



Recreation Commission MEETING MINUTES

September 25, 2023 - 5:00 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Alderman Harenda called the meeting to order at 5:08PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioner Oelschlaeger took the roll call as follows:

Present: Alderperson Harenda, Commissioner Oelschlaeger, Commissioner Napoli, Commissioner Prei, Commissioner Woida

Staff Present: DCD Director Greg Kessler, Code Compliance Specialist Dan Hogan, City Clerk Administrative Specialist Joelle Erickson, Recreation Specialist I Tanner Maynard, Recreation Specialist II Katie Roth, Youth Sports Specialist Sam Blonien

3. APPROVAL OF MINUTES

A. July 24, 2023 Meeting Minutes

MOTION: Motion to Approve July 24, 2023 Meeting Minutes

VOTE: Motion by: Commissioner Prei
Second by: Commissioner Napoli
Motion 5-0

4. NEW BUSINESS

A. Update on Recreation Division Structure / Introductions

Greg Kessler and Dan Hogan provided the commissioners with updates

- A. Erin Cross has left for another position
- B. Recreation has been moved under the Community Development Department
- C. Sam, Tanner, and Katie were on hand from the Recreation Department

B. Discussion and possible action to recommend to the Common Council approval of the ARC Hours of Operation.

- A. Discussion on the schedule provided in meeting attachments
- B. Schedule based on full staffing

MOTION: Motion to Approve Hours of Operation for ARC as Presented

VOTE: Motion by: Commissioner Prei
Second by: Commissioner Woida
Motion 5-0

- C. Discussion and possible action to recommend to the Common Council approval of the proposed ARC Membership Scale / Options.
- A. Membership discussed and are in their initial format
 - B. Pickleball being looked at
 - C. All encompassing is also being looked at
 - D. Membership is not required to participate in any Rec Programs
 - E. Playground passes already in place with great success
 - 1. Parents/guardians are required to supervise their kids while in indoor playground space (12 and under)
 - 2. Will look to add programs where parents can drop off/workout in ARC while activity is going on
 - F. Standard operation procedures will be established
 - G. Membership for the walking track, for example, and how to monitor

MOTION: Motion to ARC Membership Scale/Options

VOTE: Motion by: Commissioner Prei
Second by: Commissioner Oelschlaeger
Motion 5-0

- D. Discussion and possible action to recommend to the Common Council approval of the request for new Recreation Division positions.
3 new positions
- A. One (1) Front Door Attendant
 - B. Two (2) Coordinator Positions
 - C. Positions needed to facilitate the schedule approved above.

MOTION: Motion to Approve the 3 new positions

VOTE: Motion by: Commissioner Napoli
Second by: Commissioner Woida
Motion 5-0

- E. ARC Construction Update
- A. Windows being installed and anticipated (without any issues) to be concluded by the end of October
 - B. November 1 wood floor installation starting (wood needs to be climatized for a period)
 - C. February target for grand opening
 - D. In January, staff will have access to get acquainted with the space
 - E. The parking lot was moved from a 2024 project to a 2023 project and making good progress

5. **ADJOURN**

MOTION: Motion to Adjourn

VOTE: Motion by: Commissioner Prei
Second by: Commissioner Napoli
Motion 5-0

Respectfully Submitted,
Dave Oelschlaeger, Secretary