



**CITY OF NEW BERLIN
LIBRARY BOARD - MINUTES
Monday, February 21, 2022**

Regular Meeting

New Berlin Public Library

6:00 PM

Please note: Minutes are unofficial until approved by the Library Board at the next regularly scheduled meeting.

PUBLIC COMMENT SESSION

Forms to sign up for public speaking will be available 30 minutes prior to the meeting, and made available to the Library Board Secretary. Forms received after the 6:00p.m. meeting start time will be heard based on Board approval. Subject to the procedures which immediately follow, for a 30-minute period prior to the commencement of this meeting of the New Berlin Library Board any person may address the Board members present. During this period for the members of the public to address the members of the Library Board the following procedures shall apply:

- A. Individual presentations are limited to 2 minutes.
- B. Privilege of the Floor shall last no longer than 30 minutes.
- C. Presentations shall be limited to matters on the Library Board agenda for this meeting.
- D. Presentations shall not deal in personalities or personal attacks on members of the Board or Library employees.
- E. Presentations are not to be designed for purposes of engaging others in a debate or a response in this forum.
- F. There may be a large number of residents that would like to speak and in order to provide as many residents as possible an opportunity to speak, the Chairperson may limit the amount of times a person can speak to only once.
- G. Persons speaking should avoid duplication of the comments of other persons in their comments.
- H. Speakers shall fill out a form with their name and address and give it to the Board Secretary before beginning their remarks.
- I. Speakers shall also state their name and address at the beginning of their comments. These along with a brief statement collected by the Secretary, will be available on the Library Minutes.
- J. Those present, engaged in disruptive behavior during and after presentations will be asked to leave.

CALL MEETING TO ORDER

The New Berlin Public Library Board was called to order at 6:00 p.m. by President Marek.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Ruth Bock, Jill Kawala, Linda Maas, Chuck Garrigues, Nathan Jung, John Marek, Dolores Greenawalt, Patti Orzeal, Ruth Bock, Natalie Beacom – Library Director, Kathy Wiemelt - Friends of the Library

Excused: Debbie Stelzner

COMMITTEE REPORTS

ITEM: Friends of the Library, Inc –

Mini book sale past Saturday. Made around \$365. Book drive March 19. General meeting in April. Annual report given to members and board.

CONSENT AGENDA*****

One motion and second will approve all of the following items listed. Any item may be pulled from the list and handled separately.

ITEM: Approval of Minutes - Monday January 10th, 2022
Approval of Bills and Invoices
Next meeting date: Monday, March 21, 2022

MOTION: Motion to approve consent agenda.

VOTE: Motion by: Ald. Chuck Garrigues
Second by: Ruth Bock
MOTION PASSED UNANIMOUSLY

END CONSENT AGENDA*****

ADMINISTRATIVE REPORTS

ITEM: President's Report -
Nothing to report

ITEM: Directors Report –
3D printing privacy issues and intellectual issues. Rollout begins in April with staff assistance to use equipment, but will eventually develop a system for users to work with equipment independently. Members will register with library and go through restrictions. Working with Mark Blum to go over language and use the Library of Things Policy and waiver. Once we research and determine a protocol, it will be shared with the Library Board for review.

OLD BUSINESS

ITEM: Ongoing Pandemic Policies and Issues - Information/Discussion/Action
No issues from a staff standpoint. Natalie's recommendation is to continue with existing protocols for masking and distancing.

No further action taken.

ITEM: Library Code of Conduct Revision - Information/Discussion/Action
Discussion was had about the revision.

MOTION: Motion to approve provision subject to bar code amendment.

VOTE: Motion by: Jill Kawala
Second by: Dolores Greenwalt
MOTON PASSED UNANIMOUSLY

NEW BUSINESS

ITEM: Review and Approval of Annual Report - Information/Discussion/Action-
Section three, Library Services: 1C. Number was pre-populated. Number reflected (there were over 4,000). More discussion was had.

MOTION: Motion to approve Section three, Library Services: 1C. Number was pre-populated. Number reflected (there were over 4,000).

VOTE: Motion by: Dolores Greenwalt
Second by: Linda Maas
MOTION PASSED UNANIMOUSLY

ITEM: Library Internet Policy Revision - Information/Discussion/Action

Added language about elicited use of internet. Language approved by Mark Blum.

MOTION: Motion to approve added language about elicited use of internet.

VOTE: Motion by: Patti Orzel
Second by: Chuck Garrigues
MOTION PASSED UNANIMOUSLY

ANNOUNCEMENTS

City of New Berlin will not be able to guarantee snow and ice removal from Library during upcoming snow emergency. Library is setting up to be an emergency shelter should power be affected in the community.

ADJOURN The meeting adjourned at 6:43pm

VOTE: Motion by: Ruth Bock
Seconded by: Patti Orzel
MOTION PASSED UNANIMOUSLY

Respectfully Submitted,
Dolores Greenwalt

PLEASE NOTE: It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aides and services. For additional information or to request this service, contact City Clerk Georgia Stanford (262)797-2446.