

Fourth of July Committee MEETING AGENDA



July 26, 2023 - 6:00 PM
Council Chambers
3805 S. Casper Dr.

Published on 7/21/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. June 28, 2023 Meeting Minutes
4. **FINANCIAL REPORTS**
 - A. Monthly Activity and Financial Report/Review Running Budget
 - B. Update on sponsorships and donations
5. **CELEBRATION 2023**
 - A. Review feedback collected from:
 1. 2023 commission members
 2. Five main charities (NB Lions, Muscular Dystrophy, Prospect Lions, Education Foundation of New Berlin and Ojibwa)
 3. New Berlin Department of Public Works
 4. NBFD, NBPD & EMS
 5. Food vendors and other grounds attractions
 6. Facebook
6. **NEW BUSINESS**
 - A. Dates / Times for 2024 Celebration
7. **NEXT MEETING DATE**
 - A. August 23, 2023
8. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



Fourth of July Committee MEETING MINUTES

June 28, 2023 - 6:00 PM
Council Chambers
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Alderman Stribl called the meeting to order at 6:01 pm

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Alderperson Stribl, Fourth of July Coordinator Oldenburg, Commissioner Heinen, Commissioner Perkins, Commissioner Pfeiffer, Commissioner Mazzoni, Commissioner Bertsch, Commissioner Walters, Commissioner Ament, Commissioner Meyer, Commissioner Dallman, Commissioner Doyle, Commissioner Testin

Also in attendance: Erin Cross (Recreation Manager), Josh Buchholz (Firefighter/Paramedic), Captain David Rocklewitz, Lieutenant Mark O'Connor, Steve Kon (Assistant Chief), Jim Burns (Emergency Management Manager), and Abbie Bottom (non-voting consultant)

3. APPROVAL OF MINUTES

A. May 24, 2023 Meeting Minutes

MOTION: Motion to approve May 24, 2023 meeting minutes

VOTE: Motion by: Commissioner Dallman
Second by: Commissioner Pfeiffer
Motion passed 13-0

4. FINANCIAL REPORT

A. Monthly Activity and Financial Report / Review Running Budget

Jim Burns, Mark O'Connor & Steve Kon left at 6:17 pm

MOTION: Motion to approve financial report as presented

VOTE: Motion by: Commissioner Bertsch

Second by: Commissioner Mazzoni
Motion passed 13-0

MOTION: Motion to approve new commission t-shirts, to purchase a \$10 wine license fee for Deluca wines to sell wine- all proceeds will be donated to the second phase of the A.R.C., to spend \$143.80 on mini parade ribbons and \$850 to pay for the corn hole tournament.

VOTE: Motion by: Commissioner Pfeiffer
Second by: Commissioner Walters
Motion passed 13-0

B. Discussion and update on sponsorship & donations

5. CELEBRATION 2023

A. Staff Report

B. Discussion and possible vote on children's entertainment

C. Discussion and possible vote on entertainment

D. Discussion and possible vote on corn hole tournament

E. Discussion and possible vote on trivia contest

F. Discussion and possible vote on food vendors / sales vendors – wine sales to benefit ARC

G. Discussion and possible vote on golf carts

H. Discussion and possible vote on advertising

I. Pie Contest – commission assignments

J. Fireworks

K. Parade discussion and possible vote regarding entries, route, staging, commissioner assignments

MOTION: Motion to approve the Milwaukee police American legion post 415 – for 2 units for \$250

VOTE: Motion by: Commissioner Mazzoni
Second by: Commissioner Doyle
Motion passed 13-0

6. NEW BUSINESS

- A.** Staff appreciation lunch (\$750)

MOTION: Motion to approve spending for a lunch for \$750 to thank 45 city employees including DPW, Police, Fire, Etc.

