

Fourth of July Commission MEETING AGENDA



August 23, 2023 - 6:00 PM
Council Chambers
3805 S. Casper Dr.

Posted: 8/21/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. July 26, 2023 Meeting Minutes
4. **APPROVAL OF FINANCIAL REPORT**
 - A. Monthly Activity and Financial Report
 - B. Update on sponsorships & donations
5. **CELEBRATION 2023**
 - A. Update
6. **CELEBRATION 2024**
 - A. Election of Chairperson for 2024
 - B. Election of Secretary for 2024
 - C. Discussion and possible vote on dates for 2024
 - D. Discussion and possible vote on times for 2024
 - E. Election of Budget Subcommittee - three commissioners to work with 4th of July Coordinator
7. **SET NEXT MEETING DATE**
 - A. September 27, 2023
8. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



Fourth of July Committee MEETING MINUTES

July 26, 2023 - 6:00 PM
Council Chambers
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Alderman Stribl called the meeting to order at 6:00 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioners present: Alderperson Stribl, Commissioner Heinen, Fourth of July Coordinator Oldenburg, Commissioner Mazzoni, Commissioner Perkins, Commissioner Bertsch, Commissioner Ament, Commissioner Dallman, Commissioner Meyer, Commissioner Doyle, Commissioner Pfeiffer

Also in attendance: Erin Cross (Recreation Manager), Josh Buchholz (Firefighter/Paramedic), Peggy Ament

3. APPROVAL OF MINUTES

A. June 28, 2023 Meeting Minutes

MOTION: Motion to approve June 28, 2023 meeting minutes

VOTE: Motion by: Commissioner Dallman
Second by: Commissioner Bertsch
Motion passed 11-0

4. FINANCIAL REPORTS

A. Monthly Activity and Financial Report/Review Running Budget

MOTION: Motion to approve financial report as presented

VOTE: Motion by: Commissioner Pfeiffer
Second by: Commissioner Meyer
Motion passed 11-0

B. Update on sponsorships and donations

5. CELEBRATION 2023

A. Review feedback collected from:

1. 2023 commission members
2. Five main charities (NB Lions, Muscular Dystrophy, Prospect Lions, Education Foundation of New Berlin and Ojibwa)
3. New Berlin Department of Public Works
4. NBFD, NBPB & EMS
5. Food vendors and other grounds attractions
6. Facebook

There was an overwhelming amount of positive feedback about the event. We went through all feedback collected and have ample notes for the celebration 2024.

*Mayor Ament arrived at 6:07 PM
Mayor Ament left at 7:06 PM*

6. NEW BUSINESS

A. Dates / Times for 2024 Celebration

Mayor Ament arrived at 7:24 PM

7. NEXT MEETING DATE

A. August 23, 2023

8. ADJOURN

MOTION: Motion to adjourn at 7:33 PM

VOTE: Motion by: Commissioner Dallman
Second by: Commissioner Bertsch
Motion passed 11-0

*Respectfully Submitted,
Krista Heinen, Secretary*

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of August 16, 2023

	Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES						
Donations	50,000	-	50,000	90,554		40,554
Booth/Vendor Fees	30,000	-	30,000	9,666		(20,334)
Charities	-	-	-	30,266		30,266
Carnival Proceeds	8,000	-	8,000	17,353		9,353
Parking	3,000	-	3,000	-		(3,000)
Family Games Sponsorship	-	-	-	2,000		2,000
Cornhole Tournament	700	-	700	752		52
Transfer from City	20,000	-	20,000	20,000	-	-
Total Revenues	111,700	-	111,700	170,591	-	58,891
EXPENDITURES						
Parade	10,000	-	10,000	9,675		325
Entertainment	40,000	-	40,000	51,403	-	(11,403)
Fireworks	30,000	-	30,000	35,000	-	(5,000)
Salary	10,140	-	10,140	9,263		877
FICA	776	-	776	709		67
Advertising	500	-	500	568		(68)
Electricity	1,000	-	1,000	-	-	1,000
Waste Disposal	12,000	-	12,000	10,020	-	1,980
Telephone/Cell Phone	600	-	600	317		283
Dues/Memberships	80	-	80	-		80
Tent Rental	20,500	-	20,500	20,780		(280)
Office Supplies	-	-	-	433		(433)
Cornhole Tournament	1,600	-	1,600	1,350		250
Trivia Contest	-	-	-	350		(350)
City overtime charge - 4th day	20,000	-	20,000	-		20,000
Supplies	6,000	-	6,000	8,789	-	(2,789)
Total Expenditures	153,196	-	153,196	148,656	-	4,540
Net Change in Fund Balance	(41,496)	-	(41,496)	21,935.04		63,431

