



**CITY OF NEW BERLIN
LANDMARKS COMMISSION MEETING
Thursday, November 17, 2022
6:30 PM
AB Conference Room**

AGENDA

CALL TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

1. October 20, 2022 Landmarks Commission Meeting Minutes

TREASURER'S REPORT

COMMUNICATIONS

2. Chairperson's Report

OLD BUSINESS

3. Update on Eagle Scout project at New Berlin Cemetery
4. Properties for Landmark consideration as "Informational Markers": Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)
5. Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan
6. Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: final review of revised document with inclusion of City of New Berlin Cutler/Kern/Kimball and Imig/Woelfel Landmarks along with Arcadian Hills Residential Historic District informational; to occur when completed document received from DCD
7. Fourth Virtual Historic New Berlin Trivia Challenge to feature the four historic New Berlin Cemeteries (Commissioner Orzel)—final status report

NEW BUSINESS

8. Election of Officers

9. Discussion of Christmas Gathering
10. List of potential upcoming agenda items

NEXT MEETING DATE

11. Next Meeting Thursday, December 15, 2022 @ 6:30 pm

ADJOURN

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possible a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.



**CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, October 20, 2022**

Regular Meeting

Council Chambers

6:30 PM

*Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.
All votes were taken via a voice roll call vote.*

**COUNCIL CHAMBERS
6:30 PM**

**RECOGNITION CEREMONY FOR THE IMIG- WOELFEL FARMSTEAD, NEW BERLIN'S
NEWEST LANDMARK.**

The ceremony was attended by 20 members of the Woelfel Family and some of their neighbors. The family displayed photographs of the farmstead and the family from the early 1900's. Introductions were made of family members and Landmarks Commissioners. Chair DeMoss read a description of the history and appearance of the newest landmark. A special cake had been ordered with a decorative script description of the event being celebrated, and was enjoyed by the attendees.

**RECOGNITION OF 33 YEARS OF SERVICE ON THE LANDMARKS COMMISSION BY
COMMISSIONER JACKIE HERMANN.**

In another celebration of the evening, Commissioner Jackie Hermann, who is resigning from the Commission, was honored for her 33 years of service and for her important role in being one of the original members who started the Landmarks Commission in New Berlin in 1989. Chair DeMoss recognized and thanked Commissioner Hermann for her dedication, foresight and years of work for the Commission and the City of New Berlin. A second lovely cake was enjoyed by the attendees.

CALL TO ORDER

ITEM: Chairman DeMoss called the meeting to order at 7:50 PM.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

ITEM: Present: Chair Demoss, Alderwoman Kroupa, Commissioners Ament, Hemmen, Orzel, Tyskiewicz and Warczak

Excused: Commissioner Marquardt

APPROVAL OF MINUTES

ITEM: August 18, 2022 Meeting Minutes

MOTION: Motion to approve the August 18, 2022 Landmarks Commission Meeting Minutes.

VOTE: Motion by: Commissioner Warczak
Second by: Commissioner Hemmen
Motion passed unanimously with Commissioner Orzel voting "Present" due to her excused absence at the meeting.

TREASURER'S REPORT – COMMISSIONER/TREASURER WARCZAK.

1. Two months of the budget were reported on, as we didn't meet in September. There was no activity in September, and thus, the budget balance remained at \$964.00. In October, an expense of \$182.00 was incurred for the printing of the 4 Historic Cemetery Brochures by Anchor Printing. The brochures were handed out at the October 2 Applefest/ Beer Garden at Historical Park. The budget balance is currently \$782.00.
2. Chair DeMoss submitted 2 receipts totaling \$56.53 for the paper goods and cake for the October 20 Recognition Ceremonies. This will bring the budget balance to \$725.47 for next month.

Motion to Reimburse Chair DeMoss for the Above Recognition Ceremony Expenses.

Motion by: Commissioner Ament.

Second by: Commissioner Tyskiewicz.

Motion passed unanimously.

COMMUNICATIONS- CHAIR DEMOSS

ITEM: Chairperson's Report

Chair DeMoss reiterated the congratulations and thanks of the Landmarks Commission to Commissioner Jackie Hermann for her 33 years of service to the Commission and City of New Berlin upon her resignation from the Commission.

OLD BUSINESS

3. **Update on Eagle Scout Project at New Berlin Center Cemetery – Commissioner Hemmen.**
 - a. The Scout Troop has been working at the cemetery on several recent weekends. They "flagged" the gravestones in three colors to indicate degree of work needed or caution needed. The Scouts have sprayed the gravestones with the biological solution, depending on the degree of cleaning needed, and have scrubbed lichens off of the stones. They estimated they have worked on 15 – 20 gravestones.
 - b. The Landmarks Commission will need to "sign off" on the project for the Scouts, but will need to have an update from Eagle Scout Prospect Kayden Wilson before doing that.
4. **Status Pending.**
5. **Status Pending.**
6. **Cultural and Historic Resources Chapter 4 Comprehensive Plan.**

While awaiting the review of the document by DCD, Commissioner Ament will check with Ed Bartz, Head of Parks and Grounds for the city, on obtaining QR Codes for our newer landmarks: Cutler/Kern/Kimball Farmstead, Arcadian Hills Residential Historic District, and Imig-Woelfel Farmstead.
7. **Fourth Virtual Historic New Berlin Trivia Challenge – Historic Cemeteries – Commissioner Orzel.**
 - a. Commissioner Orzel reports somewhat disappointing participation of 88 challenge-takers with less than 2 weeks to go in the challenge. She handed out a comparison sheet showing last fall's participation as 207.
 - b. Commissioner Orzel will ask that the Trivia Challenge be added again to the latest edition of New Berlin Notes and the New Berlin Library Website for extra exposure.

- c. A discussion ensued on contacting elementary school teachers, via email, that this might be a good way to include local history in units at the 4th grade level.

8. Report on October 2, 2022 Historical Society Applefest /Beer Garden Landmarks Booth – Chair DeMoss and Commissioner Tyskiewicz.

- a. The day was well-attended, many attendees stopped at the booth, and approximately 50 sets of the Historic Cemetery Brochures were handed out.
- b. The Landmarks Commission should plan to participate in some way at several Historical Park events over the course of each spring through fall.

NEW BUSINESS.

In addition to the resignation of Commissioner Hermann, Commissioner Hemmen notified the Landmarks Commission that she will be resigning at the end of December 2022, following 14 years of service on the Commission.

NEXT MEETING DATE.

Thursday, November 17, 2022.

MOTION TO ADJOURN AT 8:42 PM.

Motion by: Commissioner Warczak.

Second by: Commissioner Orzel.

Motion passed unanimously.

Respectfully submitted,

**Jennifer Tyskiewicz
Secretary, Landmarks Commission**