VOTE: Motion by: Alderman Stribl
Second by: Commissioner Doyle
Motion passed 13-0

- B.** Emergency Management – Jim Burns

7. SET NEXT MEETING DATE

- A.** July 26, 2023

Location TBD

8. ADJOURN

MOTION: Motion to adjourn at 7:26 pm

VOTE: Motion by: Commissioner Testin
Second by: Commissioner Pfeiffer
Motion passed 13-0

Respectfully Submitted,
Krista Heinen, Secretary

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of July 18, 2023

	Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES						
Donations	50,000	-	50,000	92,075		42,075
Booth/Vendor Fees	30,000	-	30,000	19,725		(10,275)
Carnival Proceeds	8,000	-	8,000	11,350		3,350
Parking	3,000	-	3,000	-		(3,000)
Cornhole Tournament	700	-	700	-		(700)
Transfer from City	20,000	-	20,000	20,000	-	-
Total Revenues	111,700	-	111,700	143,150	-	31,450
EXPENDITURES						
Parade	10,000		10,000	8,775		1,225
Entertainment	40,000		40,000	50,425	1,432	(11,857)
Fireworks	30,000		30,000	35,000	-	(5,000)
Salary	10,140	-	10,140	5,922		4,218
FICA	776	-	776	453		323
Advertising	500	-	500	88		412
Electricity	1,000	-	1,000		180	820
Waste Disposal	12,000	-	12,000	10,020	-	1,980
Telephone/Cell Phone	600	-	600	272		328
Dues/Memberships	80	-	80			80
Tent Rental	20,500	-	20,500	5,190	15,590	(280)
Office Supplies		-	-	433		(433)
Cornhole Tournament	1,600	-	1,600	425		1,175
City overtime charge - 4th day	20,000		20,000			20,000
Supplies	6,000	-	6,000	4,754	-	1,246
Total Expenditures	153,196	-	153,196	121,756	17,202	14,237
Net Change in Fund Balance	(41,496)	-	(41,496)	21,394		45,687

