

Landmarks Commission MEETING AGENDA



May 18, 2023 - 6:30 PM
Conference Room A/B
3805 S. Casper Drive

Posted 5/15/2023

AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF GUESTS**
3. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
4. **APPROVAL OF MINUTES**
 - A. April 20, 2023 Landmarks Commission draft minutes
5. **TREASURER'S REPORT**
6. **COMMUNICATIONS**
 - A. Chairperson's Report
7. **OLD BUSINESS**
 - A. Properties for Landmark consideration as "Informational Markers": New Berlin Hills Golf Course; Casper Inn/Alida's Asia House (owned by Moy family)/Tacl Roadhouse property (owned by Moy family)—Commissioner Ament will verify Informational Marker/QR coding with Moy family; Hickory Grove School; Little Grove school; Governor Julius Heil home; S. Calhoun Road—Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt); possible other historic schools. Note: QR Codes will be placed near any previously placed signs
 - B. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
 - C. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Final review of revised document with inclusion of City of New Berlin Cutler/Kern/ Kimball Landmark, Imig/Woelfel Landmarks, Arcadian Hills Residential Historic District Informational Landmark and potential New Berlin Hills Golf Course Informational Landmark to occur when completed document received from DCD. Chair DeMoss liaison.
 - D. Update on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)
8. **NEW BUSINESS**
 - A. List of potential upcoming agenda items
9. **NEXT MEETING DATE**
 - A. June 15, 2023 @ 6:30PM in Conference Room A/B

10. ADJOURN

Supplemental Information:

- *The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.*
- *It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.*
- *You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.*
- *The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.*
- *It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.*



Landmarks Commission MEETING MINUTES

April 20, 2023 - 6:30 PM

Conference Room A/B

3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting

CALL TO ORDER.

Chairperson DeMoss called the meeting to order at 6:30 PM.

2. Roll Call; Declaration of Quorum; Public Notice.

Present: Chairperson DeMoss, Alderwoman Kroupa, Commissioners Ament, Kahlfeldt, Marquardt, Orzel, and Tyskiewicz.

Excused: Commissioners Doyle and Warczak.

3. APPROVAL OF MINUTES.

Corrections to Minutes of 3/16/23:

Change under #5 **COMMUNICATIONS A #1** "Commissioner Doyle to review and report "on it" at the next meeting." (Refers to book, Before and After Disasters).

Change the title "Board Member Orzel" to" Commissioner Orzel" in #2 **ROLL CALL, #3 A MOTION, #7 A MOTION, AND # 9 SECOND.**

MOTION: Motion to Approve as Corrected.

VOTE: Motion by Commissioner Orzel.

Second by Alderwoman Kroupa.

Motion passed unanimously, with votes of "Present" by Commissioners Ament, Kahlfeldt, and Tyskiewicz, who were excused on 3/16/23.

4. TREASURER'S REPORT – Given by Chairperson DeMoss in the excused absence of Commissioner/Treasurer Warczak.

Balance remains at \$1960.00, with the only expenditure being \$40.00 for WAHPC Membership Dues.

5. COMMUNICATIONS.

Chairperson's Report:

- A. Chairperson DeMoss passed around brochures showing various recycling bins for purchase.
- B. An updated website list of Landmark Designations was made available as a print-out or via email to Commissioners. This updated list shows the Site Numbers of the 23 City of New Berlin Landmarks, plus the 3 Historic Districts, in order of

designation from 1989 – Present. Because the sites were re-numbered to reflect chronological designation, the QR Codes/Site Numbers on posts at the actual landmarks will no longer be correct, and Commissioner Ament will work with Ed Bartz (Street Department) and Rubina Medina (City Hall) to coordinate.

- C. Chairperson DeMoss referenced the WAHPC Newsletter containing pertinent information for CLG Landmark Procedures, which will be discussed under **#7 NEW BUSINESS**.

6. OLD BUSINESS.

- A. **INFORMATIONAL MARKER CONSIDERATION: STATUS PENDING** with the following exceptions:

New Berlin Hills Golf Course.

1. Commissioner Ament sent Commissioners a photo of the Waukesha County Marker that is already in place at the golf course, describing its' historical importance.
2. Discussion ensued as to the necessity of placing another sign there to denote the golf course as a City of New Berlin Landmark.
3. It was the general feeling that a QR Code could be placed on a post to lead interested community members to additional information on the city's website concerning the significance of the golf course, and that a second informational sign was not warranted.
4. The correct course of action would be to advise Alderman Hopkins that the Landmarks Commission would be working to incorporate the additional information on the city's website, but since the verbiage is already part of the COMPREHENSIVE PLAN CHAPTER 4, no additional approval would be necessary.

Milwaukee Astronomical Society Observatory – Commissioner Marquardt – a QR Code will be posted there, rather than an Informational Marker, to allow interested community members to access information on the city's website concerning the historical significance of this observatory.

AN ADDITION TO "OLD BUSINESS A" INFORMATIONAL MARKER

CONSIDERATION: move **Hickory Grove School** from **"F"** to **"A,"** and eliminate **"New Berlin Hills Golf Course"** from **"F."** (Retain in **"A"**).

AN ADDITION TO "OLD BUSINESS A" INFORMATIONAL MARKER

CONSIDERATION would be the listing of **"SPRINGDALE SCHOOL."** (Commissioner Ament). This historical building is now a church, located near the intersection of Springdale Road and Cleveland Avenue. Commissioners Ament and Marquardt will search for its' history in New Berlin Historical Society documents.

B. STATUS PENDING.

C. STATUS PENDING.

D. 5th VIRTUAL HISTORIC TRIVIA CHALLENGE – Commissioner Orzel.

1. Commissioner Orzel’s Trivia Challenge will be virtually-accessible from 5/1/23 – 5/31/23 to coordinate with the State of Wisconsin’s Historic Preservation Month.

2. This trivia challenge will be accessible on the State of Wisconsin Historical Society website, as well as the New Berlin Public Library website and New Berlin Notes.

3. The next trivia challenge in September may involve an overview of all the schools in New Berlin.

E. All items under “Letter E” have been resolved – see COMMUNICATIONS.

F. Moved to “A” INFORMATIONAL MARKER CONSIDERATION.

7. NEW BUSINESS – WAHPC Newsletter – Chairperson DeMoss.

A. Chairperson DeMoss read various excerpts dealing with CLG Landmark Procedures, and regulations concerning the actions of Landmarks Commissions.

B. Though such work from Commissions is certainly validated, the homeowner can appeal the process, making the effort very frustrating for Landmarks Commissions. The stance on this seems to have changed from in the past, when there was seemingly more support for the work of Landmarks Commissions.

C. Commissioner DeMoss encouraged all Commissioners to read the WAHPC Newsletter and the information on these topics on the State of Wisconsin Historical Society website, to gain a better understanding of our role in the process.

8. NEXT MEETING DATE: 5/18/23 at 6:30 PM. CITY HALL CONFERENCE ROOM A/B.

9. ADJOURN.

MOTION: Motion to Adjourn at 8:01 PM.

VOTE: Motion by Alderwoman Kroupa.
Second by Commissioner Marquardt.

Motion passed unanimously.

Respectfully submitted,

Commissioner Jennifer Tyskiewicz
Landmarks Commission Secretary