



CITY OF NEW BERLIN
PARKS, BUILDINGS & GROUNDS COMMISSION MEETING
Monday, March 14, 2022
5:30 PM
Zoom Meeting

The Council has satisfied the requirements as directed by the Common Council on June 22, 2021 and Ordinance No. 2651 to hold this meeting via electronic means. The full text of this ordinance and the minutes from the above mentioned meeting can be viewed at www.newberlin.org

Any comments that the public wishes to make may be communicated to the city via email at citizencomments@newberlin.org and will be forwarded to the Mayor and City Council. Interested parties may also participate by:

- Downloading the ZOOM app located at <https://zoom.us/> and utilize this unique ID to join: 899 3561 6132
- Follow this link: <https://us02web.zoom.us/j/89935616132?pwd=c1daeVJYL0NaenBUVzNZNnhHYTdndz09>
- Find your local number: <https://us02web.zoom.us/j/kcC4y8fyLS>

AGENDA

CALL TO ORDER

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

APPROVAL OF MINUTES

December 13, 2021 Meeting Minutes

January 10, 2022 Meeting Minutes

NEW BUSINESS

Recommend to the Common Council the approval of a lease agreement with Educators Credit Union for the use of City-owned lands for a public document shredding event in a parking area located within Malone Park on August 27, 2022.

Mike Harrington - Disc Golf Permits for 2022 Season (Discussion & Action)

Recommend to the Common Council the approval of New Berlin Lions Club Donation Request

Recommend to the Common Council the approval of Electronic Scoreboard Donation Request

ADJOURN

PLEASE NOTE:

- ✓ It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order. It is also possible that members of and possible a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Clerk Georgia Stanford (262) 786-8610.

CITY OF NEW BERLIN
PROCEEDINGS OF THE PARKS BUILDINGS AND GROUNDS COMMISSION
Monday, December 13, 2021

Please note: Minutes are unofficial until approved by the Parks, Buildings and Grounds Commission at the next regularly scheduled meeting.

This Committee has satisfied the requirements as directed by the Common Council on June 22, 2021 and Ordinance No. 2651 to hold this meeting via electronic means. The full text of this ordinance and the minutes from the above mentioned meeting can be viewed at www.newberlin.org

To participate in the meeting, view the meeting, and/or ask questions, the public was able to do so by downloading the ZOOM app located at <https://zoom.us/> and utilize Meeting ID # 314 401 2060: to join.

All votes were taken via a voice roll call vote.

CALL TO ORDER

Mayor Ament called the meeting to order at 5:31PM

ROLL CALL DECLARATION OF QUORUM PUBLIC NOTICE

Present: Mayor Ament, Alderman Horbinski, Commiissioners Rafel and Wicihowski.

Excused: Commissioner Ferrante

Also present: Georgia Stanford

APPROVAL OF MINUTES

- September 13th, 2021 Meeting Minutes

Motion to Approve the September 13, 2021 Meeting Minutes by Commissioner Wicihowski, Seconded by Commissioner Rafel

Motion passed 4-0

NEW BUSINESS

- Beer Garden Contract for Winterfest on January 8, 2022

Motion ot approve and recommend to the Common Council the Beer Garden Contract for Winterfest on January 8, 2022 by Commissioner Wicihowski. Seconded by Commissioner Rafel

Motion passed 4-0

UPDATES

ADJOURN

Motion to adjourn at 5:35PM by Commissioner Wicihowski, Seconded by Commissioner Rafel

Motion passed 4-0

Respectfully Submitted
Robert Rafel



CITY OF NEW BERLIN
PARKS, BUILDINGS & GROUNDS COMMISSION - MINUTES
Monday, January 10, 2022

Zoom Meeting

5:30 PM

Please note: Minutes are unofficial until approved by the Parks, Buildings & Grounds Commission at the next regularly scheduled meeting.

This Committee has satisfied the requirements as directed by the Common Council on June 22, 2021 and Ordinance No. 2651 to hold this meeting via electronic means. The full text of this ordinance and the minutes from the above mentioned meeting can be viewed at www.newberlin.org

To participate in the meeting, view the meeting, and/or ask questions, the public was able to do so by downloading the ZOOM app located at <https://zoom.us/> and utilize Meeting ID # 859 5864 4312 to join.

All votes were taken via a voice roll call vote.