DONATIONS

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2023	1849003	500.00	02/09/2023	WENTHE-DAVIDSON	90809	4TH OF JULY DONATION
2023	1849004	200.00	02/09/2023	MILWAUKEE VALVE	453161	4TH OF JULY DONATION
2023	1849005	1,500.00	02/09/2023	JOHNS DISPOSAL SERVICE INC	17623	4TH OF JULY DONATION
2023	1849026	600.00	02/09/2023	DESIGN BUILD FIRE PROTECTION	82352	4TH OF JULY DONATION
2023	1849027	100.00	02/09/2023	TOOLRITE MFG	400156	4TH OF JULY DONATION
2023	1849028	200.00	02/09/2023	FRANTZ MACHINE PRODUCTS INC	28186	4TH OF JULY DONATION
2023	1849029	50.00	02/09/2023	ARROWHEAD TOOL & DIE INC	42177	4TH OF JULY DONATION
2023	1849058	200.00	02/09/2023	AMERICAN TREE EXPERTS INC	6133	4TH OF JULY DONATION
2023	1849059	300.00	02/09/2023	GREENFIELD PLAZA	2416	4TH OF JULY DONATION
2023	1849060	1,000.00	02/09/2023	EXTERIOR PROS LLC	6988	4TH OF JULY DONATION
2023	1849202	2,000.00	02/10/2023	NEW BERLIN LIONS CLUB FOUNDATION INC	8384	4TH OF JULY DONATION
2023	1849925	100.00	02/21/2023	BSI SCALES	94697	4TH OF JULY DONATION
2023	1849926	600.00	02/21/2023	SCHOENECK CONTAINERS INC	1192	4TH OF JULY DONATION
2023	1849927	1,000.00	02/21/2023	INNOVATION STATION LLC	2380	4TH OF JULY DONATION
2023	1849928	600.00	02/21/2023	ABSORB TECH	235640	4TH OF JULY DONATION
2023	1849929	800.00	02/21/2023	WAUKESHA STATE BANK	180325	4TH OF JULY DONATION
2023	1849930	1,000.00	02/21/2023	BIG TUNA INC	4034	4TH OF JULY DONATION
2023	1849931	200.00	02/21/2023	HASTINGS	51667	4TH OF JULY DONATION
2023	1850293	600.00	02/27/2023	PREFERRED ELECTRICAL CONTRACTORS INC	105515	4TH OF JULY DONATION
2023	1850294	600.00	02/27/2023	KC 524 CENTER INC	9379	4TH OF JULY DONATION
2023	1850295	1,500.00	02/27/2023	SENDIK'S FOOD MARKETS LLC	8818	4TH OF JULY DONATION
2023	1850296	200.00	02/27/2023	NEW BERLIN PLASTICS	88382	4TH OF JULY DONATION
2023	1850297	100.00	02/27/2023	DONALD R. KITTEN	29982	4TH OF JULY DONATION
2023	1850298	600.00	02/27/2023	WEST-NEW-BROOK ORTHODONTISTS INC	8683	4TH OF JULY DONATION
2023	1850299	1,000.00	02/27/2023	JW WINCO INC	100305	4TH OF JULY DONATION
2023	1850926	2,500.00	03/07/2023	NSI ELECTRICAL CONTRACTORS INC	815064	4TH OF JULY DONATION
2023	1850927	50.00	03/07/2023	HONEYAGER'S MUDJACK SERVICE INC	7949	4TH OF JULY DONATION
2023	1850928	400.00	03/07/2023	CONTINENTAL TRADE EXCHANGE LTD	60840	4TH OF JULY DONATION
2023	1850929	5,000.00	03/07/2023	EDUCATORS CREDIT UNION	3675291	4TH OF JULY DONATION
2023	1851019	200.00	03/09/2023	ANDERSON PACKAGING LLC	38621	4TH OF JULY DONATION
2023	1851020	250.00	03/09/2023	ELECTROCHEMICAL PRODUCTS INC	102214	4TH OF JULY DONATION
2023	1851505	600.00	03/22/2023	TOM & GLENN'S SERVICE INC	23148	4TH DONATION
2023	1851506	100.00	03/22/2023	ANIMAL HOUSE GYM INC.	15478	4TH DONATION
2023	1852098	500.00	03/28/2023	HADER INDUSTRIES	48478	4TH OF JULY DONATIONS
2023	1852099	50.00	03/28/2023	GRAY & ASSOCIATES	100144	4TH OF JULY DONATION
2023	1852139	600.00	03/28/2023	DONOVAN & JORGENSON INC	24333	4TH OF JULY DONATION
2023	1852140	100.00	03/28/2023	CITIZENS BANK	357401	4TH OF JULY DONATION
2023	1852753	1,000.00	03/29/2023	DENCO	20904	4TH OF JULY DONATION
2023	1852754	3,000.00	03/29/2023	HOMETOWNE WINDOWS & DOORS INC	72	4TH OF JULY DONATION
2023	1855803	175.00	04/13/2023	DIAMETERS INC	94889	4TH OF JULY DONATION
2023	1855806	3,000.00	04/13/2023	PRINCETON CLUB NEW BERLIN	15331	4TH OF JULY DONATION
2023	1855808	200.00	04/13/2023	HYDRAULIC COMPONENT SERVICES INC	100529	4TH OF JULY DONATION
2023	1855812	5,000.00	04/13/2023	SPECTRUM ENTERTAINMENT LLC	10219	4TH OF JULY DONATION
2023	1863196	200.00	04/24/2023	KWIK TRIP INC	1317593	4th OF JULY DONATION
2023	1863197	1,000.00	04/24/2023	HIPPENMEYER,REILLY,BLUM,SCHMITZER, FABIA	46391	4th OF JULY DONATION
2023	1863198	1,000.00	04/24/2023	DANCESPORT ACADEMY INC	1120	4th OF JULY DONATION
2023	1863199	5,000.00	04/24/2023	MORGAN STANLEY	401137624	4th OF JULY DONATION
2023	1863200	1,000.00	04/24/2023	HNI RISK SERVICES LLC	4964	4th OF JULY DONATION
2023	1870829	20,000.00	05/10/2023	FESTIVAL FOODS	529100	4th OF JULY DONATION
2023	1870830	1,000.00	05/10/2023	FLEET FARM	106347	4th OF JULY DONATION
2023	1872024	400.00	05/19/2023	HOLZ MOTORS	2750	4TH OF JULY DONATION
2023	1872025	5,000.00	05/19/2023	BRIOHN BUILDING CORP	115246	4TH OF JULY DONATION
2023	1872026	1,000.00	05/19/2023	KMJ TAX & ACCOUNTING INC	1707	4TH OF JULY DONATION

