee Bock and passed on a vote of 8-0.

ADMINISTRATIVE REPORTS

President's Report – It was mentioned that next month would be a good time to start planning for the Director's evaluation. Things to consider are the formation of the sub-committee and whether to do a staff survey.

Director's Report - Director reports she is happy to be back from her leave of absence. She recognized the hard work of the staff taking on the extra work while she was away and keeping things moving. The question of providing a Narcan dispenser was not one that the City wished to advance at this time. The man who was living in the library has not been seen since his access was restricted.

OLD BUSINESS

Library Facility Testing Update

The volunteer who raised concerns about radon is satisfied with the response. Natalie will look into installing radon detectors. The cost would be about \$150 and the facilities team will be consulted to ensure mounting at an appropriate height.

NEW BUSINESS

Trustee Essentials Chapter 21: The Library Board and Accessible Services

The Board considered this chapter of the Essentials handbook. Our new website redesign is ADA compliant. The Library team collaborates with the Bridges system and other City departments to ensure compliance. We also actively collaborate with the Braille library. A hearing loop will be added to the community room. The technology has advanced that now makes them compatible with our existing room facilities.

ANNOUNCEMENTS

Next books sale will be April 19-21.

ADJOURNMENT

Trustee Greenawalt moved to adjourn. Trustee Jung seconded the motion, which passed on a vote of 8-0.

Meeting adjourned at 6:30 P.M.

Respectfully submitted,
Jill Kawala