

MINUTES OF THE LANDMARKS COMMISSION MEETING

March 21, 2024

CITY HALL

CONFERENCE ROOM A/B

I. Meeting was called to order by Chairperson Lori Doyle at 6:05 PM.

Present: Chairperson Doyle, Commissioners Ament, Marquardt, Orzel,
Tyskiewicz and Warczak.

Excused: Alderman La Fever.

II. Approval of Minutes.

February 15, 2024 Landmarks Commission Minutes.

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Warczak.

Second by Commissioner Ament.

**Motion passed unanimously, with votes of “Present” by
Commissioners Marquardt and Orzel, who were excused
from last month’s meeting.**

III. Treasurer’s Report – Commissioner Warczak – Treasury stands at
\$1960.00, after the payment of the \$40.00 yearly dues to
WAHPC.

IV. No Communications.

V. No OLD BUSINESS.

VI. NEW BUSINESS.

A. Review and Approval of Properties Listed Below as Items A – J on the
Agenda of 3/21/24, as to Adding as Write-ups to the City Website or
Pursuing Informational Marker Signs for the Properties.

1. Permission for an Informational Marker Sign might be pursued
for the New Berlin Soapbox Derby Grounds in the future.
2. Permission would be needed to post QR Codes at the
remainder of the locations, linking them to the city’s website
for additional information on them.
3. Permission is not needed to add any write-ups to the city
website.

4. An idea is to feature one of the locations in every “New Berlin Notes” online issues.

MOTION: Motion to Approve the Write-ups of Items A – J on the Agenda of 3/21/24 to be Added to the City Website.

VOTE: Motion by Commissioner Marquardt.
Second by Commissioner Ament.

Motion passed unanimously.

- B. Discussion on 2018 – 2019 Historical Property Survey.

Goals Pertaining to this Survey:

1. Ensure that signage is up-to-date repair-wise and verbiage-wise on all Landmarks.
2. Create letters to the home and business owners featured in the survey, (one letter per year to a homeowner and one letter per year to a business owner), to acquaint them with Landmark status and find out their interest in pursuing it. All Commissioners are asked to select a home or business from the survey to carry through with a letter to them in this capacity.
3. Reach out to current Landmark owners with a letter and survey to keep them engaged: for example, finding out how their Landmark experience has been, acquainting them with various grants available from the state, asking them for permission to use their Landmark on the front of a Landmarks Commission Christmas card. Each Commissioner is asked to formulate 2 questions for the survey.

VII. TABLED BUSINESS.

- A. Review and Approval of Updated Write-ups for Landmark Consideration as “Informational Markers” – **Status Pending.** (Agenda of 3/21/24, Items A – E).
- B. Discussion of Cultural and Historic Resources, Chapter 4 – **Status Pending.**
- C. Discussion and Vote on Replacement of Failing Landmark Signs With Updated Wording.

MOTION: Motion to Approve Removal of this Agenda Item from Tabled Business.

VOTE: Motion by Commissioner Orzel.
Second by Commissioner Ament.

Motion passed unanimously.

1. The Commission will begin work on the Historic Cemeteries Signage first. (To be on April Agenda).
2. Commissioner Ament will be able to obtain a cost for the replacement signage once the verbiage changes are complete.

VIII. NEXT MEETING: April 18, 2024 at 6:00 PM, City Hall Conference Room A/B.

IX. ADJOURN at 7:10 PM.

Motion by Commissioner Warczak.
Second by Commissioner Ament.

Motion passed unanimously.

Respectfully submitted,

Jennifer Tyskiewicz
Landmarks Commission Secretary