



Police and Fire Commission MEETING MINUTES

January 19, 2024 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the meeting to order at 1:00 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner O'Donnell, Commissioner Palechek, Commissioner Piontek

Excused: Commissioner Larry Myers, Commissioner Mary Claire Lanser, Police Chief Jeff Hingiss

Staff Present: Fire Chief Mark Polzin, Human Resources Director Melissa Beck

3. APPROVAL OF MINUTES

A. December 27, 2023 PFC Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 3-0

4. COMMUNICATIONS

Email from Amanda Barske, IAFF Local 4724 Vice President, dated December 27, 2023, regarding NBFD fire/EMS personnel retention.

5. BILLS

Fire & Police Selection, Inc. Invoice No. 21380 dated January 4, 2024, in the amount of \$180.00 (PO 24523007) for nine (9) FACT test codes -Fire Department.

MOTION: Motion to Approve and pay the invoice that was received during the normal course and scope of business since our last regular meeting.

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Piontek
Motion Passed 3-0

6. OLD BUSINESS

7. NEW BUSINESS

Ms. Beck introduced herself to the Commissioners and a brief discussion took place regarding her role in city government and how certain HR processes work. Ms. Beck then left the meeting.
No action taken.

8. CLOSED SESSION

- A.** The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, more specifically:

MOTION: Motion to Enter Closed Session at 1:21 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
Motion Passed 3-0

- B.** Fire Chief's recommendations to end probationary status of Firefighter/EMS personnel - Fire Department

9. RECONVENE TO OPEN SESSION

MOTION: Motion to Return to open session at 1:31 PM

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Palechek
Motion Passed 3-0

- A.** Discussion and possible action regarding Fire Chief's recommendations to end the probationary period for Firefighter/EMS personnel - Fire Department

MOTION: Motion to ratify the recommendation of Chief Polzin to end the probationary periods for FF Tyler Hanna and FF Kevin Wolffersdorff , and grant them permanent status effective January 18, 2024.

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Palechek
Motion Passed 3-0

No action was taken on the probationary status of FF Shayne Chelminiak at this time.

10. ADJOURN

MOTION: Motion to Adjourn at 1:32 PM

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner O'Donnell
Motion 3-0