

Landmarks Commission MEETING AGENDA



September 21, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Posted 9/15/2023

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF GUESTS**
3. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
4. **APPROVAL OF MINUTES**

A. August 17, 2023 Meeting Minutes

5. **TREASURER'S REPORT**
6. **COMMUNICATIONS**

A. Chairperson DeMoss

7. **OLD BUSINESS**

A. Properties for Landmark consideration as "Informational Markers:"

Casper Inn/Alida's/Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—
Commissioner Ament will verify Informational Marker/QR coding with Moy family;
Governor Julius Heil home: Commissioner Kahlfeldt
Hickory Grove School: Commissioner Orzel;
Lincoln Road: Commissioner Tyskiewicz
Little Grove school: Commissioner Marquardt;
Miller property on S. Moorland Rd (Barn foundation exists): Commissioner Ament;
Milwaukee Astronomical Society Observatory, Observatory Rd—Chair DeMoss
New Berlin Hills Golf Course: Chair DeMoss
New Berlin Soap Box Derby Grounds: Commissioner Marquardt
S. Calhoun Road—Site of Round Barn (Future Autumn Trace Subdivision): Commissioner Doyle;
Possible other historic schools

*NOTE: As informational write-ups are complete the Commission will initiate process to create 'Informational Landmark Status' for each of the above-listed entities. QR Codes will be placed on or near any previously placed signs

- B. * Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document (with inclusion of City of New Berlin Cutler/Kern/Kimball Landmark, Imig/Woelfel Landmark, Arcadian Hills Residential Historic District Informational Landmark and confirmed proposed additional Informational Landmarks shown above) to occur when completed document received from DCD.
- C. * Update by Commissioners Warczak and Kahlfeldt on collaborative Halloween 'Not-So-Haunted' Happenings: Historic Cemetery Picture Hunt and Historical Cemetery Tour. Tour guides from the Commission will be needed on the bus. Tour bus limit is 50. *Note: Unanimous decision by Landmarks Commission (7/20/2023) to use title 'Historic Cemetery Picture Hunt' was mistakenly changed to 'Cemetery Picture Scavenger Hunt' in NB's Fall Activity Guide. Original intent was respect/sensitivity for those buried in the historic cemeteries and their families.
- D. Update of "electronic listing" of the City's Landmarks and updated Landmarks brochure to be done when proposed Informational Landmarks listed above have been approved by Commission, notifications sent to owners by City Clerk staff, and final approval granted by City of New Berlin Common Council

- E. * Landmarks Commission participation in Historic Park events—report from Commissioner Doyle on event of 9/10/2023. Commissioner Doyle and Commissioner Orzel to participate in 10/8/2023 Historic Park event.
- F. * Replacement of failing Landmark signs—specifically New Berlin Center Cemetery and others.
- G. * Veteran’s Day Trivia Challenge—Commissioner Orzel.
- H. * Landmarks Holiday Lights Contest—Commissioner Doyle.

8. NEW BUSINESS

- A. * Election of Officers for Landmarks Commission (2024)
- B. * List of potential upcoming agenda items

9. NEXT MEETING DATE

- A. * Next meeting date October 19, 2023

10. ADJOURN

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*



Landmarks Commission MEETING MINUTES

August 17, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

DRAFT – NOT OFFICIALLY “PASSED”

I. CALL TO ORDER; ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE.

Vice-Chair/Commissioner Peggy Ament called the meeting to order at 6:30 PM.

Present: Alderman La Fever, Commissioners Ament, Doyle, Marquardt, Orzel, Tyskiewicz and Warczak.

Excused: Chairperson DeMoss and Commissioners Kahlfeldt,

II. APPROVAL OF MINUTES.

July 20, 2023, Landmarks Commission Minutes.

MOTION: Motion to Approve, with the following corrections: **OLD BUSINESS “C/b:”** Change the awards to the top three participants from three New Berlin Almanacks to one New Berlin Almanack, one copy of the book, New Berlin, Wisconsin to 1900: Not as German as You’d Think by Mary Ella Milham, and one copy of the book, New Berlin, Wisconsin: From Country to City: a 20th Century History by Audrey Juds and David Totten.

Motion to Approve, with the following correction: **OLD BUSINESS “C/b:”** Change \$100.00 from our current budget for three New Berlin Almanacks, to one New Berlin Almanack and the two New Berlin books referenced above, and state that the \$100.00 check should be made out to The New Berlin Historical Society.

Motion to Approve, with the following correction: **OLD BUSINESS “C/2:”** Change “Narration as to the historically important burials at each cemetery will be given on-board the bus, with guidance in finding these burial plots at the cemeteries by Commissioners Warczak and Kahlfeldt,” to “Commissioners Warczak and Kahlfeldt will interact with participants on-board the bus as to their knowledge of interesting facts concerning New Berlin’s history.

