



Library Board MEETING AGENDA

June 19, 2023 - 6:00 PM
New Berlin Library
15105 W Library Lane

Published: 06/14/2023

AGENDA

1. **PUBLIC COMMENT SESSION**
2. **CALL TO ORDER**
3. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
4. **COMMITTEE REPORTS**
 - A. Friends of New Berlin Library, Inc.
5. **CONSENT AGENDA**-----
 - A. Approval of minutes : May 15, 2023
 - B. Approval of Bills and Invoices
 - C. Next meeting date : Monday, July 17, 2023
6. **END CONSENT AGENDA**-----
7. **ADMINISTRATIVE REPORTS**
 - A. President's Report - Information
 - B. Director's Report - Information
8. **OLD BUSINESS**
 - A. Nomination Committee Report
 - B. Update on Director Evaluation
9. **NEW BUSINESS**
 - A. Overdose Aid Kits
 - B. Library Materials Budget Request
 - C. Library update to the Common Council
10. **ANNOUNCEMENTS**
11. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.

- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*

MAY AT A GLANCE

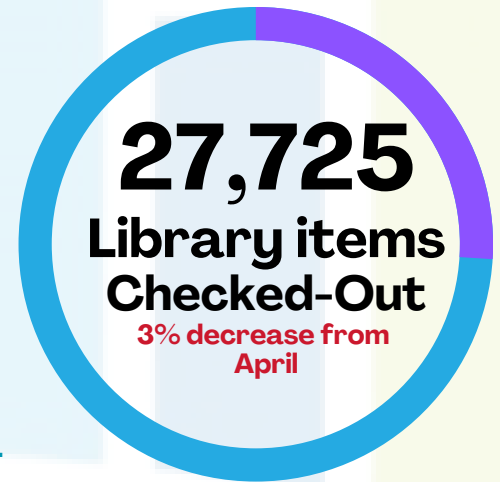
Library Visits: 12,742



See What's Blooming!

The Library's **Crochet Club** takes time each year to tuck special crocheted bookmarks in books for readers. Thanks to the Library's Club moderator, **Nancy Hegeman**, and all the members of the Crochet Club for this special treat!

The Library's **MakerStudio** welcomed **481** visitors who stopped in to tinker, play games and make crafts!



New Berlin School Visits

Youth Services Librarians look forward all year for school visits in May! The classrooms are all a buzz as the students learn the summer's theme and hear about the new books at the Library to grow their Beanstack logs!

A FEW MONTHLY HIGHLIGHTS

- The Library received a **grant** to help offset equipment costs for **outdoor WiFi access** at the Library. Stay tuned for more information!
- **Sip and Swipe** program to help technology users with devices.
- The **New Berlin Historical Society** was the perfect location for our Historical Fiction Book Talks in May!
- **Discovery World** membership added to the Experience Pass collection.
- Everyone who attended the **Adopt-A-Reading Buddy** program left with a new beanie baby who loves being read stories!

Our community helpers visited the Library to read stories to our *littlest* community members. Thanks to New Berlin Fire, Police and Public Works!

New Cards: 147



MINUTES
New Berlin Public Library Board Meeting
May 15, 2023, 6:00 p.m.
New Berlin Public Library
15105 Library Lane
Heritage Room

Meeting called to order by President Marek at 6:00 P.M.

ATTENDANCE:

Present: Ruth Bock, Dolores Greenawalt, Nate Jung, Jill Kawala, Charlotte Kroupa, Linda Maas, Patti Orzel, and John Marek
Members Absent and Excused: Debbie Stelzner

FRIENDS OF THE LIBRARY:

The first book sale of the year was had, which raised about \$7,000. A mini book and puzzle sale will be held this coming weekend. A volunteer brunch is coming up in June and there may be more mini sales this summer.

CONSENT AGENDA ITEMS:

The following items were presented on the consent agenda:

- A. Approval of April 17, 2023 minutes
- B. Approval of Bills and Invoices
- C. Next meeting date: June 19, 2023

Member Bock made a motion to approve the consent agenda items with the provision that the minutes, as posted by the City Clerk:

- Be corrected to remove reference to Items 6A and 6B
- Be amended to correct the roll call relative to the spelling of Member Kawala's name.
- Be amended to correct title to Member Orzel's title, erroneously stated as "Commissioner."

