*PUBLISHED 5/13/2022*

**CITY OF NEW BERLIN**
**LANDMARKS COMMISSION MEETING**
**Thursday, May 19, 2022**
**6:30 PM**
**Council Chambers**
**3805 S. Casper Drive**

# AGENDA

**CALL TO ORDER**

**ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**

**INTRODUCTION OF NEW LANDMARKS COMMISSION LIAISON, SPECIAL ATTENDEES & GUESTS**

**APPROVAL OF MINUTES**

March 17, 2022 Meeting Minutes

**TREASURER'S REPORT**

**COMMUNICATIONS**

Chairperson's Report —Update on Cornfalfa Farms sign status

**OLD BUSINESS**

Property for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

Properties for Landmark consideration as "Informational Markers": Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road

Future overview of Landmark procedures following final review of Cultural and Historic Resources Chapter 4, Comprehensive Plan

Status update by Chair DeMoss on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department—Steve Brooks; Updated invoice (Commissioner Warczak)

Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Chair DeMoss: status update of revised document with inclusion of Cutler/Kern/Kimball Homestead City of New Berlin Landmark and Arcadian Hills Residential Historic District informational listing; update on recent pictures of Little Grove School and Nicolaus Barn

Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); tie-in to the New Berlin Farmer's Market with possible coupon to use at the Market (Commissioner Orzel)

Replacement of Prospect Hill Settlement and Historic District sign, original $400 estimate from National Sign Company for replacement sign; update from Commissioners Marquardt & Ament.

Landmarks Commission involvement in June 19, 2022 Historical Society Open House event; ideas to be discussed

2022—Review of draft letter to be sent to current Landmark owners

2022—Plan to feature Landmarks Commission regularly in City of New Berlin "New Berlin Notes". This is dependent on homeowners agreeing to be featured

Survey on re-scheduled Landmarks delayed Christmas Gathering: July 21, 2022—outdoor venue if possible.

**NEW BUSINESS**

New Landmark—Woelfel Road home

List of potential upcoming agenda items

**NEXT MEETING DATE**

June 16, 2022, 6:30 pm, Meeting Room A/B, New Berlin City Hall or via Zoom format

**ADJOURN**

**PLEASE NOTE:**

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possible a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Rubina R. Medina (262) 786-8610.

**CITY OF NEW BERLIN**
**LANDMARKS COMMISSION - MINUTES**
**Thursday, March 17, 2022**

**Council Chambers** **6:30 PM**
**3805 S. Casper Drive, New Berlin, WI, 53151**

*All votes were taken via a voice roll call vote.*

*Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.*

## CALL TO ORDER

## ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Chair DeMoss, Commissioners Ament, Hemmen, Hermann, Marquardt and Orzel

Excused: Alderwoman Doyle, Commissioners Tyskiewicz and Warczak

## APPROVAL OF MINUTES

**ITEM:** February 17, 2022 Meeting Minutes

**MOTION:** Motion to approve the February 17, 2022 Meeting Minutes with correction to OLD BUSINESS first entry should reinstate "Property for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)."

**VOTE:** Motion by: Commissioner Ament
Second by: Commissioner Hemmen
**Motion passed 6-0**

## TREASURER'S REPORT

Given by Chair DeMoss in Commissioner/Treasurer Warczak's absence. Balance is $2000.00. Discussion about WAHPC dues which are $40.

## COMMUNICATIONS

Chair DeMoss reported that (4) wooden benches have been installed at the historic cemeteries. It was been brought to our attention that the Cornfalfa Farms sign is down. Chair DeMoss noted that it is missing posts. City Facilities Supervisor Ed Bartz also reported the sign was down and said the Waukesha Water contractors will reinstall the sign. It was also noted that on the **AGENDA** under **OLD BUSINESS** the third item "Historic" should be "Historical."

## OLD BUSINESS

**ITEM:** Property for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

**MOTION:** Motion to transfer Milwaukee Astronomical Society Observatory from consideration as a Landmark to consideration as an Informational Marker.

**VOTE:** Motion by: Commissioner Hemmen
Second by: Commissioner Hermann
**Motion passed 6-0.**

**ITEM:** Properties for Landmark consideration as "Informational Markers": Casper Inn/Alida's Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road - **Status Pending**

**ITEM:** Review of Landmark procedures -upcoming work session to be scheduled following completion of review—Cultural and Historic Resources Chapter 4, Comprehensive Plan

Status Pending--A work session will be scheduled later this year. Noted that "Historic" should be corrected to "Historical."

**ITEM:** Status update on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department; Steve Brooks/Commission liaison Alderwoman Doyle update- **Status Pending**

**ITEM:** Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. NOTE: Final review of revised document with inclusion of Cutler/Kern/Kimball Homestead City of New Berlin Landmark and Arcadian Hills Residential Historic District informational listing, to occur at upcoming work session/s. Determination on possible date/s.

Discussion to have a Work Session on Monday, March 28, 2022 from 4:30-6:30 P.M. and on Wednesday, March 30, 2022 from 4:00-6:00 P.M. preferably in the Council Chambers if available.

**ITEM:** Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); tie-in to the New Berlin Farmer's Market with possible coupon to use at the Market; discussion of 3 submitted questions per Commissioner

Discussion about changing "Historic" to "History" in name of challenge, agreed to change to History. No discussion on coupon. Some of the submitted questions were shared.

**ITEM:** Replacement of Prospect Hill Settlement and Historic District sign, cost estimate approval in the amount of $400 from National Sign Company for replacement sign: Commissioners Ament & Marquardt liaisons

Proof will be sent to Commissioner Marquardt. Once approved should only take a few days to make.

**ITEM:** Landmarks Commission booth planned for upcoming Discover New Berlin event and June 19, 2022 Historical Society Open House event, ideas to be discussed

Discussion about handing out “New Berlin Tour of Historic sites” brochure from 2005 and possible Historic Cemetery Brochures. The New Berlin Historical Society will discuss at March 28, 2022 Board Meeting about sharing a booth at the Discover New Berlin Event.

**ITEM:** 2022—Review of Alderwoman Doyle's draft letter to be sent to current Landmark owners

Alderwoman Doyle was excused from meeting, so a copy of the draft letter will be emailed to Commissioners to review before next meeting.

**ITEM:** 2022—Plan to feature Landmarks Commission regularly in City of New Berlin “New Berlin Notes”. This is dependent on homeowners agreeing to be featured **Status Pending.**

**ITEM:** Re-Scheduled Landmarks Gathering: May 19, 2022—outdoor venue if possible.

We decided the venue would be Armeli’s Restaurant.

**NEW BUSINESS**

**ITEM:** List of potential upcoming agenda items

Approach Boyd Family about Boyd Family Homestead on Calhoun Rd becoming a Landmark.

It has been brought to our attention Little Grove School building will be torn down.

**NEXT MEETING DATE**

**ITEM:** April 21, 2022, 6:30 pm, Meeting Room A/B, New Berlin City Hall or via Zoom format

**ADJOURN**

**MOTION:** Motion to Adjourn at 8:36 P.M.

**VOTE:** Motion by: Commissioner Ament
Seconded by: Commissioner Orzel
**Motion passed 6-0.**

Respectfully submitted,

Commissioner Marquardt for excused absence of Commissioner Tyskiewicz
Landmarks Commission Secretary