DONATIONS

2023	1872027	600.00	05/19/2023	AF GROUP/UNITED HEARTLAND	8033853	4TH OF JULY DONATION
2023	1872060	600.00	05/22/2023	WIS LOGISTICS	80117	4TH OF JULY DONATION
2023	1873871	200.00	06/05/2023	ANDRA M. SOBON/NEW BERLIN ANIMAL HOSP	7326	4TH OF JULY PARADE
2023	1874283	200.00	06/12/2023	DANCESPORT ACADEMY INC	1109	4TH OF JULY PARADE
2023	1874284	200.00	06/12/2023	ANITAS DANCE CENTER INC	2532	4TH OF JULY PARADE
2023	1874285	200.00	06/12/2023	FOUR LEAF CONTRACTING	2146	4TH OF JULY PARADE
2023	1874286	200.00	06/12/2023	WALDERA ENTERPRISES LLC	1310	4TH OF JULY PARADE
2023	1874287	1,500.00	06/12/2023	TOBIN JEWELERS	16443	4TH OF JULY DONATION
2023	1874288	200.00	06/12/2023	KOPP BROS INC	33192	4TH OF JULY DONATION
2023	1874289	600.00	06/12/2023	HORICON BANK	140217	4TH OF JULY DONATION
2023	1874340	200.00	06/12/2023	CHRISTYS WOLF PACK LLC/CENTRAL BARK	1379	4TH OF JULY PARADE
2023	1874341	200.00	06/12/2023	JEFFREY STERLING	7018	4TH OF JULY PARADE
2023	1874342	200.00	06/12/2023	SHOREWEST REALTORS	281736	4TH OF JULY PARADE
2023	1874499	5,500.00	06/14/2023	NEW BERLIN LIONS CLUB FOUNDATION	8450	4TH OF JULY DONATION
2023	1874755	\$200.00	06/21/2023	PETRON CORP	102583	4TH OF JULY DONATION
2023	1874762	\$3,000.00	06/21/2023	BEER CAPITOL DISTRIBUTING LLC	226437	4TH OF JULY DONATION
2023	1874889	\$200.00	06/26/2023	AJ COLLECTABLES LLC	1168	4TH OF JULY PARADE
2023	1875090	\$300.00	06/28/2023	JOHNSON SAND & GRAVEL INC	96148	4TH OF JULY DONATION
2023	1875182	\$1,000.00	06/29/2023	KELMANN CORP	80771	4TH OF JULY DONATION
2023	1875183	\$200.00	06/29/2023	WISTL SOD FARM INC	17756	4TH OF JULY DONATION
2023	1875400	\$2,000.00	07/03/2023	TWINS FLOWERS & HOME DECOR LLC	10258	4TH OF JULY DONATION
2023	1875450	\$500.00	07/05/2023	SCHOBER, SCHOBER & MITCHELL, S.C.	40313	4TH OF JULY SPONSORSHIP
2023	1877424	\$200.00	07/06/2023	HORICON BANK	140326	4TH OF JULY PARADE

