



Utility Committee MEETING MINUTES

April 23, 2024 - 4:45 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next scheduled meeting.

MINUTES

1. CALL TO ORDER

Aldersperson Harenda called the meeting to order at 4:49 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Sarah Holtz took the roll call as follows:

Present: Aldersperson Hopkins, Aldersperson Harenda, Commissioner Anderson, Aldersperson Kroupa

Absent: Commissioner Nissen

Staff Present: Utility Manager Jim Hart, Utility Supervisor Mark Welch, Accounting Supervisor John Sughrue,
Assistant Deputy City Clerk Sarah Holtz

3. APPROVAL OF MINUTES

A. February 27, 2024 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Kroupa
Second by: Aldersperson Hopkins
Motion Passed 4-0

4. NEW BUSINESS

A. UT 05-24 Recommend to the Common Council to reject the bid from C&K Services, Inc. of Newburg, as the bid did not meet the requirements listed in the bid forms.

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson
Motion Passed 4-0

B. UT 06-24 Recommend to the Common Council to amend the 2024 Water CIP Budget in the amount of \$28,715.00 to complete the Pump House Roof Replacement Project.

MOTION: Motion to Approve

VOTE: Motion by: Aldersperson Hopkins
Second by: Commissioner Anderson
Motion Passed 4-0

5. UPDATES

6. ADJOURN

MOTION: Motion to Adjourn at 4:57 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Commissioner Anderson
Motion Passed 4-0

***Respectfully Submitted,
Sarah Holtz, Assistant Deputy City Clerk***