



City of New Berlin

Meeting Agenda

Common Council

New Berlin City Hall
3805 S. Casper Drive
New Berlin, WI 53151

(262) 786-8610
www.NewBerlin.org

Tuesday, November 15, 2022

6:00 PM

City Hall Council Chambers

(Following the Committee of the Whole Meeting)

CALL TO ORDER, PLEDGE OF ALLEGIANCE

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

1. October 11, 2022 Common Council Meeting Minutes
2. October 25, 2022 Common Council Meeting Minutes

REPORTS

3. City Clerk Rubina R. Medina
4. Council President Ald. Kenneth A. Harenda II
5. Mayor Dave Ament

COMMUNICATIONS

6. Ethic Indoor, LLC Notice of Injury

UTILITY COMMITTEE

7. UT 21 -22 Discussion and possible approval on the proposed 2023 Water Utility Operating Budget.
8. UT 22 -22 Discussion and possible approval on the proposed 2023 Water Utility CIP Budget. Information included in the 2023 Water Utility Operating Budget.
9. UT 23-22 Discussion and possible approval on the proposed 2023 Wastewater Utility Operating Budget.
10. UT 24-22 Discussion and possible approval on the proposed 2023 Wastewater Utility CIP Budget. Information included in the 2023 Wastewater Utility Operating Budget.

MAYORAL APPOINTMENTS

11. Discussion and possible action to approve the Mayoral Appointments per the list as presented

DEFERRED, REFERRED & TABLED ITEMS

ITEMS REMOVED FROM CONSENT AGENDA, IF ANY

CONSENT AGENDA*****

MINUTES

- 12. October 11, 2022 Committee of the Whole Meeting Minutes
- 13. October 25, 2022 Committee of the Whole Meeting Minutes

UTILITY & FINANCE

- 14. Recommend to Council approval of the November 9, 2022 Water Utility claims in the amount of \$100,529.07, Sewer Utility claims in the amount of \$66,314.99 and General City claims in the amount of \$569,929.37. US Bank EFT of \$21,643.72 and We Energies EFT of \$67,442.12.

MISCELLANEOUS

- 15. Discussion and Possible Action on the Proposed 2023 Operating Budget
- 16. Discussion and Possible Action on the Proposed 2023 CIP Budget
- 17. Discussion and Possible Action on the Proposed TID #3 and TID #5 Capital Borrowings
- 18. Discussion and Possible Action to approve the RAS to amend the 2023 Parks Department budget approving the addition of 1 full time Parks and Forestry Worker and to eliminate 2 long term seasonal and 2 summer seasonal positions
- 19. Requested Action Statement for approval of the contract with Toepfer Security Corporation for the New Berlin Activity & Recreation Center Phase 2
- 20. Discussion and Possible Action to approve Resolution No. 22-27, A Resolution to approve the Waukesha County Drug Task Force Memorandum of Understanding
- 21. Discussion and Possible Action to approve Resolution 22-28, A Resolution to amend the 2021 CIP Budget Transfer of funds from DPW Cold Storage to New Berlin Activity & Recreation Center Phase I
- 22. Discussion & possible action on Intergovernmental Agreement between the City of New Berlin and Waukesha County
- 23. Recommend to Council approve the 2023 City Clerk & Community Relations Department Fee List as presented

END CONSENT AGENDA*****

CLOSED SESSION

- 24. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(g) of the Wisconsin State Statutes. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically:
- 25. Update and Discussion regarding Workman/Certified Products, 19000 W. Lincoln Avenue

RECONVENE TO OPEN SESSION - DISCUSSION AND POSSIBLE ACTION ON ITEMS LISTED BELOW

- 26. Discussion and possible action regarding Workman/Certified Products, 19000 W. Lincoln Avenue

ADJOURN

Agenda Posted: 11/12/2022

PLEASE NOTE:

Any comments that the public wishes to make may be communicated to the city via email at citizencomments@newberlin.org and will be forwarded to the Mayor and Common Council.

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and a possible quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.



November 15, 2022

TO: Common Council
Mayor Ament
Alderman Ken Harenda

FROM: Utility Committee

RE: Items from the Utility Committee Meeting from October 25, 2022 requiring Common Council action.

UT 21-22 Recommend to the Common Council to approve the 2023 Water Utility Operating Budget

This item was considered at the Utility Committee meeting on October 25, 2022. It was recommended to the Common Council on a vote of 4-0. I do hereby move that the Council approve the 2023 Water Utility Operating Budget

UT 22-22 Recommend to the Common Council to approve the Water Utility CIP Budget.

This item was considered at the Utility Committee meeting on October 25, 2022. It was recommended to the Common Council on a vote of 4-0. I do hereby move that the Council approve the 2023 Water Utility CIP Budget.

UT 23-22 Recommend to the Common Council to approve the 2023 Wastewater Utility Operating Budget

This item was considered at the Utility Committee meeting on October 25, 2022. It was recommended to the Common Council on a vote of 4-0. I do hereby move that the Council approve the 2023 Wastewater Utility Operating Budget.

UT 23-22 Recommend to the Common Council to approve the 2023 Wastewater Utility CIP Budget

This item was considered at the Utility Committee meeting on October 25, 2022. It was recommended to the Common Council on a vote of 4-0. I do hereby move that the Council approve the 2023 Wastewater Utility CIP Budget.

CITY OF NEW BERLIN

PROPOSED BUDGET

YEAR 2023

WATER UTILITY

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19	Capital Budget Detail Description

WATER BUDGET ASSUMPTIONS

Revenues: The last Milwaukee Water rate increase was in September of 2019, when their rates increased by 3%. Earlier in 2022 Milwaukee Water has petitioned for an increase of water rates for the future. According to the latest information from our wholesale group, it looks as if we should expect at least a 2 – 3% increase starting approximately mid-year. We no longer are able to petition the PSC for a Purchased Water Adjustment (PWAC), which allowed the Water Utility to automatically increase rates to cover the increased cost of purchased water. We will have to go to the PSC for a full rate case. We can petition the PSC for what we would want for a rate, but they ultimately will make the final decision for the increase. For budgeting purposes we have put in a 6% increase of rates for approximately half the year. The Utility is planning on a normal year for the number of gallons sold. Therefore, the sale of water revenues for 2023 we have budgeted about a 2.3 % increase when compared to the 2022 estimated revenues.

Due to the sudden increase in interest rates during 2022, the Utility has increased the interest income amount by approximately \$15,000 or by 32% when compared to the 2022 estimated totals.

Expenses: Operating

Purchased Water: With Milwaukee Water petitioning the PSC for an increase in rates, the Utility has budgeted for an increase in Milwaukee Water's rates. Since we are expecting a normal amount of precipitation next summer we have budgeted for purchasing 942 million gallons for 2023, which was approximately 0.7% increase from the budget amount for 2022.

Labor: Like the city budget, the Utility has budgeted for what amounts to be a 2.25% for the year for raises for the employees. In 2023, the City Accounting Supervisor will be transferring over to the Utility full time with a new role of Utility Finance Coordinator. In 2022 the Wastewater utility was paying 30% of that positions salary. The utility will now be paying 50% of this positions salary. The Utility Finance Coordinator with different reporting functions and backup the Utility Accounting Coordinator with utility billing functions. The Water Utility has lost a 0.6 FTE of an Utility Operator in 2023, as that 0.6 FTE is now in the Sewer budget. As people leave, and new people are hired, the Utility is working to get the operators trained in both Wastewater and Water operations. These items decreased salary expense by approximately \$1,700 or 0.3% when compared to the 2022 estimated salary amount.

The PSC requires the Utility to distribute the labor to the different areas of the Utility. The Utility uses three year averages to determine the salary breakdowns. There will be increases in some labor accounts and decreases in other labor accounts when compared to the prior year budget.

Health insurance budget for the Utility in 2023 will stay relatively the same when compared to the budgeted amount in 2022. The rates in the Wisconsin retirement system increased slightly to 6.8% for 2023.

Hydrants – Contracted Services:

The Utility was not able to get the fall painting of hydrants completed during 2022. The Utility needed to add those hydrants to this next year's rotation. Plus, there was an increase in the cost of having the hydrants repainted. That is why you will see an increase in the Hydrants Contracted account.

Supplies Accounts: You will see increases in a couple of the supplies accounts. We have seen the prices of supplies increase over the last year or so. We have accounted for this in these supplies accounts.

Taxes – Tax Equivalent: Tax Equivalent, or sometimes referred to as a “payment in lieu of tax”, is a cost of providing utility service and is an expense that must be recorded as required by the PSC. The Utility has determined that this payment will increase by about \$15,000 or 1.9% over the 2021 estimated expense total. This is a payment not required for the Wastewater Utility

Non Operating

Expenses: Amortization Exp – Milwaukee Water: The Utility paid \$1,500,000 to have the right to purchase water from the City of Milwaukee in 2009. The Utility is amortizing \$75,000 over the life of the contract which was 20 years. After 2023 there will be five years remaining to be amortized.

Expenses: Interest

General Obligation Debt: In 2021 the Utility refunding their outstanding General Obligation Debt to pay a lower interest rate over the same amount of remaining years. This saved the Utility approximately \$61,000 over the remaining three years of the bond. The last year for payment on this bond will be 2024. The Utility has budgeted \$32,750 of interest expense for these bonds.

Clean Water Fund Loan: In 2015 the Utility applied for Clean Water Fund Loans to pay for the water reliability project, in 2017 162nd Street Watermain Replacement project, and in 2018 Greenridge Watermain Placement project. We received the funding for the Reliability project in 2017, 162nd Street project in 2018, and Greenridge project in 2020. The Utility has budgeted \$51,796 in interest expense from these three loans.

Advance from Wastewater: In 2022 the Water Utility borrowed \$5,500,000 from the Wastewater to fund the Moorland Road Relining project. The amount of interest budgeted to pay to the Wastewater Utility is \$167,476.

Capital funding: The total capital budget is \$1,449,000. The major project for 2023 is upgrading all the pump house and other Water Utility building to Fiber Optics. This will help with communications to and all the buildings. (page 20). See page 17 for the 2023 capital funding budget and see page 18 for the 10 year capital funding projection.

**NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET**

18-Oct-22

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 BUDGET
OPERATING REVENUES	5,454,041	5,589,963	5,483,708	2,536,602	5,495,363	5,634,308
OPERATING EXPENSES						
OPERATIONS & MAINTENANCE	2,891,372	2,969,849	3,127,004	1,305,678	3,079,641	3,185,428
DEPRECIATION	1,381,889	1,420,957	1,352,800	650,000	1,375,000	1,455,000
TAX EQUIVALENT-TO CITY	766,337	718,481	785,000	322,917	785,000	740,000
TOTAL OPERATING EXPENSE	5,039,598	5,109,287	5,264,804	2,278,595	5,239,641	5,380,428
NET OPERATING INCOME (LOSS)	414,443	480,676	218,904	258,007	255,722	253,880
NON-OPERATING EXPENSES						
INTEREST ON DEBT	117,957	101,471	101,839	42,433	133,510	249,319
LITIGATION SETTLEMENT	-	-	-	-	-	-
LOSS ON DISPOSAL	-	-	-	-	-	-
AMORTIZATION	109,956	144,404	99,250	37,500	75,000	75,000
TOTAL NON-OPERATING EXPENSE	227,913	245,875	201,089	79,933	208,510	324,319
NON-OPERATING REVENUES						
AMORITZATION OF BOND PREMIUM	20,515	35,937	12,000	35,137	70,274	31,710
INTEREST INCOME	49,239	650	25,000	23,733	45,466	60,000
GRANTS	-	5,716	-	-	-	-
TOTAL NON-OPERATING REVENUE	69,754	42,303	37,000	58,870	115,740	91,710
Net Income Before Capital Contribution:	256,284	277,104	54,815	236,944	162,952	21,271
Capital Contributions	-	390,096	-	-	-	-
CHANGE in NET ASSETS	256,284	667,200	54,815	236,944	162,952	21,271
Net Assets - Beginning of Year	45,497,903	45,754,187	46,421,387		46,421,387	46,584,339
Net Assets - End of Year	45,754,187	46,421,387	46,476,202		46,584,339	46,605,610

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

18-Oct-22

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 PROPOSED
OPERATING REVENUES:						
91000000 46000 UNMETERED SALES	10,854	11,569	8,000	4,066	8,132	10,000
91000000 46110 METERED SALES - RESIDENTIAL	2,373,205	2,405,635	2,297,063	1,030,519	2,383,114	2,438,035
91000000 46120 METERED SALES - COMMERCIAL	794,914	822,477	856,309	386,413	821,422	844,225
91000000 46125 METERED SALES - MULTIFAMILY	565,187	559,953	571,771	271,046	561,559	566,328
91000000 46130 METERED SALES - INDUSTRIAL	307,901	334,527	301,558	160,813	315,588	327,532
91000000 46140 METERED SALES - PUBLIC	34,384	41,366	37,895	19,055	39,914	42,367
91000000 46181 PRIVATE FIRE PROTECTION	166,548	167,472	167,016	83,964	167,928	172,928
91000000 46182 PUBLIC FIRE PROTECTION	705,893	705,893	705,893	294,122	705,893	705,893
91000000 46200 FORFEITED DISCOUNTS	10,596	24,305	35,000	8,074	30,000	35,000
91000000 46300 STAND-BY SERVICE	10,208	9,880	11,000	5,000	10,500	11,000
91000000 46301 MISC. SERVICE REVENUES	10,199	12,292	5,000	1,813	5,313	10,000
91000000 46301 METER CHARGE TO SEWER	187,088	211,916	190,000	95,000	190,000	215,000
91100000 48010 RENTS (TOWER/BUILDINGS)	256,064	256,593	276,203	176,717	235,000	235,000
91000000 46011 ADMIN CHARGE TO STORMWATER	21,000	26,085	21,000	-	21,000	21,000
SUBTOTAL-OPERATING REVENUES	5,454,041	5,589,963	5,483,708	2,536,602	5,495,363	5,634,308
NONOPERATING REVENUES:						
91000000 41020 GRANTS - LOCAL	-	2,000	-	-	-	-
91300000 41000 GRANTS - FEDERAL	-	3,716	-	-	-	-
91100000 47000 INTEREST INCOME	49,239	19,163	25,000	23,733	45,466	60,000
91100000 47001 UNREALIZED GAIN/LOSS ON INVESTME	-	(18,513)	-	-	-	-
91000000 49502 AMORTIZATION OF BOND PREMIUM	20,515	35,937	12,000	35,137	70,274	31,710
91300000 42400 CAPITAL CONTRIBUTION	-	390,096	-	-	-	-
SUBTOTAL-NONOPERATING REVENUE	69,754	432,399	37,000	58,870	115,740	91,710
TOTAL REVENUES	5,523,795	6,022,362	5,520,708	2,595,472	5,611,103	5,726,018

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 PROPOSED
OPERATING EXPENSES:						
91000602 53021 PURCHASED WATER	1,499,364	1,516,891	1,486,000	571,551	1,499,293	1,530,700
91000623 56130 POWER PURCHASED	106,066	116,959	130,000	53,507	137,014	135,000
91000624 50010 OPERATIONS - LABOR	61,129	41,542	67,197	19,454	38,908	55,287
91000624 52030 OPERATIONS - CONTRACTED	25,404	9,765	31,250	11,188	20,000	25,000
91000624 54110 OPERATIONS - SUPPLIES	378	370	1,000	460	600	1,500
91000631 50010 STRUC & IMPROV PUMPHSE LABOR	21,363	20,701	23,003	8,869	17,738	21,928
91000631 52030 STRUC & IMPROV PUMPHSE CONTRAC	1,013	14,319	15,000	507	11,800	16,000
91000631 54110 STRUC & IMPROV PUMPHSE SUPPLIES	1,356	992	2,000	128	1,000	1,000
91000633 50010 PUMPING PLANT - LABOR	11,718	9,098	12,447	3,816	7,632	10,830
91000633 52030 PUMPING PLANT - CONTRACTED	16,236	6,860	15,000	788	4,000	12,500
91000633 54110 PUMPING PLANT - SUPPLIES	55	2,981	2,000	149	1,000	2,000
91001642 50010 WATER SAMPLES - LABOR	15,511	8,704	14,012	4,785	9,570	12,657
91001642 52030 WATER SAMPLES - TESTING	12,350	10,104	15,000	4,484	11,000	15,000
91001642 54110 WATER SAMPLES - SUPPLIES	148	318	150	-	150	150
91004651 50010 STRUC & IMPROV - LABOR	26,732	14,428	33,933	8,912	17,824	24,606
91004651 52030 STRUC & IMPROV - CONTRACTED	3,154	5,323	6,000	2,605	7,000	5,000
91004651 54110 STRUC & IMPROV - SUPPLIES	4,489	2,434	3,500	400	2,500	3,500
91001652 50010 WATER TREATMENT - LABOR	-	-	98	-	-	-
91001652 52030 CONTRACTED SERVICES	200	-	-	-	-	-
91001652 54110 WATER TREATMENT - SUPPLIES	-	224	400	-	-	400
91002663 50010 METER REPLACEMENT - LABOR	24,202	53,276	39,014	41,640	83,280	52,902
91002663 52030 METER REPLACEMENT - CONTRACTED	-	-	1,200	-	-	1,200
91002663 54110 METER REPLACEMENT - SUPPLIES	1,259	1,389	4,800	4,239	4,800	4,800
91002664 50010 CUST INSTALL - LABOR	2,558	1,497	5,833	5,785	11,570	5,682
91002664 52030 CUST INSTALL - CONTRACTED	-	-	200	-	-	200
91002664 54110 CUST INSTALL - SUPPLIES	-	1,238	2,500	-	1,200	2,500
91002672 50010 DIST RESERVOIRS - LABOR	1,731	1,769	2,643	15,011	30,022	9,577
91002672 52030 DIST RESERVOIRS - CONTRACTED	4,862	19,860	25,000	30,980	30,980	23,000
91002672 54110 DIST RESERVOIRS - SUPPLIES	1,016	936	2,500	694	2,500	1,500
91002673 50010 TRANS & DIST - LABOR	113,340	103,333	109,282	40,023	80,046	107,516
91002673 52030 TRANS & DIST - CONTRACTED	10,968	46,182	35,000	-	35,000	35,000
91002673 54110 TRANS & DIST - SUPPLIES	10,569	42,381	35,000	9,568	35,000	40,000
91002674 50010 FIRE MAINS - LABOR	347	299	570	134	268	393
91002675 50010 SERVICES - LABOR	61,161	38,998	58,998	25,067	50,134	55,423
91002675 52030 SERVICES - CONTRACTED	2,856	-	5,000	-	-	7,500
91002675 54110 SERVICES - SUPPLIES	7,394	10,493	12,000	6,175	12,000	12,000

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 PROPOSED
91002676 50010 METER TESTING - LABOR	9,045	14,384	15,287	11,646	23,292	16,421
91002676 52030 METER TESTING - CONTRACTED	4,896	6,336	7,200	7,776	7,776	7,400
91002676 54110 METER TESTING - SUPPLIES	94	514	1,200	-	600	1,200
91002677 50010 HYDRANTS - LABOR	22,818	50,978	48,740	31,233	62,466	48,991
91002677 52030 HYDRANTS - CONTRACTED	22,220	14,960	15,000	-	9,000	24,300
91002677 54110 HYDRANTS - SUPPLIES	12,645	19,942	18,000	9,502	18,000	18,000
91003902 50010 METER READING - LABOR	12,071	8,818	13,947	5,504	11,008	12,140
91003902 52030 METER READING - CONTRACTED	7,010	2,590	2,000	-	-	6,500
91003902 54110 METER READING - SUPPLIES	-	-	100	-	-	100
91003903 50010 ACCT & COLLECT - LABOR	-	-	-	-	-	-
91003903 52030 ACCT & COLLECT - CONTRACTED	20,625	20,625	27,500	10,313	27,500	27,500
91003903 54110 ACCT & COLLECT - SUPPLIES	10,972	11,951	12,500	5,865	12,500	11,000
91003904 56190 UNCOLLECTIBLE ACCOUNTS	8,194	-	-	-	-	-
91004920 50010 ADMIN & GENERAL - LABOR	91,907	141,254	117,929	69,714	139,428	129,921
91004920 51030 HEALTH INSURANCE	148,158	178,614	203,593	92,851	185,702	198,664
91004920 51065 VISION DENTAL INSURANCE	3,429	3,270	3,676	1,691	3,382	3,624
91004920 51070 LIFE INSURANCE	1,079	1,021	1,218	621	1,242	1,238
91004921 54110 CONSERVATION - SUPPLIES	-	-	100	64	100	100
91004921 54112 CONSERVATION - TOILET REBATE PRC	250	50	400	150	400	300
91004921 54120 OFFICE SUPPLIES & EXPENSE	24,763	26,077	27,500	13,809	25,000	27,500
91004923 56200 OUTSIDE SERVICE-ACCOUNTING	16,250	20,497	16,500	9,656	16,500	16,500
91004923 56210 OUTSIDE SERVICE-LEGAL	9,312	9,312	11,712	4,656	9,312	11,712
91004923 56220 OUTSIDE SERVICE-ENGINEERING	48,469	19,263	25,000	-	10,000	15,000
91004923 56250 OUTSIDE SERVICE-CROSS CONNECT	28,908	40,908	19,500	13,386	28,000	28,908
91004923 56250 OUTSIDE SERVICE-OTHER	17,500	-	7,500	3,750	7,500	7,500
91004924 56050 PROPERTY INSURANCE	24,117	17,593	18,000	9,000	18,000	16,000
91004925 50010 SAFETY/TRAINING - LABOR	11,641	4,956	6,653	5,803	11,606	9,230
91004925 52030 TRAINING SERVICES	-	-	200	-	-	-
91004925 54110 SAFETY/TRAINING - SUPPLIES	711	2,385	3,200	480	3,200	2,500
91004925 54300 CONFERENCE/SEMINAR/MEETING	213	2,060	3,500	2,499	2,600	3,200
91004926 50080 VACATION	47,612	58,457	49,598	26,777	58,554	56,729
91004926 50090 SICK LEAVE	13,852	39,478	17,792	21,518	43,036	30,231
91004926 50100 HOLIDAYS	21,513	13,335	21,581	-	5,000	16,267
91004926 50110 OTHER LABOR	32,924	16,133	24,037	-	-	19,356
91004926 51010 RETIREMENT	42,072	(17,229)	44,927	22,602	45,204	47,888
91004926 51060 LONG TERM DISABILITY	794	845	868	443	886	858
91004926 52070 DRUG TESTING	-	355	500	325	500	500
91004927 56020 WORKMAN'S COMP.	22,595	27,597	22,000	11,000	21,000	16,000

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 PROPOSED
91004932 52030 GENERAL PLANT - CONTRACTED	1,165	1,385	2,000	3,064	3,064	2,500
91004932 54110 GENERAL PLANT - SUPPLIES	3,179	4,756	8,000	1,023	6,000	6,000
91004933 50010 TRANSP EXP - LABOR	9,140	6,305	10,678	2,283	4,566	8,127
91004933 54020 TRANSP EXP - CONTRACTED	11,330	13,167	13,000	1,363	10,000	14,000
91004933 54110 TRANSP EXP - SUPPLIES	185	470	1,000	305	1,000	1,000
91004933 54190 TRANSP EXP - GAS,OIL,TIRES	28,017	28,185	24,000	9,543	25,000	25,000
91004933 56030 TRANSP EXP - INSURANCE	2,630	3,280	2,600	-	2,600	3,200
91010000 58010 DEPRECIATION	1,273,494	1,303,586	1,300,000	650,000	1,325,000	1,340,000
91010000 58030 DEPRECIATION - TRANSPORTATION	108,395	117,371	52,800	-	50,000	115,000
91020049 56240 REGULATORY COMMISSION EXP.	5,479	6,223	6,200	-	6,200	6,200
91024926 51020 TAXES-FICA & MEDICARE	42,659	45,085	53,038	24,544	49,088	53,872
91250060 56230 TAXES-TAX EQUIVALENT	766,337	718,481	785,000	322,917	785,000	740,000
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SUBTOTAL-OPERATING EXPENSES	5,039,598	5,109,287	5,264,804	2,278,595	5,239,641	5,380,428
NONOPERATING EXPENSES:						
91130050 57010 INTEREST ON LONG-TERM DEBT	62,825	47,559	50,043	20,851	41,702	32,750
91130050 57010 INTEREST ON ADVANCE FROM SEWER	-	-	-	-	40,012	167,476
91130050 57010 INTEREST ON CLEAN WATER FUND LO	55,132	53,912	51,796	21,582	51,796	49,093
91140050 58040 AMORTIZATION OF REFUNDING LOSS	34,956	69,404	24,250	-	-	-
91140050 58041 AMORTIZATION OF MILWAUKEE WATEI	75,000	75,000	75,000	37,500	75,000	75,000
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SUBTOTAL-NONOPERATING EXPENS	227,913	245,875	201,089	79,933	208,510	324,319
	-----	-----	-----	-----	-----	-----
TOTAL EXPENSES	5,267,511	5,355,162	5,465,893	2,358,528	5,448,151	5,704,747
CHANGE IN NET ASSETS	256,284	667,200	54,815	236,944	162,952	21,271

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 EST. TOTAL	2023 PROPOSED
OPERATIONS - LABOR	61,129	41,542	67,197	19,454	38,908	55,287
STRUC & IMPROV PUMPHSE LABOR	21,363	20,701	23,003	8,869	17,738	21,928
PUMPING PLANT - LABOR	11,718	9,098	12,447	3,816	7,632	10,830
WATER SAMPLES - LABOR	15,511	8,704	14,012	4,785	9,570	12,657
STRUC & IMPROV - LABOR	26,732	14,428	33,933	8,912	17,824	24,606
WATER TREATMENT - LABOR	-	-	98	-	-	-
METER REPLACEMENT - LABOR	24,202	53,276	39,014	41,640	83,280	52,902
CUST INSTALL - LABOR	2,558	1,497	5,833	5,785	11,570	5,682
DIST RESERVOIRS - LABOR	1,731	1,769	2,643	15,011	30,022	9,577
TRANS & DIST - LABOR	113,340	103,333	109,282	40,023	80,046	107,516
FIRE MAINS - LABOR	347	299	570	134	268	393
SERVICES - LABOR	61,161	38,998	58,998	25,067	50,134	55,423
METER TESTING - LABOR	9,045	14,384	15,287	11,646	23,292	16,421
HYDRANTS - LABOR	22,818	50,978	48,740	31,233	62,466	48,991
METER READING - LABOR	12,071	8,818	13,947	5,504	11,008	12,140
ACCT & COLLECT - LABOR	-	-	-	-	-	-
ADMIN & GENERAL - LABOR	91,907	141,254	117,929	69,714	139,428	129,921
SAFETY/TRAINING - LABOR	11,641	4,956	6,653	5,803	11,606	9,230
VACATION	47,612	58,457	49,598	26,777	58,554	56,729
SICK LEAVE	13,852	39,478	17,792	21,518	43,036	30,231
HOLIDAYS	21,513	13,335	21,581	-	5,000	16,267
OTHER LABOR	32,924	16,133	24,037	-	-	19,356
TRANSP EXP - LABOR	9,140	6,305	10,678	2,283	4,566	8,127
	612,315	647,743	693,272	347,974	705,948	704,214
Full-time	579,448	637,503	652,445	288,751	673,747	693,318
Part-time	1,175	872	2,184	471	971	1,000
Over-time	1,685	849	8,000	850	3,000	5,800
Vested Vacation & Sick Leave	(4,993)	11,796	-	-	-	-
City Charge	8,666	9,248	33,143	16,101	31,230	6,596
Other Post Employment Benefits	32,416	(11,978)	-	-	-	-
Meters - Capital	(6,082)	(547)	(2,500)	(337)	(3,000)	(2,500)
	612,315	647,743	693,272	305,835	705,948	704,214

CITY OF NEW BERLIN WATER UTILITY
2023 PROPOSED BUDGET

	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET
Manager	0.50	0.50	0.50	0.50
Supervisor	0.50	0.50	0.50	0.50
Lead Operator	1.00	1.00	2.00	2.00
Control System Tech/Operator	0.65	0.50	0.50	0.50
Operator	5.70	5.70	4.70	5.30
Operator-in-training	1.20	1.20	1.20	0.00
Finance Coordinator	0.00	0.00	0.00	0.50
Accounting Coordinator	0.50	0.50	0.50	0.50
Office Coordinator	0.50	0.50	0.50	0.50
	-----	-----	-----	-----
	10.55	10.40	10.40	10.30

Water Budget 2023 Proposed

OPERATION EXPENSES

PURCHASED WATER

Account	Description	2022 Budget	2023 Budget	Difference
91000602.53021	Purchased Water- City of Milwaukee	1,486,000	1,530,700	44,700

SUPPLY AND PUMPING EXPENSES

Account	Description	2022 Budget	2023 Budget	Difference
91000623.56130	Electricity purchased for pumphouse, UT building, towers, ect. - 1.5% rate increase per WE Energies	130,000	135,000	5,000

PUMPING LABOR & EXPENSES

These accounts include cost of labor, materials used and expenses incurred in operating (SCADA) pumps and auxiliary equip. Operating pumps, turbines, engines, condensers, circulating water systems; operating lubrications and oil control systems; Operating valves to a point where water enters the water treatment or transmission and distribution system; Testing, checking and adjusting meters, gauges and other instruments in the pumping plant; Cleaning pumping equip.

Account	Description	2022 Budget	2023 Budget	Difference
91000624.50010	Labor	67,197	55,287	(11,910)
91000624.52030	Contracted Services	31,250	25,000	(6,250)
91000624.54110	Supplies	1,000	1,500	500

MAINTENANCE OF STRUCTURE & IMPROVEMENTS

These accounts include labor, materials used and expenses incurred in the maintenance of structures and improvements in connection with pumping- Pumphouses building & grounds

Account	Description	2022 Budget	2023 Budget	Difference
91000631.50010	Labor	23,003	21,928	(1,075)
91000631.52030	Contracted Services	15,000	16,000	1,000
91000631.54110	Supplies	2,000	1,000	(1,000)

MAINTENANCE OF PUMPING EQUIPMENT

Cost of labor, materials and contracted expenses incurred in the maintenance of pumping equipment and related to the pumping function

Account	Description	2022 Budget	2023 Budget	Difference
91000633.50010	Labor	12,447	10,830	(1,617)
91000633.52030	Contracted Services	15,000	12,500	(2,500)
91000633.54110	Supplies	2,000	2,000	-

WATER TREATMENT EXPENSES

Account	Description	2022 Budget	2023 Budget	Difference
91001641.56140	Chemicals - Chlorine & Phosphate	-	-	-

Water Budget 2023 Proposed

WATER SAMPLES

These accounts include cost of labor, material used, and expenses incurred for water treatment plant. Laboratory expenses, testing & analyzing; applying chemicals; regulatory testing

Account	Description	2022 Budget	2023 Budget	Difference
91001642.50010	Labor	14,012	12,657	(1,355)
91001642.52030	Contracted Services	15,000	15,000	-
91001642.54110	Supplies	150	150	-

MAINTENANCE OF STRUCTURES & IMPROVEMENTS

(Non Pumphouse) shop, utility storage, including shared expenses for office building

Account	Description	2022 Budget	2023 Budget	Difference
91004651.50010	Labor	33,933	24,606	(9,327)
91004651.52030	Contracted Services	6,000	5,000	(1,000)
91004651.54110	Supplies	3,500	3,500	-

MAINTENANCE OF WATER TREATMENT EQUIP/SYSTEMS CHEMICAL FEED

Account	Description	2022 Budget	2023 Budget	Difference
91001652.50010	Labor	98	-	(98)
91001652.52030	Contracted Services	-	-	-
91001652.54110	Supplies	400	400	-

TRANSMISSION & DISTRIBUTION EXPENSES

METER REPLACEMENT

Meter installs, removing, resetting, disconnecting & reconnecting existing meters, turning off/on services, on site meter testing, inspecting and adjusting meter testing equipment, meter seals, supplies, etc. (New meters are charged to Acct # 90-173460)

Account	Description	2022 Budget	2023 Budget	Difference
91002663.50010	Labor	39,014	52,902	13,888
91002663.52030	Contracted Services	1,200	1,200	-
91002663.54110	Supplies	4,800	4,800	-

CUSTOMER INSTALLATION

Investigating customer service complaints; repairing customer plbg & fixtures, testing services installed by customer, changing house piping for the convenience of the utility & cross connection control

Account	Description	2022 Budget	2023 Budget	Difference
91002664.50010	Labor	5,833	5,682	(151)
91002664.52030	Contracted Services	200	200	-
91002664.54110	Supplies	2,500	2,500	-

DISTRIBUTION RESERVOIRS & STANDPIPES

These accounts include the costs of labor materials used and expenses incurred in maintenance of reservoirs, water towers, tanks, standpipes & related facilities

Account	Description	2022 Budget	2023 Budget	Difference
91002672.50010	Labor	2,643	9,577	6,934
91002672.52030	Contracted Services	25,000	23,000	(2,000)
91002672.54110	Supplies	2,500	1,500	(1,000)

Water Budget 2023 Proposed

MAINTENANCE OF TRANSMISSION & DISTRIBUTION MAINS

All valves, mains, locate requests, barricades, supplies, equipment, safety equipment used for water main breaks, water main trailer, lead & copper testing, share of hydrant flushing labor & fire mains, etc.

