



Common Council MEETING MINUTES

January 9, 2024 - 6:05 PM
City Hall
Council Chambers

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. PRIVILEGE OF THE FLOOR

None

2. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mayor Ament called the meeting to order at 6:17 PM and led the Pledge of Allegiance.

3. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Harenda, Alderperson Stribl, Alderperson Horbinski, Alderperson Kroupa, Alderperson La Fever

Excused: Alderperson Maxey (later arrived at 6:37pm)

Staff Present: City Attorney Mark Blum, City Clerk Rubina Medina

Rubina stated a quorum was established, and the meeting was properly noticed.

4. APPROVAL OF MINUTES

A. December 12, 2023 Common Council Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson Kroupa
Motion Passed 6-0

5. REPORTS

A. City Clerk

City Clerk reported the City of New Berlin does not require a primary election in February.

B. Council President

No report.

C. Mayor

- Congratulations to **Spa Paw & Tail**, located at 5055 S. Emmer Drive, Suite 100, on being named our **January Business of the Month**. Spa Paw & Tail is the ultimate pet vacation destination. Whether your pet is staying for the day, the week, or the month they offer them only 5 star accommodations. Your pet will experience a selection of room types from standard to VIP, 6 Indoor play areas, a climate controlled atmosphere, soothing music piped throughout the resort, a meticulously clean environment, 2 comfy movie lounges, full spa and salon plus gourmet treats.
- City of New Berlin **Community Blood Drive** will be held this **Thursday, January 11th 7 am – 11 am** here in the Council Chambers of City Hall. Donate and be entered to win an SUV. Appointments may be made online or contact Maya in the Mayor's office. Walk-ins are always welcome – but remember to bring photo ID.
- The Streets department will continue to pickup real/natural Christmas trees throughout the month of January as staffing and the weather allows. Residents should remove lights and bases from the tree before leaving it on the end of their driveway. To advise Streets of a tree pickup please contact 262-780-4609.
- The **New Berlin History Museum** will be open on the **2nd Sunday of each month in 2024**. The museum will be open from **1pm-4pm**. For more information, please visit the New Berlin Historical Society's website.
- Please mark your calendars for the **New Berlin Recreation Department's Grand Opening of New Berlin Activity and Recreation Center on February 24th from 11am – 2pm**. The Ribbon Cutting Event for Phase II of the Activity and Recreation Center will be at 11:15am. For more information, please visit the New Berlin Recreation Department's website.
- Finally, in the wake of increased natural and man-made disasters, emergency preparedness has become a significant issue nationwide. The **City of New Berlin Emergency Management**, with consultation from the City of New Berlin Fire Department and Police Department, has created this guide which provides step-by-step advice on how to prepare for, respond to, and recover from most disasters. I am happy to announce the release of their new **Emergency Preparedness Workbook & Guide**. A copy of this workbook & guide can be found on the City of New Berlin's Emergency Management webpage. I would also like to take a moment to thank Lieutenant Christopher Pierce for his willingness to take the initiative in identifying the need for readiness for all emergencies. His dedication and commitment is reflected in the workbook and provides safety and welfare to our residents.

6. COMMUNICATIONS

7. PLAN COMMISSION

- A. Discussion and possible action to recommend to Common Council approval of (4) KH SP-2302092 Ryan's Buying LLC - 5751 S. Sunny Slope Road - Adoption of a resolution approving the Theofila Estates Preliminary Plat.

MOTION: Motion to Defer to 1/23/24 Meeting

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Harenda
Motion Passed 6-0

- B. Discussion and possible action to recommend to Common Council approval of (1) GK/NJ RZ-2300810 Dan Romnek on behalf of Mandel Group - 1750 S. Moorland Road (includes Tax Keys #'s: 1158-990; 1158-991-001; 1158-993, 1158-994, 1158-989, 1158-991 & a portion of 1158-992) - Adoption of Planned Unit Development Ordinance # 2688 to amend Ordinance # 2679 that approves the rezoning from B-1/PUD, Rm-1/PUD, I-1 PUD & C-2 to B-1/PUD, Rm-1/PUD, I-1 PUD & C-2 to amend Planned Unit Development Overlay Ordinance #2679, Mandel Neighborhood Development Plan & Highland Memorial Park Cemetery PUD.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Hopkins
Motion Passed 6-0