The motion was seconded by Member Orzel. The motion passed on a vote of 8-0.

ADMINISTRATIVE REPORTS

President's Report –
No report this month.

Director's Report and 2023 Summer Reading Program Update -

The Library Director's report is attached to the minutes of the meeting. June 1st will be the kick off for the Summer reading program, the theme for which is "Find Your Voice." There will be craft programs, performers, an educational zoo, among other activities.

Right now staff is promoting the program in local schools. Staff has also done family engagement activities in some of the schools, too.

OLD BUSINESS

Materials Collection Policy Review

The final edits were made to the policy revisions.

A motion was made by Member Greenawalt, seconded by Member Maas to approve the revised policy. The motion passed on a vote of 8-0.

NEW BUSINESS

A. Meeting Room Policy

Revisions to the Meeting Room Policy were discussed. Proposed revisions included increasing the staff processing time and clarity relative to prohibited uses. A form will be developed for those applicants who are denied to appeal to the Board. The form will be discussed next meeting.

A motion was made by Member Jung, seconded by Member Greenawalt to approve the revisions to the policy and to authorize the Library Director to develop the form .

Motion passed 8-0.

B. Waukesha County Library Standards Certification

Our 2022 target was to reach services ratio of 95%. We made it to 94.3%. We met all other criteria. The next step is to advance this item to the Common Council.

A motion was made by Member Orzel, seconded by Member Kroupa, to approve this item. Motion passed 8-0.

C. Nomination Committee for Library Board Officer Elections

Members Orzel, Greenawalt, and Bock volunteered to form a nominating committee for the next election of officers. A motion to appoint the three was made by Member Kroupa, seconded by Member Jung. Motion passed 8-0.

D. Library Director Evaluation - Process and Development of Ad Hoc Committee

Members Jung & Greenawalt volunteered to conduct the staff survey.

Members Marek, Jung, and Greenawalt volunteered to review the process for the Library Director's evaluation. The City's new form will also be reviewed.

A motion was made by Member Orzel, seconded by Member Bock, to approve the formation of these sub-committees. Motion passed 8-0.

E. Trustee Essentials: Library Trustee Refresher

This item will be postponed to the next meeting.

ANNOUNCEMENTS

President Marek thanked Member Maas, who is stepping down. The Board expressed appreciation for her hard work on the Board and wished her well.

ADJOURNMENT

Member Jung moved to adjourn. Member Kroupa seconded the motion, which passed on a vote of 8-0.

Meeting adjourned at 7:10 P.M.

Respectfully submitted,
Jill Kawala

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION
15810000											LIBRARY
15810000	54010					R&M	BLDGS &	GROUNDS			
003228	BATZNER	PEST	CONTR	45104044	0	2023	6	INV P	119.90	061423	269182 PESTCNTRL-LIB MAY20
003228	BATZNER	PEST	CONTR	45104045	0	2023	6	INV P	331.10	061423	269182 STINGING PESTCNTRL-
									451.00		
021746	GRAINGER			9579930810	0	2023	6	INV P	108.98	061423	269223 LIGHTING FIXTURES-L
021746	GRAINGER			9718727283	0	2023	6	INV P	523.42	061423	269222 AIR FILTERS-LIB
									632.40		
359157	OTIS	ELEVATOR	COMPAN	100401166019	0	2023	6	INV P	209.80	061423	269146 MAINT CONTRACT/ELEV
359157	OTIS	ELEVATOR	COMPAN	CM16265001	0	2023	6	INV P	912.50	061423	269146 RPAIRS/ELEVATOR-LIB
									1,122.30		
380601	FP SOLUTIONS, LLC			24042	0	2023	6	INV P	225.00	061423	269213 ANNUAL FIRE SPRINKL
									ACCOUNT TOTAL		2,430.70
15810000	54030										MAINTENANCE CONTRACT
014113	K-12	TECHNOLOGY	GROU	93916	0	2023	6	INV P	1,960.72	061423	269142 SIMPLIFY IT-LIB JUN
									ACCOUNT TOTAL		1,960.72
15810000	54080										LEASES EQUIPMENT
013995	KANSAS	STATE	BANK	3356523PMT#44JUL2023	0	2023	6	INV P	2,566.00	061423	269246 COPIER LEASE-LIB #4
295906	PITNEY	BOWES		3317449741	0	2023	6	INV P	77.28	061423	269128 POSTAGE METER LEASE
362301	GREAT	AMERICA	FINANC	34074814	0	2023	6	INV P	747.30	061423	269118 COPIER LEASE-LIB MA
362301	GREAT	AMERICA	FINANC	34170918	0	2023	6	INV P	289.00	061423	269224 COPIER LEASE-LIB C
									1,036.30		
									ACCOUNT TOTAL		3,679.58
15810000	54180										HOUSEKEEPING SUPPLY
026400	ITU	ABSORB	TECH	8129013	0	2023	6	INV P	103.28	061423	269238 MATS-LIB MAY2023
									ACCOUNT TOTAL		103.28
15810000	54230										LIBRARY MATERIALS
001613	GALE	CENGAGE	LEARNIN	81195668	0	2023	6	INV P	77.97	061423	269214 VARIOUS TITLES-LIB
001613	GALE	CENGAGE	LEARNIN	81251246	0	2023	6	INV P	47.25	061423	269214 VARIOUS TITLES-LIB
									125.22		
006199	BAKER & TAYLOR	BOOKS		2037495535	0	2023	6	INV P	1,140.49	061423	269179 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS		2037497329	0	2023	6	INV P	257.99	061423	269179 VARIOUS TITLES-LIB
006199	BAKER & TAYLOR	BOOKS		2037511108	0	2023	6	INV P	312.04	061423	269179 VARIOUS TITLES-LIB

