



City of New Berlin

Meeting Agenda

Fourth of July Commission

New Berlin City Hall
3805 S. Casper Drive
New Berlin, WI 53151

(262) 786-8610
www.NewBerlin.org

Tuesday, June 21, 2022

6:00 PM

Council Chambers

CALL MEETING TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

May 17th, 2022 Fourth of July Commission Draft Minutes

FINANCIAL REPORT

Monthly Activity and Financial Report / Review Running Budget

Update on fundraising and sponsorships

CELEBRATION 2022

Staff Report

Public Relations

Fireworks

- Discussion and possible action

Entertainment – games/amusements

- Discussion and possible vote on bands

Children's Entertainment

- Discussion and possible vote on children's entertainment

Concessions

- Discussion and possible on vote food vendors

Grounds

- Discussion and possible vote on additional equipment for food vendors
- Discussion on festival layout
- Discussion on additional grounds safety measures
- Discussion on Pie Contest

Main Parade

- Discussion and possible vote on parade entries
- Discussion regarding parade logistics

NEW BUSINESS

Discussion and possible vote on options to commemorate former commissioner Anida Rose

Discussion and possible vote on commission t-shirts

NEXT COMMISSION MEETING DATE

Next Commission Meeting Wednesday, July 27, 2022

ADJOURNMENT

PLEASE NOTE:

Any comments that the public wishes to make may be communicated to the city via email at citizencomments@newberlin.org and will be forwarded to the Mayor and Fourth of July Commission.

It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and a possible quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.



**CITY OF NEW BERLIN
FOURTH OF JULY COMMISSION - MINUTES
Tuesday, May 17, 2022**

Regular Meeting

Council Chambers

6:00 PM

Please note: Minutes are unofficial until approved by the Fourth of July Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER

There being a quorum (8 Commissioners), Polly Oldenburg called the meeting to order at 6:00 PM.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioners present:

Nancy Bertsch, Charles Kronenwetter, Michael Mazzoni, Marc Meyer, Polly Oldenburg, Nancy Perkins, Marlene Pfeiffer, and Sarah Walters.

Commissioners excused: Sherry Ament, Joe Dallman, Krista Heinen, Mitch Helmer, and Ald. Joe Stribl,

Also in attendance Erin Cross (City – Recreation Manager), Jerome Johnson and Bobby Reid (New Berlin Lions Club), Josh Radomski (City - DPW Director), and Capt. Steve Thompson (New Berlin Police Dept.).

APPROVAL OF MINUTES

ITEM: The April 27, 2022 Meeting Minutes

MOTION: Motion to approve the April 27th, 2022 Minutes

VOTE: Motion by: Michael Mazzoni
Second by: Charles Kronenwetter
Motion Passed 8-0

FINANCIAL REPORT

ITEM: Monthly Activity and Financial Report

MOTION: To approve the Monthly Activity and Financial Report budget reports as presented

VOTE: Motion by: Sarah Walters
Second by: Marlene Pfeiffer
Motion Passed 8-0

ITEM: Review Running Budget

Update on fundraising and sponsorships - \$72,450 of the \$45,000 goal has been raised.

CELEBRATION 2022

ITEM: Staff Report
– all contracts have been received.

ITEM: Public Relations
– no report.

ITEM: Fireworks
– no report.

ITEM: Entertainment – games/amusements.
– no action taken.

ITEM: Children's Entertainment.
– no action taken.

ITEM: Concessions
– no action taken.

ITEM: Grounds - Discussion

– Tents will be erected on June 29th, taken down on July 5th.

– no action taken.

ITEM: Main Parade:

Discussion and possible vote on 2022 Parade Marshall
– no action taken.

Discussion and possible vote on parade entries:

MOTION: Motion to approve \$300 for Tripoli Shrine Clowns.

VOTE: Motion by: Nancy Perkins
Seconded by: Marlene Pfeiffer
MOTION PASSED 8-0

MOTION: Motion to approve \$695 for Mississippi Mudcats Dixieland Band

VOTE: Motion by: Nancy Perkins
Seconded by: Marlene Pfeiffer
MOTION PASSED 8-0

Discussion and possible vote on parade logistics – no action taken.
To date, the Commission has approved 56 parade entries.

NEW BUSINESS

ITEM: Discussion and possible vote on options to commemorate former commissioner Anida Rose.

-No action taken.

NEXT COMMISSION MEETING DATE

The next meeting will be Wednesday, June 22, 2022 at 6:00 PM.

ADJOURNMENT

MOTION: Motion to adjourn at 7:04 PM.

VOTE: Motion by: Charles Kronenwetter
Seconded by: Marlene Pfeiffer

MOTION PASSED 8-0

Respectfully Submitted,
Michael Mazzoni, Secretary

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of June 16, 2022

			Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES								
21120000	48040	Donations	45,000	-	45,000	66,725		21,725
21120000	48071	Booth/Vendor Fees	29,000	-	29,000	10,205		(18,795)
21120000	48070	Carnival Proceeds	8,000	-	8,000			(8,000)
21120000	48000	Parking	2,500	-	2,500			(2,500)
21120000	48000	Cornhole Tournament	700	-	700	-		(700)
		Transfer from City	30,000	-	30,000	20,000	-	(10,000)
		Total Revenues	115,200	-	115,200	96,930	-	(18,270)
EXPENDITURES								
21120000	52011	Parade	14,500		14,500	225	10,930	3,345
21120000	52030	Entertainment	33,500		33,500		5,795	27,705
21120000	52035	Fireworks	25,000		25,000			25,000
15990000	50020	Salary	10,000	-	10,000	5,359		4,641
15990000	51020	FICA	765	-	765	410		355
15990000	54060	Advertising	750	-	750	50	100	600
21120000	53010	Electricity	360	-	360			360
21120000	53030	Waste Disposal	9,500	-	9,500			9,500
21120000	53040	Telephone/Cell Phone	700	-	700	226		474
21120000	54270	Dues/Memberships	80	-	80			80
15990000	52030	Tent Rental	15,000	-	15,000			15,000
21120000	54120	Office Supplies	200	-	200			200
21120000		Cornhole Tournament	600	-	600			600
21120000	54110	Supplies	4,300	-	4,300	501	2,647	1,152
		Total Expenditures	115,255	-	115,255	6,772	19,472	89,012
		Net Change in Fund Balance	(55)	-	(55)	90,158		70,742

Year	Receipt	Amount	Entry Date	Paid By	Check #
2022	1743358	\$1,000.00	02/02/2022	NEW BERLIN LIONS CLUB	8158
2022	1743359	\$200.00	02/02/2022	FRANTZ MACHINE PRODUCTS	27635
2022	1747709	\$200.00	02/11/2022	SUBURBAN ASPHALT CO INC	136395
2022	1747710	\$25.00	02/11/2022	HONEYAGERS MUDJACK SERVICE INC	7661
2022	1747711	\$200.00	02/11/2022	INSIGHT FORENSIC ACCOUNTANTS	16430
2022	1747712	\$100.00	02/11/2022	TOOLRITE	34954
2022	1747713	\$300.00	02/11/2022	GREENFIELD PLAZA LLC	2332
2022	1747714	\$50.00	02/11/2022	ARROWHEAD TOOL & DIE INC	41872
2022	1747715	\$200.00	02/11/2022	AMERICAN TREE EXPERTS INC	5912
2022	1747980	\$600.00	02/15/2022	HORICON BANK	137760
2022	1747981	\$200.00	02/15/2022	NEW BERLIN PLASTICS	87284
2022	1747982	\$800.00	02/15/2022	JR PLUMBING SERWER & DRAIN CLEANING LLC	3834
2022	1748134	\$5,000.00	02/16/2022	JERRY JOHNSON	400483311
2022	1748655	\$1,000.00	02/28/2022	SENDIK'S FOOD MARKET LLC	8565
2022	1748656	\$200.00	02/28/2022	MILWAUKEE VALVE	446122
2022	1748657	\$600.00	02/28/2022	JOHNSON SAND & GRAVEL INC	94703
2022	1748766	\$500.00	03/01/2022	HADER INDUSTRIES INC	47894
2022	1748890	\$600.00	03/02/2022	INNOVATION STATION	2295
2022	1748891	\$600.00	03/02/2022	WEST NEW BROOK ORTHODONTISTS	7916
2022	1748892	\$200.00	03/02/2022	ACCOUNT FOR IT	2440
2022	1748893	\$2,000.00	03/02/2022	NSI ELECTRICAL CONTRACTORS INC	814277
2022	1748894	\$5,000.00	03/02/2022	EDUCATORS CREDIT UNION	3521542
2022	1749569	\$400.00	03/11/2022	SCHOENECK CONTAINERS INC	1160
2022	1749570	\$2,000.00	03/11/2022	WIS LOGISTICS	77588
2022	1749571	\$600.00	03/11/2022	ITU ABSORB TECH INC	231496
2022	1749770	\$150.00	03/15/2022	DIAMETERS INC	92845
2022	1749954	\$100.00	03/16/2022	ANIMAL HOUSE GYM INC	5301
2022	1749955	\$3,000.00	03/16/2022	HOMETOWNE WINDOWS AND DOORS INC	6504
2022	1749956	\$600.00	03/16/2022	PREFERRED ELECTRICAL CONTRACTORS INC	104599
2022	1749957	\$600.00	03/16/2022	DESIGN BUILD FIRE PROTECTION OF WI	81342
2022	1749958	\$100.00	03/16/2022	HYDRAULIC COMPONENT SERVICES INC	95938
2022	1750737	\$600.00	03/23/2022	HERC-U-LIFT	310444
2022	1750738	\$100.00	03/23/2022	DONALD R. KITTEN	29271
2022	1751039	\$600.00	03/25/2022	KNIGHTS OF COLUMBUS/KC 524 CENTER INC	9312
2022	1755491	\$600.00	04/12/2022	DONOVAN & JORGENSEN INC	23985
2022	1755492	\$1,000.00	04/12/2022	HIPPENMEYER, REILLY, BLUM SCHMITZER, FAB	45618
2022	1755493	\$200.00	04/12/2022	ELECTROCHEMICAL PRODUCTS INC	101005
2022	1755494	\$500.00	04/12/2022	KWIK TRIP INC	1283085
2022	1761646	\$5,000.00	04/25/2022	BRIOHN BUILDING CORP	111402
2022	1761647	\$1,500.00	04/25/2022	JOHNS DISPOSAL SERVICE INC	16106
2022	1761648	\$600.00	04/25/2022	BIG TUNA INC	3794
2022	1761649	\$200.00	04/25/2022	CHURCH & CHAPEL FUNERAL SERVICES INC	50059
2022	1761650	\$400.00	04/25/2022	CONTINENTAL TRADE EXCHANGE LTD	60035
2022	1765443	\$1,000.00	04/28/2022	TRICOR LLC	3806
2022	1768134	\$500.00	05/03/2022	WENTHE- DAVIDSON	88559
2022	1768413	\$1,000.00	05/04/2022	ABB INC	200079851!
2022	1768459	\$1,000.00	05/04/2022	KELMANN CORP	77758
2022	1768460	\$3,000.00	05/04/2022	PRINCETON CLUB NEW BERLIN	14468
2022	1770771	\$500.00	05/16/2022	TOM & GLENN'S SERVICE INC	22569

2022	1770772	\$1,000.00	05/16/2022	ETHIC INDOOR LLC	2047
2022	1770969	\$15,000.00	05/17/2022	FESTIVAL FOODS	507507
2022	1771621	\$2,000.00	05/23/2022	DREXEL BUILDING SUPPLY	75736
2022	1773100	\$600.00	06/02/2022	WISCONSIN VISION	120223
2022	1773101	\$400.00	06/02/2022	HOLZ MOTORS	91934
2022	1773102	\$2,000.00	06/02/2022	TWINS FLOWERS & HOME DECOR LLC	9617
2022	1773643	\$100.00	06/06/2022	PETRON CORP	100165
2022	1774001	\$200.00	06/13/2022	KOPP BROS INC	32766
		\$66,725.00			

CHG DESC 1[illegible]

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2022	1744937	\$500.00	02/04/2022	THE LEAP LLC	1040	4TH OF JULY VENDOR FEE
2022	1747707	\$550.00	02/11/2022	KATHLEEN HOFFMANN	1084	4TH OF JULY VENDOR FEE
2022	1747708	\$825.00	02/11/2022	QUALITY CONCESSIONS	5233	4TH OF JULY VENDOR FEE
2022	1750380	\$900.00	03/18/2022	CLEAN CRUISINE	2011	4TH OF JULY VENDOR FEE
2022	1750514	\$500.00	03/21/2022	QT TREATS/LAQUERA BARNETT	542598	4TH OF JULY VENDOR FEE
2022	1768437	\$400.00	05/04/2022	MAK VENTURES LLC/POP'S KETTLE CORN	3490	4TH OF JULY VENDOR FEE
2022	1768438	\$550.00	05/04/2022	LUCRETIA & IAN BARRERA/CUSTOM ROOTED	363	4TH OF JULY VENDOR FEE
2022	1768439	\$850.00	05/04/2022	CALHOUN BBQ INC/NATTY OAKS	1317	4TH OF JULY VENDOR FEE
2022	1769479	\$900.00	05/05/2022	AVS CONCESSIONS	1021	4TH OF JULY VENDOR FEE
2022	1769480	\$600.00	05/05/2022	LEFTYS CHICAGO STYLE HOTDOGS	1039	4TH OF JULY VENDOR FEE
2022	1769481	\$300.00	05/05/2022	UWD OF MILWAUKEE	1922	4TH OF JULY VENDOR FEE
2022	1770711	\$200.00	05/16/2022	MATH4ALL ACADEMY	1485	4TH OF JULY VENDOR FEE
2022	1771044	\$200.00	05/18/2022	ANITA DANCE CENTER INC	2375	
2022	1772000	\$200.00	05/25/2022	SHOREWEST REALTORS	275583	
2022	1772422	\$200.00	05/27/2022	MAKING THE CUT ASPHALT SERVICES LLC	1071	
2022	1772424	\$200.00	05/27/2022	MAKING THE CUT TREE SERVICES LLC	2095	
2022	1772425	\$200.00	05/27/2022	ANDREA SOBON/NB ANIMAL HOSPITAL	7100	
2022	1773602	\$630.00	06/06/2022	ANY BUCHANAN/ROLLING CONES ICE CREAM	2046	
2022	1774212	\$800.00	06/15/2022	LITTLES BBQ COMPANY LLC	2065	
2022	1774232	\$700.00	06/15/2022	THE AZTECA RESTAURANT LLC	9215	

\$10,205.00

Encumbered

Parade

Dixie Doodlers	500.00	3/23/2022
Hillbilly Badger Clan	225.00	3/23/2022
Jolly Giant Stilt walkers	600.00	3/23/2022
Jim Madritsch Band	710.00	3/23/2022
Milw concert band	825.00	3/23/2022
Tripoli legion of honor	275.00	3/23/2022
Tripoli motor Corps	800.00	3/23/2022
Signage	150.00	4/27/2022
Brass Knuckles	950.00	4/27/2022
Hoof Beats Express	545.00	4/27/2022
NB Community Band	1,000.00	4/27/2022
TJ Howell	600.00	4/27/2022
Whistle on Wheels	950.00	4/27/2022
Dick Strauss Band	1,200.00	4/27/2022
Mille the Clown	100.00	4/27/2022
Big Top Brass	1,500.00	4/27/2022
Tripoli shrine clowns	300.00	5/17/2022
Mississippi mudcats	695.00	5/17/2022

11,925.00

Entertainment

Miss Kim	450.00	1/26/2022
Peter Lindsay	700.00	1/26/2022
Dinosaur Dimensions	495.00	1/26/2022
ANT Sound & lighting		
Cheap Shots	2,500.00	3/23/2022
The Polka Band	500.00	3/23/2022
Kelli Clark-face painter	650.00	3/23/2022
Pie Contest	500.00	3/23/2022

5,795.00

Fireworks -

Advertising	100.00	3/23/2022
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100.00

Electricity

Waste Disposal

Pats disposal

Telephone/Cell Phone

Dues/Memberships

Tent Rental

Area Rental

Office Supplies

Cornhole Tournament

Supplies

Home City Ice	2,500.00	3/23/2022
Electric & Water equip	146.61	3/23/2022

2,646.61

20,466.61