Police and Fire Commission
MEETING AGENDA

December 27, 2023 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Amended: 12/22/2023 @ 10:45 PM
Published 12/21/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
   - **A.** November 14, 2023 Police and Fire Commission Meeting Minutes
4. **COMMUNICATIONS**
5. **BILLS**
6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **CLOSED SESSION**
   - **A.** The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, more specifically:
   - **B.** Discussion on department succession/reorganization and new command level positions - Fire Department
   - **C.** Discussion on department retention efforts - Fire Department
9. **RECONVENE TO OPEN SESSION**
   - **A.** Discussion and possible action/next steps regarding department succession/reorganization and new command level positions - Fire Department
   - **B.** Discussion and possible action/next steps regarding department retention efforts - Fire Department
10. **ADJOURN**

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*

Police and Fire Commission
MEETING MINUTES

November 14, 2023 - 1:00 PM
Public Safety Building
16300 W. National Avenue

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Piontek called the Police & Fire Commission meeting to order at 1:00pm at the Public Safety Building.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioners Myers, O'Donnell, Palechek, and Piontek. Also present: Fire Chief Mark Polzin, Police Chief Jeff Hingiss, Police Captain David Rocklewitz.

Excused: Commissioner Lanser.

3. APPROVAL OF MINUTES

A. September 19, 2023 Meeting Minutes

Motion by Commissioner Palechek to approve the September 19, 2023 minutes as written. Seconded by Commissioner Myers.

Motion Passed 4 to 0.

4. COMMUNICATIONS

None.

5. BILLS

A. City of West Allis Fire Department Invoice No. 2023 CPAT Testing dated July 1, 2022 (sic) in the amount of $412.50 (PO 23523378) for five (5) new hire participants -Fire Department

Motion by Commissioner Myers to approve and pay the above invoice that was received during the normal course and scope of business since our last regular meeting. Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

6. OLD BUSINESS

None.

7. NEW BUSINESS

None.

8. CLOSED SESSION

A. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85(1)(c) of the Wisconsin Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, more specifically:

Motion by Commissioner Palechek to enter into Closed Session at 1:03pm. Seconded by Commissioner O'Donnell.

Motion Passed 4 to 0.

B. Discussion regarding recommendation of Police Chief to remove probationary status for police personnel - Police Department

C. Update/disposition regarding internal investigation previously discussed - Police Department

D. Interview selectees for promotion to Detective - Police Department

E. Discussion regarding creation of and recruitment for new Deputy Fire Chief for Administration position - Fire Department

F. Discussion regarding retention of Firefighter/EMS personnel - Fire Department

9. RECONVENE TO OPEN SESSION

Motion by Commissioner Myers to reconvene in Open Session at 2:35pm. Seconded by Commissioner Piontek.

Motion Passed 4 to 0.

A. Discussion and possible action regarding recommendation of Police Chief to remove probationary status for police personnel - Police Department

Motion by Commissioner Piontek to ratify the recommendation of Chief Hingiss to end the probationary periods for Police Officer Thomas Malone and Police Officer Jacob Arnold, and grant them permanent status effective November 14, 2023. Seconded by Commissioner Palechek.

Motion passed 4 to 0.

B. Possible action regarding internal investigation - Police Department

No action taken.

C. Discussion and possible action on establishing a promotion list for the position of Detective - Police Department

Motion by Commissioner Palechek to establish an eligibility list for promotion to the position of Detective-New Berlin Police Department with the following two (2) names: Ciara Otto and Eric Pappas. This list expires in one (1) year and all promotions are subject to a probationary period consistent with the prevailing Rules & Regulations of the New Berlin Police & Fire Commission. Seconded by Commissioner Piontek.

Motion passed 4 to 0.

D. Discussion and possible action regarding new Deputy Fire Chief for Administration position - Fire Department

No action taken.

E. Discussion and possible action regarding retention of Firefighter/EMS personnel - Fire Department

No action taken.

10. ADJOURN

Motion by Commissioner Palechek to Adjourn at 2:38pm. Seconded by Commissioner O'Donnell.

Motion Passed 4 to 0.

Respectfully submitted,
Michael D. O'Donnell
PFC Secretary