



**CITY OF NEW BERLIN
FOURTH OF JULY COMMISSION MEETING
Wednesday, April 27, 2022
6:00 PM
Council Chambers
3805 S. Casper Drive**

Regular Meeting

AGENDA

CALL MEETING TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

March 23rd, 2022 Minutes

FINANCIAL REPORT

Monthly Activity and Financial Report / Review Running Budget

Update on fundraising and sponsorships

CELEBRATION 2022

Fireworks -
Discussion and possible action

Entertainment – games/amusements
Discussion and possible vote on bands

Childrens Entertainment –
Discussion and possible vote on entertainment

Concessions -
Discussion and possible on vote food vendors

Grounds -
Discussion and possible vote regarding parking partnership

Main Parade -
Discussion and possible vote on 2022 Parade Marshall
Discussion and possible vote on parade entries

Staff Report –
Discussion and possible action

Public Relations -
Discussion and possible vote to advertise in newsprint

Facebook update

NEW BUSINESS

Discussion and possible vote on options to commemorate former commissioner Anida Rose

NEXT COMMISSION MEETING DATE

Tuesday, May 17th, 2022

ADJOURNMENT

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possible a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Georgia Stanford (262) 786-8610.



**CITY OF NEW BERLIN
FOURTH OF JULY COMMISSION - MINUTES
Wednesday, March 23, 2022
3805 S. Casper Drive, New Berlin, WI, 53151
Council Chambers - 6:00pm**

Regular Meeting

Please note: Minutes are unofficial until approved by the Common Council at the next regularly scheduled meeting.

CALL MEETING TO ORDER

There being a quorum (12 Commissioners), Polly Oldenburg called the meeting to order at 6:00 PM.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Commissioners present:

Sherry Ament, Nancy Bertsch, Joe Dallman, Krista Heinen, Mitch Helmer, Charles Kronenwetter, Michael Mazzoni, Marc Meyer, Polly Oldenburg, Nancy Perkins, Marlene Pfeiffer, and Sarah Walters

Commissioners excused: Ald. Joe Stribl

Also in attendance Mayor Dave Ament & Peggy, Erin Cross (City – Recreation Manager).

CONSENT AGENDA

One motion and second will approve all of the following items listed. Any item may be pulled from the list and handled separately

APPROVAL OF MINUTES

ITEM: January 26, 2022 Meeting Minutes.

MOTION: To approve the January 26, 2022 Meeting Minutes

VOTE: Motion by: Mitch Helmer
Second by: Michael Mazzoni

MOTION PASSED 12/0

ITEM: Motion by Mitch Helmer to approve the February 23, 2022 Meeting Minutes, Michael Mazzoni seconded. Passed 12/0.

MOTION: To approve the February 23, 2022 Meeting Minutes

VOTE: Motion by: Mitch Helmer
Second by: Michael Mazzoni

FINANCIAL REPORT

ITEM: Monthly Activity and Financial Report / Review Running Budget

Update on fundraising and sponsorships - \$43,525 of the \$45,000 goal has been raised. The 4th of July reserve fund stands at \$136,296.

MOTION: Motion by Mitch Helmer to approve the reports as presented

VOTE: Motion by: Mitch Helmer
Second by: Joe Dallman

MOTION PASSED 12/0

END CONSENT AGENDA

CELEBRATION 2022

ITEM: Staff Report –
No Report

ITEM: Public Relations –
Discussion and possible vote to allocate funds for Facebook boosts.

MOTION: Motion to approve \$100 for Facebook boosts.

VOTE: Motion by: Mitch Helmer
Second by: Marlene Pfeiffer

MOTION PASSED 12/0

ITEM: Fireworks –
No Report

ITEM: Entertainment/Games/Amusements –
Discussion and possible vote on bands

MOTION: To approve \$2,500 for Cheap Shots in the West tent for the evening of July 2nd

VOTE: Motion by: Nancy Bertsch
Second by: Nancy Perkins

MOTION PASSED 12/0

MOTION: To approve \$500.00 for The Polka Band for the afternoon of July 2nd.