CALL MEETING TO ORDER

The Parks, Buildings and Grounds Commission was called to order by Mayor Ament at 5:30PM

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

PRESENT: David Ament, Chair
Dennis Horbinski, Alderman
Domenico Ferrante, Commissioner
Robert Rafel, Commissioner
Eugene Wicichowski, Commissioner

ALSO PRESENT: Sherri Hanson, Deputy Clerk, Elections Specialist

NEW BUSINESS

RAS Rustic Ridge Lease Agreement 2022-2025 - Discussion & Action

MOTION: Motion to Recommend to the Common Council approval of the Rustic Ridge Lease Agreement for 2022-2025

VOTE: Motion by: Eugene Wicichowski
Second by: Robert Rafel
Motion Passed 5-0

RAS Milham Park Lease Agreement 2022-2025 - Discussion & Action

MOTION: Motion to Recommend to the Common Council approval of the Milham Park Lease Agreement for 2022-2025

VOTE: Motion by: Eugene Wicihowski
Second by: Robert Rafel
Motion Passed 5-0

ADJOURN Motion to Adjourn at 5:30PM

VOTE: Motion by: Dennis Horbinski
Seconded by: Robert Rafel
Motion Passed: 5-0

Respectfully Submitted:

Robert Rafel

March 29, 2022

TO: Common Council
Mayor Ament
Alderman Horbinski

FROM: Parks, Buildings and Grounds Commission

RE: Items from the Parks, Buildings and Grounds Meeting from March 14, 2022
requiring Common Council action.

- Recommend to the Common Council the approval of a lease agreement with Educators Credit Union for the use of City-owned lands for a public document shredding event in a parking area located within Malone Park on August 27, 2022.

Council Motion:

This item was considered at the Parks, Buildings and Grounds Commission meeting on March 14, 2022. It was approved and recommended to the Common Council on a vote of 5-0. I do hereby move that the Common Council approve the lease agreement with Educator's Credit Union for the use of City-owned lands for a public document shredding event in a parking area located within Malone Park on August 27, 2022.

- Motion to Recommend to Common Council the Approval of the New Berlin Lions Donation Request.

Council Motion:

This item was considered at the Parks, Buildings and Grounds Commission meeting on March 14, 2022. It was approved and recommended to the Common Council on a vote of 5-0. I do hereby move that the Common Council approve the New Berlin Lions Donation Request.

Council Motion:

- Motion to Recommend to Common Council the Approval of Electronic Scoreboard Donation Request

This item was considered at the Parks, Buildings and Grounds Commission meeting on March 14, 2022. It was approved and recommended to the Common Council on a vote of 5-0. I do hereby move that the Common Council approval of the Electronic Scoreboard Donation Request

REQUESTED ACTION STATEMENT

TO: Mayor David Ament
Common Council

FROM: Gregory W. Kessler, AICP - Director

DATE: February 28, 2022

ISSUE: Approval of a lease agreement with Educators Credit Union for the use of City-owned lands for a public document shredding event.

REQUESTED: Recommend to the Common Council the approval of a lease agreement with Educators Credit Union for the use of City-owned lands for a public document shredding event in a parking area located within Malone Park of August 27, 2022.

FISCAL IMPACT: Not applicable. Educators Credit Union has requested the use of orange traffic cones. These can be provided but will be positioned by educators Credit Unions staff the morning of the event.

RATIONALE: Every year, Educators Credit Union (“Educators”) puts on events called “Shred Days”. “Shred Days” is a way for Educators to give back to the community by providing a secure and recyclable way to dispose of sensitive paperwork/information. As this event has grown over the years, Educators reached out to the City to see if they could use a parking lot in Malone Park as it would provide more space to accommodate shred trucks and a large number of vehicles, as people come to drop off their materials.

The City has coordinated with Educators and determined that Saturday August 27th was the best day for this events, as it would not conflict with any other major activity at Malone Park. The parking lot to be used is just west of the basketball courts and north of the gazebo. The parking lot would be reserved for this event from 7:30 am to noon with the actual hours of operation being from 8:30 am to 11:30 am. The event is for Educators Credit Union members, as well as New Berlin residents. Educators anticipates anywhere from 200-500 people during the event.