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2023	1851504	5,500.00	03/22/2023	SCHOOL DISTRICT OF NEW BERLIN	210108	TENT SPACE JULY 2 BOOTH
2023	1872964	5,500.00	05/30/2023	PROSPECT LIONS CHARITIES OF NEW BERLIN	1078	
2023	1874499	5,500.00	06/14/2023	NEW BERLIN LIONS CLUB FOUNDATION	8450	4TH OF JULY DONATION
2023	1887308	7,390.00	07/27/2023	OJIBWA BOWHUNTERS OF MILWAUKEE INC	3766	
2023	1892738	318.13	08/11/2023	NB CITIZENS AGAINGST MD	9158228576	
2023	1892737	5,500.00	08/11/2023	JOHN & CHERYL SCHOBBER	9158228500	
2023	1892736	557.88	08/11/2023	PROSPECT LIONS CHARITIES OF NEW BERLIN	1103	
		30,266.01				

CHARITIES

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2023	1849003	500.00	02/09/2023	WENTHE-DAVIDSON	90809	4TH OF JULY DONATION
2023	1849004	200.00	02/09/2023	MILWAUKEE VALVE	453161	4TH OF JULY DONATION
2023	1849005	1,500.00	02/09/2023	JOHNS DISPOSAL SERVICE INC	17623	4TH OF JULY DONATION
2023	1849026	600.00	02/09/2023	DESIGN BUILD FIRE PROTECTION	82352	4TH OF JULY DONATION
2023	1849027	100.00	02/09/2023	TOOLRITE MFG	400156	4TH OF JULY DONATION
2023	1849028	200.00	02/09/2023	FRANTZ MACHINE PRODUCTS INC	28186	4TH OF JULY DONATION
2023	1849029	50.00	02/09/2023	ARROWHEAD TOOL & DIE INC	42177	4TH OF JULY DONATION
2023	1849058	200.00	02/09/2023	AMERICAN TREE EXPERTS INC	6133	4TH OF JULY DONATION
2023	1849059	300.00	02/09/2023	GREENFIELD PLAZA	2416	4TH OF JULY DONATION
2023	1849060	1,000.00	02/09/2023	EXTERIOR PROS LLC	6988	4TH OF JULY DONATION
2023	1849202	2,000.00	02/10/2023	NEW BERLIN LIONS CLUB FOUNDATION INC	8384	4TH OF JULY DONATION
2023	1849925	100.00	02/21/2023	BSI SCALES	94697	4TH OF JULY DONATION
2023	1849926	600.00	02/21/2023	SCHOENECK CONTAINERS INC	1192	4TH OF JULY DONATION
2023	1849927	1,000.00	02/21/2023	INNOVATION STATION LLC	2380	4TH OF JULY DONATION
2023	1849928	600.00	02/21/2023	ABSORB TECH	235640	4TH OF JULY DONATION
2023	1849929	800.00	02/21/2023	WAUKESHA STATE BANK	180325	4TH OF JULY DONATION
2023	1849930	1,000.00	02/21/2023	BIG TUNA INC	4034	4TH OF JULY DONATION
2023	1849931	200.00	02/21/2023	HASTINGS	51667	4TH OF JULY DONATION
2023	1850293	600.00	02/27/2023	PREFERRED ELECTRICAL CONTRACTORS INC	105515	4TH OF JULY DONATION
2023	1850294	600.00	02/27/2023	KC 524 CENTER INC	9379	4TH OF JULY DONATION
2023	1850295	1,500.00	02/27/2023	SENDIK'S FOOD MARKETS LLC	8818	4TH OF JULY DONATION
2023	1850296	200.00	02/27/2023	NEW BERLIN PLASTICS	88382	4TH OF JULY DONATION
2023	1850297	100.00	02/27/2023	DONALD R. KITTEN	29982	4TH OF JULY DONATION
2023	1850298	600.00	02/27/2023	WEST-NEW-BROOK ORTHODONTISTS INC	8683	4TH OF JULY DONATION
2023	1850299	1,000.00	02/27/2023	JW WINCO INC	100305	4TH OF JULY DONATION
2023	1850926	2,500.00	03/07/2023	NSI ELECTRICAL CONTRACTORS INC	815064	4TH OF JULY DONATION
2023	1850927	50.00	03/07/2023	HONEYAGER'S MUDJACK SERVICE INC	7949	4TH OF JULY DONATION
2023	1850928	400.00	03/07/2023	CONTINENTAL TRADE EXCHANGE LTD	60840	4TH OF JULY DONATION
2023	1850929	5,000.00	03/07/2023	EDUCATORS CREDIT UNION	3675291	4TH OF JULY DONATION
2023	1851019	200.00	03/09/2023	ANDERSON PACKAGING LLC	38621	4TH OF JULY DONATION
2023	1851020	250.00	03/09/2023	ELECTROCHEMICAL PRODUCTS INC	102214	4TH OF JULY DONATION
2023	1851505	600.00	03/22/2023	TOM & GLENN'S SERVICE INC	23148	4TH DONATION
2023	1851506	100.00	03/22/2023	ANIMAL HOUSE GYM INC.	15478	4TH DONATION
2023	1852098	500.00	03/28/2023	HADER INDUSTRIES	48478	4TH OF JULY DONATIONS