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	PAYABLES		CHECK	DESCRIPTION	
006199	BAKER & TAYLOR BOOKS	2037513765		0	2023	6	INV P	754.81	061423	269179	VARIOUS	TITLES-LIB
006199	BAKER & TAYLOR BOOKS	2037514872		0	2023	6	INV P	263.03	061423	269179	VARIOUS	TITLES-LIB
006199	BAKER & TAYLOR BOOKS	2037528986		0	2023	6	INV P	935.37	061423	269179	VARIOUS	TITLES-LIB
006199	BAKER & TAYLOR BOOKS	2037532667		0	2023	6	INV P	147.10	061423	269179	VARIOUS	TITLES-LIB
006199	BAKER & TAYLOR BOOKS	2037539125		0	2023	6	INV P	151.36	061423	269179	VARIOUS	TITLES-LIB
006199	BAKER & TAYLOR BOOKS	H65202180		0	2023	6	INV P	13.50	061423	269179	VARIOUS	TITLES-LIB
								3,975.69				
011583	CAVENDISH SQUARE	CAL342169I		0	2023	6	INV P	204.44	061423	269137	VARIOUS	TITLES-LIB
013800	DEMCO INC	7312669		0	2023	6	INV P	240.14	061423	269201	VARIOUS	TITLES-LIB
321672	HOOPLA	503872103		0	2023	6	INV P	1,012.90	061423	269234	DIGITAL MEDIA-LIB	M
350982	T-MOBILE	970673785	MAY2023	0	2023	6	INV P	319.19	061423	269131	INTERNET HOTSPOTS-L	
361291	MIDWEST TAPE	503765052		0	2023	6	INV P	351.64	061423	269263	VARIOUS	TITLES-LIB
361291	MIDWEST TAPE	503825974		0	2023	6	INV P	226.43	061423	269263	VARIOUS	TITLES-LIB
361291	MIDWEST TAPE	503861545		0	2023	6	INV P	87.56	061423	269263	VARIOUS	TITLES-LIB
								665.63				
ACCOUNT TOTAL								6,543.21				
15810000	54521											
014113	K-12 TECHNOLOGY GROU	93971		0	2023	6	INV P	1,485.00	061423	269244	CASSIE UPDATE-LIB	
ACCOUNT TOTAL								1,485.00				
ORG 15810000 TOTAL								16,202.49				
FUND 0010 GENERAL FUND					TOTAL:		16,202.49					

