

Fourth of July Committee MEETING AGENDA



June 26, 2024 - 6:00 PM
New Berlin Activity and Recreation Center
Willow Room
15321 National Ave

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. May 22, 2024 Meeting Minutes
4. **APPROVAL OF FINANCIAL REPORT**
 - A. Monthly Activity and Financial Report
5. **CELEBRATION 2024**
 - A. Discussion and possible vote on childrens entertainment.
 - B. Discussion and possible vote on entertainment.
 - C. Discussion and possible vote on corn hole tournament.
 - D. Discussion and possible vote on trivia contest.
 - E. Discussion and possible vote on kickball tournament.
 - F. Discussion and possible vote on food/sales vendors.
 - G. Discussion and possible vote on golf carts.
 - H. Discussion and possible vote on advertising.
 - I. Discussion and possible vote on advertising.
 - J. Discussion and possible vote on pie contest.
 - K. Discussion and possible vote on drone show.
 - L. Discussion and possible vote on fireworks.
 - M. Discussion and possible vote on parade.
6. **COMMUNICATIONS**
 - A. Discussion regarding handicap parking options.
7. **SET NEXT MEETING DATE**
 - A. Next meeting date - Wednesday, July 24th, 2024 in the Willow Room of the ARC
8. **ADJOURN**

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlinWI.gov*
- *The minutes are published online and are approved at the next regularly scheduled meeting.*
- *Action may be taken on any of the agenda items and the agenda may be discussed in any order.*
- *You may email comments to the City Clerk at CitizenComments@NewBerlinWI.gov. The comments will be forwarded to the mayor and governing body members. The emailed comments are not read during the meeting.*
- *The City of New Berlin is committed to hosting inclusive, accessible meetings. We strive to enable all individuals, regardless of their abilities, to engage and participate fully. If you have a qualifying disability under the Americans with Disabilities Act that requires the meeting to be accessible, please contact the Office of the City Clerk at (262) 786-8610 or via email at ClerksOffice@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. We will make every effort to accommodate your needs through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other municipal governmental bodies may attend the above-stated meeting to gather information; any governmental body will take no action at the above-stated meeting other than the governmental body specifically referred to in the above meeting notice.*

May 22, 2024

CALL MEETING TO ORDER

There being a quorum (10 Commissioners), Ald. Joe Stribl called the meeting to order at 6:00pm

Commissioners Present:

Polly Oldenburg, Krista Heinen, Nancy Perkins, Nancy Bertsch, Marlyene Pfeiffer, Ald. Joe Stribl, Marc Meyer, Joseph Dallman, Sherry Ament, Michael Mazzoni

Also in attendance: Dave Rocklewitz (Police Captain), Katie Roth (Recreation Manager), Jim Vlanzy (NB Lions), Abby Van Ess (non-voting consultant)

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

MOTION: To approve the minutes from the May 1, 2024 meeting

VOTE: Motion by: Marlyene Pfeiffer
Seconded by: Joseph Dallman
MOTION PASSED 9-0; 1 abstained

Wendy Testin arrived 6:02pm

FINANCIAL REPORT

ITEM: Monthly Activity and Financial Report

MOTION: To approve the financials as presented

VOTE: Motion by: Marlyene Pfeiffer
Seconded by: Michael Mazzoni
MOTION PASSED 11-0

CELEBRATION 2024

ITEM: Discussion and possible vote to approve funds for an appreciation luncheon for DPW staff

MOTION: To approve \$650 to do a lunch for DPW

VOTE: Motion by: Nancy Bertch
Seconded by: Marlyene Pfeiffer
MOTION PASSED 11-0

ITEM: Discussion and possible vote regarding purchase of banners

MOTION: To spend \$500 to purchase additional banners for the 2024 festival

VOTE: Motion by: Nancy Perkins
Seconded by: Marlyene Pfeiffer

MOTION PASSED 11-0

ITEM: Discussion and possible vote to approve wine vendors on grounds- sales to benefit the ARC