2023	1852099	50.00	03/28/2023	GRAY & ASSOCIATES	100144	4TH OF JULY DONATION
2023	1852139	600.00	03/28/2023	DONOVAN & JORGENSEN INC	24333	4TH OF JULY DONATION
2023	1852140	100.00	03/28/2023	CITIZENS BANK	357401	4TH OF JULY DONATION
2023	1852753	1,000.00	03/29/2023	DENCO	20904	4TH OF JULY DONATION
2023	1852754	3,000.00	03/29/2023	HOMETOWNE WINDOWS & DOORS INC	72	4TH OF JULY DONATION
2023	1855803	175.00	04/13/2023	DIAMETERS INC	94889	4TH OF JULY DONATION
2023	1855806	3,000.00	04/13/2023	PRINCETON CLUB NEW BERLIN	15331	4TH OF JULY DONATION
2023	1855808	200.00	04/13/2023	HYDRAULIC COMPONENT SERVICES INC	100529	4TH OF JULY DONATION
2023	1855812	5,000.00	04/13/2023	SPECTRUM ENTERTAINMENT LLC	10219	4TH OF JULY DONATION
2023	1863196	200.00	04/24/2023	KWIK TRIP INC	1317593	4th OF JULY DONATION
2023	1863197	1,000.00	04/24/2023	HIPPENMEYER,REILLY,BLUM,SCHMITZER, FABIA	46391	4th OF JULY DONATION
2023	1863198	1,000.00	04/24/2023	DANCESPORT ACADEMY INC	1120	4th OF JULY DONATION
2023	1863199	5,000.00	04/24/2023	MORGAN STANLEY	401137624	4th OF JULY DONATION
2023	1863200	1,000.00	04/24/2023	HNI RISK SERVICES LLC	4964	4th OF JULY DONATION
2023	1870829	20,000.00	05/10/2023	FESTIVAL FOODS	529100	4th OF JULY DONATION
2023	1870830	1,000.00	05/10/2023	FLEET FARM	106347	4th OF JULY DONATION
2023	1872024	400.00	05/19/2023	HOLZ MOTORS	2750	4TH OF JULY DONATION
2023	1872025	5,000.00	05/19/2023	BRIOHN BUILDING CORP	115246	4TH OF JULY DONATION
2023	1872026	1,000.00	05/19/2023	KMJ TAX & ACCOUNTING INC	1707	4TH OF JULY DONATION
2023	1872027	600.00	05/19/2023	AF GROUP/UNITED HEARTLAND	8033853	4TH OF JULY DONATION
2023	1872060	600.00	05/22/2023	WIS LOGISTICS	80117	4TH OF JULY DONATION
2023	1873871	200.00	06/05/2023	ANDRA M. SOBON/NEW BERLIN ANIMAL HOSP	7326	4TH OF JULY PARADE
2023	1874283	200.00	06/12/2023	DANCESPORT ACADEMY INC	1109	4TH OF JULY PARADE
2023	1874284	200.00	06/12/2023	ANITAS DANCE CENTER INC	2532	4TH OF JULY PARADE
2023	1874285	200.00	06/12/2023	FOUR LEAF CONTRACTING	2146	4TH OF JULY PARADE
2023	1874286	200.00	06/12/2023	\WALDERA ENTERPRISES LLC	1310	4TH OF JULY PARADE
2023	1874287	1,500.00	06/12/2023	TOBIN JEWELERS	16443	4TH OF JULY DONATION
2023	1874288	200.00	06/12/2023	KOPP BROS INC	33192	4TH OF JULY DONATION
2023	1874289	600.00	06/12/2023	HORICON BANK	140217	4TH OF JULY DONATION
2023	1874340	200.00	06/12/2023	CHRISTYS WOLF PACK LLC/CENTRAL BARK	1379	4TH OF JULY PARADE
2023	1874341	200.00	06/12/2023	JEFFREY STERLING	7018	4TH OF JULY PARADE
2023	1874342	200.00	06/12/2023	SHOREWEST REALTORS	281736	4TH OF JULY PARADE
2023	1874755	200.00	06/21/2023	PETRON CORP	102583	4TH OF JULY DONATION
2023	1874762	3,000.00	06/21/2023	BEER CAPITOL DISTRIBUTING LLC	226437	4TH OF JULY DONATION
2023	1874889	200.00	06/26/2023	AJ COLLECTABLES LLC	1168	4TH OF JULY PARADE
2023	1875090	300.00	06/28/2023	JOHNSON SAND & GRAVEL INC	96148	4TH OF JULY DONATION

