



# Community Development Authority MEETING MINUTES

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November 2, 2023 - 8:00 AM  
Council Chambers  
3805 S. Casper Dr.

*Please note: Minutes are unofficial until approved at the next regular scheduled meeting.*

## MINUTES

### 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mayor Ament called the Community Development Authority meeting to order at 08:02 AM.

Mayor Ament led the Pledge of Allegiance.

### 2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Deputy City Clerk Godshall took the roll call as follows:

**Present:** Mayor Ament, Alderperson Horbinski, Alderperson Hopkins, Commissioner Felda, Commissioner Patterson, Commissioner Vaclav, Commissioner Schulpus

**Excused:**

**Staff Present:** DCD Deputy Director Nikki Jones, Principal Planner Kristen Hogan, City Attorney Mark Blum, Deputy City Clerk Megan Godshall

### 3. APPROVAL OF MINUTES

A. August 3, 2023

**MOTION:** Motion to Approve

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Commissioner Patterson  
Motion Passed 7-0

### 4. ADMINISTRATIVE REPORTS

None

### 5. NEW BUSINESS

A. (2) KH UA-2301360 Metalcraft - 16805 W. Victor Road - Use, Site and Architecture approval for a 5,293 square foot addition

Kevin Parish with Survey & Parish Engineering, 122 Wisconsin St., West Bend answered Commissioners

questions

**MOTION:** Motion to Approve

**VOTE:** Motion by: Alderperson Hopkins  
Second by: Alderperson Horbinski  
Motion Passed 7-0

## **6. COMMUNICATIONS**

None

## **7. ADJOURN**

**MOTION:** Motion to Adjourn at 8:09 AM

**VOTE:** Motion by: Commissioner Felda  
Second by: Commissioner Schulpius  
Motion Passed 7-0

***Respectfully Submitted,  
Megan Godshall, Deputy City Clerk***