8. MAYORAL APPOINTMENTS

- A. Discussion and Possible Action to approve the Mayoral Appointments per the list as presented

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Horbinski
Motion Passed 6-0

9. DEFERRED, REFERRED & TABLED ITEMS

10. ITEMS REMOVED FROM CONSENT AGENDA, if any

11. **CONSENT AGENDA**-----

- A. *Items under the Consent Agenda have passed unanimously by the Committee of the Whole. Items not passed by a unanimous vote will be removed from consent agenda and will be considered separately.*

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Horbinski
Motion Passed 6-0

12. MINUTES

- A. December 12, 2023 Committee of the Whole Meeting Minutes

13. UTILITY & FINANCE

- A. Discussion and recommendation to Common Council approval of the January 10, 2024 Water Utility claims in the amount of \$19,190.55 for 2023 Invoices and \$1,730. for 2024 Invoices. Sewer Utility claims in the amount of \$4,029.14 for 2023 Invoices and General City Claims in the amount of \$445,187.16 for 2023 Invoices and \$17,739.36 for 2024 Invoices.

14. MISCELLANEOUS

- A. Golf Course Commission Update

- B. Discussion and recommendation to Common Council the approval of the Director of Finance to sign the Declaration of Official Intent for the 2024 Debt Issue in an amount not to exceed the approved 2024 Capital Improvement Budget amounts plus projected issuance costs

- C. Discussion and recommendation to Common Council approval of a public hearing to be set for February 5, 2024 at 6:00 p.m. to be held before the Plan Commission on the suggested amendments to the Zoning Code (Chapter 275).
- D. Discussion and recommendation to Common Council approval of a 5-year contract between City of New Berlin and Flock Group, Inc. to purchase and subscribe to 10 Automatic License Plate Recognition (ALPR) cameras as outlined in the RAS
- E. Discussion and recommendation to Common Council approval of Resolution 24-3, a Resolution to amend the 2022 CIP budget by transferring CIP funds from 2015 in the amount of \$186,983 to complete required infrastructure and building code requirements in order to gain occupancy of the New Berlin Activity and Recreation Center prior to its opening
- F. Discussion and recommendation to Common Council approval of the 2024 Salary Table effective 01/19/2024
- G. Discussion and recommendation to Common Council approval of the addition of a 1.0 FTE custodial position for the 2024 budget year
- H. Discussion and recommendation to the Common Council to authorize the change from an HR Assistant to an HR Coordinator position within the Human Resource Department as outlined in the RAS
- I. Discussion and recommendation to Common Council approval of holding the March 26th, 2024 & October 22nd, 2024 COW/CC meeting dates via Zoom due to In-person Absentee Voting being held in Council Chambers

15. END CONSENT AGENDA-----

16. CLOSED SESSION

The City Clerk read the basis for the items to be discussed in closed session.

MOTION: Motion to Enter Closed Session at 6:27 PM

VOTE: Motion by: Alderperson Harenda
Second by: Alderperson Stribl
Motion Passed 6-0

- A. The basis for the items to be discussed in closed session are as enumerated in Section 19.85(1)(e) of the Wisconsin State Statutes, (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, more specifically:
- B. Offers to Purchase from Bill and Alison Spindler - 15321 West National Avenue, Approximately 12,000 square feet

17. RECONVENE TO OPEN SESSION

Alderman Maxey arrived at 6:37 PM

MOTION: Motion to Return to open session at 6:51 PM

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Kroupa
Motion Passed 7-0

- A. Discussion and possible action re: Offers to Purchase from Bill and Alison Spindler - 15321 West National Avenue, Approximately 12,000 square feet

18. ADJOURN

MOTION: Motion to Adjourn at 6:52 PM

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Maxey
Motion Passed 7-0

***Respectfully Submitted,
Rubina R. Medina***