CITY OF NEW BERLIN
LANDMARKS COMMISSION MEETING
Thursday, December 15, 2022
6:30 PM
AB Conference Room

AGENDA

CALL TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

1. November 17, 2022 Landmarks Commission Meeting Minutes

TREASURER'S REPORT

COMMUNICATIONS

2. Chairperson's Report

OLD BUSINESS

3. Update on Eagle Scout project at New Berlin Center Cemetery—Final report to be given by Kayden Wilson, Eagle Scout prospect in charge of the project

4. Properties for Landmark consideration as “Informational Markers:”. Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

5. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan

6. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball and Imig/Woelfel Landmarks along with Arcadian Hills Residential Historic District informational; to occur when completed document received from DCD

7. Discussion on fifth Virtual Historic New Berlin Trivia Challenge (In conjunction with State of Wisconsin Historic Preservation Month - tentatively planned for May, 2023)—(Commissioner Orzel, coordinator)

NEW BUSINESS

8. Discussion on possible new Landmark with advice from City Attorney Mark Blum

9. Discussion on details of post-Christmas Gathering to be held on January 19, 2023

10. List of potential upcoming agenda items

NEXT MEETING DATE

11. Next meeting date discussion in regards to post-Christmas gathering: Thursday, January 19, 2023

ADJOURN

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possible a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.

CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, November 17, 2022

Regular Meeting	**AB Conference Room**	**6:30 PM**

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

All votes were taken via a voice roll call vote.

CALL TO ORDER

ITEM: **Chairperson DeMoss called the meeting to order at 6:34 PM.**

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

ITEM: **Chairperson DeMoss, Alderwoman Kroupa, Commissioners Ament, Hemmen, Marquardt, Orzel, Tyskiewicz and Warczak.**

It should be noted that there is a vacancy on the Commission due to the resignation of Commissioner Hermann. Mayor Ament is currently interviewing candidates.

APPROVAL OF MINUTES

ITEM: October 20, 2022 Landmarks Commission Meeting Minutes

MOTION: **Motion to approve the October 20, 2022 Landmarks Commission Meeting Minutes.**

VOTE: Motion by: Commissioner Hemmen
Second by: Commissioner Warczak
Motion passed unanimously with Commission Marquardt voting "Present" due to her excused absence at the meeting.

TREASURER'S REPORT

ITEM:

1. **Commissioner/Treasurer Warczak noted that the $56.53 reimbursement to Chairperson DeMoss for last month's expenditures for the two Recognition Events, has not been issued as of the November 1, 2022 City Treasurer's Report Form.**
2. **Thus, our Commission's present balance remains at $782.00.**
3. **The City Budget was passed for 2023, and shows that our Commission will again have $2000.00 in our budget.**

COMMUNICATIONS

ITEM: Chairperson's Report -**Chairperson DeMoss – See update under OLD BUSINESS #3 concerning Eagle Scout Prospect Kayden Wilson.**

OLD BUSINESS

ITEM: Update on Eagle Scout project at New Berlin Cemetery

ITEM: **Eagle Scout Project at New Berlin Center Cemetery – Eagle Scout Prospect Kayden Wilson.**

a. Kayden reports that he has completed the project, and needs to be informed as to what he should do with remaining supplies.

b. Discussion ensued that Kayden should be put on the agenda for the December Landmarks Commission Meeting to give a final report and be "signed off" on the project. Kayden will be asked to bring remaining supplies with him for return to the City Departments that provided them.

ITEM: Properties for Landmark consideration as "Informational Markers:". Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)
STATUS PENDING

ITEM: Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan **STATUS PENDING**

ITEM: Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball and Imig/Woelfel Landmarks along with Arcadian Hills Residential Historic District informational; to occur when completed document received from DCD
STATUS PENDING the review by DCD. Besides checking with Ed Bartz, Head of Parks and Grounds, for the QR Codes for the newest landmarks, Commissioner Ament will also relay to him that the A.E. Gilbert Mansion on Calhoun Road has lost its' QR Code sign, possibly during the road construction on Calhoun Road.

ITEM: Fourth Virtual Historic New Berlin Trivia Challenge (October) to feature the four historic New Berlin Cemeteries (Commissioner Orzel)— final status report

a. Commissioner Orzel reports that 55 more participants were tallied after her report of October 20, 2022, likely as a result of having the Challenge posted for a second time on New Berlin Notes and on the New Berlin Library Website.

b. Discussion ensued that next May might be a good time for the "Fifth Trivia Challenge," with possible tie-in to the State's Historic Preservation Month or a focus on our newest landmarks.

NEW BUSINESS

ITEM: Election of Officers

All present officers have agreed to remain in their positions for the following year. The slate is:
Chairperson – Commissioner Laurie DeMoss
Vice – Chairperson – Commissioner Peggy Ament
Secretary – Commissioner Jennifer Tyskiewicz
Treasurer – Commissioner Cheryl Warczak

MOTION: **Motion to accept the Slate of Officers for the Landmarks Commission for the following year.**

VOTE: Motion by: Commissioner Orzel
Second by: Commissioner Marquardt
Motion passed unanimously

ITEM: Discussion of Christmas Gathering
Discussion ensued as to a dinner gathering at Armeli's on Thursday, January 19, 2023 at 6:30 PM. Chairperson DeMoss will look into making the reservations. If there are a limited number of items on the agenda that evening, it may be considered that we will dispense with a prior meeting, and notify the city to post a potential quorum for the gathering at the restaurant.

NEXT MEETING DATE

ITEM: Next Meeting Thursday, December 15, 2022 @ 6:30 pm

ADJOURN

MOTION TO ADJOURN AT 7:26 PM.

Motion by: Commissioner Tyskiewicz.
Second by: Commissioner Hemmen.
Motion passed unanimously.

Respectfully submitted,

Jennifer Tyskiewicz
Secretary, Landmarks Commission