



Utility Committee MEETING AGENDA

July 23, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Amended: 7/20/2024 @ 7:55 PM

Published: 7/19/2024

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. June 25, 2024 Meeting Minutes
4. **OLD BUSINESS**
 - A. UT 08-24 Recommend to the Common Council to amend the 2024 Wastewater CIP Budget in the amount of \$69,750 to complete the Davit Lift Station Cranes project. **(Tabled by the Utility Commission on 6/25/24)**
 - i. *Motion to remove item from the table*
 - ii. *Discussion and possible action to remove item from the agenda*
 - B. UT 09-24 Recommend to the Common Council to award the construction contract for the Davit Lift Station Crane project to the lowest responsive bidder, Sackerson Construction Co. Inc. in the amount of \$132,500 with a ten percent (10%) contingency of \$13,250 for a total project cost not to exceed \$145,750. **(Tabled by the Utility Commission on 6/25/24)**
 - i. *Motion to remove item from the table*
 - ii. *Discussion and possible action to remove item from the agenda*
5. **NEW BUSINESS**
 - A. Discussion and Possible Action to Recommend to the Common Council the Rejection of all Bids for the Davit Lift Station Crane project
6. **UPDATES**
7. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlinWI.gov
- The minutes are published online and are approved at the next regularly scheduled meeting.
- Action may be taken on any of the agenda items and the agenda may be discussed in any order.
- You may email comments to the City Clerk at CitizenComments@NewBerlinWI.gov. The comments will be forwarded to the mayor and governing body members. The emailed comments are not read during the meeting.
- The City of New Berlin is committed to hosting inclusive, accessible meetings. We strive to enable all individuals, regardless of their abilities, to engage and participate fully. If you have a qualifying disability under the Americans with Disabilities Act that requires the meeting to be accessible, please contact the Office of the City Clerk at (262) 786-8610 or via email at

ClerksOffice@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. We will make every effort to accommodate your needs through appropriate aids and/or services.

- It is also possible that members of and possibly a quorum of other municipal governmental bodies may attend the above-stated meeting to gather information; any governmental body will take no action at the above-stated meeting other than the governmental body specifically referred to in the above meeting notice.



Utility Committee MEETING MINUTES

June 25, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Aldersperson Hopkins called the meeting to order at 4:50 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Commissioner Nissen Jr., Commissioner Anderson, Aldersperson Kroupa

Excused: Aldersperson Kenneth Harenda

Staff Present: Utility Manager Alex Parker, Accounting Supervisor John Sughrue, Assistant Deputy City Clerk Sarah Holtz

Sarah Holtz stated that a quorum had been established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. April 23, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Kroupa
Second by: Commissioner Nissen Jr.
Motion Passed 4-0

4. OLD BUSINESS

A. UT 05-24 Recommend to the Utility Committee rejecting the bid from D&H Royale Construction, LLC as it is above the budgeted dollar amount and rebid the project as either separate or divided by roofing material types to attract additional bidders.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Nissen Jr.
Second by: Commissioner Anderson
Motion 4-0

5. NEW BUSINESS

- A.** UT 07-24 Recommend to the Common Council to approve Resolution #24-12 Compliance Maintenance Annual Report (CMAR) for reporting year 2023.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Nissen Jr.
Motion Passed 4-0

- B.** UT 08-24 Recommend to the Common Council to amend the 2024 Wastewater CIP Budget in the amount of \$69,750 to complete the Davit Lift Station Cranes project.

Accounting Supervisor John Sughrue asked the Committee to table this recommendation. He stated that the bid received came in over budget.

MOTION: Motion to Table

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 4-0

- C.** UT 09-24 Recommend to the Common Council to award the construction contract for the Davit Lift Station Crane project to the lowest responsive bidder, Sackerson Construction Co. Inc. in the amount of \$132,500 with a ten percent (10%) contingency of \$13,250 for a total project cost not to exceed \$145,750.

MOTION: Motion to Table

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion 4-0

6. UPDATES

7. ADJOURN

MOTION: Motion to Adjourn at 4:58 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Nissen Jr.
Motion Passed 4-0

Respectfully Submitted,

Sarah Holtz, Assistant Deputy City Clerk

UTILITY STAFF REPORT EXECUTIVE SUMMARY

CUSTOMER/PROJECT: Davit Lift Station Cranes

LOCATION: Regal Manor West Lift Station
Westward Manor Lift Station

REQUEST: Amend the 2024 Sewer CIP Budget

UTILITY MANAGER RECOMMENDATION:

Recommend to the Utility Committee to reject the proposed amendment to the 2024 Wastewater CIP budget in the amount of \$69,750.

DETAILS IN ATTACHED STAFF REPORT

**CITY OF NEW BERLIN
UTILITIES DEPARTMENT
STAFF REPORT**

DAVIT LIFT STATION CRANES

DATE STAFF REPORT CREATED:	July 18, 2024
CUSTOMER/PROJECT NAME:	Davit Lift Station Cranes
ISSUE/DESCRIPTION OF PROJECT:	Recommend the Utility Committee to reject the amendment to the 2024 Wastewater CIP Budget in the amount of \$69,750 for the Davit Lift Station Cranes project.
REQUESTED ACTION:	Reject the amendment the 2024 Wastewater CIP Budget
FISCAL IMPACT:	\$69,750
SOURCE OF FUNDS:	Wastewater Reserves
PREVIOUS ACTION:	Item was tabled on the June 25, 2024 Utility Committee meeting.

RATIONALE:

After review of the bid from William-Sackerson Construction Company, staff is recommending rejecting the amendment to the 2024 Wastewater CIP budget for the David Lift Station Cranes.

ATTACHMENTS:

UTILITY STAFF REPORT

EXECUTIVE SUMMARY

CUSTOMER/PROJECT: Davit Lift Station Cranes

LOCATION: Regal Manor West Lift Station
Westward Manor Lift Station

REQUEST: Reject proposed bid from William-Sackerson Construction Company
Rebid the project at a later date

UTILITY MANAGER RECOMMENDATION:

Recommend to the Utility Committee to reject the proposed bid from lone bidder, William-Sackerson Construction Company, as it exceeds the budgeted dollar amount. The Utility will rebid the project at a later date.

DETAILS IN ATTACHED STAFF REPORT

**CITY OF NEW BERLIN
UTILITIES DEPARTMENT
STAFF REPORT**

DAVIT LIFT STATION CRANES

DATE STAFF REPORT CREATED: July 18, 2024

CUSTOMER/PROJECT NAME: Davit Lift Station Cranes

ISSUE/DESCRIPTION OF PROJECT: Installation of Davit Cranes at Regal Manor and Westward Manor Lift Stations.

REQUESTED ACTION: Recommend to Common Council to reject proposed bid for Davit Cranes at Regal Manor and Westward Manor Lift Stations.

FISCAL IMPACT: Non-Applicable

SOURCE OF FUNDS: Wastewater Capital Budget

PREVIOUS ACTION: Item was tabled on the June 25, 2024, Utility Committee meeting.

RATIONALE:
The amount of the singular bid was \$132,500. The budgeted amount was \$76,000. A difference of \$56,500.

UTILITY MANAGER RECOMMENDATION:
Recommend to the Utility Committee to reject the proposed bid from lone bidder, William-Sackerson Construction Company, as it exceeds the budgeted dollar amount. The Utility will rebid the project at a later date.

ATTACHMENTS: