



**CITY OF NEW BERLIN
LIBRARY BOARD - MINUTES
Monday, May 16, 2022**

Regular Meeting

Public Library

6:00 PM

Please note: Minutes are unofficial until approved by the Library Board at the next regularly scheduled meeting.

PUBLIC COMMENT SESSION:

Forms to sign up for public speaking will be available 30 minutes prior to the meeting, and made available to the Library Board Secretary. Forms received after the 6:00p.m. meeting start time will be heard based on Board approval. Subject to the procedures which immediately follow, for a 30-minute period prior to the commencement of this meeting of the New Berlin Library Board any person may address the Board members present. During this period for the members of the public to address the members of the Library Board the following procedures shall apply:

- A. Individual presentations are limited to 2 minutes.
- B. Privilege of the Floor shall last no longer than 30 minutes.
- C. Presentations shall be limited to matters on the Library Board agenda for this meeting
- D. Presentations shall not deal in personalities or personal attacks on members of the Board or Library employees.
- E. Presentations are not to be designed for purposes of engaging others in a debate or a response in this forum.
- F. There may be a large number of residents that would like to speak and in order to provide as many residents as possible an opportunity to speak, the Chairperson may limit the amount of times a person can speak to only once.
- G. Persons speaking should avoid duplication of the comments of other persons in their comments.
- H. Speakers shall fill out a form with their name and address and give it to the Board Secretary before beginning their remarks.
- I. Speakers shall also state their name and address at the beginning of their comments. These, along with a brief statement collected by the Secretary, will be available on the Library Minutes.
- J. Those present, engaged in disruptive behavior during and after presentations will be asked to leave.

CALL MEETING TO ORDER

Meeting called to order at 6:05pm by President John Marek.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Ruth Bock, Dolores Greenawalt, Charlotte Kroupa, Linda Maas, John Marek, Patti Orzel

Absent Member: Nathan Jung

Excused members: Jill Kawala, Debbie Stelzner

COMMITTEE REPORTS

Friends of the Library, Inc. – Annual written report viewed. No questions.

CONSENT AGENDA

One motion and second will approve all of the following items listed. Any item may be pulled from the list and handled separately.

- ITEM:**
- Approval of minutes—Monday, April 18th, 2022
 - Approval of Bills and Invoices
 - Next meeting date: Monday, June 20th, 2022

No discussion or comments on the consent agenda.

MOTION: Motion to approve the consent agenda

VOTE: Motion by: Patti Orzel
Second by: Ruth Bock
MOTION PASSED 6-0

END CONSENT AGENDA

ADMINISTRATIVE REPORTS

ITEM: President's Report -

Welcome to Charlotte Kroupa, Alderwoman Representative District 7 of New Berlin. Nothing additional to report.

ITEM: Director's Report -

Summer concerts - Natalie Beacom discussed the current stage bid challenges; sponsor looking at mobile staging. Bands not hired yet.

OLD BUSINESS

ITEM: 2022 Staff Survey Update –

Dolores Greenawalt will send out the questions and bring it back to the next Board meeting; upon approval, will send survey out to staff after June meeting

NEW BUSINESS

ITEM: Nomination Committee for Library Board Officer Elections –

Discussion was had about the nomination committee to have Patti Orzel, Debbie Stelzner, and Ruth Bock to be part of the nominating committee.

ITEM: Dolores Greenawalt makes a motion to have Patti Orzel, Debbie Stelzner, and Ruth Bock to be part of the nominating committee. Linda Maas seconded the motion. 6-0 vote. Motion approved.

MOTION: Motion to approve Patti Orzel, Debbie Stelzner, and Ruth Bock to be part of the nominating committee

VOTE: Motion by: Dolores Greenawalt
Second by: Linda Maas
MOTION PASSED 6-0

ITEM: Letter for 2022 Standards –

The Library exceeded all the requirements. The document requires Natalie Beacom and John Marek to sign. We exceeded the standards: computers were listed at 12 only because 12 were available during COVID restrictions. Natalie will include Trustee Essentials in future Library Board packets.

ANNOUNCEMENTS

No announcements.

ADJOURN

MOTION: Motion to adjourn

VOTE: Motion by: Alderwoman Charlotte Kroupa
Second by: Patti Orzel
MOTION PASSED 6-0

Meeting ends at 6:38pm

Respectfully Submitted,

Dolores Greenawalt, Secretary