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INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6													
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR		TYP	S	PAYABLES		CHECK	DESCRIPTION	
15810000		LIBRARY											
15810000	54110						SUPPLIES						
011840	US BANK	4/16/23	AMZN1-LIB	0	2023	6	INV	P	14.98	060823E		10080	AMZN/OFFICESUPPLIES
011840	US BANK	4/17/23	COVER ONE-LIB	0	2023	6	INV	P	172.90	060823E		10080	COVER ONE /SUPPLIES
011840	US BANK	4/18/23	VISTA-LIB	0	2023	6	INV	P	55.19	060823E		10080	VISTAPRINT/BUSINESS
011840	US BANK	4/19/23	PITNEY-LIB	0	2023	6	INV	P	127.80	060823E		10080	PITNEYBOWES/POSTAGE
011840	US BANK	5/1/23	AMZN	0	2023	6	INV	P	15.81	060823E		10080	AMZN/1ST AID SUPPLI
011840	US BANK	5/10/23	AMZN3-LIB	0	2023	6	INV	P	18.99	060823E		10080	AMZN/OFFICESUPPLIES
011840	US BANK	5/12/23	AMZN2-LIB	0	2023	6	INV	P	6.99	060823E		10080	AMZN/GORILLA GLUE-L
011840	US BANK	5/4/23	AMZN2-LIB	0	2023	6	INV	P	384.98	060823E		10080	AMZN/OFFICE FURNITU
									797.64				
ACCOUNT TOTAL									797.64				
15810000	54180						HOUSEKEEPING SUPPLY						
011840	US BANK	4/14/23	AMZN1-LIB	0	2023	6	INV	P	24.79	060823E		10080	AMZN/CUTTING BOARD
ACCOUNT TOTAL									24.79				
15810000	54230						LIBRARY MATERIALS						
011840	US BANK	4/17/23	WALMART-LIB	0	2023	6	INV	P	153.05	060823E		10080	WALMART/VARIOUS TIT
011840	US BANK	4/19/23	AMZN1-LIB	0	2023	6	INV	P	76.63	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	4/23/23	AMZN-LIB	0	2023	6	INV	P	17.96	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	4/26/23	AMZN-LIB	0	2023	6	INV	P	10.95	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	4/29/23	AMZN-LIB	0	2023	6	INV	P	17.07	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	5/11/23	AMZN1-LIB	0	2023	6	INV	P	15.98	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	5/12/23	AMZN-LIB	0	2023	6	INV	P	133.33	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	5/13/23	AMZN-LIB	0	2023	6	INV	P	139.00	060823E		10080	AMZN/PRIME MEMBERSH
011840	US BANK	5/14/23	AMZN-LIB	0	2023	6	INV	P	26.99	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	5/4/23	AMZN1-LIB	0	2023	6	INV	P	31.28	060823E		10080	AMZN/VARIOUS TITLES
011840	US BANK	5/5/23	AMZN-LIB	0	2023	6	INV	P	133.99	060823E		10080	AMZN/MOVIE PROJECTO
011840	US BANK	5/9/23	DISCOVERYWRLD	0	2023	6	INV	P	825.00	060823E		10080	DISCOVERY WORLD MEM
									1,581.23				
ACCOUNT TOTAL									1,581.23				
15810000	54521						TECHNOLOGY/SOFTWARE						
011840	US BANK	4/19/23	AMZN2-LIB	0	2023	6	INV	P	13.99	060823E		10080	AMZN/MAC BOOK CHARG
011840	US BANK	4/23/23	ADOBE-LIB	0	2023	6	INV	P	19.99	060823E		10080	ADOBE/LICENSE-LIB
									33.98				
ACCOUNT TOTAL									33.98				
15810000	55090						PROGRAMS-JUVENILE						
011840	US BANK	4/30/23	AMZN-LIB	0	2023	6	INV	P	60.95	060823E		10080	AMZN/JUV PROG SUPPL
011840	US BANK	5/10/23	AMZN1-LIB	0	2023	6	INV	P	14.97	060823E		10080	AMZN/JUV PROG SUPPL
011840	US BANK	5/2/23	AMZN-LIB	0	2023	6	INV	P	7.63	060823E		10080	AMZN/JUV PROG SUPPL
									83.55				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	PAYABLES	CHECK	DESCRIPTION	
ACCOUNT TOTAL							83.55			
15810000	55095	PROGRAMS-YOUNG ADULT								
011840	US BANK	4/19/23AMNZ-LIB	0	2023	6	INV P	59.33	060823E	10080	AMZN/PROG SUPPLIES-
011840	US BANK	4/20/23AMZN-LIB	0	2023	6	INV P	164.29	060823E	10080	AMZN/YAD PROG SUPPL
011840	US BANK	4/25/23TARGET-LIB	0	2023	6	INV P	139.44	060823E	10080	TARGET/YAD PROG SUP
011840	US BANK	5/4/23TARGET-LIB	0	2023	6	INV P	66.72	060823E	10080	TARGET/YAD PROG SUP
							429.78			
ACCOUNT TOTAL							429.78			
ORG 15810000 TOTAL							2,950.97			
FUND 0010 GENERAL FUND							TOTAL:	2,950.97		

