

Parks, Buildings and Grounds Commission MEETING MINUTES



November 13, 2023 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:32PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Mayor Ament took the roll call as follows:

Present: Mayor Ament, Alderperson Horbinski, Commissioner Ferrante, Commissioner Rafel

Excused: Commissioner Wicichowski

3. APPROVAL OF MINUTES

A. October 9, 2023 PBG Minutes

MOTION: Motion to Approve the October 9, 2023 Parks, Buildings & Grounds Commission Meeting Minutes

VOTE: Motion by: Commissioner Ferrante
Second by: Alderperson Horbinski
Motion Passed 4-0

4. NEW BUSINESS

A. Discussion and Recommendation to the Common Council to approve Resolution Number 2023-33

Mayor Ament explained the fund transfer request.

MOTION: Motion to Approve the Recommendation to Common Council Resolution 2023-33 transferring funds from Malone Park Lighting to Restoration of Sprengel House

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Ferrante
Motion Passed 4-0

B. Discussion and Recommendation to Common Council to Approve the Sprengel House Restoration Contract Award

Mayor Ament explained the issue of a roof being installed near the same height as existing windows which allowed water to enter the building during rain events; thus, caused extensive damage. The revisions to the roof & window systems will eliminate that issue. Commissioner Rafel noted there may be grant monies

available per internet search. Commissioner Rafel will send the web site to Josh for further review.

MOTION: Motion to Approve the recommendation to Common Council the Sprengel House Restoration Contract

VOTE: Motion by: Commissioner Ferrante
Second by: Commissioner Rafel
Motion Passed 4-0

5. UPDATES

6. ADJOURN

MOTION: Motion to Adjourn at 5:39PM

VOTE: Motion by: Alderperson Horbinski
Second by: Commissioner Rafel
Motion Passed 4-0

*Respectfully Submitted,
Robert T. Rafel MBA
PB & G Commission Secretary*