Motion to Approve, with the following correction: **OLD BUSINESS “C/2:”** Remove “This is a free event.” (See update in **OLD BUSINESS “C.”**).

VOTE: Motion by Commissioner Marquardt.
Second by Commissioner Orzel.
Motion passed unanimously.

III. INTRODUCTION OF GUEST: (On agenda: **NEW BUSINESS “A.”**).
Presentation by Tom Stigler to request permission to add an outbuilding/barn to the existing Landmark Property known as Nicolaus-Hart Farmstead. Detailed building plans and a property survey were provided for the Commissioners.
New outbuilding/barn will match existing barn and outbuildings: red with gray metal roof. Will be used to store farming equipment.

MOTION: Motion to Approve Tom Stigler’s application.

VOTE: Motion by Commissioner Doyle.
Second by Commissioner Marquardt.
Motion passed unanimously.

IV. TREASURER’S REPORT – Treasurer/Commissioner Warczak.
A. Budgeted amount for \$2000.00 for 2024 has been granted.
B. Current balance is \$1960.00, with pending \$100.00 check to be written to The New Berlin Historical Society as referenced in **CORRECTIONS TO MINUTES OF 7/20/23 above.**

V. COMMUNICATIONS – NO REPORT

VI. OLD BUSINESS.

A. PROPERTIES FOR LANDMARK CONSIDERATION AS INFORMATIONAL MARKERS –

Casper Inn/Alida’s Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)— Commissioner Ament will verify Informational Marker/QR coding with Moy family; Governor Julius Heil home: Commissioner Kahlfeldt Hickory Grove School: Commissioner Orzel; Lincoln Road: Commissioner Tyskiewicz Little Grove school: Commissioner Marquardt; Miller property on S. Moorland Rd (Barn foundation exists): Commissioner Ament; Milwaukee Astronomical Society Observatory, Observatory Rd— Chair DeMoss; New Berlin Hills Golf Course: Chairperson DeMoss New Berlin Soap Box Derby Grounds: Commissioner Marquardt S. Calhoun Road—Site of Round Barn (Future Autumn Trace Subdivision): Commissioner Doyle; Possible other historic schools; QR Codes will be placed near any previously placed signs.

*NOTE: When informational write-ups are complete (September 2023), the Commission will initiate notification process to create ‘Informational Landmark Status’ for each of the above-listed entities and the addition of:

1. Commissioner Marquardt – New Berlin Soap Box Derby officials have expressed interest in an Informational Marker.
2. Vice-Chair/Commissioner Ament – Developer of subdivision at former site of Round Barn has not indicated that he has found the plaque to display near the existing silo. Possibility is that a new plaque could be ordered.

B. CULTURAL AND HISTORIC RESOURCES CHAPTER 4 – STATUS PENDING.

C. UPDATE ON COLLABORATION WITH RECREATION DEPARTMENT FOR “NOT-SO-HAUNTED HAPPENINGS” – Commissioners Warczak and Kahlfeldt.

1. Cemetery Picture Scavenger Hunt - Pre-registration required. No fee. Recreation Department will send the 13 “photo” questions to registrants. Commissioner Warczak will send the 13 “photo” answers to the Recreation Department.
2. Cemetery Bus Tour – Pre-registration required. \$5.00 per person. Bus leaves from Valley View Park, October 7th at 1:00 PM. Commissioners Warczak and Kahlfeldt plan to dress in period clothing.

D. UPDATE OF ELECTRONIC LISTING OF CITY’S LANDMARKS – Several Commissioners have noticed that new QR Code stickers have been placed over existing QR Codes on posts.

E. LANDMARKS COMMISSION PARTICIPATION AT HISTORICAL PARK EVENTS – Commissioner Doyle plans to represent the Landmarks Commission at the events on September 10th and October 8th. Commissioner Orzel will join her on October 8th.

F. REPLACEMENT OF FAILING LANDMARKS SIGNS – Specifically New Berlin Center Cemetery – STATUS PENDING.

VII. NEW BUSINESS.

- A. Veteran’s Day Trivia Challenge –** proposed by Commissioner Orzel. Send applicable trivia questions to her.
- B. Landmarks Holiday Lights Contest –** Commissioner Doyle will work on an “interest form” to see if the owners of city Landmarks might want to participate in a holiday lighting contest. Residents would visit the participating Landmarks and vote on a winner. High school students might lend a hand in decorating to achieve their community service hours.

VIII. NEXT MEETING: SEPTEMBER 21, 2023 at 6:30 PM. CONFERENCE ROOM A/B, CITY HALL.

IX. ADJOURN:

MOTION: Motion to Adjourn at 7:08 PM.
VOTE: Motion by Commissioner Doyle.
Second by Commissioner Warczak.
Motion passed unanimously.

Respectfully submitted,
Jennifer Tyskiewicz
Landmarks Commission Secretary