CITY OF NEW BERLIN
LANDMARKS COMMISSION - MINUTES
Thursday, January 20, 2022

REGULAR MEETING	**VIA ZOOM**	**6:30 PM**

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

This Committee has satisfied the requirements as directed by the Common Council on June 22, 2021 and Ordinance No. 2651 to hold this meeting via electronic means. The full text of this ordinance and the minutes from the above mentioned meeting can be viewed at www.newberlin.org

To participate in the meeting, view the meeting, and/or ask questions, the public was able to do so by downloading the ZOOM app located at https://zoom.us/ and utilize Meeting ID # 860 9305 2998: to join.

All votes were taken via a voice roll call vote.

CALL MEETING TO ORDER

The meeting was called to order via Zoom format at 6:30 P.M. by Chair Laurie DeMoss.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present: Chair DeMoss, Alderwoman Doyle, Commissioners Hemmen, Marquardt, Orzel Tyskiewicz and Warczak.

Excused: Commissioner Ament and Hermann

Also Present: Deputy City Clerk, Sherri Hanson

APPROVAL OF MINUTES

December 16, 2021 Meeting Minutes

MOTION: Motion to approve the December 16, 2021 Meeting Minutes

VOTE: Motion by: Susan Hemmen
Second by: Anne Marquardt
Motion Passed: 7-0

TREASURER'S REPORT

Commissioner/Treasurer Warczak reported that budget expenditures for 2021 totaled $1012.00, and that $988.00 would be turned over to the City.

$2000.00 was approved for the 2022 budget. Expenditures will include the cemetery benches, signs for the Arcadian Hills Residential Historic District, and sign replacement for the New Berlin Historical Park.

Commissioner/Treasurer Warczak will check to see if the $40.00 WAHPC dues will be charged this year, as last year, an exemption was made due to the pandemic.

COMMUNICATIONS

Chairperson's Report

No New Communications

OLD BUSINESS

ITEM: Properties for Landmark consideration: Milwaukee Astronomical Society Observatory, Observatory Rd —(Commissioner Marquardt); Jaske property, S. Johnson Rd —(Commissioner Ament); Cornfalfa Farms

Discussion: Chair DeMoss asked for discussion on ranking the 3 properties listed as to their importance in focusing our work this year. It was felt that Cornfalfa Farms should be made a priority for National Historic Landscape or local Landmark status.

Commissioner Marquardt, who had been in contact with personnel from the Milwaukee Astronomical Society Observatory, felt that they might be more comfortable with an Informational Marker rather than Landmark status. Thus, this item was moved to the second bullet point, Informational Marker consideration.

Commissioner Ament had been researching the Jaske Property on S. Johnson Road, but in her absence, it was decided to keep this on the Landmark consideration list until she is able to provide an update.

ITEM: Properties for Landmark consideration as “Informational Markers”: Casper Inn/Alida’s Asia House; Little Grove; Tacl Roadhouse; Governor Julius Heil home; S. Calhoun Rd. Site of Round Barn; Lincoln Road

Add Milwaukee Astronomical Society Observatory as the first property listed under this bullet point. Other properties remain as listed.

ITEM: Review of Landmark procedures - 2022 work session, status pending
Discussion:

Chair DeMoss asked each Commissioner and the Alderwoman to review these for our next meeting, and come prepared with any questions or suggestions for changes.

ITEM: Status update on Arcadian Hills Residential Historic District signage—input and coordination with City Streets Department; Steve Brooks/Commission liaison Alderwoman Doyle update

Alderwoman Doyle reported that the City Streets Department has received the reflective paper for the signs, and will be working on them as time permits this winter.

ITEM Cultural & Historic Resources Chapter 4, Comprehensive Plan, City of New Berlin: Liaison Kelly W, DCD. Per Greg K, DCD, document to be finalized in 2021 following inclusion of confirmed informational wording for Arcadian Hills Residential Historic District. NOTE: Review approval with inclusion of Cutler/Kern/Kimball Homestead and Arcadian Hills Residential Historic District (informational listing designation); along with inclusion of final revisions previously submitted by Landmarks Commission. Status update from Kelly W, DCD (pending) since final Council approval of Arcadian Hills Residential Historic Informational Landmark has been granted.

Status pending

ITEM: Spring (Third) Virtual Historic New Berlin Trivia Challenge (Farming Theme); possible tie-in to the New Berlin Farmer's Market with possible coupon to use at the Market

Discussion: Chair DeMoss asked each Commissioner and the Alderwoman to come up with 3 questions relating to the farm theme for the next meeting.

ITEM: Update pending on order for (4) wooden benches for historic cemeteries; coordination with City Parks Director Ed Bartz; will be worked on throughout winter months

Status Pending

ITEM: Replacement of Prospect Hill Settlement and Historic District sign, cost estimate approval in the amount of $400 from National Sign Company for replacement sign: Commissioners Ament & Marquardt liaisons

Commissioner Marquardt reported that a proof will be made of the sign before printing is done.

ITEM: Landmarks Commission booth planned for upcoming June, 2022 Historical Society Open House event, ideas to be discussed

Discussion: Open Houses are scheduled for June 19, July 17, September 11, and October 2. Chair DeMoss asked each Commissioner and the Alderwoman to think of how to present the Landmarks Commission at a booth, along with possible activities and signage. We will work in conjunction with the New Berlin Historical Society on this.

ITEM: 2022—Update & review of Alderwoman Doyle's draft letter to be sent to current Landmark owners

Status Pending

ITEM: 2022—Plan to feature Landmarks Commission regularly in City of New Berlin "New Berlin Notes" This is dependent on homeowners agreeing to be featured

Status Pending

ITEM: Re-Scheduled Landmarks Gathering: May 19, 2022—outdoor venue if possible.

Because of COVID concerns, this gathering was rescheduled for May 19, 2022 at a possible outdoor venue. Meeting time for May 19, 2022 would be adjusted to 6:00 P.M

NEW BUSINESS

ITEM: List of potential upcoming agenda items

NEXT MEETING DATE

ITEM: February 17, 2022, 6:30 pm, Meeting Room A/B, New Berlin City Hall or via Zoom format

ADJOURN

MOTION: Motion to Adjourn at 7:22PM

VOTE: Motion by: Anne Marquardt
Second by: Cheryl Warczak
Motion Passed: 7-0

Respectfully submitted,

Commissioner Tyskiewicz
Landmarks Commission Secretary