



# Police and Fire Commission MEETING AGENDA

January 19, 2024 - 1:00 PM  
Public Safety Building  
16300 W. National Avenue

Published: 1/16/2024

## AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
  - A. December 27, 2023 PFC Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **CLOSED SESSION**
  - A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, more specifically:
  - B. Fire Chief's recommendations to end probationary status of Firefighter/EMS personnel - Fire Department
9. **RECONVENE TO OPEN SESSION**
  - A. Discussion and possible action regarding Fire Chief's recommendations to end the probationary period for Firefighter/EMS personnel - Fire Department
10. **ADJOURN**

### **Supplemental Information:**

- The meeting agenda and agenda packet are available online at [www.NewBerlin.org](http://www.NewBerlin.org). The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at [CitizenComments@NewBerlin.org](mailto:CitizenComments@NewBerlin.org). Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at [CityClerk@NewBerlinWI.gov](mailto:CityClerk@NewBerlinWI.gov) at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

**CITY OF NEW BERLIN**  
**PROCEEDINGS OF THE POLICE AND FIRE COMMISSION**  
**Wednesday, December 27, 2023**

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*Please note: Minutes are unofficial until approved by the Police and Fire Commission at the next regularly scheduled meeting.*

**1. CALL TO ORDER**

Commissioner Piontek called the Police & Fire Commission meeting to order at 1:01pm at the Public Safety Building.

**2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**

Present: Commissioners Lanser, Myers, O'Donnell, Palechek, and Piontek. Also present: Fire Chief Mark Polzin Excused: Chief Jeff Hingiss

**3. APPROVAL OF MINUTES**

A. November 14, 2023 Police and Fire Commission meeting minutes

**Motion** by Commissioner Palechek to approve the November 14, 2023 minutes as written. Seconded by Commissioner O'Donnell.

**Motion Passed 4 to 0 with Commissioner Lanser abstaining.**

**4. COMMUNICATIONS**

None.

**5. BILLS**

None.

**6. OLD BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. CLOSED SESSION**

- A. [The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85\(1\)\(c\) of the Wisconsin State Statutes. \(c\) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:](#)
- B. Discussion on department succession/reorganization and new command level positions-Fire Department
- C. Discussion on department retention efforts-Fire Department

**Motion** by Commissioner Lanser to enter into Closed Session at 1:03pm. Seconded by Commissioner Palechek.

**Motion Passed 5 to 0.**

## **9. RECONVENE TO OPEN SESSION**

**Motion** by Commissioner Palechek to reconvene in Open Session at 2:44pm. Seconded by Commissioner Lanser.

**Motion Passed 5 to 0.**

- A. Discussion and possible action/next steps regarding department succession/reorganization and new command level positions-Fire Department

No action taken. Commission Chairperson Piontek to contact Mayor Ament to discuss communication, expectations, and relationships moving forward.

- B. Discussion and possible action/next steps regarding department retention efforts-Fire Department

No action taken.

## **10. ADJOURN**

**Motion** by Commissioner O'Donnell to Adjourn at 2:38pm. Seconded by Commissioner Palechek.

**Motion Passed 5 to 0.**

Respectfully submitted,

Michael D. O'Donnell  
PFC Secretary