

Architectural Review Committee MEETING AGENDA



July 10, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Published: 7/5/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. June 5, 2023 Meeting Minutes
4. **NEW BUSINESS**
 - A. (2) KH UA-2301265 Shaun Sullivan with Envision Design - 16363 W. Ryerson Rd - Use, Site and Architecture Approval for Poblocki Paving Addition
 - B. (2) KH UA-2301360 Parish Survey & Engineering - 16805 W Victor Road - Use, Site and Architectural approval for Metalcraft addition
5. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



Architectural Review Committee MEETING MINUTES

June 5, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

DCD Director Kessler called the meeting to order at 5:12 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Staff Present: Principal Planner Kristen Hogan, Deputy City Clerk Megan Godshall

3. APPROVAL OF MINUTES

A. May 8, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Board Member Schulpius
Second by: Commissioner Anderson
Motion Passed 3-0

Commissioner Felda joined the meeting at 5:20 PM.

4. NEW BUSINESS

Item B was discussed and voted on first, followed by Item A.

B. (2) KH UA-2301014 Dreampak - 17100 W. Ryerson Road - Use, Site and Architectural Approval for a 48,278 square foot addition

MOTION: Motion to Approve

VOTE: Motion by: Board Member Schulpius
Second by: Commissioner Anderson
Motion Passed 4-0

- A.** (3) NJ/KH CU-2300814 Welcome East Side LLC - 17200 W. Cleveland Avenue - Conditional Use Approval to reoccupy the existing building for a gas station and convenience store, construct a small addition to the rear of the building and construct a new car wash
The architect for this item was not in attendance, however on his way to the meeting.

MOTION: Motion to temporarily pause for 5 minutes from 5:25-5:30 PM, to allow the architect time to arrive.

VOTE: Motion by: Commissioner Felda
Second by: Director of Community Development Kessler
Motion Passed 4-0

Commissioner Felda called the meeting back to order at 5:35 PM.

MOTION: Motion to approve with the following stipulations, dimensional natural brown shingles as opposed to the red standing seam metal roof, earth tone to match with updated elevations, material palette examples shown, doors changed to bronze.

VOTE: Motion by: Director of Community Development Kessler
Second by: Board Member Schulpus
Motion Passed 4-0

5. ADJOURN

MOTION: Motion to Adjourn

VOTE: Motion by: Commissioner Felda
Second by: Commissioner Anderson
Motion Passed 4-0

***Respectfully Submitted,
Megan Godshall, Deputy City Clerk***