CITY OF NEW BERLIN
PLAN COMMISSION - MINUTES
Monday, May 2, 2022

Regular Meeting	**Via Zoom**	**6:00 PM**

Please note: Minutes are unofficial until approved by the Plan Commission at the next regularly scheduled meeting.

The Plan Commission has satisfied the requirements as directed by the Common Council on June 22, 2021 and Ordinance No. 2651 to hold this meeting via electronic means. The full text of this ordinance and the minutes from the above mentioned meeting can be viewed at www.newberlin.org

To participate in the meeting, view the meeting, and/or ask questions, the public was able to do so by downloading the ZOOM app located at https://zoom.us/ and utilize Meeting ID #819 8542 6963 to join.

All votes were taken via a voice roll call vote.

PRIVILEGE OF THE FLOOR

Mayor Ament asked if there was anyone in attendance that wanted to take part in Privilege of the Floor. There was none.

Rubina Medina stated that no comments were received via email.

CALL TO ORDER; PLEDGE OF ALLEGIANCE

Mayor Ament called the Plan Commission meeting to order at 6:07 PM and led the Pledge of Allegiance.

ROLL CALL; DECLARATION OF QUORUM

Present: Mayor Ament, Ald. Stribl, McGrath, Rafel, Biller, Felda & Anderson.

Rubina Medina stated that there is a quorum and the meeting was properly noticed in accordance with the open meetings law.

City Staff present: Director of Community Development Greg Kessler, Deputy Director of Community Development Nikki Jones, Principal Planners Kelly Wall & Kristen Hogan. Principal Planner & Emergency Management Coordinator Morgan Henn, Attorney Mark Blum, and Deputy City Clerk/Licensing Specialist Rubina Medina.

APPROVAL OF MINUTES

ITEM: April 11, 2022 Plan Commission Meeting Minutes

MOTION: **Motion to approve the April 11, 2022 Plan Commission Meeting Minutes**

VOTE: Motion by: Commissioner McGrath
Second by: Commissioner Rafel
Motion Passed: 6-0

PLAN COMMISSION SECRETARY'S REPORT

NEW BUSINESS

ITEM: (3) KH PK-2200052 - Approval of the contract for the 2022 Buena Park Improvement Project.

Kristen Hogan read the DRC Recommendation.

MOTION: **Motion to Recommend to the Common Council the awarding of Construction Contract to the lowest responsive, responsible bidder Ray Stadler Construction for the construction of Buena Park Improvement Project in an amount of $725,622.90 from account 04252900 61131 C2022.**

VOTE: Motion by: Mayor Ament
Second by: Commissioner Rafel
Motion Passed: 6-0

ITEM: (4) MH UA-2200591 - Rusell Raposa on behalf of Spa, Paw & Tail - 5055 S Emmer Dr - Use, Site and Architecture Approval to construct two outdoor dog exercise areas with 9' fencing and a 8’ by 10’ storage shed.

Morgan Henn read the DRC Recommendation. Plan Commission reviewed the use, site and architecture plans.

MOTION: **Motion to the Use, Site and Architecture plans for Rusell Raposa on behalf of Spa, Paw & Tail - 5055 S Emmer Dr to construct two outdoor dog exercise areas with 9' fencing and a 8’ by 10’ storage shed.**

VOTE: Motion by: Mayor Ament
Second by: Commissioner Rafel
Motion Passed 6-0

PENDING

ITEM: (7) KH UA-2200499 Kohler Pit Interim Grading Plan - 4635 S. Racine Ave. - Use and Site Approval for an Interim Grading Plan for Kohler Pit.

No Action.

ADJOURN

MOTION: **Motion to adjourn the Plan Commission meeting at 6:15 pm.**

VOTE: Motion by: Commissioner Felda
Second by: Commissioner Biller
Motion Passed 6-0

Respectfully Submitted,

Rubina R. Medina
City Clerk