

Architectural Review Committee MEETING AGENDA



June 5, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Published: 6/2/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. May 8, 2023 Meeting Minutes
4. **NEW BUSINESS**
 - A. (3) NJ/KH CU-2300814 Welcome East Side LLC - 17200 W. Cleveland Avenue - Conditional Use Approval to reoccupy the existing building for a gas station and convenience store, construct a small addition to the rear of the building and construct a new car wash
 - B. (2) KH UA-2301014 Dreampak - 17100 W. Ryerson Road - Use, Site and Architectural Approval for a 48,278 square foot addition
5. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

Architectural Review Committee MEETING MINUTES



May 8, 2023 - 5:00 PM
Conference Room AB
3805 S. Casper Dr.

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Commissioner Felda called the meeting to order at 5:00 PM.

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioner Felda, Commissioner Anderson, Commissioner Schulpius, Director of Community Development Kessler

Excused: None

Staff Present: DCD Deputy Director Nikki Jones, Principal Planner Kristen Hogan, Deputy City Clerk Megan Godshall

A quorum was established and the meeting was properly noticed.

3. APPROVAL OF MINUTES

A. April 13, 2023 Meeting Minutes

MOTION: Motion to Approve

VOTE: Motion by: Director of Community Development Kessler
Second by: Board Member Schulpius
Motion Passed 3-0 with Commissioner Anderson abstaining

4. NEW BUSINESS

A. (4) KH UA-2300546 John Holborow with Rock Ridge Developers, LLC – 5276 S. Moorland Road – Use, Site and Architectural approval for Caribou Coffee

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Felda
Second by: Board Member Schulpius

Motion Passed 4-0

- B.** (3) KH UA-2300599 Robert Gosse with the Sigma Group - 2400 S. Calhoun Road - Use, Site and Architecture approval for a 2,109 square foot addition for Denali Ingredients

MOTION: Motion to Approve

VOTE: Motion by: Commissioner Anderson
Second by: Board Member Schulpius
Motion Passed 4-0

- C.** (2) NJ UA-2300836 Lydia Greenfield from Excel Engineering and Sundance, Inc. on behalf of Taco Bell – 3530 S. Moorland Road - Use, Site and Architecture approval for architectural modifications that include painting the building, new dumpster enclosure, updated menu board and lighting plan.

Nolan Gallimore from Excel Engineering presented the plan on behalf of Taco Bell.

MOTION: Motion to Approve

VOTE: Motion by: Director of Community Development Kessler
Second by: Commissioner Anderson
Motion Passed 4-0

5. ADJOURN

MOTION: Motion to Adjourn at 5:23 PM

VOTE: Motion by: Director of Community Development Kessler
Second by: Board Member Schulpius
Motion Passed 4-0

*Respectfully Submitted,
Megan Godshall, Deputy City Clerk*