** END OF REPORT - Generated by Thu Van Hintz **

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6													
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			PAYABLES		CHECK	DESCRIPTION		
22810000		LIBRARY DONATION											
22810000 48040 FOL		DONATIONS											
256846	SHAW AUBREY	2023 FOL SCHOLARSHIP	0	2023	6	INV	P	250.00	061423	269294	FOL#2216-2023	SCHOL	
393517	HEGEMAN NANCY	5/22/23CROCHET CLUB	0	2023	6	INV	P	162.59	061423	269228	FOL#2240/CROCHET	CL	
397334	GIEBEL LAUREN	2023 FOL SCHOLARSHIP	0	2023	6	INV	P	250.00	061423	269218	FOL#2216/2023	SCHOL	
ACCOUNT TOTAL								662.59					
ORG 22810000 TOTAL								662.59					
FUND 0200 LIBRARY DONATION FUND								TOTAL:		662.59			

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INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2023/6 TO 2023/6																			
ACCOUNT/VENDOR			INVOICE		PO	YEAR/PR			TYP S		PAYABLES		CHECK		DESCRIPTION				
22810000			LIBRARY DONATION																
22810000 48040			DONATIONS																
011840 US BANK		5/10 & 5/11		AMZN-LIB	0	2023	6	INV	P	92.44 060823E		10080		AMZN/PROG SUPPLIES-					
011840 US BANK		5/11/23		AMZN2-LIB	0	2023	6	INV	P	43.75 060823E		10080		AMZN/PROG SUPPLIES-					
011840 US BANK		5/11/23		SPCITYINS-LIB	0	2023	6	INV	P	35.90 060823E		10080		CITYTINS/PROG SUPPL					
										172.09									
ACCOUNT TOTAL										172.09									
22810000 48040 FOL			DONATIONS																
011840 US BANK		4/14/23		AMZN2-LIB	0	2023	6	INV	P	58.93 060823E		10080		FOL#2310/AMZN PROG					
011840 US BANK		4/16/23		AMZN2-LIB	0	2023	6	INV	P	303.07 060823E		10080		FOL#2310/AMZN/PROG					
011840 US BANK		4/16/23		SPOTIFY-LIB	0	2023	6	INV	P	13.64 060823E		10080		FOL#2246SPOTIFY/PRE					
011840 US BANK		4/17/23		AMZN1-LIB	0	2023	6	INV	P	440.00 060823E		10080		FOL#2313/AMZN/PROG					
011840 US BANK		4/17/23		AMZN2-LIB	0	2023	6	INV	P	139.90 060823E		10080		FOL#2313/AMZN/PROG					
011840 US BANK		4/27/23		AMZN-LIB	0	2023	6	INV	P	100.49 060823E		10080		FOL#2230/AMZN/PROG					
011840 US BANK		5/12/23		AMZN3-LIB	0	2023	6	INV	P	169.99 060823E		10080		FOL#2314/AMZN/PAPER					
011840 US BANK		5/7/23		TARGET-LIB	0	2023	6	INV	P	42.31 060823E		10080		FOL#2307/TARGET/REF					
										1,268.33									
ACCOUNT TOTAL										1,268.33									
ORG 22810000 TOTAL										1,440.42									
FUND 0200 LIBRARY DONATION FUND										TOTAL:		1,440.42							

** END OF REPORT - Generated by Thu Van Hintz **



Library Director Report

New Berlin Public Library 2023 Updates: *May* and *June*

Among the activities for May and into June, we've been able to promote the Library through community engagement and move ahead with Strategic Plan Goals. The following are a few highlights from the last month that align with the Library's Strategic Plan Goals A, B and C.

