

MINUTES OF THE LANDMARKS COMMISSION MEETING
February 15, 2024
CITY HALL
CONFERENCE ROOM A/B

I. Meeting was called to order by Chairperson Lori Doyle at 6:00 PM.

Present: Chairperson Doyle, Alderman La Fever, Commissioners Ament, Tyskiewicz and Warczak.

Excused: Commissioners Marquardt and Orzel.

II. Approval of Minutes.

January 18, 2024 Landmarks Commission Minutes.

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Ament.
Second by Commissioner Warczak.
Motion passed unanimously.

III. Treasurer's Report – Commissioner Warczak.

There is currently \$2000.00 in our Treasury.

IV. Communications – Chairperson Doyle.

A. The current roster of Commissioners was passed out.

B. The city is asking that we print our own agenda copies in the future.

V. OLD BUSINESS.

A. Following discussion, **Items A, D, and E** were **Tabled**, and **Item K** was stricken from the **Agenda**, as signage already exists at New Berlin Hills Golf Course.

B. **Motion to Approve the Write-ups of Remaining Informational Markers Listed.**

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Warczak.
Second by Commissioner Ament.
Motion passed unanimously.

1. Following additional discussion, it was decided to pursue the approval of 3 Informational Markers per year, as the process is somewhat lengthy.

- a. Write-ups describing the Informational Markers and a formal letter of request are required to be presented to various city government agencies.
 - b. A response time of 30 days is requested by the various agencies.
 - c. There must be a Public Hearing and a vote by the Common Council.
 - d. Chairperson Doyle will clarify with Mark Blum as to if this process is required depending on if the Informational Marker involves an actual sign on the premises of each Landmark, or if the information about each Landmark is just available on the city's website.
2. It was suggested that we move forward with **Item I Hickory Grove School** as the first Informational Marker from the **Agenda List**.

Motion to Approve Hickory Grove School for an Informational Marker.

MOTION: Motion to Approve.

VOTE: Motion by Commissioner Ament.
Second by Commissioner Warczak.
Motion passed unanimously.

- C. Cultural and Historic Resources – Chapter 4 – Chairperson Doyle indicates that the city's DCD will be forwarding our revisions to the Common Council within 2 months. (**Agenda Item F**).
- D. Commissioner Ament has spoken with staff at Bonstone Corporation in Mukwonago, WI concerning a recommendation of someone who is adept at restoring bases of and lettering on historic gravestones, and a representative will be in touch with Commissioner Ament regarding this request. (**Agenda Item G**).

VI. NEW BUSINESS.

- A. Informational Marker process is covered under **OLD BUSINESS B – 1**.
- B. **Motion to table this Item to have the city try to secure additional Commissioners to fill the 2 vacancies.**

MOTION: Motion to Approve.
VOTE: Motion by Commissioner Tyskiewicz.
Second by Alderman La Fever.
Motion passed unanimously.

C. Motion to Approve WAHPC Annual Membership of \$40.00 for 2024.

MOTION: Motion to Approve.
VOTE: Motion by Commissioner Ament.
Second by Commissioner Tyskiewicz.
Motion passed unanimously.

D. Discussion on CLG Annual Reporting Requirements.

1. Chairperson Doyle will fill out the reporting form.
2. Our Commission did not designate any new Landmarks in 2023.

VII. Next Meeting: March 21, 2024 at 6:00 PM, City Hall Conference Room A/B.

VIII. Adjourn at 6:28 PM.

Motion by Commissioner Tyskiewicz
Second by Commissioner Ament.
Motion passed unanimously.

Respectfully Submitted,

Jennifer Tyskiewicz
Landmarks Commission Secretary