Account	Description	2022 Budget	2023 Budget	Difference
91002673.50010	Labor	109,282	107,516	(1,766)
91002673.52030	Contracted Services	35,000	35,000	-
91002673.54110	Supplies	35,000	40,000	5,000
91002674.50010	Labor - Fire Mains	570	393	(177)

MAINTENANCE OF SERVICES

(non -fire service lines) stop box parts, maintenance & repairs, service line locates

Account	Description	2022 Budget	2023 Budget	Difference
91002675.50010	Labor	58,998	55,423	(3,575)
91002675.52030	Contracted Services	5,000	7,500	2,500
91002675.54110	Supplies	12,000	12,000	-

METER TESTING

These accounts include the cost of labor, materials used & expenses incurred in maintenance of meters & meter testing equipment & ROM'S

Account	Description	2022 Budget	2023 Budget	Difference
91002676.50010	Labor	15,287	16,421	1,134
91002676.52030	Contracted Services	7,200	7,400	200
91002676.54110	Supplies	1,200	1,200	-

MAINTENANCE OF HYDRANTS

These accounts include the cost of labor, materials used & expenses incurred in the maintenance of fire hydrants & associated equipment, share of hydrant flushing costs.

Account	Description	2022 Budget	2023 Budget	Difference
91002677.50010	Labor	48,740	48,991	251
91002677.52030	Contracted Services	15,000	24,300	9,300
91002677.54110	Supplies	18,000	18,000	-

CUSTOMER ACCOUNTS EXPENSES

METER READING EXPENSES

This account shall include the cost of labor, materials used & expenses incurred when reading customer meters & determining consumption- hi-low reports & leak letters. This account also includes the software maintenance fee related to the Neptune meter reading software.

Account	Description	2022 Budget	2023 Budget	Difference
91003902.50010	Labor	13,947	12,140	(1,807)
91003902.52030	Contracted Services	2,000	6,500	4,500
91003902.54110	Supplies	100	100	-

Water Budget 2023 Proposed

CUSTOMER RECORDS & COLLECTION EXPENSE

Billing & Accounting- collections, complaints. Posting receivables, postage

Account	Description	2022 Budget	2023 Budget	Difference
91003903.50010	Labor	-	-	-
91003903.52030	Contracted Services	27,500	27,500	-
91003903.54110	Supplies	12,500	11,000	(1,500)
91003904.56190	Uncollectible Accounts- bankruptcies & uncollectible accounts	-	-	-

ADMINISTRATIVE & GENERAL EXPENSES

ADMINISTRATIVE ITEMS & BENEFITS

Account	Description	2022 Budget	2023 Budget	Difference
91004920.50010	Administration & General- Labor	117,929	129,921	11,992
91004920.51030	Health Insurance - Increase in rates in 2023	203,593	198,664	(4,929)
91004920.51065	Vision/Dental Insurance	3,676	3,624	(52)
91004920.51070	Life Insurance	1,218	1,238	20
91004921.54110	Conservation Expenses	100	100	-
91004921.54112	Toilet Rebate Program	400	300	(100)
91004921.54120	Office Supplies & Expenses	27,500	27,500	-

OUTSIDE SERVICES

Expenses of accountants, auditors, appraisers, attorneys, engineering consultants, management consultants, etc.

Account	Description	2022 Budget	2023 Budget	Difference
91004923.56200	Accounting: City Treasurer's \$5,000, independent audit \$10,000	16,500	16,500	-
91004923.56210	Legal: Percentage share of City Attorney's base charges	11,712	11,712	-
91004923.56220	Engineering: City Engineering staff charges & technical services, etc.	25,000	15,000	(10,000)
91004923.56250	DNR required cross connection inspections	19,500	28,908	9,408
91004923.56250	Other: Service pump assessment, GIS & create a long range maintenance/replacement schedule.	7,500	7,500	-
91004924.56050	Property Insurance	18,000	16,000	(2,000)

SAFETY & TRAINING

Injury & damage claims of employees or others, losses not covered by insurance. Labor & related supplies & expenses incurred in injuries; Costs of safety, accident prevention & similar educational activities.

Account	Description	2022 Budget	2023 Budget	Difference
91004925.50010	Labor	6,653	9,230	2,577
91004925.52030	Contracted Services	200	-	(200)
91004925.54110	Supplies	3,200	2,500	(700)
91004925.54300	Training/Workshops/Licenses - all operators	3,500	3,200	(300)

Water Budget 2023 Proposed

ADMINISTRATIVE ITEMS & BENEFITS

Account	Description	2022 Budget	2023 Budget	Difference
91004926.50080	Vacation wages	49,598	56,729	7,131
91004926.50090	Sick leave & Workers Comp wages	17,792	30,231	12,439
91004926.50100	Holiday wages	21,581	16,267	(5,314)
91004926.50110	Other Labor	24,037	19,356	(4,681)
91004926.51010	Wisconsin Retirement System payments	44,927	47,888	2,961
91004926.51060	Long Term Disability	868	858	(10)
91004926.51080	Unemployment Compensation	-	-	-
91004926.52070	Drug Testing	500	500	-
91004927.56020	Workers Comp Insurance	22,000	16,000	(6,000)

MAINTENANCE OF GENERAL PLANT

Miscellaneous costs to maintain property

Account	Description	2022 Budget	2023 Budget	Difference
91004932.52030	Contracted Services	2,000	2,500	500
91004932.54110	Supplies	8,000	6,000	(2,000)

TRANSPORTATION EXPENSE

All vehicles & equipment

Account	Description	2022 Budget	2023 Budget	Difference
91004933.50010	Labor	10,678	8,127	(2,551)
91004933.54020	Contracted Services	13,000	14,000	1,000
91004933.54110	Supplies	1,000	1,000	-
91004933.54190	Gas, oil, tires, etc.	24,000	25,000	1,000
91004933.56030	Insurance	2,600	3,200	600

EXPENSES RELATING TO PROPERTY/PLANT IN-SERVICE

DEPRECIATION EXPENSE

Accounts used for the depreciation of assets within the Utility

Account	Description	2022 Budget	2023 Budget	Difference
91010000.58010	Depreciation Expense	1,300,000	1,340,000	40,000
91010000.58030	Depreciation - Vehicles	52,800	115,000	62,200

TAXES

Includes Regulatory PSC assesment, Payroll Taxes and the amount pay to the City for Tax Equivalent

Account	Description	2022 Budget	2023 Budget	Difference
91020049.56240	Regulatory Commission Expense: PSC Assessment, DNR Water Permits & other regulatory fees, etc.	6,200	6,200	-
91024926.51020	Social Security taxes- FICA & Medicare	53,038	53,872	834
91250000.56230	Tax equivalent paid to City	785,000	740,000	(45,000)

Water Budget 2023 Proposed

NON-OPERATING

Expenses that occur outside of the Utility's day to day activities. These items include interest on debt payments and regulatory accounting items.

Account	Description	2022 Budget	2023 Budget	Difference
91130000.57010	Interest on long term debt	50,043	32,750	(17,293)
91130000.57010	Interest on advance	-	167,476	167,476
91130000.57010	Interest on Clean Water Fund Loan	51,796	49,093	(2,703)
91140000.58040	Amortization of Bond Discount	24,250	-	(24,250)
91140000.58041	Amortization of Milwaukee Water	75,000	75,000	-

Total	5,465,893	5,704,747	238,854
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**NEW BERLIN WATER UTILITY
BUDGET ANALYSIS**

		2021 to 2022								
		2020 to 2021			2022 to 2023					
		A	B	C	D		D-C	B-A	C-B	D-C
		2020	2021	2022	2023	Percent of	\$	%	%	%
		ACTUAL	ACTUAL	ESTIMATED	PROPOSED	Total Expense	Difference	Difference	Difference	Difference
										Average Annual Increase
1)	OPERATING REVENUES	5,454,041	5,589,963	5,495,363	5,634,308		138,945	2.5%	-1.7%	2.5%
2)	Depreciation	(1,381,889)	(1,420,957)	(1,375,000)	(1,455,000)	25.5%	80,000	2.8%	-3.2%	5.8%
3)	Tax equivalent	(766,337)	(718,481)	(785,000)	(740,000)	13.0%	(45,000)	-6.2%	9.3%	-5.7%
4)	Purchased Water	(1,499,364)	(1,516,891)	(1,499,293)	(1,530,700)	26.8%	31,407	1.2%	-1.2%	2.1%
5)	All other operating expenses	(1,392,008)	(1,452,958)	(1,580,348)	(1,654,728)	29.0%	74,380	4.4%	8.8%	4.7%
6)	TOTAL OPERATING EXPENSES	(5,039,598)	(5,109,287)	(5,239,641)	(5,380,428)		(140,787)	1.4%	2.6%	2.7%
7)	Operating Income (Loss)	414,443	480,676	255,722	253,880		(1,842)			
8)	**Non operating Revenue	69,754	432,399	115,740	91,710		(24,030)	519.9%	-73.2%	-20.8%
9)	Non operating Expense	(227,913)	(245,875)	(208,510)	(324,319)	5.7%	115,809	7.9%	-15.2%	55.5%
	CHANGE IN NET ASSETS	256,284	667,200	162,952	21,271		(141,681)			

** Includes contributed interest revenue, capital including impact fees & developer contributed infrastructure.

NEW BERLIN WATER UTILITY
2023 CAPITAL BUDGET

Priority	Description	Cost	Funding Source
1	Meters	250,000	Working Capital
2	Fiber Optics	1,000,000	Working Capital
3	Tri-Axle/Tandem Dump Truck	115,000	Working Capital
4	Hydrant Saver	14,700	Working Capital
5	Moorland Rd Water Main Project	15,000	Working Capital
6	Valve Replacement Program	40,000	Working Capital
7	Hydrant Replacement Program	25,000	Working Capital
8	iPad Replacement / Computer Replacements	7,000	Working Capital
	TOTAL	<u>\$ 1,466,700</u>	

Funding Sources:

Working Capital	1,466,700
Borrowed Capital	-
	<u>\$ 1,466,700</u>

**NEW BERLIN WATER UTILITY
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
2023 - 2032**

Project	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	TOTAL
											- - - - -
Meters	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,500,000
Fiber Optics	1,000,000										1,000,000
Hydrant Saver	14,700										14,700
Moorland Rd Water Main Project	15,000	15,000	15,000	50,000							95,000
Valve Replacement Program	40,000	40,000	40,000	42,000	42,000	45,000	45,000	45,000	45,000	45,000	429,000
Hydrant Replacement Program	25,000	25,000	25,000	25,000	25,000	28,000	28,000	30,000	30,000	30,000	271,000
Pumphouse Repairs		100,000		100,000							200,000
Calhoun Main Extension						12,000,000					12,000,000
Coachlight Relay										2,500,000	2,500,000
Green Ridge Main Replacement Program										2,500,000	2,500,000
SCADA Upgrade			80,000				100,000				180,000
Forest View Pump House		40,000									40,000
PLC UpGrade				148,000							148,000
Tower Rehab/Painting					1,800,000						1,800,000
Vehicle Replacement: #218, #232					150,000						150,000
Vehicle Replacement: #235	115,000										115,000
Vehicle Replacement: #236, #294		150,000									150,000
Vehicle Replacement: #222			160,000								160,000
Vehicle Replacement: #231						110,000					110,000
Vehicle Replacement: #230, #221				130,000							130,000
Vehicle Replacement: #224										40,000	40,000
PC Replacement	7,000	7,000	10,000	7,000	8,000	8,000	10,000	8,000	8,000	8,000	81,000
TOTAL	1,466,700	627,000	580,000	752,000	2,275,000	12,441,000	433,000	333,000	333,000	5,373,000	24,613,700

Note: Dependent on City CIP Projects

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WATER

Project Title: **Meters**

Department Priority #1

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	250,000	250,000	250,000	250,000	250,000
Construction					
Engineering & Administration					
Total	250,000	250,000	250,000	250,000	250,000

Project Scope and Description:

Purchase water meters per PSC, DNR requirements to replace meters. Increase in cost for meters due to policy for no lead. Being that the Utility stock is limited under the new DNR no lead requirements, meters will need to be purchased to accommodate the regulation and obtain updated stock.

Location:

Per PSC rules and regulations water meter change out schedules differ depending on the size of the meter 5/8", 1/4", or 1" meters, which are used for residential and small businesses, shall be replaced every fifteen to twenty (15-20) years. Small commercial meters, 1-1/2" and 2", have to be replaced every four years. Large commercial meters, 3" or larger, have to be replaced every two (2) years.

Analysis of Need:

PSC and DNR requirements for annual maintenance program for water usage and billing. We are required to go to meters that do not contain lead.

Alternatives:

None

Ongoing Operating Costs:

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **Fiber Optics**

Department Priority # 2

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment					
Construction	1,000,000				
Engineering & Administration					
Total	1,000,000				

Project Scope and Description:

Replace the aging radio communications system with fiber optic communications. Fiber optics will allow the combining of the camera system and SCADA systems into one communications system. This will save the Utility about \$2,400.00 a year plus.

Location:

All Utility Lift Stations, nine in total.

Analysis of Need:

The current system is old with a number of data fails (no communication) occurring daily that requires an employee response to the alarm.

Alternatives:

Could replace with a cellular system that would cost more money.

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **Tri-Axle/Tandem Dump Truck**

Department Priority # 3

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	115,000				
Construction					
Engineering & Administration					
Total	115,000				

Project Scope and Description:

Tri-Axle/Tandem Dump Truck

Location:

Citywide

Analysis of Need:

This vehicle will be used in all major excavations such as watermain breaks, hydrant excavations or manhole repairs.

Alternatives:

High Maintenance costs, dump box is in need of replacement, current vehicle is 20 years old and reliability will become an issue. This truck will be sold in auction to offset some of the purchase of the new vehicle.

Ongoing Operating Costs:

50% Wastewater

50% Water

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **Hydrant Saver**

Department Priority # 4

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	14,700				
Construction					
Engineering & Administration					
Total	14,700				

Project Scope and Description:

Hydrant Saver: After years of service, Hydrant valve seats are at times hard to remove/replace in order to complete a repair. This tool allows staff to potentially “break free” the valve seat to replace it instead of having to do an excavation and total replacement of the hydrant.

Location:

Citywide

Analysis of Need:

With the purchase of this tool, using it one to two times will pay for itself, if staff does not have to dig up and replace the hydrant with a new one.

Alternatives:

None

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **Moorland Road Reconstruction Adjustment**

Department Priority # 5

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment					
Construction	15,000	15,000	15,000	50,000	
Engineering & Administration					
Total	15,000	15,000	15,000	50,000	

Project Scope and Description:

Moorland Road Reconstruction

Location:

Moorland Road: Beloit Road to National Avenue

Analysis of Need:

Valve boxes will need to be adjusted by the contractor to complete the road project for Waukesha County.

Alternatives:

None

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **Valve Replacement Program**

Department Priority # 6

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment					
Construction	40,000	40,000	40,000	42,000	42,000
Engineering & Administration					
Total	40,000	40,000	40,000	42,000	42,000

Project Scope and Description:

Valve Replacement Program

Location:

Citywide

Analysis of Need:

As the water system gets older, the need to replace valves due to failure increases. This would mainly be used on larger sized mains.

Alternatives:

Larger area shut-offs for customers due to failures.

More customers affected.

Larger amount of lost water.

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WATER

Project Title: **Hydrant Replacement Program**

Department Priority # 7

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	25,000	25,000	25,000	25,000	25,000
Construction					
Engineering & Administration					
Total	25,000	25,000	250,00	25,000	25,000

Project Scope and Description:

Hydrant Replacement Program

Location:

City Wide

Analysis of Need:

As the water system gets older, the hydrants become old and obsolete and getting replacements parts become more difficult. Thus, the replacement of these hydrants is necessary.

Alternatives:

Less reliability for Fire Departments

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - Water

Project Title: **iPad Replacement/Computer Replacement**

Department Priority # 8

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	7,000	7,000	10,000	7,000	8,000
Construction					
Engineering & Administration					
Total	7,000	7,000	10,000	7,000	8,000

Project Scope and Description:

Computer Replacement

Location:

Citywide

Analysis of Need:

Per the City's IT department, personal computers and iPads are to be replaced on a four (4) year rotation.

Alternatives:

High maintenance cost for repairs.

Ongoing Operating Costs:

None

CITY OF NEW BERLIN

PROPOSED BUDGET

YEAR 2023

WASTEWATER UTILITY

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WASTEWATER BUDGET ASSUMPTIONS

Revenues: Wastewater rates are controlled by local ordinance and need only Common Council approval to be adjusted. Every 1% increase in rates gives approximately \$105,000 in additional revenue for the utility. We are not projecting an increase in rates for 2023.

Expenses: MMSD Capital: Based off of the latest estimate we have received from MMSD, we have budgeted an increase of \$121,240 (2.2% decrease) over the estimated total from 2022. The capital charge is calculated by multiplying the MMSD tax rate by the equalized value of New Berlin property within the district boundaries. Utility has seen the MMSD Capital charge per capita increase at an annual average rate of 4.7% since 1999. (See page 11)

MMSD Operating: According to the controller/treasurer from MMSD, this number is expected to increase by \$164,780 (6.7% increase) from 2022's estimated total. We are not expecting an increase from Muskego Utility for their operating disposal charge.

These charges make up 74.6% of the total Wastewater budget. These numbers come directly from MMSD and are to a great extent out of our control. Any change in these charges will have a significant impact on the utilities budget.

Labor: Like the city budget, the Utility has budgeted for what amounts to be a 2.25% for the year for raises for the employees. In 2023, the City Accounting Supervisor will be transferring over to the Utility full time with a new role of Utility Finance Coordinator. In 2022 the Wastewater Utility was paying 30% of that positions salary. The Utility will now be paying 50% of this positions salary. The Utility Finance Coordinator with different reporting functions and backup the Utility Accounting Coordinator with utility billing functions. The Wastewater Utility has gained a 0.6 FTE of an Utility Operator in 2023. As people leave, and new people are hired, the Utility is working to get the operators trained in both Wastewater and Water operations. These items increased salary expense by approximately \$70,701 or 14.9% when compared to the 2022 estimated salary amount.

The Utility uses three year averages to determine the salary breakdowns. There will be increases in some labor accounts and decreases in other labor accounts when compared to the prior year budget.

Health insurance budget for the Utility in 2023 will stay relatively the same when compared to the budgeted amount in 2022. The rates in the Wisconsin retirement system slightly increased to 6.8% for 2022.

I&I Expenses: Account 81001131-52030 Collection System-Contracted (inflow and infiltration work and monitoring) has been budgeted at \$300,000 for public property maintenance. The goal of the utility is to complete a major repair project every other year. We have budgeted \$200,000 for a relining project.

Capital Projects: The total capital budget is \$1,630,500. The utility is planning on upgrading to Fiber Optics to all of the lift stations to help with the communication systems in 2023 for \$1,500,000 (page 14). See page 12 for the 2023 capital funding budget and see page 13 for the 10 year capital funding projection.

**NEW BERLIN WASTEWATER UTILITY
2023 PROPOSED BUDGET**

18-Oct-22

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 est. EST. TOTAL	2023 BUDGET
OPERATING REVENUES	11,118,591	11,255,697	11,148,000	5,504,183	11,222,497	11,215,000
OPERATING EXPENSES:						
OPERATIONS & MAINTENANCE	9,226,696	9,243,251	9,812,976	7,389,042	9,672,604	9,854,800
DEPRECIATION	<u>861,830</u>	<u>886,480</u>	<u>887,000</u>	<u>443,500</u>	<u>887,000</u>	<u>935,000</u>
TOTAL OPERATING EXPENSE	10,088,526	10,129,731	10,699,976	7,832,542	10,559,604	10,789,800
NET OPERATING INCOME (LOSS)	1,030,065	1,125,966	448,024	(2,328,359)	662,893	425,200
NON-OPERATING EXPENSES						
MMSD PRIVATE PROPERTY I/I GRANT	42,177	-	-	4,421	-	-
NON-OPERATING REVENUES						
INTEREST INCOME	137,076	(6,189)	30,000	46,713	100,000	110,000
OTHER	-	5,701	-	-	-	-
GRANTS	<u>-</u>	<u>77,130</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL NON-OPERATING REVENUE	<u>137,076</u>	<u>76,642</u>	<u>30,000</u>	<u>46,713</u>	<u>100,000</u>	<u>110,000</u>
Net Income Before Capital Contributions	1,124,964	1,202,608	478,024	(2,286,067)	762,893	535,200
Capital Contributions	<u>285,616</u>	<u>83,413</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE in NET ASSETS	1,410,580	1,286,021	478,024	(2,286,067)	762,893	535,200
	<u>65,935,223</u>	<u>67,345,803</u>	<u>68,631,824</u>		<u>68,631,824</u>	<u>69,394,717</u>
NET ASSETS END of YEAR	<u><u>67,345,803</u></u>	<u><u>68,631,824</u></u>	<u><u>69,109,848</u></u>		<u><u>69,394,717</u></u>	<u><u>69,929,917</u></u>

NEW BERLIN WASTEWATER UTILITY
2023 PROPOSED BUDGET

800 - WASTEWATER - REVENUES		2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 est. TOTAL	2023 PROPOSED
OPERATING REVENUES:							
81000000	46000 UNMETERED - RESIDENTIAL	259,621	259,326	255,000	129,270	257,270	255,000
81000000	46001 UNMETERED - COMMERCIAL	24,971	23,867	25,000	12,311	24,911	25,000
81000000	46110 RESIDENTIAL	6,482,335	6,510,999	6,400,000	3,169,201	6,462,201	6,475,000
81000000	46120 COMMERCIAL	2,025,083	2,048,266	2,080,000	1,004,630	2,077,210	2,050,000
81000000	46130 INDUSTRIAL	447,690	468,134	440,000	221,912	449,327	450,000
81000000	46140 PUBLIC	60,737	75,953	65,000	34,926	76,075	75,000
81000000	46150 RESIDENTIAL-METRO	1,106,653	1,109,976	1,105,000	555,377	1,099,592	1,105,000
81000000	46160 COMMERCIAL-METRO	419,223	441,880	440,000	221,377	450,564	440,000
81000000	46170 INDUSTRIAL-METRO	236,559	223,440	225,000	111,907	225,287	225,000
81000000	46180 PUBLIC-METRO	11,065	14,079	12,000	6,421	14,160	14,000
81000000	46200 FORFEITED DISCOUNTS	37,692	79,415	100,000	26,104	75,000	100,000
81000000	46301 MISC OPERATING REVENUES	6,962	362	1,000	10,747	10,900	1,000
SUBTOTAL-OPERATING REVENUES		11,118,591	11,255,697	11,148,000	5,504,183	11,222,497	11,215,000
NONOPERATING REVENUES:							
81000000	41020 GRANTS - LOCAL	-	74,478	-	-	-	-
81000000	46061 INSURANCE RECOVERY	-	5,701	-	-	-	-
81100000	47000 INTEREST INCOME	137,076	56,591	30,000	46,713	100,000	110,000
81100000	47001 UNREALIZED GAIN/LOSS ON INVESTMENT	-	(62,780)	-	-	-	-
81300000	41000 GRANTS-FEDERAL	-	2,652	-	-	-	-
81300000	41023 INTERGOVERNMENTAL AGREEMENT	285,616	-	-	-	-	-
81300000	42400 CAPITAL CONTRIBUTION	-	83,413	-	-	-	-
SUBTOTAL-NONOPERATING REVENUES		422,692	160,055	30,000	46,713	100,000	110,000
TOTAL REVENUES		11,541,283	11,415,752	11,178,000	5,550,896	11,322,497	11,325,000

NEW BERLIN WASTEWATER UTILITY
2023 PROPOSED BUDGET

800 - WASTEWATER - EXPENSES		2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 est. TOTAL	2023 PROPOSED
OPERATING EXPENSES:							
81001020	56150 DISPOSAL - LINNIE LAC	62,332	63,327	68,000	32,374	64,748	66,000
81001020	56150 DISPOSAL - MMSD	2,309,964	2,419,446	2,494,588	1,250,102	2,469,670	2,634,451
81001020	56160 MMSD CAPITAL CHARGES	5,461,920	5,570,431	5,563,006	5,525,040	5,525,040	5,403,800
81001021	56130 PUMPING POWER & FUEL	42,754	35,600	42,500	20,307	42,500	42,500
81001026	56140 CHEMICALS	908	536	2,000	-	500	2,000
81001028	50010 TRANSP EXP - LABOR	9,987	4,445	9,156	6,747	13,494	11,161
81001028	54020 TRANSP EXP - REPAIRS	11,933	11,018	13,000	3,104	8,000	12,000
81001028	54110 TRANSP EXP - SUPPLIES	527	260	2,000	122	1,200	2,000
81001028	54190 TRANSP EXP - GAS & OIL	15,019	23,885	18,000	9,629	22,000	19,000
81001028	56030 TRANSP EXP - INSURANCE	3,157	3,357	3,450	-	3,450	3,450
81001131	50010 COLLECT SYS - LABOR	198,659	146,658	170,134	86,420	172,840	207,080
81001131	52030 COLLECT SYS - MAINTENANCE/RELINING	163,289	48,812	350,000	26,757	363,000	300,000
81001131	52033 COLLECT SYS - FLOW MONITORING	56,981	59,785	58,000	5,778	58,000	58,000
81001131	54110 COLLECT SYS - SUPPLIES	1,582	27,188	35,000	9,615	35,000	30,000
81001132	50010 COLLECT SYS PUMP - LABOR	111,897	80,876	114,508	39,260	93,520	114,416
81001132	52030 COLLECT SYS PUMP - CONTRACTED	60,165	21,918	39,250	17,614	39,250	36,000
81001132	54110 COLLECT SYS PUMP - SUPPLIES	12,350	15,481	15,000	1,968	3,000	13,000
81001134	50010 MAINT GEN PLANT - LABOR	5,844	5,072	6,877	3,949	7,898	7,519
81001134	52030 MAINT GEN PLANT - CONTRACTED	4,731	8,758	9,000	3,835	5,000	29,750
81001134	54110 MAINT GEN PLANT - SUPPLIES	5,876	3,477	8,000	451	6,500	6,000
81001235	56170 MAINTENANCE OF METERS	187,088	211,916	190,000	95,000	190,000	215,000
81001240	52030 ACCT & COLL - CONTRACTED	20,625	20,625	27,500	10,313	27,500	33,500
81001240	54110 ACCT & COLL - SUPPLIES	12,468	13,499	15,000	6,665	15,000	15,000
81001350	50010 ADMIN & GENERAL LABOR	90,622	146,297	131,114	69,646	144,292	152,350
81001350	51030 HEALTH INSURANCE	117,270	115,454	145,613	63,256	126,512	147,082
81001350	51065 VISION DENTAL INSURANCE	3,074	2,668	3,065	1,439	2,878	3,402
81001350	51070 LIFE INSURANCE	877	707	903	430	860	1,034
81001351	54120 OFFICE SUPPLIES & EXPENSE	20,909	21,495	23,000	8,365	21,500	22,000

NEW BERLIN WASTEWATER UTILITY
2023 PROPOSED BUDGET

800 - WASTEWATER - CONT.			2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 est. TOTAL	2023 PROPOSED
81001352	56200	OUTSIDE SERVICES - ACCOUNTING	16,250	16,999	17,000	9,153	16,250	18,000
81001352	56210	OUTSIDE SERVICES - LEGAL	9,312	9,312	11,712	4,656	9,312	11,712
81001352	56220	OUTSIDE SERVICES - ENGINEERING	8,654	1,246	30,000	-	5,000	18,000
81001352	56250	OUTSIDE SERVICES - GIS	18,065	12,000	7,500	3,750	7,500	7,500
81001353	56020	WORKER'S COMP INSURANCE	13,200	19,523	14,000	7,000	14,000	15,000
81001353	56050	PROPERTY & LIABILITY INS	8,674	8,911	9,000	4,500	9,000	9,000
81001354	50080	VACATIONS	26,868	35,939	30,875	15,063	40,126	41,137
81001354	50090	SICK LEAVE	8,646	9,788	8,354	5,268	12,536	12,377
81001354	50100	HOLIDAYS	13,317	9,094	19,207	-	5,000	10,955
81001354	50110	OTHER LABOR	34,781	14,018	24,442	2,222	9,444	23,277
81001354	51010	RETIREMENT	34,625	(15,096)	33,385	15,159	30,318	39,957
81001354	51020	SOCIAL SECURITY/MEDICARE	34,568	31,382	39,543	16,473	32,946	44,951
81001354	51060	DISABILITY INSURANCE	632	589	674	309	618	722
81001354	52070	DRUG TESTING	-	130	-	325	-	500
81001355	50010	SAFETY/TRAINING LABOR	4,467	2,640	2,220	5,601	11,202	7,317
81001355	52030	SAFETY/TRAINING CONTRACTED	627	746	1,000	355	500	1,000
81001355	54110	SAFETY/TRAINING SUPPLIES	845	2,779	4,000	480	3,800	3,500
81001355	54112	REBATE PROGRAM	250	50	400	150	400	400
81001355	54300	CONFERENCE/SEMINAR/MEETING	107	211	2,000	393	1,500	2,000
81010000	58010	DEPRECIATION	861,830	886,480	887,000	443,500	887,000	935,000
SUBTOTAL-OPERATING EXPENSES			10,088,526	10,129,731	10,699,976	7,832,542	10,559,604	10,789,800
NONOPERATING EXPENSES:								
81001131	52050	COLLECT SYS - GRANT PROJECTS	42,177	-	-	4,421	-	-
SUBTOTAL-NONOPERATING EXPENSES			42,177	-	-	4,421	-	-
TOTAL EXPENSES			10,130,703	10,129,731	10,699,976	7,836,963	10,559,604	10,789,800
Change in Net Assets			1,410,580	1,286,021	478,024	(2,286,067)	762,893	535,200

