

Architectural Review Committee MEETING AGENDA



August 14, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Published: 8/4/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. July 10, 2023 Meeting Minutes
4. **NEW BUSINESS**
 - A. (2) KW UA-2202799 Mason Orantes with Kolbrook Design Inc. on behalf of Dunkin – 3500 S. Moorland Rd. - Use, Site and Architectural Approval for façade updates.
 - B. (4) KW UA-2301370 Matt Anderson with Matty's Bar and Grille, Inc. - 14460 W. College Avenue (Tax Key #: 1292-995-001) - Use, Site, and Architectural approval for a 4,375 square foot banquet and event building.
 - C. (2) KH UA-2301360 Parish Survey & Engineering - 16805 W Victor Road - Use, Site and Architectural approval for Metalcraft addition
5. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Architectural Review Committee MEETING MINUTES



July 10, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:01 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpus, Director of Community Development Kessler

Excused: None

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kristen Hogan, Principal Planner Kelly Wall, Deputy City Clerk Megan Godshall

A quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. June 5, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Schulpus
Motion Passed 4-0

4. NEW BUSINESS

A. (2) KH UA-2301265 Shaun Sullivan with Envision Design - 16363 W. Ryerson Rd - Use, Site and Architecture Approval for Poblocki Paving Addition

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Schulpus
Second by: Commissioner Anderson
Motion Passed 4-0

- B.** (2) KH UA-2301360 Parish Survey & Engineering - 16805 W Victor Road - Use, Site and Architectural approval for Metalcraft addition

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Commissioner Felda
Motion Passed 4-0

5. ADJOURN

MOTION: Motion to Adjourn at 5:14 PM

VOTE: Motion by: Commissioner Schulpus
Second by: Director of Community Development Kessler
Motion Passed 4-0

*Respectfully Submitted,
Megan Godshall, Deputy City Clerk*