2023	1875182	1,000.00	06/29/2023	KELMANN CORP
2023	1875183	200.00	06/29/2023	WISTL SOD FARM INC
2023	1875400	2,000.00	07/03/2023	TWINS FLOWERS & HOME DECOR LLC
2023	1875450	500.00	07/05/2023	SCHOBER, SCHOBER & MITCHELL, S.C.
2023	1877424	200.00	07/06/2023	HORICON BANK
2023	1882666	3,660.94	07/21/2023	LO DUCA BROS INC
2023	1890539	318.13	08/02/2023	NEW BERLIN LIONS CLUB FOUNDATION INC

80771	4TH OF JULY DONATION
17756	4TH OF JULY DONATION
10258	4TH OF JULY DONATION
40313	4TH OF JULY SPONSORSHIP
140326	4TH OF JULY PARADE
35616	4TH OF JULY DONATION
8472	4TH OF JULY CHARITIES

90,554.07

DONATIONS

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2023	1855523	700.00	04/13/2023	NOTJOEAVERAGE BAKEHOUSE & DELI	285718	4TH OF JULY
2023	1855524	900.00	04/13/2023	DANIEL KONIAR/AV'S CONCESSIONS LLC	1558	4TH OF JULY
2023	1855525	500.00	04/13/2023	QT'S TREATS/LAQUERA BARNETT	9654	4TH OF JULY
2023	1855526	900.00	04/13/2023	QUALITY CONCESSIONS/DUANE HICKMAN	5466	4TH OF JULY
2023	1855527	600.00	04/13/2023	THE LEAP LLC/SWEET CAROLINE ROASTED CORN	1046	4TH OF JULY
2023	1855528	750.00	04/13/2023	AZTECA RESTAURANT MKE	9596	4TH OF JULY
2023	1869870	850.00	05/04/2023	LITTLES BBQ CO LLC	2086	4TH OF JULY VENDOR
2023	1870831	500.00	05/10/2023	EVERDRY WATERPROOFING	15378	4TH OF JULY VENDOR
2023	1870832	200.00	05/10/2023	ELEGANT HENNA TATTOO/KRUSHBA RANDERWA	1177	4TH OF JULY VENDOR
2023	1870833	400.00	05/10/2023	LEAFFILTER NORTH LLC	2723	4TH OF JULY VENDOR
2023	1872059	125.00	05/22/2023	BOY SCOUT TROOP 38	1603	
2023	1872061	550.00	05/22/2023	HOFFMANNS ROASTED NUTS/KATHLEEN HOFFM.	1096	
2023	1874417	500.00	06/13/2023	PUDGYS LLC/TRACY ANDERSON	1036	
2023	1874763	400.00	06/21/2023	POP'S MARKETPLACE LLC	4105	4TH OF JULY VENDOR
2023	1875088	400.00	06/28/2023	EXTERIOR PROS LLC	7090	4TH OF JULY VENDOR
2023	1875089	400.00	06/28/2023	UWD HOLDINGS LLC	5320	4TH OF JULY VENDOR
2023	1875399	50.00	07/03/2023	JEJ DEVELOPMENT	5128	4TH OF JULY VENDOR
2023	1890538	940.66	8/2/2023	GAMES ARE US INC	2355	4TH OF JULY VENDOR
		9,665.66				

VENDORS

Encumbered

Parade

Signage

Entertainment

Face Painting	12/8/2022
Miss kim	12/8/2022
Half Twisted Knot	12/8/2022
Mini Parade	12/8/2022
Schlitz Eagle Show	12/8/2022
Area Rental Tent	12/8/2022
BobbyWat	12/8/2022
The Britians	12/8/2022
King of Radio	12/8/2022
Doo Wop Daddies	12/8/2022
Cold Sweat	12/8/2022
Cherry Pie	12/8/2022
33RPM	12/8/2022
Almighty Vinyl	12/8/2022
Rebel Grace	1/25/2023
American pub quiz	3/22/2023

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Fireworks -	-	1/25/2023
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Advertising

Facebook		3/22
Electricity	180.00	3/22
Waste Disposal		
Pats disposal	-	12/8/2022

Telephone/Cell Phone

Dues/Memberships

Tent Rental

Area Rental	15,590.26
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Office Supplies

Cornhole Tournament

Supplies

180.00