



**CITY OF NEW BERLIN
POLICE & FIRE COMMISSION - MINUTES
Tuesday, November 15, 2022**

Regular Meeting

Public Safety Building

1:00 PM

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL TO ORDER

Commissioner Piontek called the Police & Fire Commission meeting to order at 1:07pm at the Public Safety Building.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioners Myers, O'Donnell, Palechek, and Piontek. Also present: Police Chief Jeff Hingiss.
Excused: Commissioner Lanser.

APPROVAL OF MINUTES

October 18, 2022 Minutes

Motion by Commissioner Myers to approve the October 18, 2022 minutes as written. Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

COMMUNICATIONS

Copy of memo from Police Chief Hingiss dated November 7, 2022 regarding a personnel matter.

BILLS

OLD BUSINESS

NEW BUSINESS

CVMIC PFC Training Module, Session 3-Police Department

Core Function-Appointment and Approval Process. Commissioners discussed the content of the materials and shared what insights they gained from watching the segment. None of the scenarios presented in the module created any issues for the Commissioners. Commissioner Palechek attended a recent training offered by the League of Municipalities and shared what she learned with the other Commissioners.
No action taken.

CLOSED SESSION

- The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

Chief's recommendations for police personnel ending their probationary periods-Police Department

Interview candidates for the position of police officer-Police Department

Motion by Commissioner Myers to enter into Closed Session at 1:19pm. Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

RECONVENE TO OPEN SESSION

Motion by Commissioner Palechek to reconvene in Open Session at 2:55pm. Seconded by Commissioner O'Donnell.

Motion Passed 4 to 0.

- Discussion and possible action on ending the probationary period for police personnel-Police Department

Motion by Commissioner Myers to ratify the recommendation of Chief Hingiss to end the probationary period for the following police officers and make them permanent personnel, effective November 17, 2022: Jordan Roberts and Steve Schintgen

Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

- Discussion and possible action on establishing an eligibility list for the position of police officer-Police Department

Motion by Commissioner Palechek to establish an eligibility list for the position of police officer with the following names: Lisette Ceballos, Jack Goritz, Brandyn Riek, and Nicolas Stanczyk

The list is valid for a period of one (1) year and all newly hired police personnel are subject to a probationary period as specified in the prevailing Rules & Regulations of the City of New Berlin Police & Fire Commission. Seconded by Commissioner Piontek.

Motion Passed 4 to 0.

ADJOURN

Motion by Commissioner O'Donnell to Adjourn at 3:07pm. Seconded by Commissioner Palechek.

Motion Passed 4 to 0.

Respectfully submitted,
Michael D. O'Donnell
PFC Secretary