MOTION: To approve the \$10 to cover the fees DeLuca incurs for being on grounds

VOTE: Motion by: Ald. Joe Stribl
Seconded by: Sherry Ament

MOTION PASSED 11-0

ITEM: Discussion and possible action on food vendors

MOTION: To approve A Cup of Tosa to be on grounds

VOTE: Motion by: Joseph Dallman
Seconded by: Nancy Bertch

MOTION PASSED 11-0

ITEM: Discussion and possible vote on parade entries

MOTION: To approve the Green Beret Marching Band for \$1000

VOTE: Motion by: Ald. Joe Stribl
Seconded by: Michael Mazzoni

MOTION PASSED 11-0

MOTION: To approve Whistles on Wheels for both the unit at \$550 and a juggler to walk alongside for \$400, for a total of \$950

VOTE: Motion by: Polly Oldenburg
Seconded by: Marlyene Pfeiffer

MOTION PASSED 11-0

Andrea & Tim Kisley from A.N.T. Productions at 6:19

ITEM: Discussion and possible vote to approve funds for a transmitter

MOTION: To approve \$1,800 for transmitters, batteries, cords, speakers (everything needed to have a speaker system for the entire grounds)

VOTE: Motion by: Joseph Dallman
Seconded by: Michael Mazzoni

MOTION PASSED 11-0

NEXT COMISSION MEETING DATE

ITEM: The next commission meeting will be on **Wednesday, June 26, 2024** at the New Berlin Activity and Recreation Center in the Willow Room

ADJOURNMENT

MOTION: To adjourn the meeting at 6:57pm

VOTE: Motion by: Joe Dallman
Seconded by: Sherry Ament

MOTION PASSED 11-0

*Respectfully Submitted,
Krista Heinen, Secretary*

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of June 21, 2024

	Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES						
Donations/sponsorship	65,000	-	65,000	71,400		6,400
Booth/Vendor Fees	10,000	-	10,000	19,700		9,700
Charities	22,000	-	22,000	2,000		(20,000)
Carnival Proceeds	8,000	-	8,000	950		(7,050)
Parking	4,000	-	4,000			(4,000)
Events	1,500	-	1,500			(1,500)
Tourism Grant	2,500		2,500			(2,500)
Transfer from City	15,000	-	15,000	15,000	-	-
Total Revenues	128,000	-	128,000	109,050	-	(18,950)
EXPENDITURES						
Parade	13,000	-	13,000	1,050	4,285	7,665
Entertainment	40,000	-	40,000	32,175	9,420	(1,595)
Drone Shows	30,000	-	30,000		20,000	10,000
Fireworks	40,000	-	40,000	40,000	-	-
Salary	10,140	-	10,140	5,200		4,940
FICA	776	-	776	398		378
Advertising	500	-	500		600	(100)
Electricity/Water	1,000	-	1,000			1,000
Waste Disposal	12,000	-	12,000	9,770	-	2,230
Telephone/Cell Phone	600	-	600	226	-	374
Dues/Memberships	100	-	100		100	-
Tent Rental	20,500	-	20,500	30,984	-	(10,484)
Office Supplies	1,000	-	1,000			1,000
Events	3,000	-	3,000		1,785	1,215
Supplies	6,000	-	6,000	2,678	1,470	1,852
Total Expenditures	178,616	-	178,616	122,481	37,660	18,475
Net Change in Fund Balance	(50,616)	-	(50,616)	(13,431)		(475)

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2024	1932188	2,000.00	01/19/2024	NEW BERLIN LIONS CLUB FOUNDATION INC	8604	4TH OF JULY DONATION