A copy of the lease agreement drafted by the City Attorney and Educators events site plan are both included with this RAS. Note, the parking lot would still be accessible and useable by the public visiting the park. The yellow box on the included plan would be available for public parking.

The Department of Community Development has taken in a Temporary Use Approval application and fees and will coordinate communication with Educators. Educators will need to provide the required evidence of insurance coverages prior to the issuance of this permit.

Educators has submitted an application to the Recreation and spoken with Erin Cross regarding reserving this date.

LEASE AGREEMENT

This Lease Agreement (“Agreement”) is made and entered into this _____ day of _____, 2021, by and between the CITY OF NEW BERLIN, a Wisconsin municipal corporation, with its principal office and place of business located at 3805 South Casper Drive, New Berlin, Wisconsin, 53151 (hereinafter referred to as the “City”) and EDUCATORS CREDIT UNION, with its principal office and place of business located at _____, _____, Wisconsin, _____ (hereinafter referred to as the “Educators”).

WHEREAS, the City of New Berlin operates Malone Park adjacent to Casper Drive and Al Stigler Parkway; and

WHEREAS, Educators has applied to the City of New Berlin for a permit to conduct a public document shredding event in the parking area at Malone Park on May 15, 2021 and August 14, 2021 in the location as noted in the attached map, Exhibit A; and

WHEREAS, the City is agreeable to permitting the use of the parking areas in Malone Park for said event, subject to the approval by the City of New Berlin Common Council, as well as the terms and conditions of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. Educators and their contractor shall be permitted to use the parking areas at Malone Park (hereinafter the “Parking Area”) on May 15, 2021 and August 14, 2021 from 8:00 a.m. to 1:30 p.m., solely for the purpose of accommodating a public document shredding event.
2. Educators warrants and represents that the Parking Area will only be used for the public to drive up and drop off their documents for shredding and for Staff of Educators and their contractor to collect those documents.
3. Educators further warrants and represents that all activities engaged in at the Parking Area on said date shall be in conformance with applicable City Ordinances, Wisconsin State Statutes and regulations of other governmental entities with jurisdiction.
4. Educators shall supervise the Parking Area throughout the duration of its use thereof and will restore the Parking Area to the condition that existed before the commencement of the event, reasonable wear and tear excepted.
5. Educators agrees to hold the City, its officers, employees, agents and assigns harmless and will indemnify the City as and against any and all claims, actions, demands, causes of action and costs and expenses, including actual attorney fees, arising from the City’s approval of this Agreement and Educators’ use, and that of their contractor, of the Parking Area at Malone Park as provided for hereunder.

6. Educators, and any contractor which they may retain to provide services for this event, warrant and represent that it will repair any damage done to the Parking Area during the course of its use as provided for under this Agreement. Said repairs shall be completed as soon as reasonably practical, but not less than thirty (30) days following notice by the City of the damage.

7. Educators and their contractor agree to each obtain public liability insurance coverage to insure their use and that of the public of the Parking Area as provided for hereunder. Said liability insurance coverage shall provide limits of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate. Educators and their contractor shall provide a valid endorsement issued by the insurer, indentifying the City has an Additional Insured on said policy on a primary, non-contributory basis.

8. This Agreement shall be governed and construed in accordance with the laws of the State of Wisconsin.

9. This Agreement may be terminated in the event of breach by either party upon thirty (30) days written notice.

10. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein and may only be modified by in a written agreement executed by both parties and approved by the New Berlin Common Council.