NEW BERLIN WASTEWATER UTILITY
2023 PROPOSED BUDGET

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MONTHS	2022 est. TOTAL	2023 PROPOSED
TRANSP EXP - LABOR	9,987	4,445	9,156	6,747	13,494	11,161
COLLECT SYS - LABOR	198,659	146,658	170,134	86,420	172,840	207,080
COLLECT SYS PUMP - LABOR	111,897	80,876	114,508	39,260	93,520	114,416
MAINT GEN PLANT - LABOR	5,844	5,072	6,877	3,949	7,898	7,519
ACCT & COLL - LABOR	-	-	-	-	-	-
ADMIN & GENERAL LABOR	90,622	146,297	131,114	69,646	144,292	152,350
VACATIONS	26,868	35,939	30,875	15,063	40,126	41,137
SICK LEAVE	8,646	9,788	8,354	5,268	12,536	12,377
HOLIDAYS	13,317	9,094	19,207	-	5,000	10,955
OTHER LABOR	34,781	14,018	24,442	2,222	9,444	23,277
SAFETY/TRAINING LABOR	4,467	2,640	2,220	5,601	11,202	7,317
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	505,088	454,826	516,887	234,176	510,352	587,589
Full-time	468,165	448,740	477,943	217,865	476,650	574,193
Part-time	1,176	952	1,000	471	1,050	1,000
Over-time	1,155	982	5,800	239	2,500	5,800
Vested Vacation & Sick Leave	(461)	(3,672)	-	-	-	-
Other Post Employment Benefits	25,212	(2,655)	-	-	-	-
City Charge	9,841	10,479	32,144	15,601	30,152	6,596
	-----	-----	-----	-----	-----	-----
	505,088	454,826	516,887	234,176	510,352	587,589
	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 PROPOSED		
Positions	-----	-----	-----	-----		
Manager	0.50	0.50	0.50	0.50		
Supervisor	0.50	0.50	0.50	0.50		
Lead Operator	0.00	0.00	1.00	1.00		
Control System Tech/Operator	0.35	0.50	0.50	0.50		
Operator	3.30	3.30	2.30	4.70		
Operator-in-training	1.80	1.80	1.80	0.00		
Finance Coordinator	0.00	0.00	0.00	0.50		
Accounting Coordinator	0.50	0.50	0.50	0.50		
Office Coordinator	0.50	0.50	0.50	0.50		
	-----	-----	-----	-----		
	7.45	7.60	7.60	8.70		

Wastewater Budget 2023 Proposed

OPERATION EXPENSES

Disposal and Capital Charges

Account	Description	2022 Budget	2023 Budget	Difference
81001020.56150	Disposal- Linnie Lac (Muskego Area)	68,000	66,000	(2,000)
81001020.56150	Disposal- MMSD Quaterly treatment user charges	2,494,588	2,634,451	139,863
81001020.56160	MMSD Capital charges	5,563,006	5,403,800	(159,206)
81001021.56130	Pumping- Power & fuel: Electric & fuel to run lift stations	42,500	42,500	-
81001026.56140	Chemicals: Lift station wet wells	2,000	2,000	-

Transportation Expenses

Account	Description	2022 Budget	2023 Budget	Difference
81001028.50010	Labor	9,156	11,161	2,005
81001028.54020	Contracted Services	13,000	12,000	(1,000)
81001028.54110	Supplies	2,000	2,000	-
81001028.54190	Gas, oil, tires, etc.	18,000	19,000	1,000
81001028.56030	Insurance	3,450	3,450	-

MAINTENANCE EXPENSES

Collection System

Sewer mains, laterals, manholes, force mains

Account	Description	2022 Budget	2023 Budget	Difference
81001131.50010	Labor	170,134	207,080	36,946
81001131.52030	Contracted Services - Maint., relining, manhole grouting	350,000	300,000	(50,000)
81001131.52033	Flow monitoring	58,000	58,000	-
81001131.54110	Supplies	35,000	30,000	(5,000)

Pumping System

Liftstations, Supervisory Control & SCADA, elevator inspections & auxiliary generator

Account	Description	2022 Budget	2023 Budget	Difference
81001132.50010	Labor	114,508	114,416	(92)
81001132.52030	Contracted Services	39,250	36,000	(3,250)
81001132.54110	Supplies	15,000	13,000	(2,000)

General Plant (non-lift station)

Shop & Utility storage building operation and shared expenses for office are at Well #7

Account	Description	2022 Budget	2023 Budget	Difference
81001134.50010	Labor	6,877	7,519	642
81001134.52030	Contracted Services	9,000	29,750	20,750
81001134.54110	Supplies	8,000	6,000	(2,000)

CUSTOMER ACCOUNTING & COLLECTION EXPENSES

Meter Expense

Account	Description	2022 Budget	2023 Budget	Difference
81001235.56170	Maintenance of meters: Sewer share (1/2) of Water Utility costs per PSC rules	190,000	215,000	25,000

Customer Accounting & Collecting

Account	Description	2022 Budget	2023 Budget	Difference
81001240.52030	Contracted Services	27,500	33,500	6,000
81001240.54110	Supplies	15,000	15,000	-

Wastewater Budget 2021 Proposed

ADMINISTRATIVE, EMPLOYEE BENEFITS & GENERAL EXPENSES

Administrative and Health Benefits

Account	Description	2022 Budget	2023 Budget	Difference
81001350.50010	Administrative & General- Labor	131,114	152,350	21,236
81001350.51030	Health Insurance	145,613	147,082	1,469
81001350.51065	Vision/Dental Insurance	3,065	3,402	337
81001350.51070	Life Insurance	903	1,034	131
81001351.54120	Office Supplies & Expenses	23,000	22,000	(1,000)

Outside Services

Account	Description	2022 Budget	2023 Budget	Difference
81001352.56200	Accounting: City Finance Dept charge & Audit Fees	17,000	18,000	1,000
81001352.56210	Legal: Percentage share (4%) of City Attorney base costs	11,712	11,712	-
81001352.56220	Engineering: City Engineering charges & technical services - Increase for Cross Connection Charge	30,000	18,000	(12,000)
81001352.56250	Other: GIS services	7,500	7,500	-

Employee Benefits

Account	Description	2022 Budget	2023 Budget	Difference
81001353.56020	Workman's Comp Insurance	14,000	15,000	1,000
81001354.50080	Vacation wages	30,875	41,137	10,262
81001354.50090	Sick leave wages & Workers Comp wages	8,354	12,377	4,023
81001354.50100	Holiday wages	19,207	10,955	(8,252)
81001354.50110	Other Labor	24,442	23,277	(1,165)
81001354.51010	Wisconsin Retirement System Payments	33,385	39,957	6,572
81001354.51020	Social Security	39,543	44,951	5,408
81001354.51060	Disability Insurance	674	722	48
81001354.52070	Drug Testing	-	500	500

Safety & Training

Account	Description	2022 Budget	2023 Budget	Difference
81001353.56050	Property & Liability Insurance	9,000	9,000	-
81001355.50010	Labor	2,220	7,317	5,097
81001355.52030	Contracted Services	1,000	1,000	-
81001355.54110	Supplies	4,000	3,500	(500)
81001355.54112	Rebate program	400	400	-
81001355.54300	Training and Workshops	2,000	2,000	-

Miscellaneous Expenses

Account	Description	2022 Budget	2023 Budget	Difference
81010000.58010	Depreciation	887,000	935,000	48,000

Non-Operating Expenses

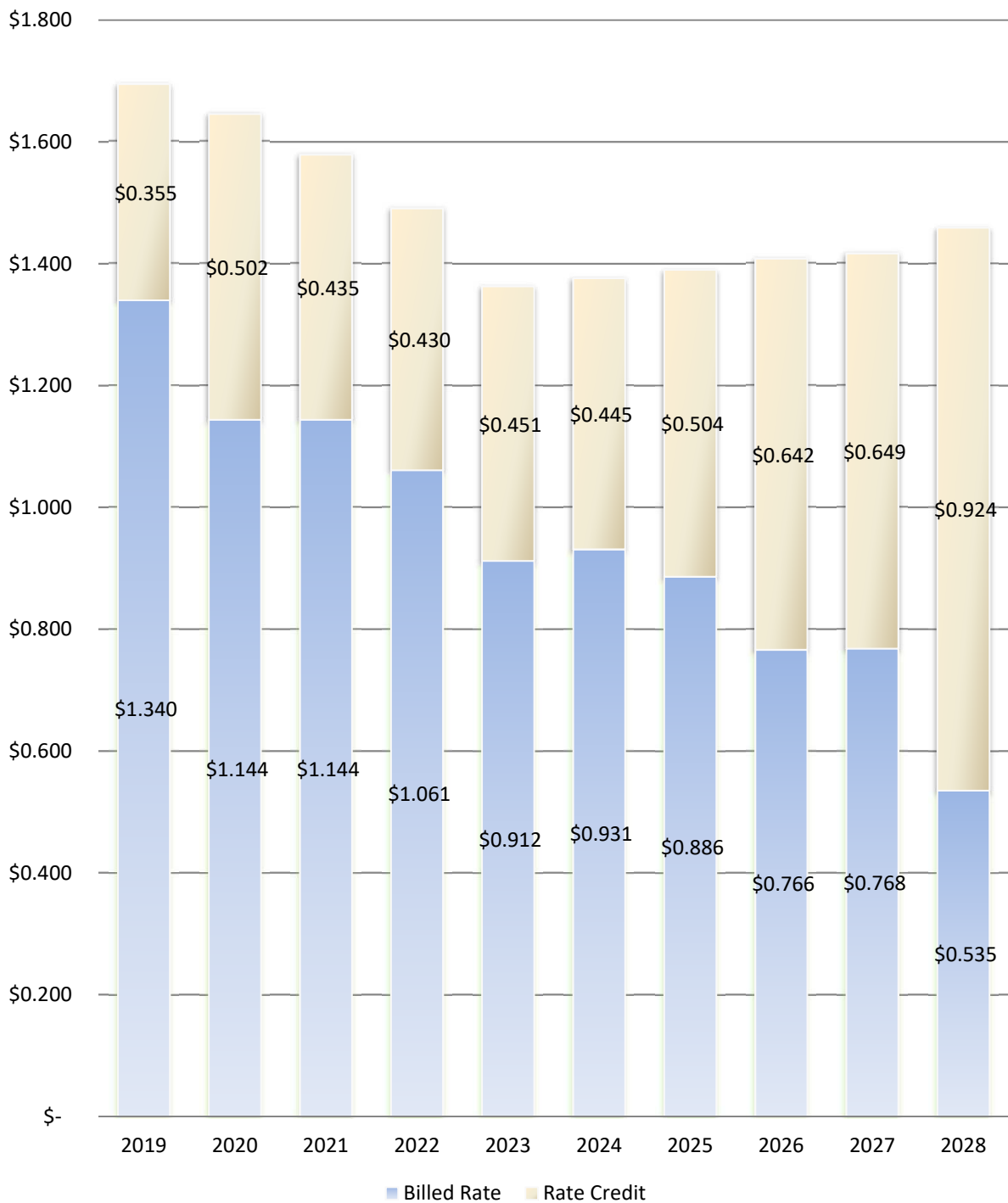
Account	Description	2022 Budget	2023 Budget	Difference
81001132.52050	Grant Projects	-	-	-

Total	10,699,976	10,789,800	89,824
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NEW BERLIN SEWER UTILITY
PRELIMINARY BUDGET ANALYSIS

						2021 to 2022				
						2020 to 2021		2022 to 2023		
						D-C	B-A	C-B	D-C	Average
						\$	%	%	%	Annual
						Difference	Difference	Difference	Difference	Increase
	A	B	C	D	Percent of					
	2020	2021	2022 est.	2023	Total Expense					
	ACTUAL	ACTUAL	ESTIMATED	PROPOSED						
a)	OPERATING REVENUES	11,118,591	11,255,697	11,222,497	11,215,000		(7,497)	1.2%	-0.3%	0.3%
	LESS:									
b)	MMSD Disposal	(2,309,964)	(2,419,446)	(2,469,670)	(2,634,451)	24.4%	164,781	4.7%	2.1%	4.5%
c)	MMSD Capital	(5,461,920)	(5,570,431)	(5,525,040)	(5,403,800)	50.1%	(121,240)	2.0%	-0.8%	-0.3%
d)	Taxes	(34,568)	(31,382)	(32,946)	(44,951)	0.4%	12,005	-9.2%	5.0%	10.7%
e)	Depreciation	(861,830)	(886,480)	(887,000)	(935,000)	8.7%	48,000	2.9%	0.1%	2.8%
	Total non-controllable	(8,668,282)	(8,907,739)	(8,914,656)	(9,018,202)	83.6%	103,546	2.8%	0.1%	1.3%
f)	Controllable Contribution	2,450,309	2,347,958	2,307,841	2,196,798		(111,043)			
	Partially controlled cost									
g)	Collect system - contracted	(163,289)	(48,812)	(363,000)	(300,000)	3.3%	63,000	-50.7%	287.7%	-15.0%
	Flow Monitoring	(56,981)	(59,785)	(58,000)	(58,000)					
h)	All other expenses	(1,242,151)	(1,113,395)	(1,223,948)	(1,413,598)	13.1%	189,650	-10.4%	9.9%	15.5%
	Operating Income (loss)	987,888	1,125,966	662,893	425,200		(237,693)			
i)	Nonoperating revenue	422,692	160,055	100,000	110,000		10,000			
k)	Change in Net Assets	1,410,580	1,286,021	762,893	535,200		(227,693)			

New Berlin Capital Rate per \$1,000 of Equalized Value from 2019 Through 2028



Billed

Budget

Estimated

MMSD Capital Charges to New Berlin

Year Paid	Capital Charges	City Population	Charge Per Capita
1999	1,988,321	36,946	53.82
2000	2,113,022	37,411	56.48
2001	2,275,705	38,461	59.17
2002	3,326,803	38,652	86.07
2003	2,875,740	38,920	73.89
2004	3,441,054	38,804	88.68
2005	4,965,539	38,896	127.66
2006	4,714,179	38,969	120.97
2007	4,655,796	39,260	118.59
2008	5,092,177	39,460	129.05
2009	4,965,148	39,500	125.70
2010	4,888,961	39,300	124.40
2011	5,499,951	39,584	138.94
2012	5,790,700	39,594	146.25
2013	5,797,957	39,770	145.79
2014	5,796,579	39,915	145.22
2015	6,306,515	40,130	157.15
2016	5,525,040	40,310	137.06
2017	6,263,289	40,027	156.48
2018	6,469,406	40,137	161.18
2019	6,161,909	40,287	152.95
2020	5,461,920	40,437	135.07
2021	5,570,431	40,587	137.25
2022	5,525,040	40,451	136.59
2023	5,403,800	40,601	133.10

Average annual increase is 4.7% per year

Note: Charge per capita includes the entire city, however the entire city is not included in the Sewer Utility.

NEW BERLIN SEWER UTILITY
2023 CAPITAL BUDGET

Priority	Description	Cost	Funding Source
1	Fiber Optic to Liftstations	1,500,000	Working Capital
2	Equipment Vehicle	115,000	Working Capital
3	Flow Monitors	8,000	Working Capital
4	Moorland Road Reconstruction	15,000	Working Capital
5	iPad / Computer Replacement	7,000	Working Capital

TOTAL		<u>1,645,000</u>	
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Funding Sources:

Working Capital		1,645,000	
Impact Fees		-	
		<u>1,645,000</u>	

**NEW BERLIN WASTEWATER UTILITY
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
2023 - 2032**

Project	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	TOTAL
											- - - - -
Fiber Optics	1,500,000										1,500,000
Moorland Road Adjustment	15,000	15,000	15,000	25,000							70,000
Flow Monitors	8,000			20,000							28,000
Security Upgrades			50,000								50,000
SCADA Upgrade			80,000					100,000			180,000
Vehicle Replacement: #218, #272					100,000						100,000
Vehicle Replacement: #241, #243											-
Vehicle Replacement: #235	115,000										115,000
Vehicle Replacement: #236, #294		150,000									150,000
Vehicle Replacement: #273						120,000					120,000
Vehicle Replacement: #222			160,000								160,000
Vehicle Replacement: #244							100,000				100,000
Vehicle Replacement: #224										40,000	40,000
Vehicle Replacement: #230, #272				110,000							110,000
PC Replacement	7,000	7,000	10,000	7,000	8,000	8,000	10,000	8,000	8,000	8,000	81,000
TOTAL	1,645,000	172,000	315,000	162,000	108,000	128,000	110,000	108,000	8,000	48,000	2,804,000

Note: Dependent on City CIP Projects

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WASTEWATER

Project Title: **Fiber Optics**

Department Priority # 1

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment					
Construction	1,500,000				
Engineering & Administration					
Total	1,500,000				

Project Scope and Description:

Replace the aging radio communications system with fiber optic communications. Fiber optics will allow the combining of the camera system and SCADA systems into one communications system. This will save the Utility about \$2,400.00 a year plus.

Location:

All Utility Lift Stations, nine in total.

Analysis of Need:

The current system is old with a number of data fails (no communication) occurring daily that requires an employee response to the alarm.

Alternatives:

Could replace with a cellular system that would cost more money.

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WASTEWATER

Project Title: **Tri-Axle/Tandem Dump Truck**

Department Priority # 2

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	115,000				
Construction					
Engineering & Administration					
Total	115,000				

Project Scope and Description:

Tri-Axle/Tandem Dump Truck

Location:

Citywide

Analysis of Need:

This vehicle will be used in all major excavations such as watermain breaks, hydrant excavations or manhole repairs.

Alternatives:

High Maintenance costs, dump box is in need of replacement, current vehicle is 20 years old and reliability will become an issue. This truck will be sold in auction to offset some of the purchase of the new vehicle.

Ongoing Operating Costs:

50% Wastewater

50% Water

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WASTEWATER

Project Title: **Flow Monitors**

Department Priority # 3

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	8,000			20,000	
Construction					
Engineering & Administration					
Total	8,000			20,000	

Project Scope and Description:

Purchase 1 flow monitor

Location:

Citywide

Analysis of Need:

This monitor will replace an existing flow monitor that is outdated and will require updated software for continued reliable use.

Alternatives:

Higher operating cost and less dependable. Higher repair costs.

Ongoing Operating Costs:

100% Wastewater

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WASTEWATER

Project Title: **Moorland Road Reconstruction Adjustment**

Department Priority # 4

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment					
Construction	15,000	15,000	15,000	25,000	
Engineering & Administration					
Total	15,000	15,000	15,000	25,000	

Project Scope and Description:

Moorland Road Reconstruction

Location:

Moorland Road: Beloit Road to National Avenue

Analysis of Need:

Manhole vaults will need to be adjusted by the contractor to complete the road project for Waukesha County.

Alternatives:

None

Ongoing Operating Costs:

None

CITY OF NEW BERLIN
CAPITAL PROJECT SUMMARY - WASTEWATER

Project Title: **iPad Replacement/Computer Replacement**

Department Priority # 5

Item	2023	2024	2025	2026	2027
Land Acquisition					
Equipment	7,000	7,000	10,000	7,000	8,000
Construction					
Engineering & Administration					
Total	7,000	7,000	7,000	7,000	7,000

Project Scope and Description:

Computer Replacement

Location:

Citywide

Analysis of Need:

Per the City's IT department, personal computers and iPads are to be replaced on a four (4) year rotation.

Alternatives:

High maintenance cost for repairs.

Ongoing Operating Costs:

None



DATE: November 7, 2022

TO: Rubina r. Medina
City Clerk

FR: Mayor Dave Ament

RE: Mayoral Appointments for the November 15, 2022 Common Council Mtg

Tourism Commission

Tom O'Loughlin

262-785-2707

toloughlin@timhotelgroup.com

(Current Term Expires 11/14/22)

(Re-Appointment) (Hotel/Motel Ind Rep)

Expiration Date

11/14/2023

For Office Purposes Only						
TT	Eml	Web	Provox	Ltr	Ethcs	HB



City of New Berlin
3805 South Casper Drive P.O. Box 510921
New Berlin, Wisconsin 53151-0921

(262) 786-8610
Fax (262) 786-6121

REQUESTED ACTION STATEMENT

DATE: November 8, 2022
TO: Committee of the Whole, Common Council
FROM: Josh Radomski, DPW Director
ISSUE: Budget Amendment

REQUESTED:

Amend the 2023 Parks Department budget during the budget approval process with the following amendments:

Budget Additions:

15910000-50010 Salary Full Time	\$32,903
15910000-51010 Retirement	\$2,139
15910000-51020 FICA	\$2,517
15910000-51030 Health Insurance	\$16,619
15910000-51070 Life Insurance	\$59
15910000-59010 Equipment	\$1,000
Total Budget Additions	\$55,237

Budget Reductions:

15910000-50020 Salary – Part Time	\$51,312
15910000-51020 FICA	\$3,925
Total Budget Reductions	\$55,237

Net Budget Impact **\$0**

FISCAL IMPACT:

This will have no impact to the 2023 budget proposal.

RATIONALE:

This request is to allow the Parks Department to budget for 1 full time Parks and Forestry Worker and eliminate the funding for 2 long term seasonal workers and 2 summer seasonal workers. Good seasonal workers are becoming more difficult to find, particularly long term seasonal positions due to their unique position structure. We have been short staffed in our seasonal employees each of the last 3 years and we feel that adding the full time position will be more beneficial to the department than the potential of having 4 additional seasonal positions.

RECOMMENDATION:

Recommend the Committee of the Whole and Common Council approve this budget proposal with the addition of 1 full time Parks and Forestry Worker and the elimination of 2 long term seasonal and 2 summer seasonals positions.

CITY OF NEW BERLIN
PROPOSED 2023 BUDGET

11/11/2022

EXPENDITURES	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
GENERAL GOVERNMENT	5,602,328	5,705,784	6,568,131	3,197,517	6,480,540	6,887,162	6,768,767	91,670	6,860,437
PUBLIC SAFETY	16,817,566	17,400,724	18,502,471	8,476,916	18,176,666	19,522,180	19,080,527	-	19,080,527
PUBLIC WORKS	3,348,536	3,922,144	3,993,761	2,035,699	4,179,182	4,494,048	4,384,393	-	4,384,393
COMMUNITY DEVELOPMENT	688,878	686,080	745,129	361,004	746,143	788,076	783,880	-	783,880
LIBRARY	1,498,181	1,510,725	1,579,035	761,379	1,579,035	1,644,110	1,696,615	(2,200)	1,694,415
PARK AND RECREATION	1,220,199	1,339,367	1,591,119	685,330	1,648,082	1,732,610	1,715,107	-	1,715,107
EQUIPMENT REPLACEMENT	216,716	175,000	341,414	341,414	341,414	812,450	265,000	-	265,000
UNCLASSIFIED	1,042	3,406	300,000	-	-	300,000	300,000	-	300,000
DEBT SERVICE	7,974,429	8,440,549	9,022,426	8,261,693	9,022,426	10,084,647	10,084,647	-	10,084,647
TOTAL EXPENDITURES	37,367,876	39,183,779	42,643,486	24,120,952	42,173,488	46,265,283	45,078,936	89,470	45,168,406
REVENUES									
TAXES:									
GENERAL PROPERTY TAX	26,592,266	27,813,189	29,748,131	21,823,176	29,748,131	31,826,974	32,440,131	703	32,440,834
OTHER TAXES	870,378	842,170	870,300	454,478	838,777	836,400	836,400	-	836,400
INTERGOVERNMENTAL	4,703,790	3,955,367	5,272,153	3,033,437	5,283,440	3,741,313	5,241,313	8,124	5,249,437
LICENSES AND PERMITS	1,385,578	1,276,179	1,183,310	811,690	1,213,041	1,197,280	1,197,280	-	1,197,280
FINES & FORFEITURES	285,734	326,547	320,000	140,314	315,000	315,000	315,000	-	315,000
PUBLIC CHARGES FOR SERVICES	1,931,003	2,243,851	2,270,775	1,112,434	2,020,477	2,101,294	2,101,294	138,214	2,239,508
INTERDEPARTMENTAL	397,478	572,509	584,599	117,670	585,385	585,599	585,599	-	585,599
COMMERCIAL	639,181	465,487	503,223	248,145	498,223	527,433	527,433	-	527,433
APPROPRIATION FROM SURPLUS	1,000,000	1,000,000	1,000,000	-	1,000,000	1,000,000	1,000,000	-	1,000,000
TRANSFERS:									
GOLF COURSE RESERVE FUND	241,700	634,325	235,828	-	235,828	236,500	236,500	-	236,500
INTERNAL SERVICE FUND	-	-	-	-	-	-	-	-	-
SCHOOL LEASE PAYMENT	78,110	78,110	78,110	78,110	78,110	-	-	-	-
WATER RESOURCE MANAGEMENT	-	-	-	-	-	-	-	-	-
DEBT SERVICE FUND	220,873	495,198	135,000	-	135,000	117,000	117,000	-	117,000
CAPITAL PROJECTS FUND	-	-	-	-	-	-	-	-	-
IMPACT FEE FUND	50,000	55,000	20,000	-	20,000	10,000	10,000	-	10,000
BUILDING MAINTENANCE ROOM TA)	-	-	-	-	-	-	-	-	-
TAX INCREMENT DISTRICT	33,138	90,263	422,057	-	408,527	413,415	413,415	-	413,415
TOTAL REVENUES	38,429,229	39,848,195	42,643,486	27,819,454	42,379,939	42,908,208	45,021,365	147,041	45,168,406
					shortfall	3,357,075	57,571		

CITY OF NEW BERLIN
PROPOSED BUDGET OF EXPENDITURES FOR 2023
COMPARED WITH ACTUAL EXPENDITURES FOR 2020, 2021 AND BUDGETED FOR 2022

GENERAL GOVERNMENT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
501 MAYOR	246,848	250,502	253,626	148,906	268,175	240,466	239,956	-	239,956
502 COUNCIL	87,544	87,969	88,641	50,588	88,536	88,536	88,536	-	88,536
503 CUSTOMER SERVICE COMMITTEE	1,392	550	1,500	520	900	1,500	1,500	-	1,500
504 HUMAN RESOURCES	598,147	580,854	659,170	393,897	725,981	718,492	706,108	-	706,108
505 FINANCE	512,604	519,837	488,938	273,976	488,932	435,027	432,139	125,253	557,392
506 ASSESSOR	392,661	442,897	463,644	235,387	475,643	494,345	491,694	-	491,694
508 CITY ATTORNEY	243,907	248,661	303,300	149,454	303,300	303,300	303,300	-	303,300
509 MUNICIPAL COURT	192,789	170,046	183,793	87,725	178,208	186,410	185,847	-	185,847
510 CRIME PREVENTION COMMITTEE	6,575	2,481	7,000	6,314	7,000	7,000	7,000	-	7,000
513 BUILDINGS & GROUNDS	1,125,802	1,173,919	1,328,397	533,260	1,327,656	1,461,406	1,415,572	32,697	1,448,269
514 INSURANCE	763,699	699,907	743,666	468,730	743,666	777,233	777,233	(78,434)	698,799
515 INFORMATION TECHNOLOGY	847,839	1,015,472	1,328,376	598,852	1,208,760	1,546,882	1,521,050	-	1,521,050
516 CITY CLERK/COMMUNITY RELATIONS	581,933	511,677	716,080	249,268	662,383	624,565	596,832	12,154	608,986
528 LANDMARK COMMISSION	590	1,012	2,000	640	1,400	2,000	2,000	-	2,000
	5,602,328	5,705,784	6,568,131	3,197,517	6,480,540	6,887,162	6,768,767	91,670	6,860,437

CITY OF NEW BERLIN
PROPOSED BUDGET OF EXPENDITURES FOR 2023
COMPARED WITH ACTUAL EXPENDITURES FOR 2020, 2021 AND BUDGETED FOR 2022

PUBLIC SAFETY	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
517 FIRE/POLICE COMMISSION	19,178	12,326	22,000	13,750	26,338	22,000	22,000	-	22,000
521 POLICE DEPARTMENT	9,976,564	10,356,577	11,033,141	4,944,143	10,716,140	11,425,141	11,316,503	-	11,316,503
523 FIRE DEPARTMENT	5,514,670	5,689,808	6,010,004	2,794,050	6,000,318	6,599,032	6,276,841	-	6,276,841
524 EMERGENCY MANAGEMENT	94,586	63,938	97,417	38,808	93,330	114,026	106,587	-	106,587
525 PUBLIC FIRE PROTECTION	705,893	705,893	705,893	370,310	705,893	705,893	705,893	-	705,893
526 INSPECTION DIVISION	499,475	564,982	626,816	308,655	627,447	648,888	645,503	-	645,503
527 SEALER OF WEIGHTS & MEASURES	7,200	7,200	7,200	7,200	7,200	7,200	7,200	-	7,200
	16,817,566	17,400,724	18,502,471	8,476,916	18,176,666	19,522,180	19,080,527	-	19,080,527

COMMUNITY DEVELOPMENT

529 DCD ADMINISTRATION	391,824	366,266	378,294	187,577	379,308	408,492	406,222	-	406,222
530 PLANNING SERVICES DIVISION	297,054	319,814	366,835	173,427	366,835	379,584	377,658	-	377,658
	688,878	686,080	745,129	361,004	746,143	788,076	783,880	-	783,880

PUBLIC WORKS

511 ENGINEERING SERVICES DIVISIC	239,342	492,363	508,549	127,546	508,549	586,763	533,158	-	533,158
561 PUBLIC WORKS	126,208	130,686	135,712	65,882	135,712	137,529	136,694	-	136,694
562 STREETS	2,982,987	3,299,095	3,349,500	1,842,271	3,534,921	3,769,756	3,714,541	-	3,714,541
	3,348,536	3,922,144	3,993,761	2,035,699	4,179,182	4,494,048	4,384,393	-	4,384,393

EDUCATION

581 LIBRARY	1,498,181	1,510,725	1,579,035	761,379	1,579,035	1,644,110	1,696,615	(2,200)	1,694,415
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CITY OF NEW BERLIN
PROPOSED BUDGET OF EXPENDITURES FOR 2023
COMPARED WITH ACTUAL EXPENDITURES FOR 2020, 2021 AND BUDGETED FOR 2022

	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
PARKS AND RECREATION									
591 PARKS	791,676	810,687	940,481	415,883	939,674	989,824	980,979	-	980,979
592 RECREATION	408,369	486,489	600,750	255,443	657,188	691,398	686,740	-	686,740
595 NB ATHLETIC ASSOCIATION	13,668	17,191	29,888	7,254	31,220	31,388	27,388	-	27,388
599 FOURTH OF JULY COMMISSION	6,487	25,000	20,000	6,750	20,000	20,000	20,000	-	20,000
	1,220,199	1,339,367	1,591,119	685,330	1,648,082	1,732,610	1,715,107	-	1,715,107
UNCLASSIFIED									
612 CITY ACCOUNTS	1,042	3,406	-	-	-	-	-	-	-
613 EQUIPMENT REPLACEMENT	216,716	175,000	341,414	341,414	341,414	812,450	265,000	-	265,000
616 CONTINGENCY FUND	-	-	300,000	-	-	300,000	300,000	-	300,000
	217,758	178,406	641,414	341,414	341,414	1,112,450	565,000	-	565,000
DEBT SERVICE									
621 CAPITAL PROJECTS DEBT	7,974,429	8,440,549	8,574,379	8,261,693	8,574,379	8,873,848	8,873,848	-	8,873,848
622 REC CENTER & COLD STORAGE	-	-	448,047	-	448,047	1,132,402	1,132,402	-	1,132,402
623 INTERFUND ADVANCE	-	-	-	-	-	78,397	78,397	-	78,397
	7,974,429	8,440,549	9,022,426	8,261,693	9,022,426	10,084,647	10,084,647	-	10,084,647
TOTALS	37,367,876	39,183,779	42,643,486	24,120,952	42,173,488	46,265,283	45,078,936	89,470	45,168,406

CITY OF NEW BERLIN
PROPOSED BUDGET OF EXPENDITURES FOR 2023
COMPARED WITH ACTUAL EXPENDITURES FOR 2020, 2021 AND BUDGETED FOR 2022