- The Library's 2nd Annual Flea Market was an opportunity to enjoy time outdoors with the community. We supported a local market of 35 crafters and small business owners and welcomed close to 1200 visitors to the Library Green. Our special thanks to the New Berlin Police Department who had two officers on bike patrol at the event and Heritage Christian Schools for providing refreshments for visitors to purchase.
- Youth Librarians participated in a Bridges Library System consortium of MakerSpace Librarians hosted by the Mukwonago Community Library. Lots of ideas were shared for ways to program and promote Library MakerSpaces.
- The Library's Crochet Club, moderated by the Library's Nancy Hegeman, crocheted hundreds (over 800!) of bookmarks for a special month of surprises for readers! Visitors found their bookmarks in random books throughout the Library and enjoyed finding the handcrafted treasures.
- Wisconsin Historical Society, Discovery World and The Racine Art Museum were added to our Experience Pass collection.
- Two student scholarships were awarded to local students thanks to the generosity of the Friends of New Berlin Library. The award winners shared the impact of reading and how the Library has been important to their learning journeys.
- The Library nominated former Alderman and Library Board Trustee, Charles Garrigues, to be recognized at the 39th Annual Hoeppner-Horn Brothers VFW Post 5716 Patriotic Citizen's Day. Chuck was presented with a flag, flown from the Capital building, to represent his service to the City, the Library, community and country.





Department Updates: (Strategic Plan, A 1-3, B 1-3, C 1-3)

Public Services Update from the desk of Laura Eastman:

Activities: We registered 147 new patrons at the library · Our top-notch library page team is gradually re-setting nonfiction to fill and balance shelves · Welcome, Delaney, our newest circulation aide!

Circulation Statistics: Circulation for May included 27,725 items · Processed 824 new items for circulation · Circulated 126 experience passes.

May Displays: "See What's Blooming," "Pink", "Boss Girl" movies, "Sleep", "Lost", "May flowers", Book Club Kits and Ways to "The King"

Library Services Update from the desk of Michelle Neubauer:

CONNECTING with our COMMUNITY

SCHOOL VISITS
Our Youth Services Department librarians spent the month of May visiting New Berlin schools to share information about the summer reading program. They were also invited to attend literacy nights at 3 schools to promote the library and register interested families for library cards.

COMMUNITY HELPER STORYTIME
Youth Services librarian, Lori Isola, invited community helpers from the City of New Berlin to help with storytime. Representatives from the Fire Department, Police Department and Department of Public Works read stories, answered questions and shared what they do on the job with our storytime families.

AP STUDY NIGHTS
Young Adult librarian, Shannon Gulgren, provided quiet areas for study, stress relieving activities and snacks to New Berlin teens who were studying for AP exams. Study sessions are also being planned for early June as students study for final exams.

BOOK TALKS
Connecting with the community away from the library! Director, Natalie Beacom, held a series of historical fiction book talks at the New Berlin Historical Park which were open to the community. She also holds a monthly book club at the New Berlin Senior Center.

STORYBOOK TRAIL
The last weekend in May was the perfect time to install a new story at the Storybook Trail in ProHealth Care Park. Froggy's Lemonade Stand by Jonathan London will stay up until September. A number of walkers stopped to let us know how much they appreciate the stories we've shared.



Adult Services Team Update from the Desk of Kate Kennedy:

This month we said goodbye to two wonderful employees- Jon Brunsman and April Watson. We're wishing them the best in their future endeavors! Sarah and I have been holding down the fort with no disruption to regular programming. We finished up the Keepin' it Reel series and held 3 book clubs (~26 participants total). We've also been getting some help from Michelle, Natalie, Lori, and Brenda-- we couldn't do it without them!

We also held our first sip and swipe (6 people) and container gardening program (23 people).

We created displays for biking, gardening, our new library of things tag system, and Memorial Day. The Memorial Day display is accompanied by a table set downstairs for the "Missing Man", generously coordinated by the New Berlin Daughters of the American Revolution (DAR). We're also working with the DAR to provide resources for their genealogy program at the library. These will be held monthly in the Marion Onesti Board Room.

Next month we're planning a Juneteenth documentary screening, Fandom button making, watercolor program, memory program and screenings, and of course, the summer reading program!