11. This Agreement may not be assigned without the expressed written consent of the City of New Berlin.

12. The parties acknowledge that there are no third-party beneficiaries to this Agreement.

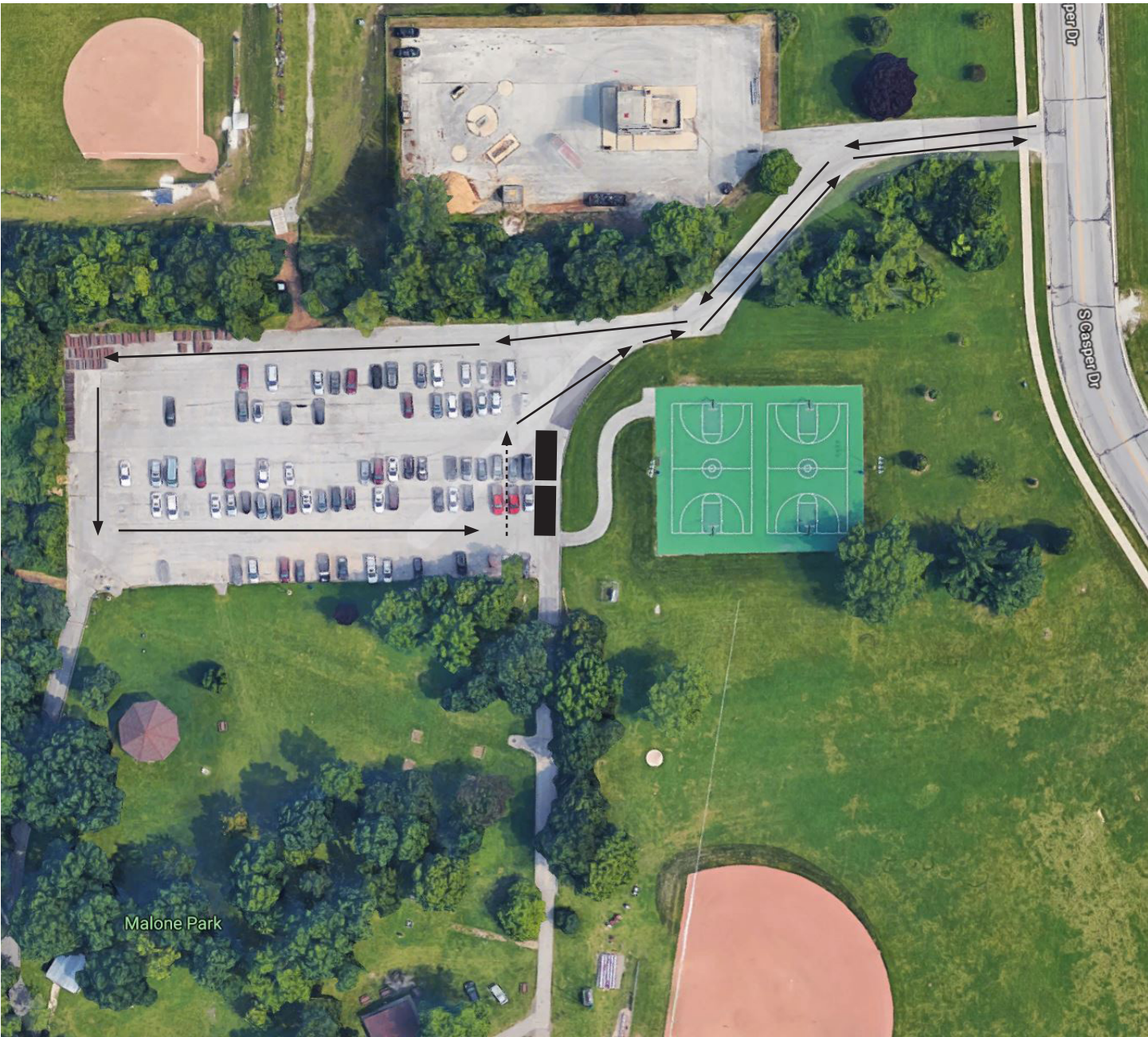
CITY:
City of New Berlin

EDUCATORS:
Educators Credit Union

By: _____
David Ament, Mayor

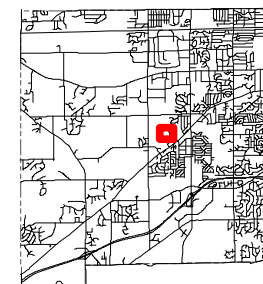
By: _____
Vanessa Cabreza,
Marketing Specialist

By: _____
Georgia Stanford, Clerk





Overview Map



Legend

- Parcels
- Road Right-of-Way
- Road ROW Ultimate



0 100 200 Feet



1 in = 200 ft



City of New Berlin
Department of Community Development
3805 S Casper Drive, New Berlin WI 53151
(262) 797-2445 **www.newberlin.org**

The information and depictions herein have been produced using data available through photogrammetric means by the City of New Berlin. The informations and depictions herein are for informational purposes and the City of New Berlin specifically disclaims accuracy in this reproduction and specifically admonishes and advises that any and all depiction, measurements, distances depicted herein and as to which specific or precise accuracy is required should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means.