Org	Object	TAXES	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
1000000	40110	GENERAL TAXES	26,592,266	27,813,189	29,748,131	21,823,176	29,748,131	31,826,974	32,440,131	703	32,440,834
1000000	40130	OMITTED TAXES			-	-	2,368	-	-		-
1000000	40140	PAYMENT IN LIEU OF TAXES	15,035	15,392	15,300	16,409	16,409	16,400	16,400		16,400
1000000	40170	INT/PENALTY ON TAX	83,679	81,930	80,000	50,569	80,000	80,000	80,000		80,000
1000000	40174	AG USE CONVERSION	5,327	26,367	-	-	-	-	-		-
1011600	40160	WATER UTILITY EQUIV	766,337	718,481	775,000	387,500	740,000	740,000	740,000		740,000
		TOTAL	27,462,644	28,655,359	30,618,431	22,277,654	30,586,908	32,663,374	33,276,531	703	33,277,234
		INTERGOVERNMENTAL									
1010100	41000	GRANTS-FEDERAL-ARPA	33,968	96,146	1,542,127	1,542,127	1,542,127		1,500,000		1,500,000
1010100	41010	GRANTS-STATE	752,995	39,605	-	-	-	-	-		-
1010100	41020	GRANTS-LOCAL	1,358	-	-	-	-	-	-		-
1010400	44310	2% FIRE DUES	234,274	239,361	239,361		250,648	250,648	250,648		250,648
1010100	41022	NEW BERLIN SCHOOL DIST-PD REIMI	93,658	117,402	117,402	117,402	117,402	117,402	117,402		117,402
		STATE SHARED TAX									-
1010100	41030	SPECIAL UTILITY TAX	106,281	166,450	159,792		159,792	159,792	159,792	8,443	168,235
1010100	41040	SHARED REVENUE	555,758	541,960	556,162		556,162	556,162	556,162		556,162
1010100	41045	PERSONAL PROPERTY AID DIST	365,004	365,004	365,004	365,004	365,004	365,004	365,004		365,004
1010100	41050	EXEMPT COMPUTER AID	150,089	150,089	150,089		150,089	150,089	150,089		150,089
1010100	41046	VIDEO PROVIDER	59,167	117,681	118,000		118,000	118,000	118,000	(319)	117,681
1010100	41070	MEDICAL CARE TRANSPORT	18,736	15,176	1,000		1,000	1,000	1,000		1,000
1010100	41080	ROAD AIDS	2,332,502	2,106,493	2,023,216	1,008,904	2,023,216	2,023,216	2,023,216		2,023,216
		TOTAL	4,703,790	3,955,367	5,272,153	3,033,437	5,283,440	3,741,313	5,241,313	8,124	5,249,437

Org	Object	LICENSES & PERMITS	2020	2021	2022	2022	2022	2023	2023	2023	2023
			ACTUAL	ACTUAL	BUDGET	6 MOS.	ESTIMATED TOTAL	DEPARTMENT PROPOSED	MAYOR PROPOSED	Council Adjustments	PROPOSED BUDGET
1010200	42000	LIQUOR LICENSES	39,036	37,840	32,600	33,205	33,205	28,200	28,200		28,200
1010200	42001	RESERVE LICENSES	-	-	4,305	-	-	4,305	4,305		4,305
1010200	42031	SEALER OF WEIGHTS & MEAS FEE	6,783	7,990	8,125	816	8,125	8,125	8,125		8,125
1010200	42040	BARTENDERS	20,560	15,610	19,600	13,160	13,160	14,700	14,700		14,700
1010200	42070	ELECTRICAL LICENSE			-						-
1010200	42090	SUNDRY - OTHER	28,070	25,722	25,230	19,161	19,212	23,000	23,000		23,000
1010200	42120	BUILDING PERMITS	404,304	378,855	350,000	348,124	400,000	375,000	375,000		375,000
1010200	42130	ELECTRICAL PERMITS	122,860	133,398	125,000	59,841	120,000	120,000	120,000		120,000
1010200	42140	PLUMBING PERMITS	83,740	73,911	90,000	37,800	90,000	95,000	95,000		95,000
1010200	42150	WELL PERMITS	1,005		-	-	-	-	-		-
1010200	42160	FIRE PERMITS	30,824	20,460	30,000	22,645	30,000	30,000	30,000		30,000
1010200	42170	TANK INSPECTIONS	6,527		-	-	-	-	-		-
1010200	42190	SUNDRY PERMITS	99,483	116,210	82,000	63,774	80,000	82,000	82,000		82,000
1010200	42200	SIGN PERMITS	7,205	9,546	4,450	6,839	6,839	4,450	4,450		4,450
1010200	42210	CABLE TV INCOME	535,181	456,637	412,000	206,325	412,500	412,500	412,500		412,500
		Total Licenses & Permits	1,385,578	1,276,179	1,183,310	811,690	1,213,041	1,197,280	1,197,280	-	1,197,280
		FINES, FORFEITURES & PENALTIES									
1010300	43000	COURT FINES	285,734	326,547	320,000	140,314	315,000	315,000	315,000		315,000
		PUBLIC CHARGES FOR SERVICES									
1010400	44010	ENGINEERING SERVICE FEES	29,300	49,525	25,550	3,600	26,000	25,550	25,550		25,550
1010400	44011	PLANNING SERVICE FEES	16,009	33,039	36,000	467	9,282	36,000	36,000		36,000
1010400	44020	DOG LICENSE REFUND	3,300	3,128	3,200	3,097	3,200	3,200	3,200		3,200
1010400	44030	FIRE INSPECTIONS	133,502	134,258	134,500	133,926	133,926	134,181	134,181		134,181
1010400	44040	CAT LICENSE	900	700	875	390	750	750	750		750
1010400	44060	WC WAGE REIMB	12,809	5,915	-	-	3,209	-	-		-
1010400	44090	AMBULANCE SERVICE FEES	1,093,823	1,310,089	1,250,000	696,851	1,250,000	1,250,000	1,250,000	138,214	1,388,214
1010400	44091	ENGINE RESPONSE FEE	10,962	5,507	10,000	479	3,000	5,000	5,000		5,000
1010400	44092	INTER-FACILITY TRANSPORTS	280,780	183,349	250,000	30,475	65,000	68,544	68,544		68,544
1010400	44100	WEED CUTTING	1,629	998	1,000	-	-	-	-		-
1010400	44110	LIBRARY FINES	19,443	20,541	25,000	10,510	28,000	29,500	29,500		29,500
1010400	44111	LIBRARY - COPIES	5,515	6,327	7,500	3,081	7,500	7,500	7,500		7,500
1010400	44112	LIBRARY - OTHER SYSTEM	27,661	27,959	32,000	13,895	25,000	24,369	24,369		24,369
1010400	44113	LIBRARY - GRANTS/DONATIONS	-	-	3,350		3,500	5,200	5,200		5,200
1010400	44120	CURB & DITCH	2,300	2,100	1,500	550	1,300	1,500	1,500		1,500
1010400	44130	BOARD OF APPEALS	400	1,200	800	1,000	1,200	800	800		800
1010400	44140	REZONING	7,215	500	3,600	2,225	2,225	3,600	3,600		3,600
1010400	44141	ZONING LETTER	1,950	3,300	1,050	1,450	1,450	1,050	1,050		1,050
1010400	44160	PLANNED UNIT DEVELOPMENT	-	-	600	-	-	600	600		600
1010400	44170	DOG LICENSE	4,652	5,127	4,650	50	5,000	5,000	5,000		5,000
1010400	44180	REOCCUPANCY	13,150	15,450	13,000	7,985	7,985	13,000	13,000		13,000
1010400	44190	SALE OF COMPUTER INFORMATION	275	450	450	150	300	300	300		300
1010400	44200	USE APPROVAL	17,074	29,723	14,000	6,810	6,810	14,000	14,000		14,000
1010400	44210	HIGHWAY LABOR CHG.	23,192	30,529	25,000	5,317	25,000	25,000	25,000		25,000
1010400	44211	COMPOST SALES	-	-	-						

PUBLIC CHARGES FOR SERVICES (		2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
1010400	44212 RECYCLING FEE	405	-	-	-	-	-	-		-
1010400	44220 CONDITIONAL USE	1,278	1,800	3,600	1,215	1,215	3,600	3,600		3,600
1010400	44240 HOME OCCUPATION		-	600	-	-	600	600		600
1010400	44250 EROSION CONTROL FEES	16,139	16,156	5,000	4,137	5,000	5,000	5,000		5,000
1010400	44260 CONCEPTUAL REVIEW		-	900	-	-	900	900		900
1010400	44280 LAND DIVISION	2,440	5,100	1,000	800	800	1,000	1,000		1,000
1010400	44300 NR135	3,390	3,390	4,000	3,425	3,425	4,000	4,000		4,000
1010400	44301 PLANNING MISC FEES		-	5,500	-	-	5,500	5,500		5,500
1010400	44320 FILING FEE - PLANNING	7,625	10,550	8,750	5,900	5,900	8,750	8,750		8,750
1010400	44340 RECREATION PROGRAMS	148,495	256,581	320,000	141,304	320,000	335,000	335,000		335,000
1010400	44360 PARK PERMITS/FEES	31,911	51,491	50,000	22,174	51,000	51,000	51,000		51,000
1010400	44361 COMMUNITY CENTER RENTAL	3,160	12,334	14,000	7,421	14,000	15,000	15,000		15,000
1010400	44362 EVENT RENTAL	900	3,300	6,300	-	-	6,300	6,300		6,300
1010400	45050 SP. ASSESS-WRITTEN	7,280	10,160	5,000	3,750	7,500	7,500	7,500		7,500
1010400	48042 RECREATION - ADVERTISEMENT	2,139	3,275	2,500	-	2,000	2,500	2,500		2,500
Total Public Charges for Services		1,931,003	2,243,851	2,270,775	1,112,434	2,020,477	2,101,294	2,101,294	138,214	2,239,508
INTERDEPARTMENTAL										
1010500	46010 ADMIN CHG.-UTILITY	69,874	69,874	64,874	34,937	64,874	64,874	64,874		64,874
1010500	46011 ADMIN CHG.-STORMWATER	307,879	357,692	375,000	82,733	375,000	375,000	375,000		375,000
1010500	46012 ADMIN CHG.- GARBAGE/RECYCLING	19,725	144,725	144,725		144,725	144,725	144,725		144,725
1010500	46013 ADMIN CHARGES		218	-		786	1,000	1,000		1,000
Total Interdepartmental		397,478	572,509	584,599	117,670	585,385	585,599	585,599	-	585,599
COMMERCIAL										
1010400	47010 DIV - WORKMEN'S COMP	34,775	75,327	17,150	-	17,150	20,000	20,000		20,000
1010400	47020 CVMIC DIVIDEND		54,889	22,073	-	22,073	29,433	29,433		29,433
1010600	47000 INTEREST ON INVESTMENTS	317,025	(77,919)	210,000	91,616	210,000	225,000	225,000		225,000
1010700	48010 RENTAL INCOME	182,445	165,832	164,000	106,797	151,000	155,000	155,000		155,000
1010400	44270 POLICE-MISC. RECEIPT	53,040	73,943	40,000	29,899	40,000	40,000	40,000		40,000
1010700	48000 MISCELLANEOUS REVENUES	51,896	173,415	50,000	15,660	50,000	50,000	50,000		50,000
1010700	48003 PURCHASE CARD REVENUE				4,173	8,000	8,000	8,000		8,000
Total Commercial		639,181	465,487	503,223	248,145	498,223	527,433	527,433	-	527,433
TOTAL OPERATING REVENUE		36,805,408	37,495,299	40,752,491	27,741,344	40,502,474	41,131,293	43,244,450	147,041	43,391,491

Org	Object	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
1011700	49990 APPROPRIATION FROM SURPLUS	1,000,000	1,000,000	1,000,000	-	1,000,000	1,000,000	1,000,000		1,000,000
TRANSFERS										
31600000	49060 IMPACT FEE FUND	50,000	55,000	20,000	-	20,000	10,000	10,000		10,000
1011600	49010 GOLF FUND	135,000	135,000	135,000	-	135,000	135,000	135,000		135,000
	GOLF FUND - DEBT SERVICE	106,700	499,325	100,828	-	100,828	101,500	101,500		101,500
31600000	49065 SCHOOL DISTRICT	78,110	78,110	78,110	78,110	78,110	-	-		-
31600000	49110 - WATER RESOURCE MGMT			-						-
31600000	49020 DEBT SERVICE FUND	220,873	495,198	135,000	-	135,000	117,000	117,000		117,000
31600000	49050 - CAPITAL PROJECTS			-						-
1011600	49061 - FROM BLDG MAINT ROOM TAX			-						-
01011600	49000 TAX INCREMENT DISTRICT	33,138	90,263	422,057	-	408,527	413,415	413,415		413,415
	Total Transfers	623,821	1,352,896	890,995	78,110	877,465	776,915	776,915	-	776,915
	TOTALS	38,429,229	39,848,195	42,643,486	27,819,454	42,379,939	42,908,208	45,021,365	147,041	45,168,406

CITY OF NEW BERLIN
2023 PROPOSED BUDGET

Org	Object	501 - MAYOR	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15010000	50010 SALARY-FULL TIME		159,925	163,109	164,917	101,760	176,210	149,800	149,800		149,800
	SALARY-ADJUSTMENT				-			1,827	1,377		1,377
15010000	51010 RETIREMENT		11,243	11,402	10,720	6,085	11,064	10,186	10,186		10,186
15010000	51020 FICA		12,072	12,261	12,616	7,739	13,417	11,460	11,460		11,460
88	51030 HEALTH INSURANCE		38,539	41,317	42,068	24,439	45,473	43,599	43,599		43,599
15010000	51060 LONG-TERM DISABILITY		85	85	85	57	85	85	85		85
	BENEFIT ADJUSTMENT							259	199		199
15010000	51065 VISION/DENTAL INSURANCE		803	774	774	451	838	774	774		774
15010000	51070 LIFE INSURANCE		347	288	291	122	216	266	266		266
15010000	53040 TELEPHONE/CELL PHONE		552	629	560	388	560	560	560		560
15010000	54120 OFFICE SUPPLIES		608	458	500	123	400	500	500		500
15010000	54240 SUBSCRIPTIONS		206	255	220	185	275	275	275		275
15010000	54270 MEMBERSHIP DUES		132	163	175	163	162	175	175		175
15010000	54280 BUSINESS EXPENSES		1,200	1,200	1,200	600	1,200	1,200	1,200		1,200
15010000	54300 CONFERENCE/SEMINAR/MEETING		228	133	1,000	275	275	1,000	1,000		1,000
15010000	54350 PROMOTION/RELATIONS		14,800	15,417	15,000	3,519	15,000	15,000	15,000		15,000
15010000	54390 SPECIAL PROJECTS		3,000	3,000	3,000	3,000	3,000	3,000	3,000		3,000
15010000	59010 EQUIPMENT		3,109	11	500	-		500	500		500
	TOTAL		246,848	250,502	253,626	148,906	268,175	240,466	239,956	-	239,956

502 - COMMON COUNCIL											
15020000	50020	SALARY-PART TIME	49,600	49,600	49,600	24,800	49,600	49,600	49,600	49,600	
15020000	51020	FICA	5,292	5,296	5,401	2,648	5,296	5,296	5,296	5,296	
15020000	52010	PROFESSIONAL FEE								-	
15020000	54270	MEMBERSHIP DUES	11,652	12,073	12,640	12,640	12,640	12,640	12,640	12,640	
15020000	54280	BUSINESS EXPENSES	21,000	21,000	21,000	10,500	21,000	21,000	21,000	21,000	
15020000	54330	TRAINING EXPENSES			-					-	
TOTAL			87,544	87,969	88,641	50,588	88,536	88,536	88,536	- 88,536	
503 - CUSTOMER SERVICE COMMITTEE											
15030000	54060	PRINTING/ADVERTISING	285	-	300	-	200	300	300	300	
15030000	54350	PROMOTION/RELATIONS	1,107	550	1,200	520	700	1,200	1,200	1,200	
TOTAL			1,392	550	1,500	520	900	1,500	1,500	- 1,500	
Org	Object	504 - HUMAN RESOURCES	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15040000	50010	SALARY-FULL TIME	187,924	190,633	210,921	105,689	225,490	239,602	239,602		239,602
15040000	50020	SALARY-PART TIME									-
		SALARY-ADJUSTMENT						8,549	6,444		6,444
15040000	51010	RETIREMENT	12,578	12,738	13,805	6,338	14,475	16,273	16,273		16,273
15040000	51020	FICA	13,814	14,076	16,137	7,893	16,350	16,913	16,913		16,913
15040000	51030	HEALTH INSURANCE	33,008	29,492	38,340	14,638	30,406	31,536	31,536		31,536
15040000	51040	RETIREE HEALTH INS	181,744	196,442	205,000	103,638	205,000	215,250	215,250		215,250
15040000	51050	POLICE RETIREE HEALTH TRUST	82,457	83,693	87,993	84,993	87,993	89,313	89,313		89,313
15040000	51051										
15040000	51060	LONG TERM DISABILITY	118	109	107	42	96	107	107		107
		BENEFIT ADJUSTMENT						1,210	931		931
15040000	51065	VISION/DENTAL INSURANCE	1,096	853	257	375	983	1,216	1,216		1,216
15040000	51070	LIFE INSURANCE	353	324	300	177	391	428	428		428
15040000	51080	UNEMPLOYMENT COMP.	22,287	4,568	15,000		15,000	15,000	15,000		15,000
15040000	51090	FLEXIBLE BENEFITS	11,229	13,890	13,500	7,528	13,500	13,500	13,500		13,500
15040000	52010	PROFESSIONAL SERVICES	10,361	8,175	12,500	4,090	12,500	12,500	12,500		12,500
15040000	52060	LABOR ATTORNEY	21,432	9,000	15,000	50,267	75,500	15,000	15,000		15,000
15040000	52070	EMPLOYMENT TESTING	4,733	4,860	8,235	4,005	8,235	8,235	8,235		8,235
15040000	53040	TELEPHONE/CELL PHONE	425	894	1,080	656	1,196	1,080	1,080		1,080
15040000	54060	PRINTING/RECRUITING	30	2,242	5,280	1,360	3,500	5,280	5,280		5,280
15040000	54120	OFFICE SUPPLIES	179	40	1,000	90	1,000	1,000	1,000		1,000
15040000	54220	BOOKS & PAMPHLETS		135	-						
15040000	54270	MEMBERSHIP DUES	855	438	1,655	458	1,500	1,500	1,500		1,500
15040000	54300	CONFERENCE/SEMINAR/MEETING	3,060	671	2,060	966	1,866	4,000	2,000		2,000
15040000	54330	SAFETY & WELLNESS	4,654	5,083	6,500	94	6,500	16,500	8,500		8,500
15040000	54330	SAFETY & WELLNESS-COVID	1,399								-
15040000	54350	EMPLOYEE SERVICE AWARDS	4,410	2,498	4,500	600	4,500	4,500	4,500		4,500
TOTAL			598,147	580,854	659,170	393,897	725,981	718,492	706,108	-	706,108

Org	Object	505 - FINANCE	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15050005	50010	SALARY-FULL TIME	273,579	267,917	243,054	140,516	243,054	216,144	216,144	90,000	306,144
15050005	50020	SALARY-PART TIME	55,775	61,220	66,000	34,737	66,000	66,000	66,000		66,000
15050005	50070	SALARY-OVERTIME	59	7,323	-	8,937	9,500	2,500	2,500		2,500
		<i>SALARY-ADJUSTMENT</i>						10,359	7,808		7,808
15050005	51010	RETIREMENT	20,440	20,591	18,020	10,912	21,824	18,177	18,177	6,120	24,297
15050005	51020	FICA	23,670	24,026	23,614	13,528	24,369	14,049	14,049	6,885	20,934
15050005	51030	HEALTH INSURANCE	77,068	78,549	72,700	30,025	60,050	44,172	44,172	22,086	66,258
15050005	51060	LONG TERM DIS	232	236	194	116	232	160	160		160
		<i>BENEFIT ADJUSTMENT</i>						1,465	1,128		1,128
15050005	51065	VISION/DENTAL INSURANCE	1,029	1,094	1,010	391	782	856	856		856
15050005	51070	LIFE INSURANCE	491	481	416	251	502	385	385	162	547
15050005	52010	PROFESSIONAL FEES	6,726	7,057	6,900		6,900	7,300	7,300		7,300
15050005	52080	AUDIT FEES	46,701	44,751	49,050	29,876	49,050	45,475	45,475		45,475
15050005	54120	OFFICE SUPPLIES	661	253	1,000	417	900	1,000	1,000		1,000
15050005	54140	DATA PROC SUPPLIES	1,614	1,634	1,200	1,065	1,200	1,200	1,200		1,200
15050005	54270	MEMBERSHIP DUES	80	129	80	85	85	85	85		85
15050005	54300	CONFERENCE/SEMINAR/MEETING	364	344	2,000	639	784	2,000	2,000		2,000
15050005	54521	TECHNOLOGY/SOFTWARE		921	-		-	-	-		-
15050005	56110	SERVICE CHARGE	4,115	3,311	3,700	2,481	3,700	3,700	3,700		3,700
15050005	59010	EQUIPMENT									-
		TOTAL	512,604	519,837	488,938	273,976	488,932	435,027	432,139	125,253	557,392

Org	Object	506 - ASSESSOR	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15060000	50010	SALARY-FULL TIME	283,615	300,396	302,109	155,484	313,793	316,979	316,979		316,979
15060000	50070	SALARY-OVER TIME									-
		<i>SALARY-ADJUSTMENT</i>						9,509	7,168		7,168
15060000	51010	RETIREMENT	17,953	19,832	19,637	10,106	20,397	21,255	21,255		21,255
15060000	51020	FICA	20,295	21,639	23,111	11,334	24,005	24,249	24,249		24,249
15060000	51030	HEALTH INSURANCE	49,572	50,532	59,351	29,675	59,351	61,269	61,269		61,269
15060000	51060	LONG TERM DISABILITY	277	191	171	126	252	171	171		171
		<i>BENEFIT ADJUSTMENT</i>						1,345	1,035		1,035
15060000	51065	VISION/DENTAL INSURANCE	1,380	889	1,161	621	1,242	1,161	1,161		1,161
15060000	51070	LIFE INSURANCE	512	493	529	281	570	567	567		567
15060000	52020	CONSULTING FEES		-	3,500		3,500	3,500	3,500		3,500
15060000	52030	CONTRACTED SERVICES		23,136	23,600	11,784	23,600	23,800	23,800		23,800
15060000	53040	TELEPHONE/CELL PHONE	504	501	540	212	540	540	540		540
15060000	54030	MAINTENANCE CONTRACT	15,055	16,470	16,500	14,958	14,958	16,500	16,500		16,500
15060000	54120	OFFICE SUPPLIES	237	992	1,200	27	1,200	1,200	1,200		1,200
15060000	54220	BOOKS & PAMPHLETS	80	569	600	33	600	600	600		600
15060000	54240	SUBSCRIPTIONS	720	3,499	4,115	296	4,115	4,180	4,180		4,180
15060000	54270	DUES/MEMBERSHIPS	1,203	1,205	1,800	450	1,800	1,700	1,700		1,700
15060000	54330	TRAINING	1,070	1,748	4,920	0	4,920	5,020	5,020		5,020
15060000	54130	SUPPLIES	187	805	800	0	800	800	800		800
15060000	59010	EQUIPMENT	-		-						-
		TOTAL	392,661	442,897	463,644	235,387	475,643	494,345	491,694	-	491,694

508 - CITY ATTORNEY

15080000	52030	RETAINED COUNSEL	232,800	232,800	292,800	146,400	292,800	292,800	292,800	292,800
15080000	52040	OUTSIDE SERVICES	10,195	15,229	10,000	2,799	10,000	10,000	10,000	10,000
15080000	54110	SUPPLIES	912	632	500	255	500	500	500	500
15080000	54390	SPECIAL PROJECTS			-					-
TOTAL			243,907	248,661	303,300	149,454	303,300	303,300	-	303,300

Org	Object	509 - MUNICIPAL COURT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15090000	50010	SALARY-FULL TIME	79,839	64,680	66,735	33,100	66,986	67,269	67,269		67,269
15090000	50020	SALARY-PART TIME	80,798	76,093	79,579	39,095	79,942	80,334	80,334		80,334
15090000	50070	SALARY-OVERTIME	11					-	-		-
		<i>SALARY-ADJUSTMENT</i>						2,018	1,521		1,521
15090000	51010	RETIREMENT	7,607	6,538	6,540	3,268	6,572	6,912	6,912		6,912
15090000	51020	FICA	12,228	10,697	11,147	5,513	11,194	11,246	11,246		11,246
15090000	51030	HEALTH INSURANCE	2,083	2,500	2,500	1,250	2,500	2,500	2,500		2,500
		<i>BENEFIT ADJUSTMENT</i>						285	219		219
15090000	51065	VISION/DENTAL INSURANCE	234	-	-						-
15090000	51070	LIFE INSURANCE	131	117	117	60	119	121	121		121
15090000	54030	CONTRACT/SERVICE FEES	1,200	1,500	1,500	750	1,500	1,500	1,500		1,500
15090000	54120	OFFICE SUPPLIES	1,723	1,498	2,700	360	1,500	2,700	2,700		2,700
15090000	54170	POSTAGE	1,903	1,450	1,550	1,490	1,550	1,600	1,600		1,600
15090000	54270	DUES/MEMBERSHIPS	890	820	900	845	845	900	900		900
15090000	54300	CONFERENCE/SEMINAR/MEETING		-							-
15090000	54330	TRAINING		723	2,350	199	1,000	2,350	2,350		2,350
15090000	54370	DETENTION CHARGES	1,954	772	4,500	357	1,000	3,000	3,000		3,000
15090000	54380	TRAFFIC VIOLATION	93	123	250	45	200	250	250		250
15090000	54130	OTHER SUPPLY	18	200	425	41	300	425	425		425
15090000	56110	CREDIT CARD FEES	2,076	2,335	3,000	1,352	3,000	3,000	3,000		3,000
TOTAL			192,789	170,046	183,793	87,725	178,208	186,410	185,847	-	185,847

510 - CRIME PREVENTION

15100000	54350	PROMO & RELATIONS	6,575	2,481	7,000	6,314	7,000	7,000	7,000	7,000	
Org	Object	511 - ENGINEERING SERVICES DIVISI	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15110029	50010	SALARY-FULL TIME	164,845	169,186	174,850	85,407	174,850	173,573	173,573		173,573
15110029	50020	SALARY-PART TIME	15,194	16,721	15,000	400	15,000	15,000	15,000		15,000
15110029	50070	SALARY-OVERTIME	2,515								-
		SALARY-ADJUSTMENT						5,207	2,043		2,043
15110029	51010	RETIREMENT	11,208	11,374	11,365	5,551	11,365	11,803	11,803		11,803
15110029	51020	FICA	12,928	13,011	13,377	6,408	13,377	13,278	13,278		13,278
15110029	51030	HEALTH INSURANCE	15,021	15,928	16,170	9,534	16,170	30,207	30,207		30,207
15110029	51060	LONG TERM DISABILITY						166	166		166
		BENEFIT ADJUSTMENT						736	295		295
15110029	51065	VISION/DENTAL INSURANCE	782	754	782	377	782	782	782		782
15110029	51070	LIFE INSURANCE	302	300	305	155	305	311	311		311
15110029	52030	CONTRACTED SERVICES	11,144	15,152	24,000	16,800	24,000	30,000	30,000		30,000
15110029	53040	TELEPHONE/CELL PHONE	1,615	1,576	2,200	656	2,200	2,200	2,200		2,200
15110029	54270	MEMBERSHIP DUES	469	-	500	281	500	500	500		500
15110029	54300	CONFERENCE/SEMINAR/MEETING						3,000	3,000		3,000
15110029	54330	TRAINING	1,382	298				-	-		-
15110029	54130	OTHER SUPPLIES									-
15110029	59040	ROADWAY MAINTENANCE	1,936	248,063	250,000	1,977	250,000	300,000	250,000		250,000
		TOTAL	239,342	492,363	508,549	127,546	508,549	586,763	533,158	-	533,158

Org	Object	513 - BUILDINGS & GROUNDS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15131029	50010	SALARY-FULL TIME	280,022	283,933	295,838	146,893	323,525	325,829	325,829	25,417	351,246
15131029	50020	SALARY-PART TIME	22,937	41,629	73,372	20,211	41,585	35,000	35,000		35,000
15131029	50070	SALARY-OVERTIME	13,192	11,739	15,000	2,465	12,000	15,000	15,000		15,000
		<i>SALARY-ADJUSTMENT</i>						8,526	7,250		7,250
15131029	51010	RETIREMENT	21,110	22,730	25,928	11,022	27,994	24,689	24,689	1,728	26,417
15131029	51020	FICA	22,735	24,227	29,390	12,049	29,390	28,751	28,751	1,945	30,696
15131029	51030	HEALTH INSURANCE	66,789	82,981	80,733	44,407	93,206	118,978	118,978	3,562	122,540
15131029	51060	LONG TERM DISABILITY	257	279	222	142	222	222	222		222
		<i>BENEFIT ADJUSTMENT</i>						1,206	1,048		1,048
15131029	51065	VISION/DENTAL INSURANCE	1,801	1,867	1,933	972	1,933	631	631		631
15131029	51070	LIFE INSURANCE	524	602	501	179	501	574	574	45	619
15131029	52030	CONTRACTED SERVICES	43,648	43,093	68,980	23,292	65,000	90,000	85,000		85,000
15131029	53010	ELECTRICITY	232,153	215,941	318,000	53,869	255,000	335,000	335,000		335,000
15131029	53020	WATER/SEWER	31,858	35,708	51,000	8,477	40,000	51,000	51,000		51,000
15131029	53030	TRASH CONTAINERS	(30)	-	-			-	-		-
15131029	53040	TELEPHONE	2,498	2,761	3,300	1,156	3,300	3,300	3,300		3,300
15131029	53050	HEATING GAS/FUEL	69,228	92,570	132,500	55,281	118,000	145,000	145,000		145,000
15131029	54030	MAINTENANCE	204,917	175,384	166,000	76,636	166,000	182,000	174,000		174,000
15131029	54080	LEASES EQUIPMENT			1,000			1,000	1,000		1,000
15131029	54130	SUPPLIES	37,259	106,746	45,000	46,429	95,000	55,000	33,600		33,600
15131029	54130	SUPPLIES - COVID	1,558	-	-			-	-		-
15131029	54180	HOUSEKEEPING SUPPLY	27,849	19,924	14,000	18,914	34,000	34,000	24,000		24,000
15131029	54180	HOUSEKEEPING SUPPLY-COVID	14,285	-	-			-	-		-
15131029	54270	MEMBERSHIP DUES			200			200	200		200
15131029	54300	CONFERENCE/SEMINAR/MEETING			500			500	500		500
15131029	54320	MILEAGE	1,178	952	2,000	434	1,000	2,000	2,000		2,000
15131029	54330	TRAINING			500			500	500		500
15131029	59010	EQUIPMENT	4,789	10,853	2,500	10,432	20,000	2,500	2,500		2,500
15131029	59010	EQUIPMENT - COVID	25,244	-	-			-	-		-
	TOTAL		1,125,802	1,173,919	1,328,397	533,260	1,327,656	1,461,406	1,415,572	32,697	1,448,269

Org	Object	514 - INSURANCE	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15140000	56010	OFFICIAL BONDS									-
15140000	56020	WORKER'S COMP	421,673	361,159	383,039	240,178	383,039	385,306	385,306	(78,434)	306,872
15140000	56030	MOTOR VEHICLE	29,371	38,665	31,570	51,810	31,570	48,665	48,665		48,665
15140000	56040	CVMIC PREMIUM	140,690	143,577	143,504	164,889	143,504	150,954	150,954		150,954
15140000	56045	VOLUNTEER PRACTICES	396	316	447	251	447	264	264		264
15140000	56046	CYBER LIABILITY COVERAGE									-
15140000	56047	SPECIAL EVENT INSURANCE	379								-
15140000	56050	BUILDINGS & GROUNDS	66,748	70,711	68,000	4,888	68,000	73,000	73,000		73,000
15140000	56060	CRIME	1,539	1,276	2,340	1,788	2,340	2,146	2,146		2,146
15140000	56070	EMPLOYMENT PRACTICES	12,903	14,203	14,766	14,694	14,766	16,898	16,898		16,898
15140000	56080	RESERVE CVMIC	50,000	50,000	50,000	-18,758	50,000	50,000	50,000		50,000
15140000	56090	RESERVE COLLISION	20,000	15,000	30,000	5,586	30,000	30,000	30,000		30,000
15140000	56100	RESERVE FOR ERD	20,000	5,000	20,000	3,404	20,000	20,000	20,000		20,000
	TOTAL		763,699	699,907	743,666	468,730	743,666	777,233	777,233	(78,434)	698,799

