

Parks, Buildings and Grounds Commission MEETING MINUTES



September 11, 2023 - 5:30 PM
Mayor's Conference Room
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Mayor Ament called the meeting to order at 5:32PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Mayor Ament, Alderperson Horbinski, Commissioner Ferrante, Commissioner Rafel, Commissioner Wicichowski

Staff Present: Director of DPW Josh Radomski

3. APPROVAL OF MINUTES

A. July 10, 2023 Parks, Buildings & Grounds Commission Meeting Minutes

MOTION: Motion to Approve the July 10, 2023 minutes

VOTE: Motion by: Commissioner Wicichowski
Second by: Commissioner Ferrante
Motion Passed 5-0

4. NEW BUSINESS

A. Recommend to Common Council to Award Malone Park Lighting Upgrade Project

Discussion: General discussion related to the need for alternate 3, tracking pad. Alternate 3 will not be required if there is sufficient frost in the ground to support the weight of the crane to lift the lights.

MOTION: Motion to recommend approval of the lowest responsible responsive bidder, Pieper Electric for Base Bid, including alternate 1, 2 & alternate 3, if determined by staff, to the Common Council, 2nd by Commissioner Rafel. Base Bid \$550,000, Alt 1 - \$4950, Alt 2 - \$5695 & Alt 3 - \$6710.

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Ferrante
Motion Passed 5-0

B. Recommend to Common Council to Award Safety Building Foundation Grading Project

Discussion: Josh explained the issues related to the need of the project and the project scope.

MOTION: Motion to recommend approval by the Common Council of the lowest responsible responsive bidder for the Safety Building Grading Project

VOTE: Motion by: Commissioner Wicihowski
Second by: Commissioner Ferrante
Motion Passed 5-0

- C.** Recommend to Common Council approval of Resolution 23-22 - A Resolution Transferring Funds from the Malone Park Lighting CIP Account to the Safety Building Foundation CIP Account
Discussion: Josh noted there were remaining funds in lighting upgrade budget which could be used to offset cost overages in the Safety Building Grading project.

MOTION: Motion to recommend approval by the Common Council Resolution 23-22 A Resolution Transferring Funds from the Malone Park Lighting CIP Account to the Safety Building Foundation CIP Account.

VOTE: Motion by: Commissioner Wicihowski
Second by: Commissioner Ferrante
Motion Passed 5-0

5. ADJOURN

MOTION: Motion to Adjourn at 5:52PM.

VOTE: Motion by: Commissioner Rafel
Second by: Commissioner Wicihowski
Motion Passed 5-0

Respectfully Submitted,

Robert T. Rafel MBA
PB & G Commission Secretary