2,000.00

Year	Receipt	Amount	Entry Date	Paid By	Check #
2024	1947990	600.00	02/13/2024	RAVENSWOOD AUTO CENTER INC	16232
2024	1947991	800.00	02/13/2024	NATIONAL AVE COMPLETE AUTO CARE	14951
2024	1947992	800.00	02/13/2024	WIS LOGISTICS	80898
2024	1947993	600.00	02/13/2024	KC 524 CENTER INC	9440
2024	1947994	600.00	02/13/2024	ABSORB TECH	240108
2024	1947995	600.00	02/13/2024	WENTHE-DAVIDSON	93569
2024	1948129	600.00	02/14/2024	INNOVATION STATION LLC	2485
2024	1948130	200.00	02/14/2024	WISTL SOD FARM INC	17918
2024	1948131	2,000.00	02/14/2024	RADUIS PACKAGING	302646
2024	1948132	200.00	02/14/2024	FRANTZ MACHINE PRODUCTS INC	28622
2024	1948133	100.00	02/14/2024	TOOLRITE MFG	402587
2024	1948134	600.00	02/14/2024	PREFERRED ELECTRICAL CONTRACTORS INC	106324
2024	1948135	100.00	02/14/2024	DONALD KITTEN	30676
2024	1948136	50.00	02/14/2024	ARROWHEAD TOOL & DIE INC	42459
2024	1948137	200.00	02/14/2024	AMERICAN TREE EXPERTS INC	6328
2024	1948668	800.00	02/22/2024	JOHNS DISPOSAL SERVICE INC	19518
2024	1948669	800.00	02/22/2024	WAUKESHA STATE BANK	182856
2024	1948670	200.00	02/22/2024	NEW BERLIN PLASTICS INC	88993
2024	1948671	1,500.00	02/22/2024	SENDIKS FOOD MARKET	9081
2024	1948912	600.00	02/26/2024	WEST-NEW-BROOK ORTHODONTISTS	1049
2024	1948913	5,000.00	02/26/2024	EDUCATORS CREDIT UNION	3820594
2024	1949234	250.00	03/01/2024	ELECTROCHEMICAL PRODUCTS INC	103307
2024	1949776	3,000.00	03/11/2024	NSI ELECTRICAL CONTRACTORS INC	815711
2024	1949777	600.00	03/11/2024	HERC-C-LIFT	335289
2024	1949778	200.00	03/11/2024	HASTINGS	52584
2024	1950188	500.00	03/18/2024	HIPPENMEYER,REILLY,BLUM ATTORNEYS AT LAW	46945
2024	1950189	3,000.00	03/18/2024	PRINCETON CLUB NEW BERLIN LLC	16356
2024	1950190	400.00	03/18/2024	CONTINENTAL TRADE EXCHANGE LTD	61783
2024	1951068	2,000.00	03/26/2024	J W WINCO INC	3349725722
2024	1951501	600.00	03/28/2024	DONOVAN & JORGENSON INC	24662
2024	1951502	1,000.00	03/28/2024	DENCO	22609
2024	1951503	300.00	03/28/2024	GREENFIELD PLAZA LLC	2522
2024	1951504	600.00	03/28/2024	DESIGN BUILD FIRE PROTECTION OF WI	83682
2024	1951505	600.00	03/28/2024	TOM & GLENNS SERVICE INC	23787
2024	1951508	200.00	03/28/2024	HONEYAGER'S MUDJACK SERVICE INC	7986
2024	1954216	600.00	04/08/2024	MILWAUKEE VALVE	461421
2024	1954217	3,000.00	04/08/2024	BEER CAPITOL DISTRIBUTING LLC	228097
2024	1959405	2,500.00	04/22/2024	HOMETOWN WINDOWS & DOORS INC	7958
2024	1963499	200.00	04/25/2024	PROPERTY REVISION	3008
2024	1963500	200.00	04/25/2024	BINS CYCLE INC	1155
2024	1963501	200.00	04/25/2024	ROAD RUNNER EXPRESS WASH & LUBE INC	1095
2024	1963502	1,000.00	04/25/2024	FLEET FARM	131610
2024	1967069	1,500.00	05/01/2024	TOBIN JEWELERS	16629
2024	1967070	200.00	05/01/2024	HYDRAULIC COMPONENT SERVICES INC	104780
2024	1969233	200.00	05/13/2024	NATIONAL REGENCY OF NEW BERLIN	1457
2024	1970102	200.00	05/20/2024	KRONENWETTER, CHARLES OR BARBARA	7548
2024	1970101	300.00	05/20/2024	JOHNSON SAND & GRAVEL	97111
2024	1970100	5,000.00	05/20/2024	MORGAN STANLEY	401704689
2024	1970099	200.00	05/20/2024	DIAMETERS, INC	96509
2024	1970821	200.00	05/28/2024	FOUR LEAF ROOFING & WINDOWS	2234
2024	1970820	200.00	05/28/2024	MR. HOLLANDS HOME SERVICES LLC	47372
2024	1971887	200.00	06/03/2024	ANITA DANCE CENTER	2824
2024	1971883	200.00	06/03/2024	PETRON CORP	104698
2024	1972209	20,000.00	06/05/2024	FESTIVAL FOODS	552060
2024	1972453	200.00	06/10/2024	WALDERA ENTERPRISES LLC	1365
2024	1972452	600.00	06/10/2024	WISCONSIN VISION	129789
2024	1972451	200.00	06/10/2024	SHOREWEST REALTORS	286575
2024	1972450	200.00	06/10/2024	KOPP BROS INC	33572
2024	1972693	200.00	06/17/2024	ANDREA SOBON	7552
2024	1972858	2,500.00	06/19/2024	BEECHWOOD DISTRIBUTORS INC	12129
2024	1972856	1,000.00	06/19/2024	TWINS FLOWERS & HOME DÉCOR LLC	10838
2024	1972855	200.00	06/19/2024	JEFFREY STERLING	7030

