



**CITY OF NEW BERLIN
POLICE & FIRE COMMISSION – MINUTES
New Berlin Public Safety Building
Tuesday, July 19, 2022**

Regular Meeting	Public Safety Building	1:00 PM
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Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL TO ORDER

Commissioner Piontek called the Police & Fire Commission meeting to order at 1:01pm at the Public Safety Building.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Commissioners Lanser, Myers, O'Donnell, Palechek, and Piontek.
Also present: Fire Chief Mark Polzin and Police Chief Jeff Hingiss

APPROVAL OF MINUTES

ITEM: June 20, 2022 Minutes

MOTION: Motion to approve the June 20, 2022 minutes as written.

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner Piontek

MOTION PASSED 5 - 0

ITEM: June 21, 2022 Minutes

MOTION: Motion to approve the June 21, 2022 minutes as written

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Palechek

MOTION PASSED 4 - 1, with Commissioner Lanser abstaining

ITEM: June 22, 2022 Minutes

MOTION: Motion to approve the June 22, 2022 minutes as written

VOTE: Motion by: Commissioner Myers
Second by: Commissioner Lanser

MOTION PASSED 4 - 1, with Commissioner Palechek abstaining

COMMUNICATIONS

BILLS

ITEM: Fire and Police Selection, Inc. Invoice No. 20297 (PO 22523232-00) dated July 5, 2022 in the amount of \$750.00 for on-line testing access and materials-Fire Department

MOTION: Motion to approve the payment of this invoice

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Palechek

MOTION PASSED 5 - 0

OLD BUSINESS

ITEM: Review and Possible adoption of the new PFC Rules & Regulations document.

The Commissioners reviewed the latest version of the Rules & Regulations document received from the City Clerk just prior to the meeting. Commissioner Myers noticed a typographical error in Article X, Section 12(g). Chief Polzin noticed a discrepancy in the language in Article IX and after much discussion, the Commissioners agreed to amend the language as follows:

9.8 Promotion refers to increase in rank; appointment refers to both initial appointment and status change from part-time to full time. In all cases, probationary period must be an accumulative 18 months. All original appointments shall be probationary for 18 months following date of hire. If, during the probationary period, the person appointed proves unsatisfactory for the position, the Chief may dismiss him/her from the service. The appointee shall not be entitled to an appeal to the Commission. During this period, the probationer has no fixed rights other than the right to the salary earned.

The remainder of this section is unchanged from the original

9.9 Promotion refers to increase in rank; appointment refers to both initial appointment and status change from part-time to full time. In all cases, probationary period must be an accumulative 18 months. All ~~promotional~~ appointments from part-time to full-time by the Chief shall be ratified by the Commission and shall be probationary until the member serves a cumulative 18 months of service. If, during the remaining probationary period, the person appointed proves unsatisfactory for the position, the Chief may dismiss him/her from the service. The appointee shall not be entitled to an appeal to the Commission from such an action.

(a) The Chief shall present the finalist for an ~~promotional~~ appointment to the Commission for a personal interview and for ratification by the Commission, along with the following:

The remainder of this section is unchanged from the original

MOTION: Motion to adopt the above changes to the PFC Rules & Regulations and to request the City Clerk to publish the revised document.

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Myers

MOTION PASSED 5 - 0

NEW BUSINESS

ITEM: Update on current recruit class-Fire Department Chief Polzin gave a brief update on the class, which began yesterday, and updated the Commission on the status of a few applicants on the current eligibility list who did not join the class for various reasons.

No action taken.

ITEM: CVMIC PFC Training Module, Session 1-Police Department Overview & Powers of the City Council, the Mayor, and the Village Board over the PFC. Chief Hingiss led a brief discussion about the content of the first training module and Commissioners gave input about the value and appropriateness of the session. The Commission will view the subsequent module prior to the August meeting and will be prepared to discuss it then.

No action taken.

CLOSED SESSION

ITEM: The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically:

Interview selectee for promotion to the rank of Sergeant-Police Department

Termination of probationary period for police officers-Police Department

MOTION: Motion to enter into Closed Session at 1:55pm.

VOTE: Motion by: Commissioner O'Donnell
Second by: Commissioner Lanser
MOTION PASSED 5 - 0

RECONVENE TO OPEN SESSION

MOTION: Motion to reconvene in Open Session at 2:29pm.

VOTE: Motion by: Commissioner Palechek
Second by: Commissioner Piontek
MOTION PASSED 5 - 0

ITEM: Discussion and possible action on establishing an eligibility list for promotion to the rank of Sergeant-Police Department

MOTION: Motion to amend the eligibility list created on June 21, 2022 for the position of Sergeant within the New Berlin Police Department and add a fourth name:

Ryan J. Straus

Promotions to the rank of Sergeant are subject to a one-year probationary period as specified in the prevailing Rules & Regulations of the New Berlin Police and Fire Commission.

VOTE: Motion by: Commissioner Myers
Second by: Commissioner O'Donnell
MOTION PASSED 5 - 0

ITEM: Discussion and possible action on terminating the probationary period for police officers - Police Department

MOTION: Motion to ratify the recommendation of Chief Hingiss to terminate the probationary periods of Officer Katherine Ressler and Officer Ryan Sanger and grant each permanent status effective July 25, 2022.

VOTE: Motion by: Commissioner Piontek
Second by: Commissioner Lanser
MOTION PASSED 5 - 0

ADJOURN

MOTION: Motion to Adjourn at 2:31pm.

VOTE: Motion by: Commissioner Lanser
Second by: Commissioner O'Donnell
MOTION PASSED 5 - 0

Respectfully Submitted,

Michael D. O'Donnell
PFC Secretary