VOTE: Motion by: Nancy Bertsch
Second by: Nancy Perkins

MOTION FAILED – 6 FOR, 3 AGAINST, 3 ABSTAINED

ITEM: Discussion and possible action on special liability language for specific entertainment contracts

MOTION: To not require liability insurance for certain performance contractors for which the requirement would be financially unaffordable and thus prohibitive to contracting to include, but not limited to the following:

- Mt. Olive

- Do Wop Daddies
- 33 RPM
- Rebel Grace
- The Now
- Almighty Vinyl
- Miss Kim's Amazing Animals
- Peter Lindsay
- Dinosaur Dimensions – Curt Strutz
- Cheap Shot
- The Polka Band

VOTE: Motion by: Mitch Helmer
Second by: Nancy Bertsch
MOTION PASSED 12/0

ITEM: Discussion and possible vote to allocate funds for pie contest

MOTION: Motion to approve up to \$500.00

VOTE: Motion by: Nancy Perkins
Second by: Mitch Helmer
MOTION PASSED 12/0

ITEM: Discussion and possible vote to continue partnership with Games Are Us for ATM and video games on grounds

MOTION: Motion to continue the partnership with Games Are Us for ATM and video games on ground

VOTE: Motion by: Michael Mazzoni
Second by: Marlene Pfeiffer
MOTION PASSED 12/0

ITEM: Discussion and possible vote on children's entertainment

MOTION: Motion to approve \$650.00 for Keli Clark, face painter.

VOTE: Motion by: Michael Mazzoni
Second by: Marlene Pfeiffer
MOTION PASSED 12/0

ITEM: Concessions –
Discussion and possible vote on food vendors

MOTION: Motion to approve QT Treats and Clean Cuisine

VOTE: Motion by: Mitch Helmer
Second by: Nancy Bertsch
MOTION PASSED 12/0

MOTION: Motion to approve Pina Mexican Eats for July 2nd and 3rd only, pending not getting another vendor by Friday.

VOTE: Motion by: Mitch Helmer
Second by: Joe Dallman
MOTION PASSED 12/0

ITEM: Discussion and possible vote on ice vendor to service charity tents

MOTION: Motion to approve Home City Ice for not to exceed \$2,500.

VOTE: Motion by: Mitch Helmer
Second by: Marlene Pfeiffer
MOTION PASSED 12/0

ITEM: Grounds –

Discussion and possible vote on purchase of required electrical and water equipment

MOTION: To approve up to \$550.00 for needed equipment.

VOTE: Motion by: Mitch Helmer
Second by: Marlene Pfeiffer
MOTION PASSED 12/0

ITEM: Discussion and possible vote to continue partnership with New Berlin Magic, Puma's and Heat to facilitate parking

MOTION: Motion to continue partnership

VOTE: Motion by: Mitch Helmer
Second by: Sherry Ament
MOTION PASSED 12/0

ITEM: Main Parade –

Discussion and possible vote on 2020 Parade Marshall

To be discussed at a future meeting. No action taken

ITEM: Discussion and possible vote on parade entries

MOTION: Motion to approve a total of \$4,160 for the following:

Dixie Doodlers \$500
Hillbilly Badger Clan \$225
Jolly Giant Stilt Walkers (2) \$600
Jim Madritsch Parade Band \$710
Milwaukee Brewers Bernie Brewer \$225
Milwaukee Metro Community
Concert Band (25-piece band) \$825

Tripoli Shrine Legion of Honor \$275
Tripoli Shrine Motor Corps \$800

VOTE: Motion by: Mitch Helmer
Second by: Joe Dallman
MOTION PASSED 12/0

NEW BUSINESS

ITEM: Discussion and possible vote on options to commemorate former commissioner Anida Rose.

MOTION: Motion to approve up to \$90.00 to commemorate former commissioner Anida Rose

VOTE: Motion by: Nancy Bertsch
Second by: Joe Dallman
MOTION PASSED 12/0

ITEM: Discussion and possible vote to move the May commission meeting to Tuesday, May 17th, 2022.

MOTION: Motion to move the May commission meeting date to Tuesday, May 17th, 2022

VOTE: Motion by: Michael Mazzoni
Second by: Charles Kronenwetter
MOTION PASSED 12/0

NEXT COMMISSION MEETING DATE

Wednesday, April 27th, 2022 at 6:00 PM.

ADJOURNMENT

Meeting adjourned at 7:30 PM.

Respectfully Submitted,
Michael Mazzoni, Secretary

CITY of NEW BERLIN
FOURTH of JULY
Budget Report as of April 22, 2022

			Original Budget	Transfers/ Adjustments	Revised Budget	Year to Date	Encumbered	Available Budget
REVENUES								
21120000	48040	Donations	45,000	-	45,000	30,725		(14,275)
21120000	48071	Booth/Vendor Fees	29,000	-	29,000	3,275		(25,725)
21120000	48070	Carnival Proceeds	8,000	-	8,000			(8,000)
21120000	48000	Parking	2,500	-	2,500			(2,500)
21120000	48000	Cornhole Tournament	700	-	700	-		(700)
		Transfer from City	30,000	-	30,000	20,000	-	(10,000)
		Total Revenues	115,200	-	115,200	54,000	-	(61,200)
EXPENDITURES								
21120000	52011	Parade	14,500		14,500		4,160	10,340
21120000	52030	Entertainment	33,500		33,500		5,795	27,705
21120000	52035	Fireworks	25,000		25,000			25,000
15990000	50020	Salary	10,000	-	10,000	8,034		1,966
15990000	51020	FICA	765	-	765	615		150
15990000	54060	Advertising	750	-	750		100	650
21120000	53010	Electricity	360	-	360			360
21120000	53030	Waste Disposal	9,500	-	9,500			9,500
21120000	53040	Telephone/Cell Phone	700	-	700	136		564
21120000	54270	Dues/Memberships	80	-	80			80
15990000	52030	Tent Rental	15,000	-	15,000			15,000
21120000	54120	Office Supplies	200	-	200			200
21120000		Cornhole Tournament	600	-	600			600
21120000	54110	Supplies	4,300	-	4,300	493	2,647	1,160
		Total Expenditures	115,255	-	115,255	9,277	12,702	93,276
		Net Change in Fund Balance	(55)	-	(55)	44,723		32,076

Year	Receipt	Amount	Entry Date	Paid By	Check #
2022	1743358	\$1,000.00	02/02/2022	NEW BERLIN LIONS CLUB	8158
2022	1743359	\$200.00	02/02/2022	FRANTZ MACHINE PRODUCTS	27635
2022	1747709	\$200.00	02/11/2022	SUBURBAN ASPHALT CO INC	136395
2022	1747710	\$25.00	02/11/2022	HONEYAGERS MUDJACK SERVICE INC	7661
2022	1747711	\$200.00	02/11/2022	INSIGHT FORENSIC ACCOUNTANTS	16430
2022	1747712	\$100.00	02/11/2022	TOOLRITE	34954
2022	1747713	\$300.00	02/11/2022	GREENFIELD PLAZA LLC	2332
2022	1747714	\$50.00	02/11/2022	ARROWHEAD TOOL & DIE INC	41872
2022	1747715	\$200.00	02/11/2022	AMERICAN TREE EXPERTS INC	5912
2022	1747980	\$600.00	02/15/2022	HORICON BANK	137760
2022	1747981	\$200.00	02/15/2022	NEW BERLIN PLASTICS	87284
2022	1747982	\$800.00	02/15/2022	JR PLUMBING SERWER & DRAIN CLEANING LLC	3834
2022	1748134	\$5,000.00	02/16/2022	JERRY JOHNSON	400483311
2022	1748655	\$1,000.00	02/28/2022	SENDIK'S FOOD MARKET LLC	8565
2022	1748656	\$200.00	02/28/2022	MILWAUKEE VALVE	446122
2022	1748657	\$600.00	02/28/2022	JOHNSON SAND & GRAVEL INC	94703
2022	1748766	\$500.00	03/01/2022	HADER INDUSTRIES INC	47894
2022	1748890	\$600.00	03/02/2022	INNOVATION STATION	2295
2022	1748891	\$600.00	03/02/2022	WEST NEW BROOK ORTHODONTISTS	7916
2022	1748892	\$200.00	03/02/2022	ACCOUNT FOR IT	2440
2022	1748893	\$2,000.00	03/02/2022	NSI ELECTRICAL CONTRACTORS INC	814277
2022	1748894	\$5,000.00	03/02/2022	EDUCATORS CREDIT UNION	3521542
2022	1749569	\$400.00	03/11/2022	SCHOENECK CONTAINERS INC	1160
2022	1749570	\$2,000.00	03/11/2022	WIS LOGISTICS	77588
2022	1749571	\$600.00	03/11/2022	ITU ABSORB TECH INC	231496
2022	1749770	\$150.00	03/15/2022	DIAMETERS INC	92845
2022	1749954	\$100.00	03/16/2022	ANIMAL HOUSE GYM INC	5301
2022	1749955	\$3,000.00	03/16/2022	HOMETOWNE WINDOWS AND DOORS INC	6504
2022	1749956	\$600.00	03/16/2022	PREFERRED ELECTRICAL CONTRACTORS INC	104599
2022	1749957	\$600.00	03/16/2022	DESIGN BUILD FIRE PROTECTION OF WI	81342
2022	1749958	\$100.00	03/16/2022	HYDRAULIC COMPONENT SERVICES INC	95938
2022	1750737	\$600.00	03/23/2022	HERC-U-LIFT	310444
2022	1750738	\$100.00	03/23/2022	DONALD R. KITTEN	29271
2022	1751039	\$600.00	03/25/2022	KNIGHTS OF COLUMBUS/KC 524 CENTER INC	9312
2022	1755491	\$600.00	04/12/2022	DONOVAN & JORGENSEN INC	23985
2022	1755492	\$1,000.00	04/12/2022	HIPPENMEYER, REILLY, BLUM SCHMITZER, FAB	45618
2022	1755493	\$200.00	04/12/2022	ELECTROCHEMICAL PRODUCTS INC	101005
2022	1755494	\$500.00	04/12/2022	KWIK TRIP INC	1283085

