



**CITY OF NEW BERLIN
LANDMARKS COMMISSION MEETING
Thursday, March 17, 2022
6:30 PM
Council Chambers
3805 S. Casper Drive**

AGENDA

CALL TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

February 17, 2022 Meeting Minutes

TREASURER'S REPORT

COMMUNICATIONS

OLD BUSINESS

Property for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd—(Commissioner Marquardt)

Properties for Landmark consideration as "Informational Markers": Casper Inn/Alida's Asia House; LittleGrove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road

Review of Landmark procedures -upcoming work session to be scheduled following completion of review—Cultural and Historic Resources Chapter 4, Comprehensive Plan

Status update on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department; Steve Brooks/Commission liaison Alderwoman Doyle update

Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. NOTE: Final review of revised document with inclusion of Cutler/Kern/Kimball Homestead City of New Berlin Landmark and Arcadian Hills Residential Historic District informational listing, to occur at upcoming work session/s. Determination on possible date/s.

Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); tie-in to the New Berlin Farmer's Market with possible coupon to use at the Market; discussion of 3 submitted questions per Commissioner

Replacement of Prospect Hill Settlement and Historic District sign, cost estimate approval

in the amount of \$400 from National Sign Company for replacement sign: Commissioners Ament & Marquardt liaisons

Landmarks Commission booth planned for upcoming Discover New Berlin event and June 19, 2022 Historical Society Open House event, ideas to be discussed

2022—Review of Alderwoman Doyle's draft letter to be sent to current Landmark owners

2022—Plan to feature Landmarks Commission regularly in City of New Berlin "New Berlin Notes". This is dependent on homeowners agreeing to be featured

Re-Scheduled Landmarks Gathering: May 19, 2022—outdoor venue if possible.

NEW BUSINESS

List of potential upcoming agenda items

NEXT MEETING DATE

April 21, 2022, 6:30 pm, Meeting Room A/B, New Berlin City Hall or via Zoom format

ADJOURN

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Georgia Stanford (262) 786-8610.



**CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, February 17, 2022**

**Council Chambers
3805 S. Casper Drive, New Berlin, WI, 53151**

6:30 PM

All votes were taken via a voice roll call vote.

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Chair DeMoss

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Chair DeMoss, Alderwoman Doyle, Commissioners Marquardt, Orzel and Tyskiewicz

Excused: Commissioner Ament, Hemmen, Hermann and Warczak.

APPROVAL OF MINUTES

ITEM January 20, 2022 Landmarks Commission Meeting Minutes

MOTION: Motion to approve the January 20, 2022 Meeting Minutes

VOTE: Motion by: Alderwoman Doyle
Second by: Commissioner Marquardt
Motion passed 5-0.

TREASURER'S REPORT

Given by Chair DeMoss in Commissioner/Treasurer Warczak's absence.
Balance is \$2000.00. Commissioner Warczak is checking to see if the \$40.00 WAHPC dues will be charged this year.

COMMUNICATIONS

Chair DeMoss had received a letter from the New Berlin Veterans Administration for a yearly pledge of \$15.00 should anyone on the Commission want to contribute.

OLD BUSINESS

ITEM **Properties for Landmark Consideration: Jaske Property – S. Johnson Road – (Commissioner Ament); Cornfalfa Farms.**

Chair DeMoss proposed removing the Jaske Property from future agendas, as not enough is known about it and its' history. This property could be added again in the future if more information is forthcoming.

MOTION: Motion to remove the Jaske Property from future agendas

VOTE: Motion by: Alderwoman Doyle
Second by: Commissioner Tyskiewicz
Motion passed 5-0.

Discussion: Chair DeMoss proposed removing Cornfalfa Farms from future agendas, for an indefinite time, as a possible Historic Landscape. Chair DeMoss noted that there is an Informational Marker sign present at Cornfalfa Farms.

In a related item, City Parks Director, Ed Bartz, had informed Chair DeMoss that the Informational Marker, referenced above, was tipping. He felt that his department would be able to fix it.

MOTION: Motion to remove Cornfalfa farms from future agendas

VOTE: Motion by: Alderwoman Doyle
Second by: Commissioner Tyskiewicz
Motion passed 5-0

ITEM Properties for Landmark consideration as “Informational Markers”: Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Rd. Site of Round Barn; Lincoln Road; Arcadian Hills Residential Historic district – Status pending.

ITEM Review of Landmark procedures - with input from Jason Tish, State Historical Society. 2022 work session to be scheduled

Status Pending - Due to time restraints this evening, the Work Session will be scheduled at a future time.

ITEM Status update on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department; Steve Brooks/Commission liaison Alderwoman Doyle update

Alderwoman Doyle will have the opportunity to look at the first prepared sign tomorrow; second sign will be prepared after that. When the ground thaws, the department will be able to erect the signs.

ITEM Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. NOTE: Final review of document with inclusion of Cutler/Kern/Kimball Homestead City of New Berlin Landmark and Arcadian Hills Residential Historic District Informational listing with finalized wording. Review of final revisions previously submitted by Landmarks Commission.

A work session was held to review the revisions. Because the document is difficult to read with the numerous underlines and strikeouts, Chair DeMoss will inquire of the City’s DCD as to if the Landmarks Commission can be sent an edited copy as a WORD document, so that corrections could be done via computer, using a “cleaner,” easier-to-read copy.

ITEM Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); tie-in to the New Berlin Farmer’s Market with possible coupon to use at the Market; discussion of 3 submitted questions per Commissioner

Due to time constraints, this will be discussed at the March 17, 2022 Landmarks Commission meeting.

ITEM Update - Chair DeMoss - order for (4) wooden benches for historic cemeteries; coordination with City Facilities Supervisor Ed Bartz; materials will be purchased by department and invoice provided to Commission

Chair DeMoss reports that the four benches are now in place at the cemeteries.

ITEM Replacement of Prospect Hill Settlement and Historic District sign, cost estimate approval in the amount of \$400 from National Sign Company for replacement sign: Commissioners Ament & Marquardt liaisons

Commissioner Marquardt reported that the sign will likely be ready in April.

ITEM Landmarks Commission booth planned for upcoming June, 2022 Historical Society Open House event, ideas to be discussed. Status pending.

ITEM 2022—Update & review of Alderwoman Doyle's draft letter to be sent to current Landmark owners

Alderwoman Doyle handed out copies of her draft letter to review for the March 17, 2022 meeting.

ITEM 2022—Plan to feature Landmarks Commission regularly in City of New Berlin “New Berlin Notes”. This is dependent on homeowners agreeing to be featured

Alderwoman Doyle included this possibility in her draft letter referenced above.

ITEM Re-Scheduled Landmarks Gathering: May 19, 2022—outdoor venue if possible. Status pending.

NEW BUSINESS

ITEM List of potential upcoming agenda items

Discover New Berlin – April 2, 2022 at New Berlin West Fieldhouse – (Commissioner Marquardt). Possible Landmarks Commission Booth with signage and brochures.

NEXT MEETING DATE

ITEM March 17, 2022, 6:30 pm, Meeting Room A/B, New Berlin City Hall or via Zoom format depending on COVID concerns.

ADJOURN

MOTION: Motion to adjourn at 8:40 P.M

VOTE: Motion by: Alderwoman Doyle
 Second by: Commissioner Orzel
 Motion passed 5-0

Respectfully submitted,

Commissioner Tyskiewicz
Landmarks Commission Secretary