Org	Object	515 - INFORMATION TECHNOLOGY	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15150005	50010	SALARY-FULL TIME	197,295	210,935	375,008	131,451	289,015	341,422	341,422		341,422
15150005	50020	SALARY-PART TIME	13,041	-	-	-	-	-	-		-
		<i>SALARY-ADJUSTMENT</i>						10,152	7,652		7,652
15150005	51010	RETIREMENT	13,930	14,079	22,516	7,824	18,785	23,217	23,217		23,217
15150005	51020	FICA	15,826	15,765	26,384	9,869	22,110	26,119	26,119		26,119
15150005	51030	HEALTH INSURANCE	25,287	18,299	62,581	14,741	23,202	47,731	47,731		47,731
15150005	51060	LONG-TERM DISABILITY	171	196	369	80	296	341	341		341
		<i>BENEFIT ADJUSTMENT</i>						1,437	1,105		1,105
15150005	51065	VISION/DENTAL INSURANCE	684	590	354	360	908	668	668		668
15150005	51070	LIFE INSURANCE	372	340	656	212	520	611	611		611
15150005	52030	CONTRACTED SERVICES	14,571	29,464	27,000	14,308	27,000	30,000	30,000		30,000
15150005	52030	CONTRACTED SERVICES - COVID	2,969	-	-	-	-	-	-		-
15150005	53040	TELEPHONE/CELL PHONE	28,711	55,477	34,420	26,593	53,186	63,700	55,700		55,700
15150005	54030	MAINTENANCE CONTRACT	410,684	599,884	650,000	367,133	650,000	840,523	825,523		825,523
15150005	54080	LEASES-EQUIPMENT	48,344	35,510	54,963	21,620	54,963	61,000	61,000		61,000
15150005	54140	DATA PROCESS SUPPLY	9,071	5,622	35,000	4,611	30,000	40,000	40,000		40,000
15150005	54140	DATA PROCESS SUPPLY - COVID	503	-	-	-	-	-	-		-
15150005	54270	MEMBERSHIP DUES	250	250	500	50	150	500	500		500
15150005	54300	CONFERENCE/SEMINAR/MEETING	-	-	-	-	-	-	-		-
15150005	54330	TRAINING	-	-	3,625	-	3,625	3,625	3,625		3,625
15150005	54520	INTERNET	28,229	29,061	35,000	-	35,000	55,836	55,836		55,836
15150005	59010	NEW EQUIPMENT	9,523	-	-	-	-	-	-		-
15150005	59010	NEW EQUIPMENT- COVID	28,376	-	-	-	-	-	-		-
		TOTAL	847,839	1,015,472	1,328,376	598,852	1,208,760	1,546,882	1,521,050	-	1,521,050

Org	Object	516 - CITY CLERK/COMMUNITY RELAT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15160000	50010	SALARY-FULL TIME	255,979	288,957	347,310	149,709	314,468	338,645	338,645	10,620	349,265
15160000	50020	SALARY-PART TIME	23,865	20,183	-	-	-	-	-		-
15160000	50060	SALARY-POLL WORKERS	106,169	23,611	120,000	21,008	120,000	69,800	44,800		44,800
15160000	50070	SALARY-OVERTIME	8,722	-	-	809	1,000	-	-		-
		<i>SALARY-ADJUSTMENT</i>						10,072	7,658		7,658
15160000	51010	RETIREMENT	19,863	19,397	24,021	8,968	20,054	23,028	23,028	722	23,750
15160000	51020	FICA	24,713	22,940	26,569	11,156	23,590	25,906	25,906	812	26,718
15160000	51030	HEALTH INSURANCE	32,828	39,435	52,776	16,252	37,572	37,572	37,572		37,572
15160000	51060	LONG-TERM DISABILITY	265	282	281	121	217	338	338		338
		<i>BENEFIT ADJUSTMENT</i>						1,426	1,107		1,107
15160000	51065	VISION/DENTAL INSURANCE	1,480	1,936	803	727	1,692	1,934	1,934		1,934
15160000	51070	LIFE INSURANCE	352	467	685	251	550	604	604		604
15160000	52010	PROFESSIONAL FEES	823	6,010	13,000	6,008	13,000	13,000	13,000		13,000
15160000	53040	TELEPHONE/CELL PHONE	575	544	1,860	1,446	1,860	1,860	1,860		1,860
15160000	54030	MAINTENANCE CONTRACT	6,333	13,107	9,395	0	9,000	9,500	9,500		9,500
15160000	54050	RECORD CHECKS	4,021	4,487	4,000	2,212	4,000	4,000	4,000		4,000
15160000	54060	PRINTING/ADVERTISING	4,785	14,564	6,500	1,491	6,500	6,500	6,500		6,500
15160000	54110	SUPPLIES-ELECTION	16,998	6,924	25,150	8,617	25,150	12,650	12,650		12,650
15160000	54110	SUPPLIES-ELECTION - COVID	13,266	-	-	-	-	-	-		-
15160000	54120	OFFICE SUPPLIES	4,286	9,534	8,000	4,469	8,000	10,000	10,000		10,000
15160000	54170	POSTAGE	55,064	33,569	67,000	15,165	67,000	48,000	48,000		48,000
15160000	54270	MEMBERSHIP DUES	665	765	1,500	310	1,500	1,500	1,500		1,500
15160000	54300	CONFERENCE/SEMINAR/MEETING	529	1,278	5,500	549	5,500	6,500	6,500		6,500
15160000	54330	TRAINING EXPENSES	-	-	-	-	-	-	-		-
15160000	54350	PROMOTIONS/RELATIONS	353	687	1,730	-	1,730	1,730	1,730		1,730
15160000	54352	BANNERS, FLAGS	-	3,000	-	0	-	-	-		-
15160000	59010	EQUIPMENT	-	-	-	-	-	-	-		-
		TOTAL	581,933	511,677	716,080	249,268	662,383	624,565	596,832	12,154	608,986

517 - FIRE/POLICE COMMISSION

15170000	52060	LABOR ATTORNEY			-	4,338	4,338	-	-		-
15170000	52090	TESTS	19,178	12,326	22,000	9,412	22,000	22,000	22,000		22,000
15170000	54060	PRINTING/ADVERTISING	-	-							
TOTAL			19,178	12,326	22,000	13,750	26,338	22,000	22,000	-	22,000
Org	Object	521 - POLICE DEPARTMENT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15212000	50010	SALARY-FULL TIME	6,519,431	6,596,445	7,007,616	3,304,151	6,800,000	6,975,495	6,934,152		6,934,152
15212000	50020	SALARY-PART TIME	50,685	33,138	52,751	14,639	30,000	53,630	53,630		53,630
15212000	50040	HOLIDAY PAY	265,391	275,308	297,336	1,785	297,336	297,376	297,376		297,376
15212000	50070	SALARY-OVERTIME	293,313	357,510	327,300	170,284	350,000	337,119	337,119		337,119
		<i>SALARY-ADJUSTMENT</i>						205,204	154,676		154,676
15212000	51010	RETIREMENT	800,688	832,549	888,144	398,871	825,000	965,532	960,038		960,038
15212000	51020	FICA	522,312	532,608	592,836	256,276	570,000	591,202	588,039		588,039
15212000	51030	HEALTH INSURANCE	988,707	1,127,606	1,191,169	546,503	1,150,000	1,242,886	1,242,886		1,242,886
15212000	51060	LONG TERM DISABILITY	634	507	643	241	643	643	643		643
		<i>BENEFIT ADJUSTMENT</i>						39,417	31,307		31,307
15212000	51065	VISION/DENTAL INSURANCE	23,224	23,169	32,508	11,378	32,508	32,508	32,508		32,508
15212000	51070	LIFE INSURANCE	11,231	11,084	12,434	5,898	12,434	12,440	12,440		12,440
15212000	52010	PROFESSIONAL FEES	13,982	18,203	13,000	7,180	18,000	13,000	13,000		13,000
15212000	52030	CONTRACTED SERVICES	39,657	52,054	53,868	47,517	53,868	60,838	60,838		60,838
15212000	52050	GRANT PROJECTS	31,413	8,192		0					-
15212000	53040	TELEPHONE	22,236		-						-
15212000	54020	R&M-VEHICLES	27,836		-						-
15212000	54020	R&M-VEHICLES - COVID	160								-
15212000	54030	MAINT. CONTRACTS	80,736	42,740	44,930	49,930	49,930	53,339	53,339		53,339
15212000	54040	R&M-EQUIPMENT	8,333	12,800	20,000	5,628	18,000	20,000	20,000		20,000
15212000	54060	PRINTING/ADVERTISING	755	2,097	3,500	470	2,000	3,500	3,500		3,500
15212000	54070	UNIFORM/LAUNDRY SERVICE	457	405	1,000		750	1,000	1,000		1,000
15212000	54080	LEASES EQUIPMENT	8,993	6,832	8,393	1,705	8,393	7,990	7,990		7,990
15212000	54090	ANIMAL CONTROL	13,310	13,310	13,310	13,310	13,310	13,310	13,310		13,310
15212000	54110	SUPPLIES	3,823	3,797	4,000	847	4,000	4,500	4,500		4,500
15212000	54110	SUPPLIES - COVID	5,304								-
15212000	54111	TOW BILLS	1,250	4,438	3,800	1,412	5,000	4,500	4,500		4,500
15212000	54120	OFFICE SUPPLIES	9,360	8,764	12,500	4,293	12,500	13,500	13,500		13,500
15212000	54120	OFFICE SUPPLIES - COVID	200	-							-
15212000	54150	EVIDENCE COLLECTION & PROCESSING	2,787	2,257	4,000	218	3,500	4,000	4,000		4,000
15212000	54170	POSTAGE	2,602	2,318	3,000	1,152	2,800	3,000	3,000		3,000
15212000	54200	CANINE CORP.	5,811	6,225	6,100	2,533	6,100	8,846	8,846		8,846
15212000	54210	UNIFORMS & EQUIPMENT	70,051	98,704	107,149	42,312	107,000	118,245	118,245		118,245
15212000	54220	BOOKS & PAMPHLETS			500		200				-
15212000	54270	MEMBERSHIP DUES	899	1,570	1,990	1,657	2,304	2,355	2,355		2,355
15212000	54300	CONFERENCE/SEMINAR/MEETING			-	229					-
15212000	54330	TRAINING EXPENSES	11,647	45,129	45,000	26,710	45,000	48,500	48,500		48,500
15212000	54350	PUBLIC RELATIONS	5,272	5,332	6,000	927	6,000	6,000	6,000		6,000
15212000	54370	PRISONER CARE	4,577	5,946	5,000	1,800	4,000	5,000	5,000		5,000
15212000	54410	POLICE AUXILIARY		1,680	2,000		1,700	2,000	2,000		2,000
15212000	59011	BODY CAMERAS	-	94,705	71,364		71,364	62,202	62,202		62,202
15212000	59010	EQUIPMENT	3,527	1,375	-			3,560	3,560		3,560
15212000	59050	CAPITAL-VEHICLES	125,967	127,780	200,000	24,287	212,500	212,504	212,504		212,504
TOTAL			9,976,564	10,356,577	11,033,141	4,944,143	10,716,140	11,425,141	11,316,503	-	11,316,503

Org	Object	523 - FIRE DEPARTMENT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15232900	50010	SALARY-FULL TIME	3,241,378	3,356,416	3,572,777	1,722,837	3,550,000	3,726,629	3,725,485		3,725,485
15232900	50025	SALARY-FULL TIME - INTRF	42,850	26,600	35,000	6,510	12,500	20,000	15,000		15,000
15232900	50020	SALARY-PART TIME	260,544	209,737	282,387	95,024	230,000	328,831	179,911		179,911
15232900	50040	HOLIDAY PAY	122,250	126,694	135,985		135,985	142,786	142,740		142,740
15232900	50070	SALARY-OVERTIME	162,685	258,947	112,860	139,154	220,000	214,372	179,932		179,932
15232900	50071	SALARY - FLSA STRAIGHT	16,010	7,206	22,000	3,792	8,000	22,000	10,000		10,000
		<i>SALARY-ADJUSTMENT</i>						107,502	78,770		78,770
15232900	51010	RETIREMENT	429,284	458,445	513,456	229,371	535,120	589,879	563,082		563,082
15232900	51020	FICA	281,255	290,238	327,344	143,669	324,053	344,392	328,967		328,967
15232900	51030	HEALTH INSURANCE	603,268	700,164	761,413	356,200	720,000	766,112	766,112		766,112
15232900	51050	PEHP	29,815	32,069	32,470	15,992	32,470	33,449	33,442		33,442
15232900	51060	LONG TERM DISABILITY	2,943	2,922	3,075	1,443	3,075	3,060	3,060		3,060
		<i>BENEFIT ADJUSTMENT</i>						20,429	16,251		16,251
15232900	51065	VISION/DENTAL INSURANCE	11,612	12,456	12,616	6,291	12,616	13,909	13,909		13,909
15232900	51070	LIFE INSURANCE	5,770	5,696	5,674	3,111	5,674	6,619	6,617		6,617
15232900	52010	PROFESSIONAL SERVICES	21,128	14,550	20,500	7,500	24,000	25,000	17,000		17,000
15232900	53040	TELEPHONE	9,985	-	-	0	-	-	-		-
15232900	54020	R&M - VEHICLES	40,982	-	7,500		7,500	-	-		-
15232900	54030	MAINT CONTRACTS	7,356	1,521	-	0	-	7,500	7,500		7,500
15232900	54040	R&M - EQUIPMENT	17,973	23,043	15,000	7,385	19,000	21,000	19,000		19,000
15232900	54100	AMBULANCE SUPPLIES	74,060	73,151	76,000	34,130	85,000	90,000	87,000		87,000
15232900	54100	AMBULANCE SUPPLIES - COVID	14,277				-	-	-		
15232900	54110	SUPPLIES	14,057	13,166	12,500	3,642	12,500	15,000	14,000		14,000
15232900	54110	SUPPLIES - COVID	238				-	-	-		
15232900	54120	OFFICE SUPPLIES	2,155	2,500	2,000	1,011	3,000	3,000	3,000		3,000
15232900	54120	OFFICE SUPPLIES - COVID	85		-		-	-	-		-
15232900	54210	UNIFORMS & EQUIPMENT	74,994	67,715	40,925	13,192	40,925	45,253	43,253		43,253
15232900	54220	BOOKS & PAMPHLETS	-	-	2,000	0	2,000	4,000	2,500		2,500
15232900	54240	SUBSCRIPTIONS	-	-	252	0	-	-	-		-
15232900	54270	MEMBERSHIP DUES	1,895	2,015	1,270	1,546	1,900	3,810	1,810		1,810
15232900	54300	CONFERENCE/SEMINAR/MEETING		350	500	335	500	1,000	1,000		1,000
15232900	54330	TRAINING	12,000	4,026	12,000	1,915	12,000	15,000	15,000		15,000
15232900	54350	PUBLIC RELATIONS	33	181	2,500		2,500	3,500	2,500		2,500
15232900	59010	EQUIPMENT	13,789		-		-	25,000			-
	TOTAL		5,514,670	5,689,808	6,010,004	2,794,050	6,000,318	6,599,032	6,276,841	-	6,276,841

Org	Object	524 - EMERGENCY MANAGEMENT	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15240000	50010	SALARY-FULL TIME	30,983	33,913	30,000	8,783	30,000	30,450	30,450		30,450
15240000	50020	SALARY-PART TIME	11,775	1,429	37,563	17,083	37,563	37,014	37,014		37,014
15240000	50070	SALARY-OVERTIME	8,644		-						-
		<i>SALARY-ADJUSTMENT</i>						2,024	1,526		1,526
15240000	51010	RETIREMENT	3,450	2,383	5,035	1,681	5,035	4,588	4,588		4,588
15240000	51020	FICA	3,742	2,561	4,877	1,963	487	5,161	5,161		5,161
15240000	51030	HEALTH INSURANCE	11,799	10,623	4,146	1,037	4,146	4,274	4,274		4,274
		<i>BENEFIT ADJUSTMENT</i>						287	221		221
15240000	51065	VISION/DENTAL INSURANCE	201	196	193	10	193	194	194		194
15240000	51070	LIFE INSURANCE	50	48	53	14	53	54	54		54
15240000	52010	PROFESSIONAL FEES			-			4,800	4,800		4,800
15240000	53010	ELECTRICITY	2,923	3,004	3,050	749	3,050	3,050	3,050		3,050
15240000	53040	TELEPHONE	2,354	1,937	2,300	725	2,300	5,300	3,300		3,300
15240000	54030	MAINT CONTRACTS						1,255	1,255		1,255
15240000	54040	R & M EQUIPMENT	1,453	4,512	750	947	1,000	1,000	1,000		1,000
15240000	54041	R & M SIRENS			5,750	3,876	4,750	8,500	6,000		6,000
15240000	54060	PRINTING/ADVERTISING				554	554	-	-		-
15240000	54080	LEASES EQUIPMENT				649	649	-	-		-
15240000	54120	OFFICE SUPPLIES	1,213	1,197	1,250	25	1,250	1,250	1,250		1,250
15240000	54220	BOOKS & PAMPHLETS			150		-	150	150		150
15240000	54240	SUBSCRIPTIONS			-		-	1,275	-		-
15240000	54330	TRAINING EXPENSES	420	1,121	900		900	2,000	900		900
15240000	59010	EQUIPMENT	465	1,014	1,400	712	1,400	1,400	1,400		1,400
15240000	59010	EQUIPMENT - COVID	15,113		-						-
		TOTAL	94,586	63,938	97,417	38,808	93,330	114,026	106,587	-	106,587

Org	Object	525 - PUBLIC FIRE PROTECTION	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 6 MOS.	2021 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2022 MAYOR PROPOSED	Council Adjustments	2022 PROPOSED BUDGET
15250000	53000	PUBL FIRE PROTECTION	705,893	705,893	705,893	370,310	705,893	705,893	705,893		705,893

Org	Object	526 - INSPECTION SERVICES DIVISIOI	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15260029	50010	SALARY-FULL TIME	339,402	400,019	445,588	219,636	445,588	448,070	448,070		448,070
15260029	50020	SALARY-PART TIME	44,570	16,206	-	0	-	-	-		-
15260029	50070	SALARY-OVERTIME			-						-
		<i>SALARY-ADJUSTMENT</i>						12,139	9,150		9,150
15260029	51010	RETIREMENT	25,718	27,243	29,069	14,276	29,069	30,469	30,469		30,469
15260029	51020	FICA	28,069	30,045	34,086	15,979	34,086	34,277	34,277		34,277
15260029	51030	HEALTH INSURANCE	54,830	83,759	106,913	53,456	106,913	110,430	110,430		110,430
15260029	51060	LONG TERM DISABILITY	171	100	171	76	170	171	171		171
		<i>BENEFIT ADJUSTMENT</i>						1,718	1,322		1,322
15260029	51065	VISION/DENTAL INSURANCE	1,404	1,677	2,514	1,105	2,514	2,514	2,514		2,514
15260029	51070	LIFE INSURANCE	617	678	675	398	675	800	800		800
15260029	53040	TELEPHONE/CELL PHONES	2,476	3,158	3,900	1,387	3,900	3,900	3,900		3,900
15260029	54060	PRINTING/ADVERTISING	-	-	-	0	500	500	500		500
15260029	54220	CODE BOOKS & PAMPHLETS		299	-	132	-	-	-		-
15260029	54270	MEMBERSHIP DUES	522	223	600	170	600	600	600		600
15260029	54300	CONFERENCE/SEMINAR/MEETING			-						-
15260029	54330	TRAINING	1,695	1,575	3,300	2,040	3,300	3,300	3,300		3,300
15260029	59010	EQUIPMENT			-						-
		TOTAL	499,475	564,982	626,816	308,655	627,447	648,888	645,503	-	645,503

527 - SEALER OF WEIGHTS/MEASURES

15270000	52030	SEALER FEES	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200
528 - LANDMARKS COMMISSION										
15280000	52050	GRANT PROJECTS			-	-				-
15280000	54110	OTHER SUPPLIES	590	1,012	2,000	640	1,400	2,000	2,000	2,000
TOTAL			590	1,012	2,000	640	1,400	2,000	2,000	-

Org	Object	529 - DCD ADMINISTRATION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15290029	50010	SALARY-FULL TIME	289,888	269,139	273,342	133,986	273,342	271,346	271,346		271,346
15290029	50020	SALARY-PART TIME									-
SALARY-ADJUSTMENT					-			8,140	6,136		6,136
15290029	51010	RETIREMENT	19,417	18,124	17,767	8,709	17,767	18,452	18,452		18,452
15290029	51020	FICA	21,426	19,943	20,911	9,793	20,911	20,758	20,758		20,758
15290029	51030	HEALTH INSURANCE	35,680	33,983	34,314	25,599	34,314	54,929	54,929		54,929
15290029	51060	LONG TERM DISABILITY	179	181	179	90	179	179	179		179
BENEFIT ADJUSTMENT								1,152	886		886
15290029	51065	VISION/DENTAL INSURANCE	541	419	402	203	402	402	402		402
15290029	51070	LIFE INSURANCE	528	490	479	243	479	484	484		484
15290029	52030	CONTRACTED SERVICES	9,000	11,432	9,000	2,500	9,000	10,000	10,000		10,000
15290029	52030	CONTRACTED SERVICES - COVID	684	-							
15290029	53040	TELEPHONE/CELL PHONE	1,537	1,543	2,300	643	2,300	2,300	2,300		2,300
15290029	54060	PRINTING	3,974	2,069	5,000	100	5,000	5,000	5,000		5,000
15290029	54130	OTHER SUPPLY/EXPENSES	4,470	5,966	6,000	2,718	6,000	6,000	6,000		6,000
15290029	54160	IMAGING/FILE UPDATE	2,000		2,000		2,000	2,000	2,000		2,000
15290029	54220	BOOKS/MAGAZINES		200	50		50	50	50		50
15290029	54270	DUES/MEMBERSHIPS	1,739	1,669	2,050	1,129	2,050	2,050	2,050		2,050
15290029	54300	CONFERENCE/SEMINAR/MEETING	762		1,500		1,500	1,500	1,500		1,500
15290029	54330	TRAINING EXPENSES		719	2,500	350	2,500	3,000	3,000		3,000
15290029	54390	SPECIAL PROJECTS									-
15290029	59010	NEW EQUIPMENT		389	500	1,514	1,514	750	750		750
TOTAL			391,824	366,266	378,294	187,577	379,308	408,492	406,222	-	406,222

Org	Object	530 - PLANNING SERVICES DIVISION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15300029	50010	SALARY-FULL TIME	210,751	222,592	259,204	121,039	259,204	260,727	260,727		260,727
15300029	50020	SALARY-PART TIME	13,334	11,931	10,000	5,136	10,000	10,000	10,000		10,000
SALARY-ADJUSTMENT								6,908	5,207		5,207
15300029	51010	RETIREMENT	14,121	14,952	16,848	7,868	16,848	17,729	17,729		17,729
15300029	51020	FICA	16,015	16,616	20,594	9,023	20,594	20,711	20,711		20,711
15300029	51030	HEALTH INSURANCE	39,067	50,155	55,204	26,565	55,204	56,995	56,995		56,995
15300029	51060	LONG TERM DISABILITY	163	170	171	85	171	213	213		213
BENEFIT ADJUSTMENT								977	752		752
15300029	51065	VISION/DENTAL INSURANCE	795	855	1,049	438	1,049	1,048	1,048		1,048
15300029	51070	LIFE INSURANCE	383	402	455	216	455	466	466		466
15300029	54130	SUPPLIES			-						-
15300029	53040	TELEPHONE/CELL PHONE	1,669	1,632	700	679	700	700	700		700
15300029	54220	BOOKS/MAGAZINES	213	33	590	306	590	590	590		590
15300029	54270	DUES/MEMBERSHIPS	523	347	920	227	920	920	920		920
15300029	54300	CONFERENCE/SEMINAR/MEETING	20	129	1,100	1,845	1,100	1,600	1,600		1,600
TOTAL			297,054	319,814	366,835	173,427	366,835	379,584	377,658	-	377,658

Org	Object	561 - PUBLIC WORKS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15610000	50010	SALARY-FULL TIME	95,058	97,478	100,682	49,180	100,682	98,456	98,456		98,456
		<i>SALARY-ADJUSTMENT</i>						2,998	2,260		2,260
15610000	51010	RETIREMENT	6,367	6,553	7,677	3,197	7,677	6,695	6,695		6,695
15610000	51020	FICA	6,969	7,163	6,570	3,628	6,570	7,532	7,532		7,532
15610000	51030	HEALTH INSURANCE	17,146	18,419	18,709	9,356	18,709	19,325	19,325		19,325
15610000	51060	LONG TERM DISABILITY	75	75	74	37	74	74	74		74
		<i>BENEFIT ADJUSTMENT</i>						424	327		327
15610000	51065	VISION/DENTAL INSURANCE	351	339	339	169	339	339	339		339
15610000	51070	LIFE INSURANCE	172	172	176	89	176	201	201		201
15610000	54120	OFFICE SUPPLIES			100		100	100	100		100
15610000	53040	TELEPHONE/CELL PHONE		90	560	226	560	560	560		560
15610000	54270	DUES/MEMBERSHIPS	69		75	-	75	75	75		75
15610000	54300	CONFERENCE/SEMINAR/MEETING		397	750	-	750	750	750		750
	TOTAL		126,208	130,686	135,712	65,882	135,712	137,529	136,694	-	136,694

Org	Object	562 - STREETS - ADMINISTRATION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15620000	50010	SALARY-FULL TIME	1,429,876	1,421,820	1,541,875	735,942	1,520,000	1,520,237	1,520,237		1,520,237
15620000	50020	SALARY-PART TIME	28,574	24,877	28,000	9,032	28,000	28,000	28,000		28,000
15620000	50070	SALARY-OVERTIME	10,020	44,980	32,000	28,168	35,000	36,000	36,000		36,000
		<i>SALARY-ADJUSTMENT</i>						45,607	34,377		34,377
15620000	51010	RETIREMENT	95,131	96,871	101,847	48,453	101,847	105,756	105,756		105,756
15620000	51020	FICA	105,204	106,315	121,779	55,689	121,779	121,117	121,117		121,117
15620000	51030	HEALTH INSURANCE	353,798	413,107	442,761	219,232	442,761	457,125	457,125		457,125
15620000	51060	LONG-TERM DISABILITY	1,281	1,057	1,006	556	1,006	1,006	1,006		1,006
		<i>BENEFIT ADJUSTMENT</i>						6,453	4,968		4,968
15620000	51065	VISION/DENTAL INSURANCE	6,143	6,893	7,385	3,795	7,385	7,385	7,385		7,385
15620000	51070	LIFE INSURANCE	2,514	1,995	2,697	1,316	2,697	2,720	2,720		2,720
15620000	52030	CONTRACTED SERVICES	4,325	15,836	4,300	2,874	6,000	6,300	6,300		6,300
15620000	53010	ELECTRICITY	79,879	73,891	79,000	21,646	82,000	85,000	85,000		85,000
15620000	53030	WASTE DISPOSAL	7,544	10,556	6,000	110	6,000	6,000	6,000		6,000
15620000	53040	TELEPHONE	2,699	3,751	3,600	1,069	3,600	3,900	3,900		3,900
15620000	54020	R&M VEHICLES	135,698	238,768	223,000	140,098	260,000	260,300	250,300		250,300
15620000	54040	R&M EQUIPMENT	8,508	52,112	5,000	10,090	15,000	10,000	10,000		10,000
15620000	54080	MACHINE RENTAL			2,000	3,000	3,000	3,000	3,000		3,000
15620000	54120	OFFICE SUPPLIES	1,137	670	1,000	1,369	2,000	1,000	1,000		1,000
15620000	54190	GAS,OIL,LUBRICANTS	181,795	305,150	250,000	201,394	500,000	550,000	520,000		520,000
15620000	54270	MEMBERSHIP DUES	140	70	200	70	200	200	200		200
15620000	54300	CONFERENCE/SEMINAR/MEETING	42	125	500		200	500	500		500
15620000	54330	TRAINING	725	1,613	4,000	1,134	2,000	4,000	4,000		4,000
15620000	54350	BANNERS, FLAGS & WREATHS	612	1,129	2,000		1,200	2,000	2,000		2,000
15620000	54360	VEHICLE REGISTRATION	349	702	750	43	700	750	750		750
15620000	54420	LANDSCAPE EQUIP & MATERIALS	1,638	2,791	1,800	1,727	2,800	2,800	2,800		2,800
15620000	54430	ASPHALT-ROAD OIL	20,762	2,330	13,500	3,525	15,000	19,000	19,000		19,000
15620000	54431	CURB REPAIR	998	1,458	1,500		1,500	1,500	1,500		1,500
15620000	54432	SIGNAL/STREET LIGHT R & M	144	698	2,500		2,500	3,500	3,500		3,500
15620000	54440	SAND/STONE/GRAVEL	5,480	792	6,000	2,855	6,000	6,900	6,900		6,900
15620000	54450	CALC CHLORIDE/SALT	467,634	435,531	440,000	335,097	335,096	440,000	440,000		440,000
15620000	54460	LINE PAINT	384		500	356	750	1,200	1,200		1,200
15620000	54470	SIGNS & POSTS	16,833	15,816	13,000	6,712	16,000	16,000	15,000		15,000
15620000	54130	OTHER SUPPLIES	8,197	8,695	6,000	5,216	8,900	9,500	8,000		8,000
15620000	54130	OTHER SUPPLIES - COVID	693	-	-	-	-	-	-		-
15620000	54480	CULVERTS/DRAINAGE		853	-	-	-	-	-		-
15620000	54500	WEED CONTROL	1,250	305	1,500	872	1,500	1,500	1,500		1,500
15620000	54510	RECYCLING SUPPLIES	2,980	7,538	2,500	831	2,500	3,500	3,500		3,500
15620000	59010	EQUIPMENT									-
	TOTAL		2,982,987	3,299,095	3,349,500	1,842,271	3,534,921	3,769,756	3,714,541	-	3,714,541

Org	Object	581 - LIBRARY	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15810000	50010	SALARY-FULL TIME	420,352	428,454	459,281	228,102	459,281	465,679	465,679		465,679
15810000	50020	SALARY-PART TIME	432,983	427,986	405,740	189,822	405,740	470,772	470,772	(2,200)	468,572
15810000	50070	SALARY-OVERTIME						-	-		-
		<i>SALARY-ADJUSTMENT</i>						13,970	10,530		10,530
15810000	51010	RETIREMENT	43,490	42,515	41,829	19,614	41,829	43,269	43,269		43,269
15810000	51020	FICA	64,277	65,064	66,174	31,535	66,174	71,579	71,579		71,579
15810000	51030	HEALTH INSURANCE	37,264	33,613	49,043	24,380	49,043	50,231	50,231		50,231
15810000	51060	LONG-TERM DISABILITY	79	81	81	40	81	81	81		81
		<i>BENEFIT ADJUSTMENT</i>						1,977	1,522		1,522
15810000	51065	VISION/DENTAL INSURANCE	1,286	1,556	1,161	1,161	1,161	1,285	1,285		1,285
15810000	51070	LIFE INSURANCE	764	691	800	415	800	841	841		841
15810000	52010	PROFESSIONAL FEES									-
15810000	53010	ELECTRICITY	69,764	77,368	60,000	16,461	60,000	60,000	60,000		60,000
15810000	53020	WATER/SEWER	3,467	3,371	3,876	831	3,876	3,876	3,876		3,876
15810000	53040	TELEPHONE	2,347	2,404	2,300	1,428	2,300	2,300	2,300		2,300
15810000	53050	HEATING FUEL	10,460	20,140	17,000	6,625	17,000	17,000	17,000		17,000
15810000	54010	MAINT BLDGS/GROUNDS	56,902	34,442	55,000	10,816	55,000	55,000	55,000		55,000
15810000	54030	MAINTENANCE CONTRACT	46,200	47,120	50,000	30,990	50,000	50,000	50,000		50,000
15810000	54040	R&M EQUIPMENT	405	-	2,000		2,000	2,000	2,000		2,000
15810000	54060	MARKETING		-	500	242	500	500	500		500
15810000	54080	LEASES EQUIPMENT	52,694	54,246	50,000	34,584	50,000	48,000	48,000		48,000
15810000	54110	SUPPLIES	19,589	19,121	18,000	13,802	18,000	16,000	37,400		37,400
15810000	54110	SUPPLIES - COVID	1,337								
15810000	54170	POSTAGE	381	547	450	39	450	450	450		450
15810000	54180	HOUSEKEEPING SUPPLY	6,427	13,288	26,000	947	26,000	16,000	16,000		16,000
15810000	54230	LIBRARY MATERIALS	178,443	185,074	211,000	103,269	211,000	212,500	212,500		212,500
15810000	54250	MAGAZINES/NEWSPAPERS	14,271	15,131	18,000	11,512	18,000	-	-		-
15810000	54270	DUES/MEMBERSHIPS			200	163	200	200	200		200
15810000	54300	CONFERENCE/SEMINAR/MEETING		1,038	500	264	500	500	500		500
15810000	54330	TRAINING	225	508	500		500	500	500		500
15810000	54521	TECHNOLOGY/SOFTWARE (CAFÉ)	32,659	34,321	36,000	32,953	36,000	36,000	36,000		36,000
15810000	54521	TECHNOLOGY - COVID	1,625								
15810000	55090	PROGRAMS - JUVENILE	155	829	1,200	573	1,200	1,200	1,200		1,200
15810000	55095	PROGRAMS - YOUNG ADULT		545	1,200	566	1,200	1,200	1,200		1,200
15810000	55100	PROGRAMS - ADULT	333	1,272	1,200	245	1,200	1,200	1,200		1,200
15810000	57043	EQUIPMENT REPLACEMENT FUND							35,000		35,000
	TOTAL		1,498,181	1,510,725	1,579,035	761,379	1,579,035	1,644,110	1,696,615	(2,200)	1,694,415

Org	Object	591 - PARKS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15910000	50010	SALARY-FULL TIME	419,766	423,500	458,204	228,752	458,204	468,230	468,230		468,230
15910000	50020	SALARY-PART TIME	59,529	81,377	120,000	37,308	120,000	120,000	120,000		120,000
15910000	50070	SALARY-OVERTIME	14,894	30,372	26,000	9,421	26,000	26,000	26,000		26,000
		<i>SALARY-ADJUSTMENT</i>						13,984	10,588		10,588
15910000	51010	RETIREMENT	29,312	31,892	33,358	16,550	33,358	34,628	34,628		34,628
15910000	51020	FICA	36,742	39,780	47,292	20,544	47,292	46,989	46,989		46,989
15910000	51030	HEALTH INSURANCE	61,951	74,717	86,729	40,214	86,729	89,414	89,414		89,414
15910000	51060	LONG TERM DISABILITY	362	503	532	266	532	532	532		532
		<i>BENEFIT ADJUSTMENT</i>						1,979	1,530		1,530
15910000	51065	VISION/DENTAL INSURANCE	2,244	2,158	2,157	1,079	2,157	2,157	2,157		2,157
15910000	51070	LIFE INSURANCE	754	752	821	417	821	833	833		833
15910000	52030	CONTRACTED SERVICES	2,921	6,747	34,070	6,581	38,000	46,760	41,760		41,760
15910000	53010	ELECTRICITY	20,521	18,640	21,500	3,378	18,500	23,000	23,000		23,000
15910000	53020	WATER/SEWER	21,727	22,474	23,000	5,237	20,000	23,000	23,000		23,000
15910000	53040	TELEPHONE/CELL PHONE	2,675	2,673	3,000	1,095	3,000	3,000	3,000		3,000
15910000	53050	HEATING FUEL	512	349	500	277	500	500	500		500
15910000	54010	R&M-BLDGS & GROUNDS	16,354	20,749	30,000	17,559	33,000	33,000	33,000		33,000
15910000	54020	R&M-VEHICLES	40,005								-
15910000	54070	UNIFORMS	978	548	1,000	850	1,000	1,000	1,000		1,000
15910000	54080	LEASES/RENTALS	6,962	15,191	11,500	4,790	11,500	11,500	11,500		11,500
15910000	54490	ROAD-OTHER MATERIALS	15,749	8,497	6,000	279	6,000	6,000	6,000		6,000
15910000	54110	OTHER SUPPLIES	25,943	18,656	23,000	14,002	25,000	25,000	25,000		25,000
15910000	54270	MEMBERSHIP DUES		180	300	785	785	300	300		300
15910000	54271	CONDO ASSOCIATION FEES	10,518	10,182	10,518	5,724	5,724	10,518	10,518		10,518
15910000	54300	CONFERENCE/SEMINAR/MEETING	639	330	-	550	550	500	500		500
15910000	54330	TRAINING EXPENSES	150	420	1,000	203	1,000	1,000	1,000		1,000
15910000	54360	VEHICLE REGISTRATION	-	-	-	22					-
15910000	59010	EQUIPMENT	465	-	-	-	-				-
		TOTAL	791,676	810,687	940,481	415,883	939,674	989,824	980,979	-	980,979

Org	Object	592 - RECREATION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15924000	50010	SALARY-FULL TIME	202,190	205,966	275,396	130,909	275,396	298,094	298,094		298,094
15924000	50020	SALARY-PART TIME	78,917	126,837	136,920	46,854	197,000	197,000	197,000		197,000
15924000	50070	SALARY-OVERTIME	620	1,719	2,000	68	2,000	2,000	2,000		2,000
		<i>SALARY-ADJUSTMENT</i>						7,739	5,833		5,833
15924000	51010	RETIREMENT	14,002	13,869	20,100	8,509	20,100	19,376	19,376		19,376
15924000	51020	FICA	21,458	25,319	31,847	13,533	31,847	33,514	33,514		33,514
15924000	51030	HEALTH INSURANCE	12,987	13,290	39,851	8,111	30,445	30,445	30,445		30,445
		<i>BENEFIT ADJUSTMENT</i>						1,095	843		843
15924000	51065	VISION/DENTAL INSURANCE	1,163	1,208	1,543	668	1,543	1,852	1,852		1,852
15924000	51070	LIFE INSURANCE	366	356	407	235	407	533	533		533
15924000	52030	CONTRACTED SERVICES	31,565	54,565	48,500	25,456	48,500	48,500	48,500		48,500
15924000	53040	TELEPHONE/CELL PHONE	1,806	1,686	1,694	1,117	2,000	2,000	2,000		2,000
15924000	54060	PRINTING/ADVERTISING	13,211	7,689	3,500	2,256	4,000	4,000	4,000		4,000
15924000	54170	POSTAGE	8,940	2,945	2,000		1,400	1,400	1,400		1,400
15924000	54270	DUES/MEMBERSHIPS	1,382	636	950	1,403	1,450	1,450	1,450		1,450
15924000	54300	CONFERENCE/SEMINAR/MEETING		843	2,142	2,996	4,000	4,000	3,000		3,000
15924000	55010	SUMMER PLAYGROUND	2,641	7,038	13,000	-	14,000	14,000	14,000		14,000
15924000	54340	EDUCATTION REIMB		455	-	-	-	-	-		-
15924000	55030	SENIOR CITIZENS	350	369	900	-	600	900	900		900
15924000	55080	OTHER PROGRAMS	16,168	19,986	20,000	12,428	20,000	21,000	21,000		21,000
15924000	56110	CREDIT CARD FEES		1,713	-	900	-	-	-		-
15924000	55140	TRANSPORTATION	605	-	-	-	2,500	2,500	1,000		1,000
		TOTAL	408,369	486,489	600,750	255,443	657,188	691,398	686,740	-	686,740

Org	Object	595 - NB-ATHLETIC ASSOCIATION	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15950000	50020	SALARY-PART TIME			-						-
15950000	51010	RETIREMENT			-						-
15950000	51020	FICA			-						-
15950000	52070	EMPLOYMENT TESTING	329	672	1,750	189	300	1,750	1,750		1,750
15950000	55040	BASEBALL		6,505	9,120	62	12,620	9,120	9,120		9,120
15950000	55050	BASKETBALL	6,091	1,884	10,718	7,003	8,500	10,718	8,218		8,218
15950000	55070	SOCCER	7,248	8,130	8,300		9,800	9,800	8,300		8,300
	TOTAL		13,668	17,191	29,888	7,254	31,220	31,388	27,388	-	27,388
599 - FOURTH OF JULY COMMISSION											
15990000	50020	SALARIES-PART TIME	5,468	16,343	10,000	6,158	15,000	13,938	13,938		13,938
15990000	51010	RETIREMENT			-						-
15990000	51020	FICA	418	1,178	765	471	1,148	990	990		990
15990000	52030	CONTRACTED SERVICES	600	1,731							
15990000	54080	LEASE/RENTALS		5,748	9,235	121	3,852	5,072	5,072		5,072
	TOTAL		6,487	25,000	20,000	6,750	20,000	20,000	20,000	-	20,000
Org	Object	- CITY ACCOUNTS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 6 MOS.	2022 ESTIMATED TOTAL	2023 DEPARTMENT PROPOSED	2023 MAYOR PROPOSED	Council Adjustments	2023 PROPOSED BUDGET
15070000	55110	DELINQUENT PP TAXES	1,042	3,406	-	-	-	-	-		-
16000000	57043	EQUIPMENT REPLACEMENT FUND	216,716	175,000	341,414	341,414	341,414	812,450	265,000		265,000
16000000	56120	CONTINGENCY FUND	-	-	300,000	-	-	300,000	300,000		300,000
			26,457,309	27,714,732	29,809,492	14,071,136	29,582,531	31,691,466	31,017,567	91,670	31,109,237
	TOTAL OPERATIONAL BUDGET		29,393,447	30,743,230	33,621,060	15,859,259	33,151,062	36,180,636	34,994,289	89,470	35,083,759
30031000	57010	INTEREST ON CITY DEBT	1,219,551	1,195,671	1,624,498	1,136,812	1,624,498	1,488,848	1,488,848		1,488,848
		Debt Service - Rec Center & Cold Storage			448,047		448,047	1,132,402	1,132,402		1,132,402
30031000	57021	Interfund Advance						78,397	78,397		78,397
30031000	57020	PRINCIPAL PAYMENT	6,754,878	7,244,878	6,949,881	7,124,881	6,949,881	7,385,000	7,385,000		7,385,000
	GRAND TOTAL		37,367,876	39,183,779	42,643,486	24,120,952	42,173,488	46,265,283	45,078,936	89,470	45,168,406

October 20, 2022

Preliminary TID #3 & TID #5 Cash Flow Projections

City of New Berlin, WI



Prepared by:

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Waukesha, WI 53188

BUILDING COMMUNITIES. IT'S WHAT WE DO.

City of New Berlin, Wisconsin

Tax Increment District # 3

Development Assumptions

Construction Year		Actual	Annual Total	Construction Year	
1	2018	13,171,800	13,171,800	2018	1
2	2019	11,038,100	11,038,100	2019	2
3	2020	12,420,400	12,420,400	2020	3
4	2021	13,244,500	13,244,500	2021	4
5	2022		0	2022	5
6	2023		0	2023	6
7	2024		0	2024	7
8	2025		0	2025	8
9	2026		0	2026	9
10	2027		0	2027	10
11	2028		0	2028	11
12	2029		0	2029	12
13	2030		0	2030	13
14	2031		0	2031	14
15	2032		0	2032	15
16	2033		0	2033	16
17	2034		0	2034	17
18	2035		0	2035	18
19	2036		0	2036	19
20	2037		0	2037	20
Totals		<u>49,874,800</u>	<u>49,874,800</u>		

Notes:

City of New Berlin, Wisconsin

Tax Increment District # 3

Tax Increment Projection Worksheet

Type of District	Mixed Use	Base Value	729,000
District Creation Date	February 13, 2018	Appreciation Factor	
Valuation Date	Jan 1, 2018		
Max Life (Years)	20	Rate Adjustment Factor (5 years)	-1.00%
Expenditure Period/Termination	15 2/13/2033		
Revenue Periods/Final Year	20 2039		
Extension Eligibility/Years	Yes 3	Tax Exempt Discount Rate	N/A
Recipient District	No	Taxable Discount Rate	N/A

Construction	Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment
1	2018	13,171,800	2019		13,171,800	2020	\$16.20	213,414
2	2019	11,038,100	2020		24,209,900	2021	\$15.42	373,258
3	2020	12,420,400	2021		36,630,300	2022	\$14.33	524,788
4	2021	13,244,500	2022		49,874,800	2023	\$14.18	707,392
5	2022	0	2023	0	49,874,800	2024	\$14.04	700,318
6	2023	0	2024	0	49,874,800	2025	\$13.90	693,315
7	2024	0	2025	0	49,874,800	2026	\$13.76	686,382
8	2025	0	2026	0	49,874,800	2027	\$13.62	679,518
9	2026	0	2027	0	49,874,800	2028	\$13.62	679,518
10	2027	0	2028	0	49,874,800	2029	\$13.62	679,518
11	2028	0	2029	0	49,874,800	2030	\$13.62	679,518
12	2029	0	2030	0	49,874,800	2031	\$13.62	679,518
13	2030	0	2031	0	49,874,800	2032	\$13.62	679,518
14	2031	0	2032	0	49,874,800	2033	\$13.62	679,518
15	2032	0	2033	0	49,874,800	2034	\$13.62	679,518
16	2033	0	2034	0	49,874,800	2035	\$13.62	679,518
17	2034	0	2035	0	49,874,800	2036	\$13.62	679,518
18	2035	0	2036	0	49,874,800	2037	\$13.62	679,518
19	2036	0	2037	0	49,874,800	2038	\$13.62	679,518
20	2037	0	2038	0	49,874,800	2039	\$13.62	679,518
Totals		49,874,800		0		Future Value of Increment		12,732,602

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

City of New Berlin, Wisconsin

Tax Increment District # 3

Cash Flow Projection

Year	Projected Revenues						Expenditures										Balances			Year		
	Tax Increments	Special Assessments	Investment income	Debt Proceeds	Misc.	Total Revenues	G.O. Notes, Series 2018 \$1,215,000		G.O. Notes, Series 2020 \$505,000		Prop. G.O. Notes, Series 2023 \$3,560,000			Total Expenditures	Annual	Cumulative	Principal Outstanding					
							Dated Date: 09/20/18 Principal (6/1)	Interest	Dated Date: 07/15/20 Principal (6/1)	Interest	Dated Date: 06/01/23 Principal	Est. Rate	Interest									
2017		1,247	143			1,390								9,535		355		9,890	(8,500)	(8,500)		2017
2018		1,248	6,722	1,215,000		1,222,970								9,782	959,063	337	8,736	977,918	245,052	236,552	1,215,000	2018
2019			4,505			4,505		39,673						4,182	237,579			281,434	(276,929)	(40,377)	1,215,000	2019
2020	213,414		1,021	505,000		719,435		33,138						18,150	93,485			144,773	574,663	534,286	1,720,000	2020
2021	373,258		2,402		15,500	391,160		33,138	45,000	12,125				1,236	679,984			771,482	(380,322)	153,963	1,675,000	2021
2022	524,788					524,788	160,000	31,338	50,000	7,190				7,500	250,000			506,028	18,761	172,724	1,465,000	2022
2023	707,392			3,560,000		4,267,392	165,000	27,475	50,000	5,940				7,500	3,495,000		65,000	3,815,915	451,477	624,201	4,810,000	2023
2024	700,318					700,318	170,000	23,288	50,000	4,940			267,000	7,500				522,728	177,591	801,792	4,590,000	2024
2025	693,315					693,315	175,000	18,756	50,000	3,940			178,000	7,500	1,000,000			1,433,196	(739,881)	61,911	4,365,000	2025
2026	686,382					686,382	180,000	13,650	30,000	2,990	250,000	5.00%	171,750	7,500				655,890	30,492	92,402	3,905,000	2026
2027	679,518					679,518	180,000	8,250	50,000	2,290	275,000	5.00%	158,625	7,500				681,665	(2,147)	90,255	3,400,000	2027
2028	679,518					679,518	185,000	2,775	55,000	1,738	300,000	5.00%	144,250	7,500				696,263	(16,745)	73,510	2,860,000	2028
2029	679,518					679,518			65,000	1,078	450,000	5.00%	125,500	7,500				649,078	30,440	103,951	2,345,000	2029
2030	679,518					679,518			60,000	360	500,000	5.00%	101,750	7,500				669,610	9,908	113,859	1,785,000	2030
2031	679,518					679,518					550,000	5.00%	75,500	7,500				633,000	46,518	160,377	1,235,000	2031
2032	679,518					679,518					600,000	5.00%	46,750	7,500				654,250	25,268	185,645	635,000	2032
2033	679,518					679,518					635,000	5.00%	15,875	7,500				658,375	21,143	206,788	0	2033
2034	679,518					679,518								7,500				7,500	672,018	878,806	0	2034
2035	679,518					679,518								7,500				7,500	672,018	1,550,824	0	2035
2036	679,518					679,518								7,500				7,500	672,018	2,222,842	0	2036
2037	679,518					679,518								7,500				7,500	672,018	2,894,860	0	2037
2038	679,518					679,518								7,500				7,500	672,018	3,566,878	0	2038
2039	679,518					679,518								7,500				7,500	672,018	4,238,896	0	2039
Total	12,732,602	2,495	14,793	5,280,000	15,500	18,045,390	1,215,000	231,479	505,000	42,590	3,560,000		1,285,000	177,885	6,715,111	692	73,736	13,806,494				Total

Notes:

Projected TID Closure if no other project costs are financed

City of New Berlin, WI

Tax Increment District #5

Development Assumptions

Construction Year		ABB	Annual Total	Construction Year	
1	2022	5,500,000	5,500,000	2022	1
2	2023	27,500,000	27,500,000	2023	2
3	2024	22,000,000	22,000,000	2024	3
4	2025		0	2025	4
5	2026		0	2026	5
6	2027		0	2027	6
7	2028		0	2028	7
8	2029		0	2029	8
9	2030		0	2030	9
10	2031		0	2031	10
11	2032		0	2032	11
12	2033		0	2033	12
13	2034		0	2034	13
14	2035		0	2035	14
15	2036		0	2036	15
16	2037		0	2037	16
17	2038		0	2038	17
18	2039		0	2039	18
19	2040		0	2040	19
20	2041		0	2041	20
Totals		<u>55,000,000</u>	<u>55,000,000</u>		

Notes:

1. 10% constructed in 2022; 50% constructed in 2023, 40% constructed in 2024.

City of New Berlin, WI

Tax Increment District #5

Tax Increment Projection Worksheet

Type of District	Industrial	Base Value	1,213,470
District Creation Date	January 11, 2022	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2022		
Max Life (Years)	20	Rate Adjustment Factor (3 years)	-1.00%
Expenditure Period/Termination	15 1/11/2037		
Revenue Periods/Final Year	20 2043		
Extension Eligibility/Years	Yes 3	Tax Exempt Discount Rate	N/A
Eligible Recipient District	No	Taxable Discount Rate	N/A

Construction	Year	Value Added	Valuation Year	Inflation	Total	Revenue Year	Tax Rate	Tax Increment
				Increment	Increment			
1	2022	5,500,000	2023	0	5,500,000	2024	\$13.90	76,450
2	2023	27,500,000	2024	0	33,000,000	2025	\$13.76	454,113
3	2024	22,000,000	2025	0	55,000,000	2026	\$13.62	749,286
4	2025	0	2026	0	55,000,000	2027	\$13.62	749,286
5	2026	0	2027	0	55,000,000	2028	\$13.62	749,286
6	2027	0	2028	0	55,000,000	2029	\$13.62	749,286
7	2028	0	2029	0	55,000,000	2030	\$13.62	749,286
8	2029	0	2030	0	55,000,000	2031	\$13.62	749,286
9	2030	0	2031	0	55,000,000	2032	\$13.62	749,286
10	2031	0	2032	0	55,000,000	2033	\$13.62	749,286
11	2032	0	2033	0	55,000,000	2034	\$13.62	749,286
12	2033	0	2034	0	55,000,000	2035	\$13.62	749,286
13	2034	0	2035	0	55,000,000	2036	\$13.62	749,286
14	2035	0	2036	0	55,000,000	2037	\$13.62	749,286
15	2036	0	2037	0	55,000,000	2038	\$13.62	749,286
16	2037	0	2038	0	55,000,000	2039	\$13.62	749,286
17	2038	0	2039	0	55,000,000	2040	\$13.62	749,286
18	2039	0	2040	0	55,000,000	2041	\$13.62	749,286
19	2040	0	2041	0	55,000,000	2042	\$13.62	749,286
20	2041	0	2042	0	55,000,000	2043	\$13.62	749,286
Totals		55,000,000		0		Future Value of Increment		14,017,719

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

City of New Berlin, WI

Tax Increment District #5

Cash Flow Projection

Year	Projected Revenues				Expenditures								Balances			Year	
					G.O. Notes 405,000		G.O. Bonds Series 2023 6,645,000										
	Tax Increments	Developer Revenue	Debt Proceeds	Total Revenues	Dated Date: Principal	10/12/22 Interest	Dated Date: Principal	Est. Rate	Interest	Capital Outlay	Fiscal Charges	Planning & Administration	Total Expenditures	Annual	Cumulative		Principal Outstanding
2022		15,000	405,000	420,000						401,525	3,475	15,000	420,000	0	0	405,000	2022
2023			6,645,000	6,645,000	5,000	20,268				6,550,000	95,000	10,000	6,680,268	(35,268)	(35,268)	7,045,000	2023
2024	76,450			76,450	40,000	16,700			498,375			10,000	565,075	(488,625)	(523,893)	7,005,000	2024
2025	454,113			454,113	40,000	14,700			332,250			10,000	396,950	57,163	(466,730)	6,965,000	2025
2026	749,286			749,286	45,000	12,575			332,250			10,000	399,825	349,461	(117,269)	6,920,000	2026
2027	749,286			749,286	45,000	10,325	225,000	5.00%	326,625			10,000	616,950	132,336	15,068	6,650,000	2027
2028	749,286			749,286	45,000	8,300	350,000	5.00%	312,250			10,000	725,550	23,736	38,804	6,255,000	2028
2029	749,286			749,286	45,000	6,500	375,000	5.00%	294,125			10,000	730,625	18,661	57,466	5,835,000	2029
2030	749,286			749,286	45,000	4,700	400,000	5.00%	274,750			10,000	734,450	14,836	72,302	5,390,000	2030
2031	749,286			749,286	45,000	2,900	425,000	5.00%	254,125			10,000	737,025	12,261	84,564	4,920,000	2031
2032	749,286			749,286	50,000	1,000	455,000	5.00%	232,125			10,000	748,125	1,161	85,725	4,415,000	2032
2033	749,286			749,286			525,000	5.00%	207,625			10,000	742,625	6,661	92,386	3,890,000	2033
2034	749,286			749,286			550,000	5.00%	180,750			10,000	740,750	8,536	100,923	3,340,000	2034
2035	749,286			749,286			585,000	5.00%	152,375			10,000	747,375	1,911	102,834	2,755,000	2035
2036	749,286			749,286			615,000	5.00%	122,375			10,000	747,375	1,911	104,746	2,140,000	2036
2037	749,286			749,286			650,000	5.00%	90,750			10,000	750,750	(1,464)	103,282	1,490,000	2037
2038	749,286			749,286			685,000	5.00%	57,375			10,000	752,375	(3,089)	100,194	805,000	2038
2039	749,286			749,286			805,000	5.00%	20,125			10,000	835,125	(85,839)	14,355	0	2039
2040	749,286			749,286								10,000	10,000	739,286	753,642		2040
2041	749,286			749,286								10,000	10,000	739,286	1,492,928		2041
2042	749,286			749,286								10,000	10,000	739,286	2,232,214		2042
2043	749,286			749,286								10,000	10,000	739,286	2,971,501		2043
Total	14,017,719	15,000	7,050,000	21,082,719	405,000	97,968	6,645,000		3,688,250	6,951,525	98,475	225,000	18,111,218				Total

Notes:

Projected TID Closure



REQUESTED ACTION STATEMENT

TO: Common Council
Mayor Dave Ament

FROM: Gregory Kessler, AICP – Director of Community Development

RE: Requested Action Statement for approval of contract with Toepfer Security for the New Berlin Activity and Recreation Center Phase 2.

DATE: November 15th, 2022

REQUESTED ACTION: The approval of contract with Toepfer Security Corporation for access control, video intercom, video surveillance and door hardware for the New Berlin Activity and Recreation Center Phase 2.

FISCAL IMPACT: The funds to be used are from CIP account 04252900-61130-C2022 Activity and Recreation Center. The total for this do not exceed contract is \$255,525.00. This amount was part of the overall project cost and is not a cost over and above the overall budget amount.

SOURCE OF FUNDS: Account #: 04252900-61130-C2022 – Recreation Center

RATIONALE/BACKGROUND: Toepfer Security is the contractor used for all installation and maintenance of door access and security systems for City facilities. Contracting with Toepfer will allow the City to maintain that continuity and more easily integrate the new equipment of phase 2 with phase 1 of the project.

The City officially closed on the property purchase on August 12, 2020. The City's purchase included approximately 25,000 square feet of vacant building, 45% of the entire former Walmart site area (only area of the site that was suitable for a building expansion), 52% of the entire parking lot, and 100% of the National Avenue & Wall Street frontages. The address for the Activity and Recreation Center is 15321 W. National Avenue after the parcel was divided in two. Phase 1 remodeled the existing space, while Phase 2 will be a building expansion to the north for basketball/volleyball courts, an elevated running track and additional rooms for recreation programming.

Phase 1 of the project was completed and opened to the public June 4th, 2022. Construction of phase 2 will commence this fall with an anticipated completion date of the first quarter of 2024.

**CONTRACT BETWEEN
THE
CITY OF NEW BERLIN
AND
TOEPFER SECURITY
CORPORATION
FOR
ACCESS CONTROL SYSTEM AND
VIDEO SURVEILLANCE SYSTEM & INTERCOMS**

This agreement, entered into this _____ day of _____ 2022 , by and between the City of New Berlin (CITY) and Toepfer Security Corporation (CONSULTANT);

WITNESS THAT:

WHEREAS, the CITY proposes the PROJECT described as follows:

*The buildout and renovation of the New Berlin Activity and Recreation Center
Phase 2 located at 15321 W. National Avenue, New Berlin, WI.*

WHEREAS, the CITY wishes to engage the services of a professional engineering consultant to provide engineering and project management services as hereinafter set forth; and

WHEREAS, the CONSULTANT represents itself as being capable, experienced and qualified to undertake and perform those certain services, hereinafter set forth, as are required in accomplishing fulfillment of the obligations under the terms and conditions of the contract as an independent entrepreneur and not as an employee of the CITY, and agrees to furnish such services as hereinafter described.

NOW, THEREFORE, the CITY AND CONSULTANT, in consideration of the premises and the mutual promises and understandings hereinafter contained, agree as follows:

SECTION I - RETENTION OF SERVICES

CITY hereby agrees to engage the CONSULTANT and the CONSULTANT hereby agrees to personally perform, as an independent consultant and not as an employee of the CITY, the services hereinafter set forth, all in accordance with the terms and conditions of this CONTRACT. The CONSULTANT agrees time is of the essence and will meet all deadlines and any schedules as herein set forth.

The DIRECTOR OF COMMUNITY DEVELOPMENT shall administer this CONTRACT specifically as related to work performed by the consultant. The DIRECTOR OF COMMUNITY DEVELOPMENT will transmit all instructions, comments, and approvals to the CONSULTANT, and be the recipient of all submittals by the CONSULTANT. The word "CONSULTANT" means a person, or entity, including all employees, sub-consultants and other assigns, whether public or private, that enters into contract with the CITY.

SECTION II - REQUIREMENTS

The CONSULTANT is required to:

- A. perform, do and carry out in a satisfactory, timely, and proper manner, the services delineated in this CONTRACT.
- B. comply with requirements listed with respect to reporting on progress of the services, additional approvals required, and other matters relating to the performance of the services.
- C. comply with time schedules and payment terms.

SECTION III - SCOPE OF SERVICES

A. GENERAL

- (1) The work under this CONTRACT shall consist of performing those phases or portions of the engineering for the Project necessary or incidental to accomplish the Project responsibilities, which are hereinafter specified.
- (2) The CONSULTANT shall furnish all services and labor necessary to conduct and complete the work, and shall furnish all materials, equipment, supplies, and incidentals other than those which are hereinafter designated to be furnished by others.
- (3) The work under this CONTRACT shall at all times be subject to the approval of the DIRECTOR OF COMMUNITY DEVELOPMENT.
- (4) The services under this CONTRACT shall be performed in accordance with generally accepted standards of the profession and the City of New Berlin Infrastructure Standards.
- (5) The CONSULTANT shall from time to time during the progress of the work confer with the DIRECTOR OF COMMUNITY DEVELOPMENT, and shall prepare and present such information as may be pertinent and necessary or as may be requested by the DIRECTOR OF COMMUNITY DEVELOPMENT to enable him to pass judgment on the features of the work. The CONSULTANT shall make such changes, amendments, or revisions in the detail of the work as may be required by the DIRECTOR OF COMMUNITY DEVELOPMENT. The DIRECTOR OF COMMUNITY DEVELOPMENT reserves the right to select the alternative(s) to be pursued and may request additional alternatives be studied, subject to Section XIII - Change, if applicable.
- (6) The CONSULTANT shall do, perform, and carry out all of the tasks and obligations outlined in this CONSULTANT'S Proposal, dated October 17th, 2022, hereby

referenced and incorporated into this CONTRACT as Exhibit A. In the event of a conflict between the provisions of this CONTRACT and Exhibit A, the provisions of the CONTRACT shall govern. The CONSULTANT shall complete all the work under this CONTRACT without substantial change to the Project Team or the Project Approach as specified in the CONSULTANT's Proposal.

B. WORK TASKS

It is understood by the parties to the CONTRACT that the CONSULTANT's scope of services covered under this CONTRACT shall include those engineering and related services contained in the attached Exhibit A, prepared by CONSULTANT.

SECTION IV - SPECIFIC CONDITIONS OF PAYMENT

- A. The CONSULTANT shall be compensated for the services described above on an hourly rate basis for a total fee of \$255,525.00. It is expressly understood by the parties hereto that under no circumstances shall the total CONTRACT Price, including contingencies, exceed the Contract amount of \$255,525.00 except as provided herein.
- B. **PROGRESS PAYMENTS.** The CONSULTANT shall submit invoices to the DIRECTOR OF COMMUNITY DEVELOPMENT for partial payment of fees, from time to time during the progress of the work, but not more frequently than on a monthly basis. Such invoices shall cover payment to the CONSULTANT for work performed by the CONSULTANT on each individual work activity. Invoices shall show hours worked on each activity and the amount of work completed. A brief progress report shall accompany each invoice. The DIRECTOR OF COMMUNITY DEVELOPMENT will examine each such invoice, and if found to be acceptable according to the CONTRACT, payment shall be made. Final payment of the balance due the CONSULTANT for the completed project shall be made upon completion and acceptance of the work performed. The CITY shall pay the CONSULTANT's approved invoices within 30 days after invoice receipt. Where CITY reasonably disputes some portion of the charges contained in the CONSULTANT's bill for services, the CITY shall make prompt payment of that portion of the bill, which is undisputed and shall notify the CONSULTANT in writing of the reason for its dispute.

SECTION V - TIME OF PERFORMANCE

- A. The services to be performed under the terms and conditions of the CONTRACT shall be in force and shall commence upon execution of the CONTRACT by the CONSULTANT and upon written notice from the DIRECTOR OF COMMUNITY DEVELOPMENT to proceed. The work under this contract shall be undertaken and completed in such sequence as to assure its expeditious completion in light of the purposes of this CONTRACT.
- B. It is the intent of the CITY and the CONSULTANT that all of the services required to be performed hereunder by the CONSULTANT shall be finished by December 31st, 2023.
- C. In addition to all other remedies inuring to the CITY should the CONTRACT not be

completed by the time frame specified in accordance with all of its terms, requirements and conditions therein set forth, the CONSULTANT shall continue to be obligated thereafter to fulfill CONSULTANT's responsibility to complete the scope of services and to execute any necessary amendments to this CONTRACT. Delays in completing the work within the time provided for completion as specified elsewhere in the CONTRACT, for reasons attributable to the CITY, may constitute justification for additional compensation to the extent of documentable increases in costs of labor, services or materials as a result thereof. Failure of the CONSULTANT to submit a formal written request for an extension of time prior to the expiration of the CONTRACT shall constitute a basis for denying any cost adjustments for reasons of such delay.

