



Landmarks Commission MEETING AGENDA

June 15, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Published 6/12/2023

AGENDA

1. CALL TO ORDER

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

3. APPROVAL OF MINUTES

- A. May 18, 2023 Landmarks Commission Draft Minutes

4. TREASURER'S REPORT

5. COMMUNICATIONS: Chairperson's Resport

6. OLD BUSINESS

- A. Properties for Landmark consideration as "Informational Markers": New Berlin Hills Golf Course; Casper Inn/Alida's Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Hickory Grove School; Little Grove school; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt); Former Round Barn property (Autumn Trace Subdivision); Miller property on S. Moorland Rd; possible other historic schools. Note: QR Codes will be placed near any previously placed signs
- B. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
- C. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.
- D. Final report on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - May, 2023)—(Commissioner Orzel, coordinator)
- E. Discussion on updated "electronic listing" of the City's Landmarks, along with discussion regarding an updated brochure.
- F. Discussion regarding participation in Historic Park events—possibly 7/16/23 and 10/8/23

7. NEW BUSINESS

- A. Discussion on replacement of failing Landmark markers—specifically New Berlin Center Cemetery and possible others.
- B. Review of proposed plans to replace the porch roof with a metal roof on the Sprengel House, an already established Landmark.
- C. List of potential upcoming agenda items

8. NEXT MEETING DATE

- A. Next meeting date July 20, 2023

9. ADJOURN

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*

LANDMARKS COMMISSION MEETING MINUTES

5/18/2023

City Hall Conference Room A/B

UPDATED DRAFT

CALL TO ORDER.

Chairperson DeMoss called the meeting to order at 6:30 PM.

Roll Call; Declaration of Quorum; Public Notice.

Present: Chairperson DeMoss, Alderman La Fever, Commissioners Ament, Kahlfeldt, Marquardt, Orzel, Tyskiewicz and Warczak.

Excused: Commissioner Doyle.

Chairperson DeMoss introduced and welcomed our new city liaison, Alderman Scott La Fever, to the Landmarks Commission.

The Commission thanks Alderwoman Charlotte Kroupa for her time and effort on the Landmarks Commission.

1. APPROVAL OF MINUTES.

Corrections to Minutes of 4/20/2023.

Under **OLD BUSINESS "A-1,"** change "its'" to "its" under New Berlin Hills Golf Course. The same correction should be made in this same section under the second reference to **"AN ADDITION TO..."** In the last line at the bottom of the page..."its'" history should be "its" history. (No apostrophe after the word "its").

Under **OLD BUSINESS "D-1,"** " Commissioner Orzel's Trivia Challenge" should read "5th Virtual Historic Trivia Challenge will be virtually-accessible from 5/1/23 – 5/31/23 to coordinate with the State of Wisconsin's Historic Preservation Month."

Under **NEW BUSINESS "7 – C,"** "Commissioner DeMoss" should be changed to "Chairperson DeMoss."

MOTION: Motion to Approve as Corrected.

VOTE: Motion by Commissioner Kahlfeldt.

Second by Commissioner Orzel.

Motion passed unanimously with votes of “Present” by Alderman La Fever and Commissioner Warczak, who were not at the 4/20/23 meeting.

2. TREASURER’S REPORT - Commissioner Warczak.

Balance remains at \$1960.00, with the only expenditure being \$40.00 for WAHPC dues.

3. COMMUNICATIONS – Chairperson DeMoss – No Report.

4. OLD BUSINESS.

A. Please use the **INFORMATIONAL MARKERS** information from 7 – A on the **AGENDA SHEET** for the **5/18/2023 Landmarks Commission meeting, with the addition of the Round Barn Property (Autumn Trace Subdivision), as described in NEW BUSINESS “5,” plus the addition of the Miller Property.** (Commissioner Ament).

B. Status Pending.

C. Status Pending.

D. Update on 5th Virtual Historic New Berlin Trivia Challenge. (Commissioner Orzel).

1. Commissioner Orzel passed out a report showing a lower number of participants accessing this challenge, despite its availability on 5 platforms, including the Wisconsin Historical Society website.

2. Discussion ensued as to if the Commission should move ahead with another challenge at this time, contact the Waukesha Freeman to publish an “ad” referring to the Virtual Trivia Challenge for additional exposure, table the Virtual Trivia Challenge until Fall of 2024, or replace the Virtual Trivia Challenge with a Scavenger Hunt. Commissioners Warczak and Kahlfeldt agreed to explore the Scavenger Hunt option.

5. NEW BUSINESS.

A. Commissioner Marquardt asked that consideration be given to producing an updated “electronic listing” of the city’s landmarks. In addition, a updated brochure would be helpful if the Landmarks Commission wishes to have a booth at any of the Open Houses at Historical Park. Last year’s booth at the Beer Garden was successful,

and possible dates for having the booth again would be 7/16 and 10/8 of 2023 .

- B.** Commissioner Ament has been in touch with the developer of the Round Barn Property (Autumn Trace Subdivision). He will look for the Waukesha County Historical Marker Sign to display it once again on the property near the silo. The Commission would then add a QR Code for interested community members to access additional information about the former Round Barn on the city's website.

6. NEXT MEETING DATE: 6/15/2023 at 6:30 PM in the Conference Room A/B at City Hall.

7. ADJOURN.

MOTION: Motion to Adjourn at 7:45 PM.

VOTE: Motion by Commissioner Warczak.
Second by Commissioner Orzel.

Motion passed unanimously.

Respectfully submitted,
Commissioner Jennifer Tyskiewicz
Landmarks Commission Secretary