City of New Berlin
3805 South Casper Drive P.O. Box 510921
New Berlin, Wisconsin 53151-0921

(262) 786-8610
Fax (262) 786-6121

REQUESTED ACTION STATEMENT

DATE: March 14th, 2022
TO: Parks, Buildings & Grounds Commission
FROM: Josh Radomski, DPW Director
ISSUE: Discussion & possible action of Disc Golf League Permits

REQUESTED:

Approval of Disc Golf League Permits to Mike Harrington DBA the Disc Golf Experience LLC.

Manic Mondays

Two (2) Ten (10) week sessions. April 5th - June 14th (Skipping 5/31) and June 21st – August 23rd 6:00 PM – 9:00 PM

Tuesday Morning League

Two (2) Ten (10) week sessions Tuesday April 13th – June 15th and June 22nd – August 24th 9:00 AM – 12:00 PM

Discin' In The Dark

One (1) Twelve (12) week session Monday September 13th – November 29th 6:30 PM – 9:30 PM

Saturday Snow Throwers 2021-22

One (1) 16 week session Saturday December 4th 2021 – March 26th 2022 skipping December 25th 10:00 AM – 1:00 PM

FISCAL IMPACT:

City to receive \$25 per week of league. Applicant charging \$6 per person per day to participate in league at Disc Golf Course in Valley View Park. (15-35 participants per week estimated by applicant)

RATIONALE:

Mr. Harrington has applied for disc golf league permits and plans to charge individuals a per day fee to participate in his league. Chapter 184-8 of the Municipal Code does not allow for solicitation on any park or parkway without the Commission's approval. The Athletic field Guidelines also indicates (under Chapter IV Conditions of Use - item G.) "No individual may utilize publicly owned athletic facilities for personal profit unless approved by the Commission. This includes but is not limited to clinics, lessons, tournaments or the sale of athletic items or concessions."

RECOMMENDATION:

Recommend Parks, Buildings & Grounds Commission approval of disc golf league permits to Mike Harrington DBA the Disc Golf Experience.



REQUESTED ACTION STATEMENT

DATE: March 14th, 2022

TO: Mayor
Parks, Buildings & Grounds Commission

FROM: Josh Radomski, Director of Public Works

ISSUE: Lions Club improvements to Lions Park

REQUESTED:

The New Berlin Lions Club is desirous to make improvements to the pond area at Lions Park. These improvements are listed below.

- Purchase, donate and have a pier installed on the pond for enhanced fishing. The pier will be named Payton's Pier after the young man who requested that they improve the pond for fishing.
- Purchase, donate and have installed two aerators in the pond to improve the habitat for supporting fish.
- Purchase and have installed a large boulder with a bronze plaque that will recognize the people and organizations who donated money to the project.
- Name the pond "The Fishing Hole" and have a sign put up to recognize as such.

FISCAL IMPACT:

There will be no upfront fiscal impact to the City. After receiving the donation the City will be responsible for the cost of maintaining the pier and aerators.

RATIONALE:

The parks department is desirous of accepting these donations as it would enhance the pond area and offer better fishing opportunities for our residents.

RECOMMENDATION:

Recommend the Parks, Buildings & Grounds Commission to recommend to Council to approve the acceptance of these donations from the New Berlin Lions Club.

Quotation

MOD-U-DOCK, INC.
32882 Watertown Plank Road
P.O. Box 66
Nashotah, WI 53058

Quote Number:
4072

Quote Date:
10/15/2021

Page Number:
1

Voice: 877-746-7056
Fax: 262-369-3636
E-mail: modudock@modudock.com

Quoted To:
New Berlin Lions Club

New Berlin, WI 53151

Ship To:
New Berlin Lions Club

New Berlin, WI 53151

Customer ID	Expiration Date	Sales Rep	Payment Terms
LIO5315	11/15/2021	JEFF SPENCE	50% DN - Balance w/Shipment

