



Utility Committee MEETING MINUTES

July 23, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:49 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Staff Present: Utility Manager Alex Parker, Accounting Supervisor John Sughrue, Assistant Deputy City Clerk Sarah Holtz

Assistant Deputy Sarah Holtz stated that a quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. June 25, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Kroupa
Second by: Aldersperson Hopkins
Motion Passed 5-0

4. OLD BUSINESS

A. UT 08-24 Recommend to the Common Council to amend the 2024 Wastewater CIP Budget in the amount of \$69,750 to complete the Davit Lift Station Cranes project. **(Tabled by the Utility Commission on 6/25/24)**

i. *Motion to remove item from the table*

ii. *Discussion and possible action to remove item from the agenda*

MOTION: Motion to Take item from table

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson
Motion Passed 5-0

- B.** UT 09-24 Recommend to the Common Council to award the construction contract for the Davit Lift Station Crane project to the lowest responsive bidder, Sackerson Construction Co. Inc. in the amount of \$132,500 with a ten percent (10%) contingency of \$13,250 for a total project cost not to exceed \$145,750. **(Tabled by the Utility Commission on 6/25/24)**

i. *Motion to remove item from the table*

ii. *Discussion and possible action to remove item from the agenda*

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Nissen Jr.
Second by: Commissioner Anderson
Motion Passed 5-0

5. NEW BUSINESS

- A.** Discussion and Possible Action to Recommend to the Common Council the Rejection of all Bids for the Davit Lift Station Crane project

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Nissen Jr.
Second by: Alderperson Kroupa
Motion Passed 5-0

6. UPDATES

Utility Supervisor Mark Welch will be retiring on August 9, 2024.

7. ADJOURN

MOTION: Motion to Adjourn at 4:57 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 5-0

***Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk***