



Committee of the Whole MEETING MINUTES

June 27, 2023 - 6:00 PM
Council Chambers
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL MEETING TO ORDER

Mayor Ament called the meeting to order at 6:03 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

City Clerk Rubina R. Medina took the roll call as follows:

Present: Alderperson Hopkins, Alderperson Harenda, Alderperson Stribl, Alderperson Horbinski, Alderperson Kroupa, Alderperson La Fever

Excused: AlderpersonMaxey

Staff Present: City Attorney Mark Blum, City Clerk Rubina Medina, Library Director Natalie Beacom, Chief of Police Jeff Hingiss, Administrative Specialist Joelle Erickson

3. APPROVAL OF MINUTES

A. June 13, 2023 Committee of the Whole Meeting

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson Kroupa
Motion Passed 6-0

4. UTILITY & FINANCE

A. Discussion and recommendation to the Common Council approval of the June 28th, 2023 Water Utility claims in the amount of \$39,765.52, Sewer Utility claims in the amount of \$678,542.41 and General City claims in the amount of \$1,530,191.04

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Harenda
Motion Passed 6-0

5. LICENSES & PERMITS

A. Discussion and recommendation to the Common Council approval of the alcohol license applications for the licensing period of July 1st, 2023 to June 30th, 2024 per the list as presented

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl

Second by: Alderperson Horbinski
Motion Passed 6-0

6. MISCELLANEOUS

A. Library Department Update by Director Natalie Beacom

Library Director Natalie Beacom gave a brief update to the Common Council and audience. She introduced Aubrey Shaw, a graduate from NB West who read her winning scholarship essay.

B. Recommend to Common Council that a public hearing be set for August 14, 2023 at 6:00 PM to be held before the Plan Commission on the suggested amendments to the Zoning Code (Chapter 275)

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Kroupa
Motion Passed 6-0

C. Discussion and recommendation to Common Council approval of the Department of Public Works RAS for one new Custodial Position effective September 1, 2023

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Hopkins
Motion Passed 6-0

D. Recommend to Common Council to amend Section 261-4(F) of the Municipal Code of the City of New Berlin regarding restrictions on parking on city right-of-way and city property by order of the Chief of Police

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Horbinski
Motion Passed 6-0

E. Recommend to Common Council to approve the attached 2023 Salary Table effective 7/1/2023

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Kroupa
Second by: Alderperson Harenda
Motion Passed 6-0

F. Discussion and possible action on risk transfer policy for block party special event permits

The City Attorney stated that the Council needs to vote on whether the City wants to allow special event applications that do not meet the Class I or Class II provision to be exempt from providing evidence of liability insurance. This would be for special events that have less than 150 people in attendance.

The City Clerk stated that the special event permit application outlines the insurance requirements for Class I and Class II event types but does not specify any requirements for those events that have less than 150 people. Currently, the Clerk's Office has 3 block party applications on file and only one of them would be able to provide insurance and that is because they are a Homeowner's Association that is responsible for the block party. The other two applicants are residents and the fee to obtain insurance for an event for 50 people or less is too costly.

Mayor Ament asked if the City had ever received a claim for a special event. City Attorney stated not in his 21 years of being City Attorney.

Ald. Kroupa asked if there were other communities that allowed block party special events without insurance. The City Clerk stated that she has reviewed municipalities in Waukesha County and they do

allow block party applications without insurance.

Ald. Stribl said he does not believe we should add additional requirements for an event that does not meet the Class I or Class II specifications.

Ald. La Fever stated that he believes all applicants should have proper insurance.

Ald. Horbinski stated he understands why insurance is important, but the City should promote community engagement. He believes we should encourage neighborhoods and neighbors to get together. This will improve neighborhood communication and strengthen our community. Ald. Kroupa agreed.

Ald. La Fever stated that applicants need to plan ahead and they shouldn't have a problem obtaining insurance.

Ald. Stribl stated the problem is not planning ahead, the problem is the cost. A 1 million liability coverage could be thousands of dollars for a very small neighborhood event. It's been 21 years with no known incident of claim. We can't live in fear and restrict the public. He understands Ald. La Fever's concerns.

MOTION: Motion to To direct staff not to require evidence of liability insurance for special events under 149 people.

VOTE: Motion by: Alderperson Stribl
Second by: None
Motion Passed 5-1

- G. Discussion and recommendation to approve Ordinance No. 2673, an ordinance to create Section 152-24 of the New Berlin City Code regarding Transient Lodging
Ald. Stribl stated this is long overdue and thanked the City Attorney.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson Kroupa
Motion Passed 6-0

- H. Discussion and recommendation to amend the City Clerk 2023 Fee List to add a Transient/Short Term Lodging license fee in the amount of \$200 per calendar year

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Stribl
Second by: Alderperson La Fever
Motion Passed 6-0

7. **ADJOURN**

MOTION: Motion to Adjourn at 6:34 PM.

VOTE: Motion by: Alderperson Horbinski
Second by: Alderperson Kroupa
Motion Passed 6-0

*Respectfully Submitted,
Rubina R. Medina, City Clerk*