D. DELAYS

CONSULTANT shall not be liable for delays or failure to perform its Services caused directly or indirectly by circumstances beyond CONSULTANT's control, including but not limited to, acts of God, fire, flood, war, sabotage, accident, labor dispute, shortage, government action including regulatory requirements, changed conditions, delays resulting from actions or inactions of CITY or third parties not under control of CONSULTANT, site inaccessibility or inability of others to obtain materials, labor, equipment, or transportation. Should any of the above occur, then the date for completion of the services shall be adjusted for such delay, provided the CONSULTANT reports the delay to the CITY within a reasonable time of its discovery. The CITY shall determine whether or not the cause of delaying or not completing a duty or obligation is within the control of the CONSULTANT.

SECTION VI - CONDITIONS OF PERFORMANCE AND COMPENSATION

A. PERFORMANCE.

The CONSULTANT agrees that the performance of CONSULTANT's work, services and the results therefrom, pursuant to the terms, conditions and agreements of this CONTRACT, shall conform to such recognized professional standards as are prevalent in this field of endeavor and like services.

B. PLACE OF PERFORMANCE.

The CONSULTANT shall conduct CONSULTANT's services as required under the terms and conditions of this CONTRACT at such place or places as is necessary which will enable the CONSULTANT to fulfill CONSULTANT's obligation under this CONTRACT.

C. COMPENSATION.

CITY agrees to pay, subject to the contingencies herein, and the CONSULTANT agrees to accept for the satisfactory performance of the services under this CONTRACT the maximum fees as indicated in Section IV, inclusive of all expenses. All expenses for travel, meals and lodging are not eligible for compensation under any part of this CONTRACT.

D. ADDITIONAL FRINGE OR EMPLOYEE BENEFITS.

The CONSULTANT shall not receive nor be eligible for any fringe benefits or any other benefits to which CITY salaried employees are entitled to or are receiving.

E. TAXES, SOCIAL SECURITY, INSURANCE & GOVERNMENT REPORTING.

Personal income tax payments, social security contributions, insurance and all other governmental reporting and contributions required as a consequence of the CONSULTANT receiving payment under this CONTRACT shall be the sole responsibility of the CONSULTANT. The CONSULTANT shall be solely responsible to meet CONSULTANT insurance needs as specified below during the terms of this CONTRACT or any extension thereof.

General Liability:

General Aggregate	\$2,000,000
Personal/Advertising Injury	\$1,000,000
Each occurrence	\$1,000,000
Fire Damage (Any One Fire)	\$ 50,000
Medical Expense (Any One Person)	\$ 5,000
Watercraft Liability	\$1,000,000

Automobile Liability:

CSL	\$1,000,000
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Excess Liability:

Umbrella Form - Each Occurrence	\$5,000,000
Umbrella Form - Aggregate	\$5,000,000
Self-Insured Retention	\$ 10,000

Workers' Compensation and Employers' Liability

Each Accident	\$ 500,000
Disease Policy Limit	\$1,000,000
Disease Each Employee	\$ 500,000

Professional liability:

Aggregate/Occurrence	\$1,000,000
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A Certificate of Insurance shall be provided to the DIRECTOR OF COMMUNITY DEVELOPMENT as evidence thereof naming the CITY as an additional insured and showing the CONSULTANT is covered by the above required types and amount of insurance, providing for a thirty (30) day notice to the CITY prior to change, termination or cancellation. Such notice provisions shall be stated in the unconditional affirmative. Phrases such as "shall endeavor to notify" are unacceptable and shall be rejected.

F. SUBCONTRACTING.

The CONSULTANT shall not subcontract for the performance of any of the services herein set forth without prior written approval obtained from the DIRECTOR OF COMMUNITY DEVELOPMENT.

SECTION VII - METHOD OF PAYMENT

The CITY agrees that subsequent to the full and complete performance of this CONTRACT, and satisfactory performance of the services as specified in Section II and Section III, to pay the amount or amounts as herein set forth. The conditions of payment are as follows: Compensation for services required under this CONTRACT shall be contingent upon each activity being reviewed for approval, and being approved for payment by the DIRECTOR OF COMMUNITY DEVELOPMENT, as stipulated in Section IV.

SECTION VIII - INDEMNIFICATION

The CONSULTANT shall indemnify and hold harmless the CITY and its agents and employees from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the construction work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the CONSULTANT, a Sub-consultant and anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Paragraph. To the extent the CITY is separately entitled to coverage, defense, and/or indemnification from a Contractor and/or its insurer for the same losses or expenses, this clause shall not apply, it being understood that the Contractor's obligation is primary.

SECTION IX - REGULATIONS

The CONSULTANT agrees to comply with all of the requirements of all federal, state and local laws as well as codes, specifications and requirements related to the performance of the work under this CONTRACT.

SECTION X - FINAL SETTLEMENT

The CONSULTANT shall notify the City in writing when the CONSULTANT has determined that the Services under this CONTRACT have been completed. Upon the CITY's subsequent determination that the Services have been satisfactorily completed, the CITY will provide written notification to the CONSULTANT acknowledging formal acceptance of the completed Services. Unless the CONTRACT has been terminated prior to the completion of the Services, the CONTRACT shall not be considered terminated upon completion and acceptance of the Services, or upon final payment therefore, but shall be considered to be in full force and effect for the purposes of requiring the CONSULTANT to make revisions or corrections in the Services as are necessary to correct errors or omissions made by the CONSULTANT in the Services, or for the purposes of having the CONSULTANT make revisions in the Services at the request of the CITY as "Extra Services". The CONTRACT shall be considered terminated when the construction of the project has progressed sufficiently to make it manifest that the construction can be completed without further revisions in the services, or the CONSULTANT is released prior to such time by written notice from

the CITY, or if more than three (3) years have elapsed following formal written notification of final acceptance of the services by the CITY.

SECTION XI - TERMINATION OF CONTRACT FOR CAUSE

If, through any cause, the CONSULTANT shall fail to fulfill in timely and proper manner his obligations under this CONTRACT, or if the CONSULTANT shall violate any of the covenants, agreements or stipulations of the CONTRACT, the CITY shall thereupon have the right to terminate this CONTRACT by giving written notice to the CONSULTANT of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, upon payment of any amounts properly due the CONSULTANT, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, reports or other materials related to the services prepared by the CONSULTANT under this CONTRACT shall, at the option of CITY, become the property of the CITY. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY, and CITY may withhold any payments to the CONSULTANT for the purpose of set off until such time as the exact amount of damages due to the CITY from the CONSULTANT is determined. If through no fault of the CONSULTANT, the CITY shall fail to fulfill in a timely and proper manner, its obligations under this CONTRACT, or if the CITY shall violate any of the covenants, agreements or stipulations of the CONTRACT, the CONSULTANT shall thereupon have the right to terminate this CONTRACT by giving written notice to the CITY of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination.

SECTION XII - TERMINATION FOR CONVENIENCE OF THE CITY

The CITY may terminate this CONTRACT at any time for any reason by giving at least ten (10) days notice in writing from the CITY to the CONSULTANT. If the Contract is terminated by the CITY as provided herein, the CONSULTANT will be paid an amount which bears the same ratio to the total compensation as the services actually and satisfactorily performed bear to the total services of the CONSULTANT covered by this CONTRACT, less payments for such services as were previously made plus all reimbursed expenses payable under this CONTRACT. If this CONTRACT is terminated due to the fault of the CONSULTANT, Section X thereof, relative to termination, shall apply.

SECTION XIII - CHANGES

The CITY may, from time to time, request changes in the scope of services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of CONSULTANT's compensation which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to the CONTRACT. Further, if in the CONSULTANT's opinion, said changes involve work not included in the terms or scope of services of this CONTRACT, the CONSULTANT must notify the CITY in writing if it is believed that extra compensation or additional time allowance is warranted. Such notification shall include the justification for extra compensation and the estimated amount of additional fee requested. The CITY shall review the CONSULTANT's submittal and, if acceptable, will approve a change order as an amendment to this CONTRACT. Work under a change order shall not proceed until so authorized by the CITY. Such change orders shall include appropriate time extensions when warranted.

SECTION XIV - PERSONNEL

- A. The CONSULTANT represents that he has or will secure at his own expense all personnel required in performing the services under this CONTRACT. Such personnel shall not be employees of or have any contractual relationship with the CITY.
- B. All of the services required hereunder will be performed by the CONSULTANT or under his supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.
- C. None of the work or services covered by this CONTRACT shall be subcontracted without the prior written approval of the CITY. All additional work or services that are subcontracted shall be specified by written contract or agreement and shall be subject to each provision of this CONTRACT. The CONSULTANT shall be as fully responsible to the CITY for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.

SECTION XV - ASSIGNABILITY

The CONSULTANT shall not assign any interest in this CONTRACT and shall not transfer any interest in same (whether by assignment, notation or any other manner), without the prior written consent of the CITY. Provided, however, that claims for money due or to become due the CONSULTANT from the CITY under the CONTRACT may be assigned to a bank, trust company or other financial institution without such approval. Notices of any such assignment or transfer shall be furnished promptly to the CITY.

SECTION XVI - RECORDS

- A. ESTABLISHMENT AND MAINTENANCE OF RECORDS.
Records shall be maintained in accordance with requirements prescribed by the CITY with respect to all matters covered by this CONTRACT. Except as otherwise authorized, such records shall be maintained for a period of three (3) years after receipt of the final payment under this CONTRACT.
- B. DOCUMENTATION OF COSTS.
Record of all costs shall be maintained by properly executed payrolls, time records, invoices, contracts or vouchers, or other official documentation evidencing in proper detail the nature and propriety of other accounting documents pertaining in whole or in part to this CONTRACT and shall be clearly identified and readily accessible.

SECTION XVII - REPORTS AND INFORMATION

At such times and in such forms as CITY may require, there shall be furnished to CITY, at the CITY's expense, copies of such statements, records, reports, data and information as the CITY may

request pertaining to matters covered by this CONTRACT.

SECTION XVIII - AUDITS AND INSPECTIONS

At any time during normal business hours and as often as the CITY, or if federal or state grants or aids are involved, as the appropriate federal or state agency, may deem necessary, there shall be made available to the CITY or such agency for examination, all of the CONSULTANT's records with respect to all matters covered by this CONTRACT and will permit the CITY or such agency and/or representative of the Comptroller General of the United States to audit, examine and make excerpts or transcripts from such records, and to make audits of all contracts, invoices, materials, payroll, records of personnel, condition of employment and other data relating to all matters covered by this CONTRACT.

SECTION XIX - CONFLICT OF INTEREST

- A. Interest in CONTRACT. No officer, employee or agent of the CITY who exercises any functions or responsibilities in connection with the carrying out of any services or requirements to which this CONTRACT pertains, shall have any personal interest, direct or indirect, in this CONTRACT.
- B. Interest of Other Local Public Officials. No member of the governing body of the locality and no other public official of such locality who exercises any functions or responsibilities in the review or approval of the carrying out of this CONTRACT, shall have any personal interest, direct or indirect, in this CONTRACT.
- C. Interest of CONSULTANT and Employees. The CONSULTANT covenants that no person described in Sections XIX. A. and B. above who presently exercises any functions or responsibilities in connection with the CONTRACT has any personal financial interest, direct or indirect, in this CONTRACT. The CONSULTANT further covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services hereunder. The CONSULTANT further covenants that in the performance of this CONTRACT no person having any conflicting interest shall be employed.

SECTION XX - DISCRIMINATION PROHIBITED

- A. In all hiring or employment made possible by or resulting from this CONTRACT there will not be any discrimination against any employee or applicant for employment because of race, color, sex orientation, religion, sex or national origin, and affirmative action will be taken to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sexual orientation, gender or national origin. This requirement shall apply to but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, lay-off or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. There shall be posted in conspicuous places available to employees and applicants for employment, notices required or to be provided by federal or state agencies involved, setting forth the provisions of the clause. All solicitations or advertisements for employees shall state that all qualified applicants will receive consideration for employment without regard of

race, color, religion, sex orientation, sex or national origin.

- B. No person in the United States shall, on the grounds of race, color, religion, sexual orientation, gender or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity made possible by or resulting from this CONTRACT. The CITY and each employer will comply with all requirements imposed by or pursuant to the regulations of the appropriate federal agency effectuating Title VI of the Civil Rights Act of 1964.
- C. The CONSULTANT will cause the foregoing provisions of this section to be inserted in all subcontracts, if any, for any work covered by this CONTRACT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw material.

SECTION XXI - OWNERSHIP OF DOCUMENTS

Upon completion or termination of this CONTRACT, all PROJECT CONTRACT documents shall be delivered to and become the property of the CITY. These record drawings and reports, etc., may be used without restriction by the CITY for any public purpose. Any such use or reuse of these documents outside the scope of the PROJECT shall be without compensation or liability to the CONSULTANT.

SECTION XXII ESTIMATES

The estimates of cost and material quantities for each project provided herein are to be prepared by the CONSULTANT through the exercise of their experience and judgement in applying presently available information. It is recognized that the CONSULTANT has no control over cost of construction, Contractor's labor, equipment and materials, or over competitive bidding procedures and market conditions of material quantities.

SECTION XXIII DATA

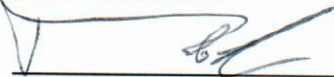
The CITY shall make available to the CONSULTANT all applicable existing technical data in the CITY's possession at the CITY HALL including maps, surveys, borings, and other information required by the ENGINEERS and relating to their work.

SECTION XXIV ACCURACY OF INFORMATION

The CONSULTANT shall indicate to the CITY the information needed for rendering services hereunder, as well as likely sources of this information, with such sources to include but not be limited to the CITY. The CONSULTANT and the CITY recognizes that it is impossible to assure the sufficiency or accuracy of information provided by responsible parties such as Diggers Hotline.

IN WITNESS WHEREOF, The parties hereto have had these presents duly executed in their respective names by their respective officers as of the date and year first above written.

In the Presence of



Consultant

TOEPFER SECURITY CORP.

 PRESIDENT

Title

11/08/2022

Date

CITY OF NEW BERLIN

Mayor

Date

This is to certify that provisions have been made to pay the expenses that will accrue under the Contract.

Treasurer/Comptroller

Date

Clerk

Date

Approved as to form this _____ day of _____, 20____.

City Attorney

Date

EXHIBIT A

REQUEST FOR QUOTE FOR PROFESSIONAL SERVICES



2215 Corporate Drive
Waukesha, WI 53189

Phone: 262.650.7233
Fax: 262.650.6644

toepfersecurity.com

October 17, 2022

Dan Hogan
Code Compliance Specialist
City of New Berlin
3805 S Casper Drive
New Berlin, Wisconsin 53151

Re: City of New Berlin Recreation Center, Phase 2 –
Access Control/Video Intercom System, Video Surveillance System, and Door Hardware

Access Control/Intercom System:

- (2) Software House iSTAR Ultra-16 G2 SE Access Controller, **initial/ultimate 16-card reader capacity** including Power Supply, Back-up Batteries and Enclosures
- (2) LSP 12/24vdc Power Supply with Back-up Batteries and Enclosure
- (38) HID Signo multi-technology Card Reader
 - (36) Entry.
 - (2) Exit.
- (5) Connect to Electronic Door Hardware **provided by others**
- (31) HES Electric Door Strike, heavy duty
- (2) Auto-Door Interface Relay (operator delay relay by others)
- (39) GRI Door Position Switch, concealed mount
 - (33) for (33) Single Access Controlled Doors.
 - (6) for (3) Double Access Controlled Doors.
- (34) Bosch DS160 “Exit” Motion Detector

October 17, 2022

-2-

Dan Hogan
Code Compliance Specialist
City of New Berlin

Re: City of New Berlin Recreation Center, Phase 2 –
Access Control/Video Intercom System, Video Surveillance System, and Door Hardware

- (13) GRI Door Position Switch, concealed mount
- (13) for (13) Exit Doors.
- (1) GRI Overhead Door Position Switch
- (2) Software House I/8 8-input Module with Enclosure
- (2) exacqVision EVENIP-01 ENTERPRISE Camera License
- (2) Aiphone IX-DVF Video Intercom Door Station
- (2) Aiphone SBX-IDVF Back-box
- (9000) Structured Access Control Cable
- (500) Exit Card Reader Cable
- (2800) Exit Door Position Switch Cable
- (Rqd) Hardware, Connectors & Misc.

Sub-Total Materials	\$ 77,510.00
Labor and Programming	\$ 50,830.00
Project Engineering/Implementation/Administration	<u>\$ 6,415.00</u>
Total, Access Control System	\$ 134,755.00

NOTE: Quote valid through 12/23/2022

October 17, 2022

-3-

Dan Hogan
Code Compliance Specialist
City of New Berlin

Re: City of New Berlin Recreation Center, Phase 2 –
Access Control/Video Intercom System, Video Surveillance System, and Door Hardware

Video Surveillance System:

(18) exacqVision EVENIP-01 ENTERPRISE Camera License

(2) AXIS P3265-LV Series Indoor Camera

(2) AXIS Pendant Kit for P32-LV Series Indoor Camera

(2) AXIS Wall Mount for P32-LV Series Indoor Camera

(1) AXIS P3265-LVE Series Outdoor Dome Camera

(1) AXIS Pendant Kit for P32-LVE Outdoor Camera

(1) AXIS Wall Mount for P32-LVE Outdoor Camera

(12) AXIS P3215-PLVE 2-imager Indoor/Outdoor Camera

(12) AXIS Pendant Kit for P3215-PLVE Camera

(12) AXIS Wall Mount for P3215-PLVE Camera

(3) AXIS P3227-PLVE 4-imager Indoor/Outdoor Camera

(3) AXIS Pendant Kit for P3227-PLVE Camera

(3) AXIS Wall Mount for P3227-PLVE Camera

(4) Ditek DTK-MRJPOE Surge Suppressor for Outdoor
Camera

(Rqd) Hardware, Connectors & Misc.

Sub-Total Materials \$ 29,640.00

Labor and Programming \$ 9,880.00

Project Engineering/Implementation/Administration \$ 3,950.00

Total, Video Surveillance System \$ 43,470.00

NOTE: Quote valid through 12/23/2022

October 17, 2022

-4-

Dan Hogan
Code Compliance Specialist
City of New Berlin

Re: City of New Berlin Recreation Center, Phase 2 –
Access Control/Video Intercom System, Video Surveillance System, and Door Hardware

Door Hardware:

- (29) Schlage L9080L 06A 626 Mortise Lock, less cylinder
- (1) Schlage L9066L 06A 626 Mortise Lock, less cylinder
- (3) Schlage L9040 626 ADA Privacy Mortise Lock
- (4) Schlage CO-100MS Keypad Mortise Lock
- (2) Von Duprin CD99EO RIM Exit Device, 626
- (2) Von Duprin 990NL-R/V 26D
- (11) Von Duprin 99EO-F RIM Exit Device, Fire Rated, 26D
- (11) Von Duprin 99ALK Alarm Retrofit Kit, 628
- (67) Schlage Primus Mortise Cylinder
- (4) Schlage Primus Key-in-Lever Cylinder
- (9) Schlage Primus RIM Cylinder

Sub-Total Materials	\$ 62,350.00
Labor and Keying	\$ 11,270.00
Project Engineering/Implementation/Administration	<u>\$ 3,680.00</u>

Total, Door Hardware	<u>\$ 77,300.00</u>
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Project Total	\$ 255,525.00
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NOTE: Quote valid through 12/23/2022

October 17, 2022

-5-

Dan Hogan
Code Compliance Specialist
City of New Berlin

Re: City of New Berlin Recreation Center, Phase 2 –
Access Control/Video Intercom System, Video Surveillance System, and Door Hardware

Items/Services by Others (Not Included):

- 1) 110vac where required.
- 2) Conduit/Raceway.
- 3) Provision and installation of mechanical and electronic door hardware, other than that listed above.
- 4) Door release upon fire alarm activation, where required (materials & labor).
- 5) Access Control cable installation Labor (cable by Toepfer).
- 6) Video Surveillance System network cable and cable installation labor.
- 7) Video intercom network cable and cable installation labor.
- 8) Work required of automatic door operator contractor (materials & labor).
- 9) Access control server hardware (exists – City of New Berlin).
- 10) Video surveillance client workstation(s) hardware and monitors (City of New Berlin).
- 11) Network switch(es) and PoE & non-PoE network connections.
- 12) Network patch panel(s) and patch cables.
- 13) Equipment racks & racking hardware.
- 14) Keys.
- 15) Door closers.
- 16) Latch guards.
- 17) Permit(s), where required.
- 18) Additional costs associated with increase(s)/changes in insurance coverage exceeding that outlined in Toepfer Security Corporation's universal COI.

Thank you, Dan.

Toepfer Security Corporation
Ron Lund Jr.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R & R Insurance Services, Inc N14 W23900 Stone Ridge Drive Waukesha WI 53188		CONTACT NAME: Wanda Ritter PHONE (A/C, No, Ext): (262)502-3840 FAX (A/C, No): (262)502-3840 E-MAIL ADDRESS: Wanda.Ritter@rrins.com	
INSURED Toepfer Security Corp 2215 Corporate Drive Waukesha WI 53189		INSURER(S) AFFORDING COVERAGE INSURER A: National Specialty Insurance INSURER B: Western Surety Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 13188	

COVERAGES**CERTIFICATE NUMBER: CL2231827460****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER:	X	Y	0451732 WB1482Z CG2404	5/2/2022	5/2/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	X	Y	0451732 CA2048Z	5/2/2022	5/2/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$	X	Y	0451732	5/2/2022	5/2/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	0459066	5/2/2022	5/2/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Installation Floater			0451732	5/2/2022	5/2/2023	Per Jobsite - Maxi Limit \$ 15,000
B	Fidelity & Dishonesty			68882962	5/2/2022	5/2/2023	Bond Limit \$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: The buildout and renovation of the New Berlin Activity and Recreation Center located at 15321 W National Ave., New Berlin, WI
The City of New Berlin, its officers, elected and appointed employees, agents and volunteers are listed as an additional insured on a primary and non-contributory basis. The City of New Berlin shall receive 10 days notice if policies cancel for non-payment and 30 days if cancelled for other reasons.

CERTIFICATE HOLDER**CANCELLATION**

City of New Berlin 3805 S Casper Drive New Berlin, WI 53151	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Mike Walden/WR381 

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EARLIER NOTICE OF CANCELLATION AND/OR NONRENEWAL

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART

Notice of Cancellation and/or Nonrenewal to other Person(s) or Organization(s)

SCHEDULE

Name of Person(s) or Organization(s): City of New Berlin		
Notice of Cancellation Other Than Nonpayment	Number of Days Notice	30
Notice of Cancellation Nonpayment of Premium	Number of Days Notice	10
Notice of Nonrenewal	Number of Days Notice	30
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.		

As indicated in the Schedule above, we will mail or deliver written Notice of Cancellation for a statutorily permitted reason and/or Notice of Nonrenewal to the person(s) or organization(s) shown.

Unless a specified number of Days Notice is shown above, the Notice of Cancellation and/or Notice of Nonrenewal does not apply.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – CONTRACTOR'S BLANKET (BROAD FORM)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. WHO IS AN INSURED (Section II)** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract or written agreement.

The written contract or written agreement must be:

1. Currently in effect or becoming effective during the term of this policy; and
2. Executed prior to the "bodily injury," "property damage," "personal injury and advertising injury."

- B.** The insurance provided to the additional insured is limited as follows:

1. That person or organization is only an additional insured with respect to liability arising out of:
 - a. Your premises;
 - b. "Your work" for that additional insured; or
 - c. Acts or omissions of the additional insured in connection with the general supervision of "your work."
2. The Limits of Insurance applicable to the additional insured are those specified in the written contract or written agreement or in the Declarations for this policy, whichever is less. These Limits of Insurance are inclusive and not in addition to the Limits of Insurance shown in the Declarations.

3. Except when required by written contract or written agreement, the coverage provided to the additional insured by this endorsement does not apply to:

- a. "Bodily injury" or "property damage" occurring after:

(1) All work on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured at the site of the covered operations has been completed; or

(2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as part of the same project.

- b. "Bodily injury" or "property damage" arising out of acts or omissions of the additional insured other than in connection with the general supervision of "your work."

4. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," "personal injury and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including;

- a. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and

- b. Supervisory, or inspection activities performed as part of any related architectural or engineering activities.

- C. As respects the coverage provided under this endorsement, Paragraph **4.b. SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended with the addition of the following:

4. Other insurance

b. Excess insurance

This insurance is excess over:

Any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a written contract specifically requires that this insurance be either primary or primary and noncontributing. Where required by written contract, we will consider any other insurance maintained by the additional insured for injury or damage covered by this endorsement to be excess and noncontributing with this insurance.

When this insurance is excess, as a condition of coverage, the additional insured shall be obligated to tender the defense and indemnity of every claim or suit to all other insurers that may provide coverage to the additional insured, whether on a contingent, excess or primary basis.



REQUESTED ACTION STATEMENT

DATE: November 7, 2022

TO: Mayor Ament
Common Council

FROM: Jeff Hingiss- Chief of Police

ISSUE: Recommend to Council – Approval of Resolution (22-27)
Resolution to Approve the Waukesha County Drug Task Force Memorandum of Understanding

REQUESTED: Recommend to Council of Resolution 22-27 to Approve the Waukesha County Drug Task Force Memorandum of Understanding.

FISCAL IMPACT:

The fiscal impact in regards to our participation in the Waukesha County Drug Task Force will be less in comparison to our participation in the former “Waukesha County Metro Drug Enforcement Group.” Our drug investigators assigned to the county task force have historically had a small percentage of overtime monies reimbursed through grants secured by the task force. The shift from a county drug enforcement entity to being under the purview of the Drug Enforcement Agency will result in the ability to be reimbursed for a greater percentage of overtime hours and a potential increase in shared asset forfeiture monies.

RATIONALE:

The New Berlin Police Department has been contributing a department member to drug task forces at the county and federal level for many years. The county drug unit, formerly referred to as the “Waukesha County Metro Drug Enforcement Group” was recently disbanded in favor of the “Waukesha County Drug Task Force” moving forward. This newly formed task force will be comprised of representatives from Waukesha County law enforcement agencies, as well as state and federal law enforcement entities. The full-time members assigned to this task force will be federally deputized, which means they will have the jurisdiction to pursue their investigations throughout the United States. While the main focus of this task force moving forward will be to disrupt or dismantle significant drug trafficking organizations, they also remain committed to combating drug related issues on a local level within New Berlin and Waukesha County.

Based upon the personnel changes and overall focus of this task force, a new memorandum of understanding was drafted and distributed to the member agencies. The agreement follows the requirements of Wisconsin law

and has been reviewed by City Attorney Mark Blum. Attorney Blum expressed concern regarding by-laws that were simultaneously updated to reflect the change from the “Waukesha County Metro Drug Enforcement Group” to the “Waukesha County Drug Task Force”, and specifically the role of the board of directors. I advised Attorney Blum that the involvement of the board of directors moving forward was strictly advisory and they would lack the ability to set policies and procedures as they pertained to operations of the task force. After further discussion, Attorney Blum was comfortable with the New Berlin Police Department moving forward and signing the Waukesha County Drug Task Force memo of understanding.

MEMORANDUM OF UNDERSTANDING
BETWEEN THE PARTICIPATING MEMBERS OF THE
WAUKESHA COUNTY DRUG TASK FORCE

This Memorandum of Understanding, will be entered into on the 1st day of October, 2022, between the Drug Enforcement Administration, Wisconsin Department of Justice – Division of Criminal Investigation, City of Waukesha Police Department, Village of Menomonee Falls Police Department, City of New Berlin Police Department, City of Muskego Police Department,, Village of Eagle Police Department, Village of Summit Police Department, Village of Elm Grove Police Department, City of Oconomowoc Police Department, Town of Oconomowoc Police Department, Village of Pewaukee Police Department, United States Attorney's Office, Waukesha County District Attorney's Office, and the Waukesha County Sheriff's Office.

I. MISSION STATEMENT

We, the undersigned and above named, Federal, State, and Local law enforcement agencies operating in Waukesha County recognize the need for cooperative effort on the part of law enforcement agencies to effectively combat the illegal distribution, sale, manufacture, and use of controlled substances within Waukesha County.

We hereby establish our intent to belong to, as well as cooperate with the Waukesha County Drug Task Force, and agree to be participating members.

We adopt and agree to the by-laws that are a part of that organization and further agree to the following policies and procedures, which although not formal by-laws, are understood to be the everyday operational aspects of the group.

II. DEFINITIONS

- a. **LEAD AGENCY:** The law enforcement agency designated as the lead agency of the Waukesha County Drug Task Force.
- b. **FISCAL AGENCY:** The law enforcement agency designated as the fiscal agency for the Waukesha County Drug Task Force.
- c. **BOARD OF DIRECTORS:** A Waukesha County Drug Task Force board of directors is established and will meet on a routine basis, in accordance with established by-laws.
- d. **PARTICIPATING MEMBERS:** Those Waukesha County law enforcement agencies, to include the U.S. Attorney's Office and

Waukesha County District Attorney's office, actively involved in the Waukesha County Drug Task Force.

- e. GROUP PERSONNEL: Federally or Wisconsin certified law enforcement personnel, assigned by the participating members of the Waukesha County Drug Task Force, to carry out the mission and enforcement activities of the group.

III. LEAD AGENCY RESPONSIBILITIES

- a. The Waukesha County Sheriff's Office and the Drug Enforcement Administration are designated as the lead agencies and shall have operational authority over the Waukesha County Drug Task Force operations and activities.
- b. The Group Supervisor assigned by the lead agencies will coordinate all law enforcement activities of the group and supervise all assigned group personnel.
- c. The lead agencies will be responsible for disseminating group policies, rules, and regulations, to group personnel.
- d. The lead agencies will ensure that the Waukesha County Drug Task Force complies with all conditions set forth by the United States of America – Department of Justice, the State of Wisconsin – Office of Justice Assistance, and/or any other federal, state, or local agency/program providing grant funding for the task force.
- e. The lead agencies will ensure that all group personnel receive a minimum of 24 hours of narcotics related training per year.

IV. FISCAL AGENCY RESPONSIBILITIES

- a. The Waukesha County Sheriff's Office is designated as the fiscal agency and shall be responsible for the financial administration of the Waukesha County Drug Task Force.
- b. The fiscal agency is responsible for receiving grant money and other funds from other governmental and private entities for the benefit of the group and providing payments for costs associated with the operation of the group.

V. PARTICIPATING MEMBER RESPONSIBILITIES

- a. Group personnel assigned to the Waukesha County Drug Task Force shall receive their salary and benefits from their parent participating member.

- b. Group personnel shall remain covered by the Worker's Compensation Insurance of their parent participating member.

VI. INVESTIGATIVE JURISDICTION

- a. Group personnel shall possess arrest powers throughout the United States of America and/or Waukesha County either by means of Federal Deputization provided by the Drug Enforcement Administration or Special Deputy status provided by the Sheriff of Waukesha County.
- b. Group personnel deputized pursuant to this Memorandum of Understanding shall remain employees of their parent participating member and shall remain under the control and supervision of their parent participating member.
- c. Group personnel performing those duties pursuant to this Memorandum of Understanding shall be deemed to be performing regular duties for their parent participating member.
- d. Investigations in various jurisdictions will be a cooperative effort between the group and the law enforcement agency having primary jurisdiction in the location of the criminal activity.