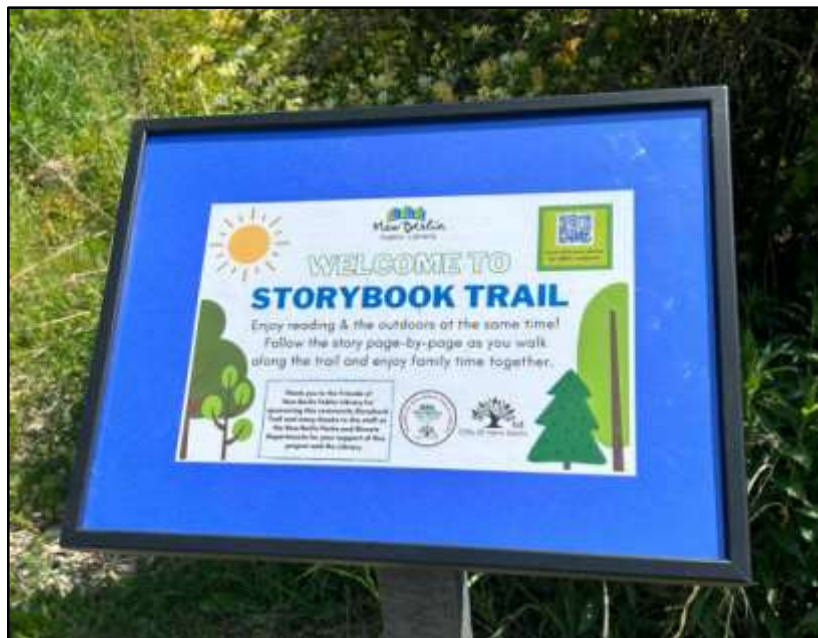
Thank you for all you do- we appreciate it!
Kate and the AS team

Young Adult Services Update from the Desk of Shannon Gulgren:

This month I continued the AP Study nights with 5 more nights of studying and 135 participants. I had 3 LitLoot subscription box participants, which will pause for the summer and come back in the fall. I also spent the month planning for summer reading (making paper logs, the Beanstack challenge, planning programs, and creating promotional material).

We completed the judging for the NBPL student scholarship, and chose 2 wonderful recipients out of the 25 impressive applicants. I also attended the Cafe Cats Cataloging meeting where I was notified of all the cataloging related updates with the Bridges Library System.

I made a few YA displays including: AAPI Heritage Month, YA fiction with Asian American Pacific Islander Authors, Latino Books Month: YA Fiction with Latin Authors, Mental Health Awareness Month: YA Nonfiction focused on mental health





Youth Services Team Update from the Desk of Kate Krause:

The following infographic details a quick snapshot of the Youth Services Department highlights for the month of May!



Nomination Committee Report

Submitted by Patti Orzel

June 19, 2023

I. Nomination Process

- A. A survey was sent to all current board members on May 19, 2023.
(Please see the attachment.)
- B. Surveys were returned by Wednesday, May 31st and shared with the Nomination Committee members.
- C. The Nominating Committee met on Monday, June 5th to review and discuss the survey results.
- D. The committee set the following criteria for nominations:
 - Willingness to serve as an officer;
 - Work, training and/or life-experience pertinent to the office;
 - Attendance and participation at Board Meetings; and
 - Availability (in-person and on-line)

II. The committee would like to recommend the following slate of candidates for the board's consideration:

- **President – John Marek**
- **Vice-President - Nathan Jung**
- **Secretary – Jill Kawala**
- **Treasurer – Ruth Bock**

Please note that all board members may nominate alternative candidates, including themselves, for any or all positions at the next meeting of the board.

May 19, 2023

Dear Fellow Trustee,

The Nominating Committee thanks you for being a member of the New Berlin Library Board. Your contribution of time and talent is deeply appreciated, and our community is a better place as a result your efforts.

As we look to the year ahead, we would like to know if you are willing to serve in a position of leadership on the board. To assist us in submitting a slate of candidates for the board's consideration at our next meeting, please complete the survey below and return it to orzelpatti@gmail.com by Monday, May 29, 2023.

Sincerely,

Patti, Dolores, and Ruth

- 1) Are you willing to serve as an officer on the Library Board for upcoming year?

- 2) What office(s) might you be interested in? Briefly describe your qualifications.

- 3) Would you like to suggest another trustee to serve as an officer on the Library Board? If so, why?

- 4) Are there any other thoughts you would like to share with the Nominating Committee?

Name _____ Date _____

Please return to orzelpatti@gmail.com by Monday, May 29, 2023. Thanks!

