CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, August 18, 2022

Regular Meeting	**Council Chambers**	**6:30 PM**

PUBLIC HEARING – 6:30 PM – 6:45 PM.
Property for Landmark Consideration Located at 3820 S. Woelfel Road, New Berlin, WI 53146, Known as the **Imig-Woelfel Farmstead, to Include Farmhouse, Barn and Outbuildings.**

Liaison: Commissioner Hemmen.
Guests: Karen Woelfel Cooper (Great-great-granddaughter of George Woelfel, Jr. who purchased the property and farmstead in 1887), and Randy Cooper.

Chair DeMoss read a description of the **Property**, written by Dianne Keller, daughter of Roger Woelfel, who currently owns the farmstead.

MOTION TO APPROVE THE DESCRIBED PROPERTY AS AN OFFICIAL NEW BERLIN LANDMARK.

Motion by: Commissioner Ament.
Second by: Commissioner Tyskiewicz.
Motion passed unanimously.

Our Landmarks Commission meeting to be held October 20, 2022 will start at 6:30 PM with a short reception to officially acknowledge the new Landmark. The owners and family members will be invited and cake will be served. (At the Landmarks meeting, the time of the reception was set at 6:00 PM, but before the minutes were submitted to the City for distribution, the homeowner's representative requested that 6:30 PM would be more convenient for the family).
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The Landmarks Commission Meeting was called to order by Chair DeMoss at 6:45 PM.
Present: Chair DeMoss, Alderwoman Kroupa, Commissioners Ament, Hemmen, Hermann, Tyskiewicz and Warczak.
Excused: Commissioners Marquardt and Orzel.

APPROVAL OF MINUTES.

MOTION TO Approve July 21, 2022 Landmarks Commission Meeting Minutes.

Motion by: Commissioner Warczak.
Second by: Commissioner Hemmen.
Motion passed unanimously. Alderwoman Kroupa, and Commissioners Hemmen and Hermann were excused from the July 21, 2022 Landmarks Commission Meeting, and voted "Present" on this Motion.

TREASURER'S REPORT – COMMISSIONER/TREASURER WARCZAK.

1. Commissioner/Treasurer Warczak distributed a budget ledger showing our expenses from 2020 – Present.
2. Thus far in 2022, we have expenses of $1036.00 and a balance of $964.00.

COMMUNICATIONS – CHAIR DeMOSS.

Any Commissioner interested in attending the October WAHPC Conference either in-person (Rothschild, WI) or virtually, should let her know, as the Commission Budget can contribute to the registration fee, with the Commissioner(s) reporting their experiences to the Commission.

There are also a number of Genealogy Workshops available that are personally interesting, but could not be supported by the Landmarks Commission budget.

OLD BUSINESS.

1. **Update from Eagle Scout Prospect Kayden Wilson** on proposed project at New Berlin Center Cemetery.
   a. Biological Solution for cleaning the gravestones has been purchased and obtained. Kayden is scheduled to pick this up from Chair DeMoss.
   b. A date for work to begin is needed from Kayden so that Commissioner Ament can order the necessary supplies to be delivered to the cemetery: Porta-Potties, water tank, picnic tables, and safety equipment.
2. **Property for Landmark Consideration – Imig-Woelfel Farmstead – see Public Hearing described above.**
3. **Properties for Consideration as Informational Markers – Status Pending.**
4. **Overview of Landmark Procedures – Chapter 4 – Status Pending.**
5. **Status Update of Revised Document of Cultural and Historic Resources – Chapter 4.**
   a. Our Commission will send the digital version of all corrections to Kelly W. at DCD.
   b. Included will be descriptions of new Landmarks Cutler/Kern/Kimball Farmstead, Arcadian Hills Residential Historic District, and Imig-Woelfel Farmstead, as well as updated photos of Little Grove School and the Nicolaus Barn by Commissioner/Treasurer Warczak and Chair DeMoss.
   c. Several of the included maps and the Exhibit C Brochure have been corrected, according to Commissioner Ament.
   d. DCD will forward corrected version back to the Landmarks Commission, and we in turn, will forward the document to the Planning Commission, who will pass it on to the Common Council for approval.
   e.

MOTION TO START THE ABOVE-DESCRIBED PROCESS CONCERNING CHAPTER 4.
Motion by: Commissioner Tyskiewicz
Second by: Commissioner Ament.
Motion passed unanimously.

6. **Fourth Virtual Historic New Berlin Trivia Challenge to feature four historic New Berlin Cemeteries – Commissioner Orzel.**
   Send Commissioner Orzel any trivia questions concerning the Historic Cemeteries for possible inclusion in the challenge.
7. **Landmarks Commission to be Involved in October 2, 2022 Historical Society Beer Garden Open House – Chair DeMoss and Commissioner Tyskiewicz.**
   We will hand out brochures concerning the Historic Cemeteries.

MOTION TO HAVE BROCHURES CONCERNING THE FOUR CEMETERIES PRINTED FOR THIS EVENT – NOT TO EXCEED A TOTAL OF $500.00 – PROBABLY DONE BY EAGLE PRINTERS.
Motion by: Commissioner Hemmen
Second by: Commissioner Warczak.
Motion passed unanimously.

NEW BUSINESS.

1. **Discussion on canceling September 15, 2022 Landmarks Commission meeting due to anticipated absences of several Commissioners.**
   It was agreed that we should cancel this meeting, with our **NEXT LANDMARKS COMMISSION MEETING** being **OCTOBER 20, 2022 at 6:30 PM for the Reception Concerning New Landmark – Imig-Woelfel Farmstead, followed by the Landmarks Commission Meeting in Conference Room A/B of City Hall following the Reception.**
2. **Commissioners Ament's, Hermann's and Marquardt's Commission will expire in October, 2022 and they are asked to renew their Commission, if desired, by contacting the Mayor's Assistant.**

MOTION TO ADJOURN AT 7:50 PM.
Motion by: Alderwoman Kroupa.
Second by: Commissioner Warczak.

Respectfully submitted,
Jennifer Tyskiewicz, Secretary, Landmarks Commission