\$ 71,400.00

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2024	1949871	500.00	03/12/2024	SWEET CAROLINE MKE	1070	FOOD VENDOR/4TH OF JULY
2024	1950730	500.00	03/22/2024	QT TREATS /LAQUERA BARNETT	9003	FOOD VENDOR/4TH OF JULY
2024	1951779	550.00	04/01/2024	H & M CONCESSIONS LLP	1082	FOOD VENDOR/4TH OF JULY
2024	1951834	200.00	04/01/2024	VIRAJ V DUDHWALA & KHUSHBU RANDERWALA	1192	FOOD VENDOR/4TH OF JULY
2024	1954215	5,500.00	04/08/2024	SCHOOL DISTRICT OF NEW BERLIN	212669	FOOD VENDOR/4TH OF JULY
2024	1954213	750.00	04/08/2024	TOP DOG ENTERPRISES	1249	FOOD VENDOR/4TH OF JULY
2024	1954214	900.00	04/08/2024	DANIEL KONIAR	1588	FOOD VENDOR/4TH OF JULY
2024	1958398	5,500.00	04/18/2024	PROSPECT LIONS CHARITIES OF NEW BERLIN	1154	FOOD VENDOR/4TH OF JULY
2024	1958751	400.00	04/18/2024	CLIFFORD BAYER/HEY LICORICE DUDE	1081	FOOD VENDOR/4TH OF JULY
2024	1969212	700.00	05/13/2024	DOUBLE PLATINUM DJ SERVICE INC		4TH OF JULY VENDOR
2024	1969213	900.00	05/13/2024	QUALITY CONCESSIONS	5618	4TH OF JULY VENDOR
2024	1969214	550.00	05/13/2024	KATHLEEN HOFFMAN	1104	4TH OF JULY VENDOR
2024	1969215	750.00	05/13/2024	THE AZTECA RESTAURANT LLC		4TH OF JULY VENDOR
2024	1971886	500.00	06/03/2024	EVERYDAY WATERPROOFING	16495	4th OF JULY VENDOR
2024	1972643	650.00	06/14/2024	CUPPA TOSA/VITA FUGARINO	1187681	4th OF JULY VENDOR
2024	1972643	850.00	06/19/2024	LITTLE BBQ CO LLC	2111	4th OF JULY VENDOR
		<u>\$ 19,700.00</u>				