\$30,725.00

CHG DESC 1[illegible]

Year	Receipt	Amount	Entry Date	Paid By	Check #	CHG DESC 1
2022	1744937	\$500.00	02/04/2022	THE LEAP LLC	1040	4TH OF JULY VENDOR FEE
2022	1747707	\$550.00	02/11/2022	KATHLEEN HOFFMANN	1084	4TH OF JULY
2022	1747708	\$825.00	02/11/2022	QUALITY CONCESSIONS	5233	4TH OF JULY VENDOR FEE
2022	1750380	\$900.00	03/18/2022	CLEAN CRUISINE	2011	5th OF JULY VENDOR FEE
2022	1750514	\$500.00	03/21/2022	QT TREATS/LAQUERA BARNETT	542598	6th OF JULY VENDOR FEE

\$3,275.00

Encumbered

Parade

Dixie Doodlers	500.00	3/23/2022
Hillbilly Badger Clan	225.00	3/23/2022
Jolly Giant Stilt walkers	600.00	3/23/2022
Jim Madritsch Band	710.00	3/23/2022
Bernie Brewer	225.00	3/23/2022
Milw concert band	825.00	3/23/2022
Tripoli legion of honor	275.00	3/23/2022
Tripoli motor Corps	800.00	3/23/2022

4,160.00

Entertainment

Miss Kim	450.00	1/26/2022
Peter Lindsay	700.00	1/26/2022
Dinosaur Dimensions	495.00	1/26/2022
ANT Sound & lighting		
Cheap Shots	2,500.00	3/23/2022
The Polka Band	500.00	3/23/2022
Kelli Clark-face painter	650.00	3/23/2022
Pie Contest	500.00	3/23/2022

5,795.00

Fireworks -

Advertising	100.00	100.00	3/23/2022
-------------	--------	--------	-----------

Electricity

Waste Disposal

Pats disposal

Telephone/Cell Phone

Dues/Memberships

Tent Rental

Area Rental

Office Supplies

Cornhole Tournament

Supplies

Home City Ice	2,500.00	3/23/2022
Electric & Water equip	146.61	3/23/2022

2,646.61

12,701.61