



**CITY OF NEW BERLIN  
LANDMARKS COMMISSION - MINUTES  
Thursday, June 16, 2022**

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**Regular Meeting**

**Conference Room A/B**

**6:30 PM**

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*Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.  
All votes were taken via a voice roll call vote.*

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**CALL TO ORDER**

**ITEM:** The meeting was called to order at 6:33 PM by Chairperson DeMoss.

**ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**

**ITEM:** Present: Chairperson DeMoss, Alderwoman Charlotte Kroupa, Commissioners Ament, Marquardt, Orzel, Tyskiewicz and Warczak.

Excused: Commissioners Hemmen and Hermann.

Guests: Eagle Scout Kayden Wilson and his father, Scout Leader Darren Fields.

**APPROVAL OF MINUTES**

**ITEM:** May 19, 2022 Landmarks Commission Meeting Minutes

**MOTION:** Motion to Approve the May 19, 2022 Landmarks Commission Meeting Minutes

**VOTE:** Motion by: Commissioner Warczak  
Second by: Commissioner Marquardt  
**Motion passed unanimously**

**TREASURER'S REPORT**

1. As the Arcadian Hills Residential District signage cost of \$600.00 had been approved at the May 19, 2022 Landmarks Commission meeting, the extra amount of \$100.00 over the original "not-to-exceed" amount of \$500.00 will appear on next month's Treasurer's Report.
2. Commissioner/Treasurer Warczak indicated that our current balance is \$1960.00.
3. Commissioner/Treasurer Warczak will contact Maya Schneider, who now is in Melody Styba's position, for an updated roster of commission members to send to WAHPC so that Alderwoman Kroupa will receive WAHPC newsletters.

**COMMUNICATIONS- NONE**

**OLD BUSINESS**

**ITEM:** Property for Landmark consideration: Woelfel Farm House & Barn

- MOTION:** Woelfel Farm House and Barn Public Hearing will be arranged for the August 18, 2022 Landmarks Commission meeting.
- VOTE:** Motion by: Commissioner Tyskiewicz  
Second by: Alderperson Kroupa  
**Motion passed unanimously**
- ITEM:** Properties for Landmark consideration as “Informational Markers:”. Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road; Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt) – Status Pending
- ITEM:** Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan – Status Pending
- ITEM:** Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: status update of revised document with inclusion of Cutler/Kern/Kimball Homestead City of New Berlin Landmark and Arcadian Hills Residential Historic District informational listing; update on success of adding recent pictures, including Little Grove School, Nicolaus Barn and others—Commissioner Warczak
- DISCUSSION**
1. We have not yet heard from the DCD concerning our proposed timeline on submitting all changes to them in August. Mayor Ament will check with Greg Kessler, the Director of DCD, to verify what the procedure for submitting this document will entail.
  2. Commissioners were asked for any additional changes/corrections that they wished to submit.
- ITEM:** Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); tie-in to the New Berlin Farmer’s Market and Wisconsin Historic Preservation Month (Report by Commissioner Orzel)
- DISCUSSION**
1. Commissioner Orzel handed out a comparison sheet of the 3-themed trivia challenges that she has designed and implemented. The latest “Farming Trivia” quiz attracted 97 participants during only a 2 – week run. All 3 trivia challenges have been successful.
  2. Her next theme will be the 4 historic cemeteries to be featured in October.
- ITEM:** Replacement of Prospect Hill Settlement and Historic District sign, original \$400 estimate from National Sign Company for replacement sign; update from Commissioner Marquardt
- ITEM:** Sign has been installed and paid for.  
Landmarks Commission involvement in future Historical Society Open House event; ideas to be discussed
- We will aim for staffing a booth at the October 2nd Beer Garden. We could support the “Cemetery-themed Trivia” by having cemetery brochures available to hand out.
- ITEM:** 2022—Review of draft letter to be sent to current Landmark owners

Status Pending

**ITEM:** 2022—Plan to feature Landmarks Commission regularly in City of New Berlin “New Berlin Notes”. This is dependent on homeowners agreeing to be featured  
Status Pending

**ITEM:** Delayed Christmas Gathering: July 21, 2022—outdoor venue if possible.

Chairperson DeMoss will contact the restaurant and make a reservation for July 21, 2022 – outdoors if possible.

#### **NEW BUSINESS**

**ITEM:** New Berlin Cemetery Grave Cleaning Eagle Scout Project—Kayden Wilson

**To accommodate our guests, NEW BUSINESS was discussed first.**

To fulfill his Eagle Scout project, Kayden Wilson has proposed a project that includes cleaning some of the gravestones at New Berlin Center Cemetery. He may concentrate on 3 or 4 family groupings. He may also check to see if “Military Plaques” can be placed at the grave sites of any veterans. He will see if any other upkeep is plausible, such as grass-cutting, fence repair, or repair of the metal arch. Gravestone cleaning will be done with “D2 Biological Solution,” which will need to be purchased.

Kayden and his dad will assess what is possible for him to do by visiting the cemetery. Kayden will complete his submission of paperwork for approval from his scouting organization, and give the Landmarks Commission an update at our next meeting on Thursday, July 21, 2022.

**MOTION:** To allow Kayden to move ahead with his Eagle Scout project at New Berlin Center Cemetery.

**VOTE:** Motion by: Commissioner Orzel  
Second by: Commissioner Warczak  
**Motion passed unanimously**

#### **NEXT MEETING DATE**

**ITEM:** July 21, 2022 at 6:00 PM – to accommodate the previously planned Christmas Gathering which calls for adjournment at 6:30 PM. The meeting will be held in Conference Room A/B at City Hall.

**ADJOURN:** Motion to Adjourn by Commissioner Warczak and seconded by Commissioner Orzel and passed unanimously.

*Respectfully Submitted,*

**Jennifer Tyskiewicz**  
**Secretary, Landmarks Commission**