



Architectural Review Committee MEETING MINUTES

August 14, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:02 PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: None

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kristen Hogan, Principal Planner Kelly Wall, Deputy City Clerk Megan Godshall

A quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. July 10, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Schulpius
Second by: Commissioner Anderson
Motion Passed 4-0

4. NEW BUSINESS

A. (2) KW UA-2202799 Mason Orantes with Kolbrook Design Inc. on behalf of Dunkin – 3500 S. Moorland Rd. - Use, Site and Architectural Approval for façade updates.

This item was moved and discussed third at the meeting.

MOTION: Motion to Approve with the exception of the removal of the fabric awning on the northside of the building

VOTE: Motion by: Commissioner Anderson
Second by: Director of Community Development Kessler

Motion Passed 4-0

- B.** (4) KW UA-2301370 Matt Anderson with Matty's Bar and Grille, Inc. - 14460 W. College Avenue (Tax Key #: 1292-995-001) - Use, Site, and Architectural approval for a 4,375 square foot banquet and event building.

MOTION: Motion to Approve

VOTE: Motion by: Director of Community Development Kessler
Second by: Commissioner Schulpus
Motion Passed 4-0

- C.** (2) KH UA-2301360 Parish Survey & Engineering - 16805 W Victor Road - Use, Site and Architectural approval for Metalcraft addition

This item was moved and discussed first at the meeting.

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpus
Motion Passed 4-0

5. ADJOURN

MOTION: Motion to Adjourn at 5:29 PM

VOTE: Motion by: Commissioner Felda
Second by: Director of Community Development Kessler
Motion Passed 4-0

***Respectfully Submitted,
Megan Godshall, Deputy City Clerk***