OVERDOSE AID KIT

O.A.K.

The Roots of Recovery



Opioid Crisis in Wisconsin

Over the last year, synthetic opioids, primarily fentanyl, were identified in 87% of opioid overdose deaths in Waukesha County and 73% of all drug overdose deaths in Wisconsin.

The sharp increase in overdose deaths is not only impacting those who use opioids. Cocaine deaths involving synthetic opioids increased by 134% from 2019 (182) to 2021 (426), and it is estimated that as many as 40% of counterfeit pills contain enough fentanyl to be lethal.

What is Naloxone?

- A medication used to reverse the effects of an opioid overdose
- It is safe for all, including children, pregnant women, and pets
- Has no effect on someone who has not taken opioids
- Has no potential for abuse
- Has minimal to no side effects
- Wears off in 30-90 minutes

What are Overdose Aid Kits?

Overdose Aid Kits (OAKs) are boxes that contain:

- Naloxone nasal spray (brand name NARCAN®)
- A breathing mask and gloves
- Drug administration instructions
- Fentanyl testing strips
- Information about resources for treatment and recovery support
- Waukesha County partner information
- SAMSHA hotline information

Save Lives! Host an OAK Box!

PARTNERS WANTED:

- Local Businesses
- Nonprofits
- Schools
- Government Agencies
- Law Enforcement

REQUEST AN OAK BOX:

Waukesha County Health & Human Services

- (262) 896-8061
- overdoseprevention@waukeshacounty.gov



SERVE YOU



Start Healing Now



YEAR-TO-DATE THROUGH MAY 31, 2023

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% USED
15810000	50010	SALARY-FULL TIME	476,209	182,486.57	293,722	38.30
15810000	50020	SALARY-PART TIME	468,572	155,476.10	313,096	33.20
15810000	51010	RETIREMENT	43,985	16,304.01	27,681	37.10
15810000	51020	FICA	72,385	25,505.65	46,879	35.20
15810000	51030	HEALTH INSURANCE	50,231	26,303.13	23,928	52.40
15810000	51060	LONG-TERM DISABILITY	81	32.00	49	39.50
15810000	51065	VISION/DENTAL INSURANCE	1,285	870.48	415	67.70
15810000	51070	LIFE INSURANCE	841	323.01	518	38.40
15810000	53010	ELECTRICITY	60,000	18,899.94	41,100	31.50
15810000	53020	WATER/SEWER	3,876	866.77	3,009	22.40
15810000	53040	TELEPHONE/CELL PHONE	2,300	1,004.07	1,296	43.70
15810000	53050	HEATING FUEL	17,000	7,582.50	9,418	44.60
15810000	54010	R&M BLDGS & GROUNDS	55,000	9,346.48	40,654	26.10
15810000	54030	MAINTENANCE CONTRACT	50,000	17,268.53	32,731	34.50
15810000	54040	R&M EQUIPMENT	2,000	1,574.00	426	78.70
15810000	54060	MARKETING	500	0.00	500	0.00
15810000	54080	LEASES EQUIPMENT	48,000	17,619.22	30,381	36.70
15810000	54110	SUPPLIES	37,400	3,245.92	34,154	8.70
15810000	54170	POSTAGE	450	200.00	250	44.40
15810000	54180	HOUSEKEEPING SUPPLY	16,000	592.86	15,407	3.70
15810000	54230	LIBRARY MATERIALS	212,500	81,873.56	130,626	38.50
15810000	54250	MAGAZINES/NEWSPAPERS	0	237.60	-238	100.00
15810000	54270	MEMBERSHIP DUES	200	0.00	200	0.00
15810000	54300	CONFERENCE/SEMINAR/MEETING	500	0.00	500	0.00
15810000	54330	TRAINING EXPENSES	500	75.00	425	15.00
15810000	54521	TECHNOLOGY/SOFTWARE	36,000	34,444.83	1,555	95.70
15810000	55090	PROGRAMS-JUVENILE	1,200	675.93	524	56.30
15810000	55095	PROGRAMS-YOUNG ADULT	1,200	446.61	753	37.20
15810000	55100	PROGRAMS-ADULT	1,200	1,063.36	137	88.60
15810000	59010	EQUIPMENT	35,000	0.00	35,000	0.00
		Grand Total	1,694,415	604,318.13	1,085,097	36.00