VII. GROUP PERSONNEL - DRUG SCREENING

- a. Group personnel shall be subjected to a drug screen upon assignment to and re-assignment from the Waukesha County Drug Task Force.
- b. If during assignment to Waukesha County Drug Task Force, the Group Supervisor develops cause for a drug screen on any group personnel, the agency head for the parent participating member of the suspect group personnel will be contacted. It will be the responsibility of the parent participating member to facilitate the requested drug screen for cause.
- c. A positive test result on a drug screen by any Waukesha County Waukesha County Drug Task Force personnel shall result in the immediate re-assignment from the group.
- d. All costs involved with the administration of pre, post, and for cause drug screenings are the responsibility of the parent participating member of the subject group personnel.
- e. The scheduling of drug screening tests and receiving of test results are the responsibility of the parent participating member of the subject group personnel. The parent participating member retains the discretion to use their designated facility to accomplish this testing.
- f. Any further action taken against group personnel as a result of a drug screening shall be in accordance with the parent participating member's policy and procedure.

VIII. ASSET FORFEITURE

- a. The Waukesha County Drug Task Force will ensure that all assets seized as part of group investigations are forfeited in accordance with state and federal guidelines.
- b. Waukesha County Drug Task Force forfeited assets will be shared with participating members of the group. Sharing will be based upon participation in the Waukesha County Drug Task Force.
 - i. In federal asset forfeiture cases, each participating member will be required to submit its own documentation to the Department of Justice to receive a portion of the shared funds. See Addendum I for Waukesha County Drug Task Force pre-established federal asset forfeiture sharing formula which is herein incorporated into this Memorandum of Understanding.
 - ii. In state asset forfeiture cases, each participating member will receive a share of the awarded asset equal to their personnel contribution to the group at the time of the seizure. Personnel contribution is defined as the number of full-time and/or part-time personnel assigned to the group. This sharing distribution will be determined by the Fiscal Agency upon receipt of an awarded seizure.
- c. The Waukesha County Drug Task Force will ensure that program income generated from the sale of seized and forfeited assets, personal or real property, or from seized and forfeited money, will comply with all state and federal regulations and guidelines.
- d. The Waukesha County Drug Task Force will ensure that there is compliance with OJA's confidential fund and use of program income generated by seizures and forfeiture guidelines and that this group will develop a formula with regard to the actual percentage of funding versus actual annual budget of the groups activities.

IX. GENERAL DIRECTION / POLICY

- a. By signing this Memorandum of Understanding as a participating member, the municipality agrees to abide by the by-laws and give authority to the Waukesha County Drug Task Force – Board of Directors to create and pass policies and procedures that will govern the workings of the group, as well as the day-to-day operations of the group.
- b. It is understood that officers or agents assigned to the group will be subject to the rules and regulations of their respective departments and will be subordinate to the group administrators and will abide by its policies and procedures.

- c. It is understood that the individual department's rules and regulations supersede the rules and regulations of the Waukesha County Drug Task Force and any conflict between the participating member/department's rules and regulations and the rules and regulations of the group shall be brought to the attention of the police administrator to resolve with a contact person of the participating member and then, if necessary, to the board of directors.
- d. It is further agreed that any disputes or disagreements with the policies and procedures of the by-laws will be taken to the board of directors of the group at its regularly scheduled meetings.
- e. It is understood that full-time Group Personnel assigned to the Waukesha County Drug Task Force may be selected to become a Task Force Officer (T.F.O.), and as such, be Deputized by the Drug Enforcement Administration. It is further understood that any Group Personnel selected for T.F.O. status would be subject to an additional Task Force Agreement, which would be provided separate from this MOU by the Drug Enforcement Administration.

X. EQUIPMENT

- a. The Waukesha County Drug Task Force will ensure that all equipment purchased with grant funds remains within the Group.
- b. All equipment purchased by/for the group will be acquired through the policy and procedures established by the lead agencies.
- c. The lead agencies will be responsible for any loss/replacement of group equipment unless it determines that the equipment is no longer needed.
- d. In the event of dissolution of this Group, the Waukesha County Drug Task Force will ensure that any items of equipment purchased with grant funds will be shared equally and the Board of Directors will provide direction as to how such equipment would be distributed.

WAUKESHA COUNTY DRUG TASK FORCE
Board of Directors
Signature Sheet

Waukesha County Sheriff's Department
Sheriff Eric Severson

Date

Drug Enforcement Administration
SAC Robert Bell

Date

Wisconsin Department of Justice – Division of Criminal Investigation
Director Tina Virgil

Date

Waukesha County District Attorney's Office
District Attorney Susan L. Oppen

Date

City of Waukesha Police Department
Chief Daniel Thompson

Date

Village of Menomonee Falls Police Department
Chief Mark Waters

Date

City of New Berlin Police Department
Chief Jeff Hingiss

Date

City of Muskego Police Department
Chief Steven Westphal

Date

Village of Summit Police Department
Chief Michael Hartert

Date

City of Oconomowoc Police Department
Chief James Pfister

Date

Village of Eagle Police Department
Chief Gregg Duran

Date

Village of Elm Grove Police Department
Chief Jason Kubiak

Date

Village of Pewaukee Police Department
Chief Timothy Heier

Date

Town of Oconomowoc Police Department
Chief Kristen Wraalstad

Date

DRAFT

ADDENDUM I

MEMORANDUM OF UNDERSTANDING BETWEEN THE PARTICIPATING MEMBERS OF THE WAUKESHA COUNTY DRUG TASK FORCE

The following addendum to the Waukesha County Drug Task Force – Memorandum of Understanding includes the guidelines and pre-established Federal Asset Forfeiture sharing percentages as referenced in Section VIII, b.i.

1. As of October 1st, 2022, the Waukesha County Drug Task Force consists of one (1) DEA Special Agent, nine (9) Task Force Officers, two (2) full-time investigators, and seven (7) part-time investigators, all of whom are assigned to conduct narcotic investigations emanating from southeastern Wisconsin and participate in other enforcement operations.
2. Each signatory law enforcement agency shall receive an equal share of the proceeds of the federal forfeiture, in compliance with the Equitable Sharing guidelines set forth in the Guide to Equitable Sharing for State and Local Law Enforcement Agencies (Guide), April 2009. The law enforcement agencies that have affixed their signatures below agree that all assets seized by the Waukesha County Drug Task Force, of the Drug Enforcement Administration – Chicago Field Division, and forfeited under federal law, shall be distributed as follows:

U.S. DOJ Asset Forfeiture fund	20%
Waukesha County Sheriff's Office (5 TFOs + 2 FT)	43%
City of Waukesha (1 TFO)	7%
WI DOJ – DCI (1 TFO)	7%
Village of Menomonee Falls (1 TFO)	7%
City of Muskego (1 TFO)	7%
City of New Berlin (1 PT)	3%
Village of Elm Grove (1 PT)	1%
City of Oconomowoc (1 PT)	1%
Village of Eagle (1 PT)	1%
Village of Summit (1 PT)	1%
Town of Oconomowoc (1 PT)	1%
Village of Pewaukee (1 PT)	1%

3. Any non-signatory state or local law enforcement agency that directly participates in an investigation or prosecution that results in a federal forfeiture may request an equitable share of the net proceeds of the forfeiture, based on the non-signatory agency's work hours and qualitative factors as stated in the Guide. This paragraph shall apply to non-signatory law enforcement agencies that have task force officers assigned to the Waukesha County Drug Task Force on a case-specific deputization. The remaining proceeds shall be distributed in equal share among the signatory agencies, as detailed in paragraph 2.
4. Equitably shared funds received from the federal government must be used in strict compliance with DOJ policy, as outlined in the Guide.

5. The term of this agreement shall be from the date of signature by representatives of the parties to September 30, 2023. Any party may withdraw from the agreement with thirty (30) days advance written notice.

Waukesha County Sheriff's Department
Sheriff Eric Severson

Date

Drug Enforcement Administration
SAC Robert Bell

Date

Wisconsin Department of Justice – Division of Criminal Investigation
Director Tina Virgil

Date

City of Waukesha Police Department
Chief Daniel Thompson

Date

Village of Menomonee Falls Police Department
Chief Mark Waters

Date

City of New Berlin Police Department
Chief Jeff Hingiss

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City of Muskego Police Department
Chief Steven Westphal

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Village of Summit Police Department
Chief Michael Hartert

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City of Oconomowoc Police Department
Chief James Pfister

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Village of Eagle Police Department
Chief Gregg Duran

Date

Village of Elm Grove Police Department
Chief Jason Kubiak

Date

Village of Pewaukee Police Department
Chief Timothy Heier

Date

Town of Oconomowoc Police Department
Chief Kristen Wraalstad

Date

DRAFT

RESOLUTION 22-28
A RESOLUTION AMENDING THE 2021 CAPITAL PROJECTS BUDGET

WHEREAS, the Department of Community Development has completed the construction of DPW Cold Storage Buildings project as part of the 2021 CIP Budget, and;

WHEREAS, DCD staff requests that \$358,265.00 be transferred from the 2021 DPW Cold Storage Buildings account to the 2021 New Berlin Activity and Recreation Center Phase I Account, and;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of New Berlin that the Capital Projects Fund Budget be amended as follows:

TRANSFER FROM

DPW Cold Storage Buildings	04252900 61299 C2021	\$358,265.00
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TRANSFER TO

New Berlin Activity and Recreation Center Phase I	04252900 61130 C2021	\$358,265.00
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BE IT FURTHER RESOLVED that the City Clerk is hereby directed to publish this resolution in the Waukesha County NOW within 10 days of adoption by the Common Council.

RESOLUTION ADOPTED by the New Berlin Common Council this 15th day of November 2022.

David Ament, Mayor

Countersigned:

Rubina R. Medina, City Clerk



City of New Berlin
3805 South Casper Drive P.O. Box 510921
New Berlin, Wisconsin 53151-0921

(262) 786-8610
Fax (262) 786-6121

REQUESTED ACTION STATEMENT

DATE: November 3, 2022

TO: Committee of the Whole, Common Council

FROM: Josh Radomski, DPW Director

ISSUE: Discussion & possible action on Intergovernmental Agreement between the City of New Berlin and Waukesha County

REQUESTED:

Approval of the Intergovernmental Agreement between the City of New Berlin and Waukesha County.

FISCAL IMPACT:

This agreement outlines the process that Waukesha County will utilize to distribute dividend payments or charge tipping fees for recyclable materials. The fiscal impact of this agreement will depend on the audited financials of Waukesha County's Recycling Program. Dividends and Tipping Fees will be based on audited financials from the prior year to include in the following year's budget. For example, the 2021 audited financials will be given to the City for use in the 2023 budget.

RATIONALE:

This agreement is based on a study completed by Waukesha County regarding the distribution of dividend payments and collection of tipping fees based on the funding reserves for the Material Recovery Facility (MRF). This agreement will restart the possibility of receiving recycling dividends from the County, however will also potentially require the payment of tipping fees should the balance of the MRF fund fall below the levels outlined in the agreement.

As the City is a Responsible Unit for Waukesha County's recycling program, we are required under Waukesha County Code 14-264 (b) to deliver all recyclable materials to a facility of Waukesha County's choice.

RECOMMENDATION:

Recommend the Committee of the Whole and Common Council approve entering into the Intergovernmental Agreement Between the City of New Berlin and Waukesha County.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF NEW BERLIN AND WAUKESHA COUNTY

Regarding the Municipal Recycling Dividend Program

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is between the City of New Berlin (“Municipality”) and Waukesha County – Department of Parks and Land Use (“County”) a body corporate and politic. The [municipality of] a [municipal corporation (“City” or “Village”) / quasi-municipal corporation “Town”] and County may be referred to individually or collectively in the Agreement as the “Party” or “Parties” respectively.

RECITALS

WHEREAS, since 1990, the County has served as a “Responsible Unit” (“RU”) for recycling under Chapter 287 Wisconsin Statutes for twenty-five (25) participating communities through a Resolution, including the Municipality;

WHEREAS, the public/private partnership at the County-owned Material Recovery Facility (“MRF”) in Waukesha has allowed the County to provide participating communities over \$12 million in tax relief (“dividend payments”) and numerous services at no cost, such as recyclable processing, public education programs, household recyclable containers, special event containers and regional recyclable drop-off boxes;

WHEREAS, between 2007 and 2012, a series of independent and joint studies were completed by both the County and the City of Milwaukee (“City”) to determine the best future path for recyclable processing to adapt to the industry trend of single sort collection and processing systems;

WHEREAS, in 2014, after completing a competitive joint request for proposal (RFP) process, the County and City executed an intergovernmental agreement and concurrent contracts with a private company to design, build and operate a Joint City/County MRF in Milwaukee (“Joint MRF”), which began processing single sort recyclables for both communities in March 2015;

WHEREAS, in 2021, the County and participating communities convened a Recycling Dividend Workgroup to discuss financial support for municipal recycling costs; and

WHEREAS, in accordance with the final recommendations of the Recycling Dividend Workgroup, a formulaic approach will be utilized in determining when dividend payments may be made to participating communities as financial support for municipal recycling costs, and when tipping fees may be charged to participating communities in order to maintain an appropriate MRF Fund Working Capital balance.

NOW THEREFORE, in consideration of these premises, the County, serving as the RU, and the Municipality, as a participating community, hereby agree as follows:

SECTION 1

SERVICES BY THE MUNICIPALITY

- a. Delivery of Recyclables to Joint MRF. The Municipality shall, through its solid waste collection contract, require: 1) all recyclables to be hauled directly to the Joint MRF located at 1401 W. Mount Vernon Ave, Milwaukee in accordance with Waukesha County Code of Ordinances; and 2) the Municipality's solid waste collector ("SWC") to coordinate with the City and the Joint MRF operator the delivery of recyclables to the Joint MRF at times that maximize efficiencies at the scale and tip floor and minimize traffic back-ups. In the event the Joint MRF is unable to accept recyclables, the Municipality will direct the SWC to deliver recyclable materials to an alternate location for a designated time, as directed by the County, at no additional cost to the Municipality through a contract between the County and the Municipality's SWC.
- b. Record Keeping and Reporting. The Municipality shall keep records and, through an Internet-based County reporting system, provide annual data required to complete DNR Recycling Grant application and annual reports in accordance with the Waukesha County Code of Ordinances. Additionally, the Municipality shall, through their solid waste collection contract, require their SWC to keep records, provide the necessary data and reports to the County, maintain compliance with applicable state or local codes, program rules, and to comply with the requirement for delivery of recyclables to the Joint MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days, and contamination.
- c. Collection Contracts. The Municipality shall provide the County a current copy of their solid waste collection contract including any future amendments or contracts.
- d. Solid Waste Collection Contract Compliance Requirements. The Municipality shall attach and incorporate the attached Exhibit B into the terms of their solid waste collection contract, which describes the Municipality's solid waste and recycling hauler requirements contained in this Agreement.
- e. Responsible Contact. Municipality will designate an individual to serve as the Responsible Contact to receive recycling updates from the County and participate in the Recycling Dividend Workgroup as further defined in this Agreement.

SECTION 2

SERVICES BY THE COUNTY

- a. Educational Program Services. The County will provide educational program services in accordance with the requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

- b. Effective Recycling Program. The County will provide compliance assurance as required of an “effective recycling program” under Chapter NR 544 Wisconsin Administrative Code.
- c. Recycling Updates. The County will provide recycling updates, including but not limited to current contamination rates and current material sale rates. These updates shall be provided to the Municipality’s Responsible Contact every two months.
- d. Annual Planning and Implementation Meeting. The County will host an annual program planning and implementation meeting to provide a comprehensive program update to the Municipality.
- e. Components and Calculations. The County will annually provide a list of included components and a calculation for the additional recycling services and education partnership portions of the dividend.
- f. Recycling Dividend Workgroup. The Recycling Dividend Workgroup is composed of volunteer Responsible Contacts from participating communities. The County shall meet with the Recycling Dividend Workgroup as needed and will take into consideration any recommendations of the Recycling Dividend Workgroup on program elements.

SECTION 3

PAYMENTS AND FEES

- a. Dividend Payments. Commencing in 2022, County will calculate dividend payments to Municipality for inclusion in the following budget if as of December 31st of the preceding year in which the dividend payment is to be calculated, (1) the MRF Fund’s Working Capital is above the cap set by the County and as further defined in Exhibit A, Section 1 and (2) the recycling program’s audited financial statements show a positive cash flow at the close of the Waukesha County fiscal year as verified in the County’s Annual Comprehensive Financial Report.
 - i. Working Capital is defined as the current assets minus the current liabilities, exclusive of the following: 1) Funds specifically reserved for equipment repairs or upgrades; 2) Grant funds received in excess of the state’s basic recycling grant; and 3) The recycling consolidation grant to Responsible Units.
 - ii. Positive cash flow is defined as the positive net change in Working Capital from the previous year.
- b. Tipping Fees. Tipping fees shall be charged to the Municipality if as of December 31st of the preceding year in which the tipping fee is calculated, the MRF Fund Working Capital is below the floor set by the County and as further defined in Exhibit A, Section 1. Municipality shall pay any tipping fees in accordance with the terms of this Agreement.

- c. Calculation of Dividend Payments and Tipping Fees. Any dividend payments or tipping fees shall be determined by County in accordance with Exhibit A, which is hereby incorporated into the terms of this Agreement.
- d. Timing of Payments and Fees. County will provide status updates regarding estimated dividend payments or tipping fees throughout the auditing and budgeting process. A final invoice if applicable will be issued by March 1 and final payments shall be made by April 1 in the year following the year in which the fee or payment was calculated. Illustration: Audited financials of 2021 are released May 1, 2022. These results are used to determine if there is a dividend payment or tipping fee and the total amount. Staff will calculate each participating community's dividend payment or tipping fee, communicate that to the Municipality, and incorporate it into the budget for the following year. By March 30, 2023 an invoice will be provided (if necessary) and payment will be made by April 1, 2023.

SECTION 4

MISCELLANEOUS

- a. Authority and Responsibilities. Nothing in this Agreement forfeits any RU rights and responsibilities of the County, or any other Municipality or County's rights or responsibilities under state or local laws. The County remains responsible for implementing a recycling education program for residents of the Municipality and for complying with other requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.
- b. Responsible Contacts. Upon execution of this Agreement, the County, and the Municipality each shall designate in writing a primary person as a Responsible Contact to be responsible for carrying out the activities described in this Agreement.
- c. Review and Amendments. All changes to the main body of this Agreement shall be mutually agreed upon between the Parties and shall be in writing and designated as written amendments to this Agreement. The County has the authority to change the MRF Fund Working Capital cap and floor balances identified in Exhibit A upon providing twelve months' advance written notice of any changes to the Municipality.
- d. Effective Date and Term. Upon execution by both parties, this Agreement shall become effective on January 1, 2023, and shall remain in effect until January 1, 2030, unless otherwise terminated in writing by either party upon a one (1) year written notice to the other party. Termination of this Agreement does not alter the County's status as the Responsible Unit or the Municipality's responsibilities as a participating community in the Responsible Unit.

- e. Severability. If any clause, provision or section of this Agreement be declared invalid by any Court of competent jurisdiction, the invalidity of such clause, provision, or section shall not affect any of the remaining provisions of this Agreement.
- f. Notices. Any and all notices regarding termination of this Agreement shall be in writing and deemed served upon depositing same with the United States postal Services as "Certified Mail, Return Receipt Requested",

Addressed to the Municipality at:

City of New Berlin
3805 S. Casper Dr.
New Berlin, WI 53151

and to the County at:

Recycling & Solid Waste Supervisor
Analiese Smith
515 W. Moreland Blvd., AC 260
Waukesha, WI 53188

- g. Binding Agreement. This Agreement is binding upon the parties hereto and their respective successors and assigns.

WAUKESHA COUNTY:

By: _____ Date: _____

Dale R. Shaver, Director - Department of Parks and Land Use

MUNICIPALITY

By: _____ Date: _____

Name

Attest: _____

Name, Clerk

EXHIBIT A

Dividend Payment and Tipping Fee Formula

SECTION 1

MRF FUND WORKING CAPITAL

The County will set the MRF Fund Working Capital cap and floor balances to be utilized in determining when a dividend payment or tipping fee will be issued. The County has identified the following minimum balances, excluding grant issued funds and segregated funds for equipment repair and maintenance and efficiency improvement, to be utilized in determining when a dividend payment or tipping fee will be issued:

Cap \$3,500,000.00

Floor \$3,100,000.00

The County has the authority to change the MRF Fund Working Capital cap and floor balances upon providing twelve months' advance written notice of any changes to the Municipality. Any changes to these balances will be based upon several factors including but not limited to market conditions, net commodity revenue, the analysis and recommendations of a third-party vendor and input from local subject matter experts.

SECTION 2

DIVIDEND CALCULATION

Dividend payments will be determined when (1) the MRF Fund Working Capital is above the cap identified in Section 1, and (2) the recycling program's audited financial statements of the preceding year show a positive cash flow as defined in Section 3(a) of the Agreement. The Dividend payment calculation will be determined by the County based on County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit. The formula utilized by County to determine a Municipality's dividend payment will be based on the following considerations:

- 50% of the dividend will be based upon the proportion of the 5-year average of total eligible costs the Municipality paid for eligible recycling expenses.
- 35% of the dividend will be based upon the number of eligible households in a participating community as a proportion of the total number of eligible households in the program. Eligible households, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system. A multiplier of 1, 1.2, 1.4, 1.6, 1.8, or 2 will also be incorporated based on the distance the Municipality is located from the Joint MRF with 1 being the nearest and 2 being the furthest in proximity to the Joint MRF.

- 7.5% of the dividend will be based upon additional recycling services Municipality provides for its residents or all County residents for a minimum of 12 months. In order to qualify, Municipality must provide evidence of said services that is satisfactory to the County. A list of qualifying services and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the participating community's residents will earn the Municipality a score of 0, 0.5, 2, or 3. A numerical assignment of 3 represents the highest number of services provided.
- 7.5% of the dividend will be allocated based on education and outreach partnership opportunities in which a Municipality collaborates with the County. A list of qualifying opportunities and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the municipalities' residents will earn Municipality a score of 0, 1, 2, or 3, with 3 being the highest number of qualifying opportunities.

Illustration: Municipality "Y" has a 5-year average of total eligible recycling costs of \$500,000 and the 5-year average of the total eligible recycling costs for all participating communities is \$7,000,000. Municipality "Y" has 4,760 eligible households and the total number of eligible households for all participating communities is 200,000. Municipality "Y" is located 38 miles away from the Joint MRF, earning a multiplier of 2 for its eligible household points. Municipality "Y" also provided additional services for all County residents earning an additional recycling services score of '2' and partnered on education and outreach with the County, earning an education and partnership score of '3'. The total number of additional service points for all participating communities is 14.5 and the total number for education and outreach partnership points is 20. In this illustration, the total dividend available to be divided is \$100,000. Accordingly, Municipality "Y" will receive the following: 1) 7.14% or \$3,570 for its 5-year average of total eligible recycling costs in proportion to the total eligible recycling costs for all participating communities; 2) 4.76% or \$1,666 for its eligible households in proportion to the total number of eligible households in all participating communities after factoring in the multiplier for proximity to the Joint MRF; 3) 13.79% or \$1,034 for additional recycling services; and 4) 15% or \$1,125 for education and outreach partnership opportunities. Therefore, Municipality "Y"'s total dividend payment, after taking into account all of the aforementioned considerations, would amount to \$7,395.

SECTION 3

TIPPING FEE CALCULATION

Tipping Fees will be charged to the Municipality and Municipality agrees to pay same when (1) the MRF Fund Working Capital is below the floor identified in Section 1. The tipping fee calculation will be determined by the County based on the County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit according to the following formula:

$$\text{Fee} = \text{EH} * [(\text{F}-\text{B}) / \text{TH}]$$

Whereas:

- EH = Number of eligible households in a municipality, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system
- F=MRF Fund Working Capital floor
- B=Balance of the MRF Fund Working Capital as defined by Section 3(a) of the Agreement and Exhibit A, Sec. 1
- TH = Total eligible households from all participating communities in the County's RU, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the municipalities' January invoices from the SWCs or, if not available, according to the County's GIS system.

EXHIBIT B

Collection Contract Compliance Items Related to Waukesha County's Municipal Recycling Dividend Program

The Contractor shall comply with the provisions below, which are required to maintain eligibility for payments from Waukesha County ("County") through an intergovernmental agreement (IGA) with [insert Municipality name] or Local Unit of Government ("LUG"). In case of conflict with other provisions of this Contract, this Exhibit shall prevail.

A. Recycling Container Provisions

1. Recycling Container Standards. All recycling containers shall be for single sort recycling and shall meet County standards for in-mold educational labeling, identifying recyclable and non-recyclable/hazardous materials. All containers shall have a 10-year warranty.
2. Distribution and Use of Recycling Containers. Contractor shall, by the dates specified in this Contract, distribute recycling containers to each household/unit served under this Contract. Contractor shall ensure these containers are only used for recycling. Contractor shall notify any non-complying household/unit at the time non-compliance is observed, and shall track and report a summary of non-compliance to the LUG monthly.
3. Distribution of Educational Materials. Contractor shall attach educational materials to the top of each recycling container upon delivery of the containers, as noted above. The educational materials will be provided to the Contractor by the County at no cost to the Contractor.
4. Contractor Report on Containers. Contractor shall provide the County an annual (calendar year) report by March 1 each year on the number and size(s) of recycling containers used within the LUG, including the number of households/units.

B. Direct Haul Provisions

1. Direct Haul. Contractor shall deliver all recyclable materials collected under this Contract to the Joint MRF at 1401 W. Mount Vernon Ave., Milwaukee, WI.
2. Delivery Protocol. Contractor shall coordinate delivery times with the City of Milwaukee and the Joint MRF operator (i.e., Republic Services) to maximize efficiencies at the truck scale and tip floor and minimize traffic back-ups. For all recyclable deliveries to the Joint MRF, Contractor shall comply with the County Protocol, which is subject to periodic updates to meet the stated intent.
3. Record Keeping and Reports. Contractor shall keep records and provide all requested data and reports to the County as needed to administer the IGA and maintain compliance with applicable state or local codes, program rules, and the protocol for delivery of recyclables to the Joint MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days and times, and vehicles used to collect recyclables.
4. Alternate Processing. In the event the Joint MRF is unable to accept recyclables the Contractor shall deliver recyclable materials to an alternate location for a designated time, as directed by the County. [Note: Any additional transportation and processing costs will be covered by separate contract with the County or the Joint MRF operator.]

CLERK & COMMUNITY RELATIONS PROPOSED 2023 FEES

License Type	Fee	Comments	Proposed Fee	Proposed Fee Comments
Adult-Oriented				
Adult-Oriented Establishment	\$ 250.00	<i>per license year</i>		
Adult-Oriented Establishment - late renewal penalty	\$ 100.00	<i>if filed after the deadline</i>		
Alarm System License				
Alarm System License - Commercial	\$ 100.00	<i>one-time fee</i>		
Alarm System License - Residential	\$ 50.00	<i>one-time fee</i>		
Alcohol License				
Class "A" (beer)	\$ 100.00	<i>per license year</i>	\$ 300.00	This is the only liquor license fee that can be determined by the municipality. Area municipalities our size are \$300
"Class A" (liquor)	\$ 500.00	<i>per license year</i>		
Class "B" (beer)	\$ 100.00	<i>per license year</i>		
"Class B" (liquor)	\$ 500.00	<i>per license year</i>		
"Class B RESERVE (limited to quota)	\$ 10,000.00	<i>one-time fee</i>		
"Class C" (Wine)	\$ 100.00	<i>per license year</i>		
Alcohol - Extension of Premise	\$ 50.00	<i>per event</i>		
Alcohol - Change of Agent	\$ 10.00			
Alcohol - Temporary Retail (often referred to as picnic license)	\$ 10.00	<i>per event</i>		
Publication Fee (for all liquor applications)	\$ 15.00		\$ 35.00	Applicants should be paying the actual cost which is \$35
Amusement				
Amusement Device (pool table, juke box, electronic games, etc.)	\$ 35.00	<i>per device, per license year</i>		
Amusement Vendor	\$ 150.00	<i>per license year</i>		
Archery Range	\$ 50.00	<i>per license year</i>		
Background Check				
Background Check Fee - Out of State	\$ 15.00	<i>per license year</i>		
Background Check Fee - In State	\$ 10.00	<i>per license year</i>		
Burn Permit Fee				
Burn Permit	\$ 8.00	<i>per calendar year</i>	\$ 10.00	
Animal License				
Cat - Neutered Male / Spayed Female	\$ 10.00	<i>per license year</i>		
Cat - Non-neutered male / non-spayed female	\$ 15.00	<i>per license year</i>		
Dog - Dangerous Yearly Admin Fee	\$ 50.00	<i>per license year</i>		
Dog - Late Applicant Fee	\$ 5.00	<i>per license year</i>		
Dog - Neutered Male / Spayed Female	\$ 10.00	<i>per license year</i>		
Dog - Non-neutered male / non-spayed female	\$ 15.00	<i>per license year</i>		
Dog - Potentially Dangerous Yearly Admin Fee	\$ 50.00	<i>per license year</i>		

License Type	Fee	Comments	Proposed Fee	Proposed Fee Comments
Cigarette / Tobacco				
Cigarettes	\$ 100.00	per license year		
City Map / Computer Generated / Copies				
City Map	\$ 10.00	per map		
Computer Generated Data - CDROM	\$ 15.00	per cd-rom		
Computer Generated Data - DVD	\$ 15.00	per dvd		
Computer Generated Data - Labels	\$ 0.08	per label		
Computer Generated Data - USB	\$ 10.00	per usb		
Computer Generated Data - WisVote Data Reports	\$ 25.00	\$25 plus \$5 per 1,000 voters		
Copy Fee - Black and white	\$ 0.25	each page copied		
Copy Fee - Color	\$ 0.50	each page copied		
Direct Seller				
Direct Seller - Business	\$ 100.00	Per calendar year, up to 3 employees	\$ 150.00	
Direct Seller - Single Applicant	\$ 10.00	per day, per person		
Entertainment - Dance				
Entertainment (Dancing)	\$ 10.00	per license year	\$ 25.00	
Escort License				
Escort License (per applicant)	\$ 50.00	per license year	\$ 250.00	Upon reviewing license fees, this fee of \$50 is extremely low. Fees range from \$250 to \$350 per applicant in area municipalities
Fireworks				
Fireworks	\$ -			
Massage				
Massage Establishment License	\$ 150.00	per license year		
Massage Technician/Therapist	\$ 50.00	Applicant must be licensed with the State of WI. Fee is waived, but application material must be completed and background check fee must be paid		
Massage Establishment Admin/Transfer Fee	\$ -		\$ 75.00	For applicant that wishes to surrender license mid-year so another applicant can apply
Operator / Bartender				
Operator/Bartender License - Regular	\$ 60.00	2 year license - must also pay background check fee		

License Type	Fee	Comments	Proposed Fee	Proposed Fee Comments
Operator/Bartender License - Provisional	\$ 15.00	<i>(must apply for the Regular license to qualify)</i>		
Operator/Bartender License - Temporary	\$ 15.00	<i>2 week license</i>		
Rubbish				
Rubbish Collection - includes 1 vehicle	\$ 50.00	<i>per license year</i>	\$ 75.00	
Rubbish Collection - each vehicle over one	\$ 15.00	<i>per license year</i>	\$ 25.00	
Secondhand Article Dealer				
Secondhand Article Dealer	\$ 50.00	<i>per event</i>		
Special Council Meeting				
Special Council Meeting to consider Late Filing Applicant	\$ -	<i>per meeting requested</i>	\$ 250.00	For liquor license or extension of premise applicants that fail to apply by the deadline and need their application to be approved by Council. Other municipalities have this fee anywhere from \$250 to \$350
Taxi				
Taxi Cab Business	\$ 125.00	<i>per license year</i>		
Taxi Cab Driver	\$ 25.00	<i>per license year</i>		
Theatre				
Theatres - 1201 or more seats	\$ 200.00	<i>per license year</i>		
Theatres - 1-700 seats	\$ 100.00	<i>per license year</i>		
Theatres - 701 - 1200 seats	\$ 125.00	<i>per license year</i>		
Trapshooting				
Trapshooting	\$ 50.00	<i>per license year</i>		
Weights & Measures				
Weights & Measures License	\$ 25.00	<i>per event</i>		