92,075.00

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2023	1851504	5,500.00	03/22/2023	SCHOOL DISTRICT OF NEW BERLIN	210108	TENT SPACE JULY 2 BOOTH
2023	1855523	700.00	04/13/2023	NOTJOEAVERAGE BAKEHOUSE & DELI	285718	4TH OF JULY
2023	1855524	900.00	04/13/2023	DANIEL KONIAR/AV'S CONCESSIONS LLC	1558	4TH OF JULY
2023	1855525	500.00	04/13/2023	QT'S TREATS/LAQUERA BARNETT	9654	4TH OF JULY
2023	1855526	900.00	04/13/2023	QUALITY CONCESSIONS/DUANE HICKMAN	5466	4TH OF JULY
2023	1855527	600.00	04/13/2023	THE LEAP LLC/SWEET CAROLINE ROASTED CORN	1046	4TH OF JULY
2023	1855528	750.00	04/13/2023	AZTECA RESTAURANT MKE	9596	4TH OF JULY
2023	1869870	850.00	05/04/2023	LITTLES BBQ CO LLC	2086	4TH OF JULY VENDOR
2023	1870831	500.00	05/10/2023	EVERDRY WATERPROOFING	15378	4TH OF JULY VENDOR
2023	1870832	200.00	05/10/2023	ELEGANT HENNA TATTOO/KRUSHBA RANDERWALA	1177	4TH OF JULY VENDOR
2023	1870833	400.00	05/10/2023	LEAFFILTER NORTH LLC	2723	4TH OF JULY VENDOR
2023	1872059	125.00	05/22/2023	BOY SCOUT TROOP 38	1603	
2023	1872061	550.00	05/22/2023	HOFFMANN'S ROASTED NUTS/KATHLEEN HOFFMANN	1096	
2023	1872964	5,500.00	05/30/2023	PROSPECT LIONS CHARITIES OF NEW BERLIN	1078	
2023	1874417	500.00	06/13/2023	PUDGYS LLC/TRACY ANDERSON	1036	
2023	1874763	\$400.00	06/21/2023	POP'S MARKETPLACE LLC	4105	4TH OF JULY VENDOR
2023	1875088	\$400.00	06/28/2023	EXTERIOR PROS LLC	7090	4TH OF JULY VENDOR
2023	1875089	\$400.00	06/28/2023	UWD HOLDINGS LLC	5320	4TH OF JULY VENDOR
2023	1875399	\$50.00	07/03/2023	JEJ DEVELOPMENT	5128	4TH OF JULY VENDOR

19,725.00

VENDORS

Encumbered

Parade

Signage

Entertainment

Face Painting	700.00	12/8/2022
Miss kim		12/8/2022
Half Twisted Knot		12/8/2022
Mini Parade	350.00	12/8/2022
Schlitz Eagle Show		12/8/2022
Area Rental Tent	382.00	12/8/2022
BobbyWat		12/8/2022
The Britians		12/8/2022
King of Radio		12/8/2022
Doo Wop Daddies		12/8/2022
Cold Sweat		12/8/2022
Cherry Pie		12/8/2022
33RPM		12/8/2022
Almighty Vinyl		12/8/2022
Rebel Grace		1/25/2023
American pub quiz		3/22/2023

1,432.00

Fireworks - - 1/25/2023

Advertising

Facebook		3/22
Electricity	180.00	180.00 3/22

Waste Disposal

Pats disposal - 12/8/2022

Telephone/Cell Phone

Dues/Memberships

Tent Rental

Area Rental 15,590.26

Office Supplies

Cornhole Tournament

Supplies

1,612.00

DATE: July 19, 2023
INVOICE # 101
FOR:

Ms. Pauline Oldenburg
4th of July Commission
3805 S Casper Dr
New Berlin WI, 53151

Make all checks payable to **City of New Berlin**

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