Year	Bill	Receipt	Amount	Eff. Date
2024	1972761	1972761	50.00	06/17/2024
2024	1972757	1972757	75.00	06/17/2024
2024	1972754	1972754	75.00	06/17/2024
2024	1972704	1972704	50.00	06/17/2024
2024	1972670	1972670	50.00	06/14/2024
2024	1972668	1972668	50.00	06/14/2024
2024	1972538	1972538	50.00	06/13/2024
2024	1972515	1972515	75.00	06/12/2024
2024	1972326	1972326	75.00	06/07/2024
2024	1972225	1972225	50.00	06/05/2024
2024	1971860	1971860	50.00	06/03/2024
2024	1971770	1971770	75.00	06/03/2024
2024	1972136	1972136	50.00	06/04/2024
2024	1972937	1972937	50.00	06/20/2024
2024	1972917	1972917	50.00	06/20/2024
2024	1972945	1972945	75.00	06/20/2024

\$ 950.00

Encumbered

Parade:				
Jim Madrich	750.00		3/27/2024	
Milw. Metro	935.00		3/27/2024	
Rocket Cycle	600.00		3/27/2024	
NB Community Band	1,000.00		3/27/2024	
Peter Lindsay			1/24/2024	
Green Beret Marching Band	1,000.00		5/22/2024	
		4,285.00		
Entertainment:				
ANT productions			11/29/2023	
bands-west tent			11/29/2023	army band, the now, cherry pie, almighty vinyl, britins
bands-east tent	500.00		11/29/2023	barefoot becky, ivanhoe dutchmen, mt olive, cold sweat, whiskey bells & 33rpm
Big Top Brass	1,500.00		5/1/2024	
Bernie Brewer	700.00		5/1/2024	
Blue Saints			5/1/2024	
Brass Knuckles	800.00		5/1/2024	
Clowns of Waukesha			5/1/2024	
Dixie Doodlers	575.00		5/1/2024	
Hillbilly Badger Clan	225.00		5/1/2024	
Jolly Giant Stilt Walkers	600.00		5/1/2024	
Milw Lutheran	500.00		5/1/2024	
Simonson Family Bikes	400.00		5/1/2024	
Tripoli Shrine	300.00		5/1/2024	
Milw Brewers	700.00		5/1/2024	
Milw Bucks	650.00		5/1/2024	
Allan Hart			1/24/2024	
Face Painter	500.00		1/24/2024	
Cirque Du Cham	500.00		5/1/2024	
Adventure rock	970.00		5/1/2024	
Whistles on Wheels			5/22/2024	
		9,420.00		
Fireworks -			11/29/2023	chrome fireworks
drone show	20,000.00	20,000.00	5/1/2024	Northern lights
Advertising				
Facebook	100.00	100.00	5/1/2024	
Electricity				
Waste Disposal				
Pats disposal			11/29/2023	
Telephone/Cell Phone				
Dues/Memberships	100.00	100.00	11/29/2023	
Tent Rental				
Area Rental			1/24/2024	
Parking	810.00	810.00	3/27/2024	
Office Supplies				
Cornhole Tournament	1,285.00	1,285.00	3/27/2024	
Adventure Rock	500.00	500.00	3/27/2024	
Supplies				
DPW Lunch	650.00	650.00	5/22/2024	
Banners	500.00	500.00	5/22/2024	
DeLuca	10.00	10.00	5/22/2024	
Speaker System- Amazon			5/22/2024	
	37,660.00	37,660.00		