

CITY OF NEW BERLIN
PROCEEDINGS OF THE LANDMARKS COMMISSION
Thursday, December 16, 2021

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Chair Laurie DeMoss.

ROLL CALL DECLARATION OF QUORUM PUBLIC NOTICE

Present: Chair DeMoss, Commissioners Ament, Marquardt, Orzel, Tyskiewicz and Alderwoman Doyle.

Excused: Commissioners Hemmen, Hermann and Warczak.

APPROVAL OF MINUTES

- November 18 2021 Meeting Minutes

Motion by Alderwoman Doyle seconded by Commissioner Ament to approve minutes as presented.

Motion approved 6-0

TREASURER'S REPORT

Update by Chair DeMoss in the absence of Commissioner/Treasurer Warczak.

The November Budget Report shows a deduction of \$26.83 for reimbursement of the cake and serving supplies purchased by Chair DeMoss for the Cutler/Kern/Kimball Farmstead Recognition Ceremony.

Ending balance for November, 2021 was \$1,973.17.

The December Budget Report shows a deduction of \$410.30 for supplies needed by Ed Bartz, City Parks Director, for the construction of the 4 wooden benches for the historic cemeteries. Net balance for December, 2021 is \$1589.70.

Chair DeMoss also submitted a copy of the invoice showing the cost of the brown reflective paper needed by Steve Brooks, City Streets Department Director, for street signage for the Arcadian Hills Residential Historic District. The invoice total is \$201.70.

COMMUNICATIONS

- Chairperson's Report

OLD BUSINESS

- Properties for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd — (Commissioner Marquardt); Jaske property, S. Johnson Rd —(Commissioner Ament); Cornfalfa Farms

Status Pending. (Properties for Landmarks consideration).

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- Properties for Landmark consideration as “Informational Markers”: Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Road Site of Round Barn; Lincoln Road.

Status Pending. (Properties for Landmarks consideration-Informational Markers).

- Review of Landmark procedures - 2022 work session, status pended.

Status Pending. (Review of Landmarks procedures).

- Status update on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department; Steve Brooks/Commission liaison Alderwoman Doyle update.

See update under TREASURER’S REPORT concerning invoice for signage for Arcadian Hills Residential Historic District.

- Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly Wall, DCD. Per Greg Kessler, DCD, document to be finalized in 2021 following inclusion of confirmed informational wording for Arcadian Hills Residential Historic District. NOTE: Review approval with inclusion of Cutler/Kern/Kimball Homestead and Arcadian Hills Residential Historic District (informational listing designation); along with inclusion of final revisions previously submitted by Landmarks Commission.
Status update from Kelly Wall, DCD since final Council approval of Arcadian Hills Residential Historic Informational Landmark has been granted. Status pending.

Status Pending. (Cultural and Historic Resources Chapter 4).

- Second Virtual Historic New Berlin Trivia Challenge (Fall Theme) to be followed in spring with a Spring Farming-theme Tour; possible tie-in to the New Berlin Farmer’s Market with potential for a coupon to use at the Market.

Status Pending. (Fall Theme Trivia Challenge).

- Update on order for (4) wooden benches for historic cemeteries; coordination with City Parks Director Ed Bartz; materials will be purchased by department—invoice was turned in to City Treasurer’s office.

See update under TREASURER’S REPORT concerning expenditure for wooden benches.

- Replacement of Prospect Hill Settlement and Historic District sign previously done by Landmarks Commission. Cost estimate to be obtained from National Sign Company for replacement sign: Commissioner Ament.

Update: Commissioners Ament and Marquardt reported that National Sign Company is able to supply a one-sided sign for the replacement of signage at the Prospect Hill Settlement and Historic District using thicker (6mm) poly-metal material for a shaped sign (\$450.00), or a rectangular sign (\$400.00), or using a thinner material for a shaped sign (\$350.00), or a rectangular sign (\$315.00).

Discussion: It was decided that it would be best to use the thicker material, knowing that the area is subject to a good deal of wind, and a rectangular form would seem to accommodate the “Legend” information more easily than a shaped form.

Motion by Alderwoman Doyle seconded by Commissioner Ament to approve an expenditure of \$400.00.

Motion approved 6 – 0

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- Landmarks Commission booth planned for upcoming June, 2022 Historical Society Open House event.

Status Pending. (Booth for Open Houses).

- 2022—Update & review of Alderwoman Doyle's draft letter to be sent to current Landmark property owners with holiday theme.

Status Pending. (Letter to property owners).

- 2022—Plan to feature Landmarks Commission regularly in City of New Berlin "New Berlin Notes". This would be dependent on homeowners agreeing to be featured.

Status Pending. (Feature in New Berlin Notes).

- Discussion on annual Christmas Landmarks gathering—deferred to January 20, 2022 meeting. Time will be 6:00 pm for the January meeting only.

****Discussion of Annual Landmarks Commission Christmas Gathering: (Moved into Old Business from New Business).**

Due to COVID concerns, the gathering scheduled for January 20, 2022 will be re-scheduled for May 19, 2022, when outdoor dining spaces would be available.

The meeting of January 20, 2022 will begin at the regular time of 6:30 P.M. due to the change in this gathering.

NEW BUSINESS

- List of potential upcoming agenda items

NEXT MEETING DATE

- January 20, 2022, 6:00pm, Meeting Room A/B, New Berlin City Hall

ADJOURN

Motion by Commissioner Ament seconded by Alderwoman Doyle to adjourn at 7:10 P.M.

Motion approved 6 – 0

Respectfully submitted,

Commissioner Tyskiewicz
Landmarks Commission Secretary