Landmarks Commission
MEETING MINUTES

November 16, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Chairrperson Doyle called the meeting to order at 6:30PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Chairperson Doyle took the roll call as follows:
Present: Commissioner Warczak, Commissioner Doyle, Alderperson La Fever, Commissioner Orzel, Commissioner Kahlfeldt, Commissioner Ament
Excused:Commissioner Marquardt and Tyskiewicz

3. APPROVAL OF MINUTES

A. October 19, 2023 Landmarks Commission Minutes

MOTION: Motion to Approve the October 19, 2023, Landmarks Commission Minutes

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Warczak
Motion 6-0

4. TREASURER'S REPORT - Cheryl Warzcak

Commissioner Warzcak reported there were no expenses and balance sits at $1,900

5. COMMUNICATIONS - Chairperson Lori Doyle

No Report

6. OLD BUSINESS

A. 1) Discussion and approval of updated write-ups for Properties for Landmark consideration as "Informational Markers"
a) Governor Julius Heil home: Commissioner Kahlfeldt, Little Grove school: Commissioner Marquardt; Miller property on S. Moorland Rd (Barn foundation exists): Commissioner Ament; New Berlin Soap Box Derby Grounds: Commissioner Marquardt S. Calhoun Road—Site of Round Barn (Future Autumn Trace Subdivision): Commissioner Doyle; Possible other historic schools

MOTION: Motion to Table until next meeting,

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Doyle
Motion 6-0

B. 2) Discussion on Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD.
No Report - Lori Doyle to follow-up with DCD

C. 3) Final report on collaborative Halloween Not-So-Haunted Happenings: Historic Cemetery Picture Hunt – Commissioners Kahlfeldt and Warzcak

Picture Hunt did not garner much support from the Community

D. 4) Discussion & possible vote on replacement of failing Landmark signs—specifically New Berlin Center Cemetery and others

MOTION: Motion to "Not to Exceed" budget of $300 to replace 4 signs, to be invoiced this calendar year,

VOTE: Motion by: Commissioner Ament
Second by: Commissioner Warczak
Motion 6-0

E. 5) Discussion & possible vote on Veterans Day Trivia Challenge—Commissioner Orzel

Report only - lowest participation rate of any trivia challenge

F. 6) Discussion & possible vote on Landmarks Holiday Lights Contest—Commissioner Doyle

Commission to possibly explore next year.

G. 7) Discussion & possible vote on Proposed change to 5:30pm for the start of future Landmarks meetings

MOTION: Motion to Approve changing the time permanently to 6:00 pm for the start of future Landmarks meetings.

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Orzel
Motion 6-0

7. NEW BUSINESS

A. 1) Discussion and possible vote on Gravestone base / letter restoration in Historic Cemeteries – Commissioner Warzcak

Discussion centered around not having contact to do the base / letter restoration. Commissioner Warzcak and Commissioner Ament will follow-up with different contacts to determine next steps.

B. 2) Discussion and possible vote on Landmark Commission Holiday Party

Discussion agreed that the holiday party will take place after the regularly scheduled February meeting.

C. 3) Discussion and possible vote on changing/cancelling the December Landmark Commission Meeting

MOTION: Motion to Approve canceling the December 21, 2023 Landmarks Commission Meeting

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Ament
Motion 6-0

8. NEXT MEETING DATE

A. 1) Pending vote during new business

Next meeting set for January 18, 2024 at 6:00 PM.

Finally, Commissioner Sally Kahlfeldt expressed her sincere regret in having to step down from the Landmarks Commission effective immediately.

9. ADJOURN

MOTION: Motion to Adjourn at 7:05PM

VOTE: Motion by: Alderperson La Fever
Second by: Commissioner Ament
Motion 6-0

Respectfully Submitted,
Lori Doyle, Landmarks Commission Chairperson