Quantity	Item	Description	Unit Price	Extension
		* NEW FISHING DOCK - stationary *		0.00
		Per attached drawing - DESIGN #2		
7.00	10548	4 x 8 M-U-D Dock Module -TAN	0.00	
1.00	11905	4'x5' ADA Hinged Ramp Kit	0.00	
6.00	13101	STD "A" Outside Corner Bracket	0.00	
8.00	13102	STD "B" Straight Bracket	0.00	
2.00	13104	STD "D" 3-WAY I/S Corner Bracket	0.00	
6.00	13903	"A"- Post Cover / Bumper	0.00	
8.00	13905	"B"- Post Cover / Bumper	0.00	
2.00	13907	"C & D"- Post Cover / Bumper	0.00	
2.00	69233	"K" - 1/2" Module Bolt Kit - ZN	0.00	
2.00	75203	1 1/2" Hi-Tensil Galvanized Leg - 3.0'	0.00	
2.00	75204	1 1/2" Hi-Tensil Galvanized Leg - 4.0'	0.00	
6.00	75206	1 1/2" Hi-Tensil Galvanized Leg - 6.0'	0.00	
6.00	75208	1 1/2" Hi-Tensil Galvanized Leg - 8.0'	0.00	
16.00	73308	M-U-D 8" RND Foot Pad - 1 1/2"	0.00	
2.00	15106	MOD Bench - 6'	0.00	
1.00	17214	ADA Aluminum Railing - 4' w/ hdwr	0.00	
8.00	17218	ADA Aluminum Railing - 8' w/ hdwr	0.00	
0.00			0.00	

Total CONTINUED

Quotation

MOD-U-DOCK, INC.
32882 Watertown Plank Road
P.O. Box 66
Nashotah, WI 53058

Voice: 877-746-7056
Fax: 262-369-3636
E-mail: modudock@modudock.com

Quote Number:
4072

Quote Date:
10/15/2021

Page Number:
2

Quoted To:
New Berlin Lions Club

New Berlin, WI 53151

Ship To:
New Berlin Lions Club

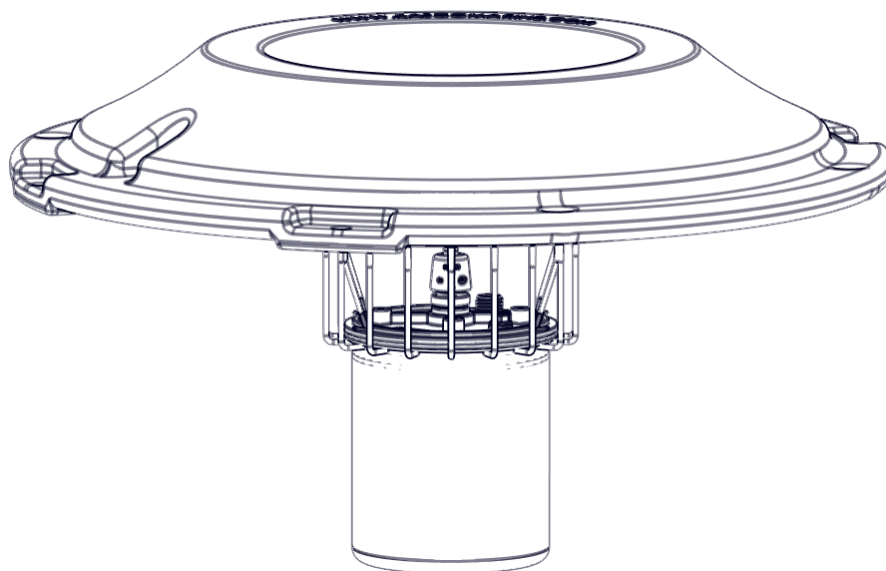
New Berlin, WI 53151

Customer ID	Expiration Date	Sales Rep	Payment Terms
LIO5315	11/15/2021	JEFF SPENCE	50% DN - Balance w/Shipment

Quantity	Item	Description	Unit Price	Extension
1.00	TDP - T	TOTAL DOCK PACKAGE - Tan - SOLID	15,774.92	15,774.92
-1.00	NP01	Non-Profit / Community Service Discount	2,444.92	-2,444.92
			Subtotal	13,330.00
			Freight	0.00
			Sales Tax	0.00
			Total	13,330.00



MOVING WATER FORWARD, SINCE 1968



SURFACE AERATOR

2400, 3400, 3400H,
4400, 4400H

Operation & Maintenance Manual



3020379
ANSI/UL 778: 2016
Ed.6+R:22Feb2017
CSA C22.2 #108: 2014 Ed.5

Document number 884740

Document version 2021.2.0

800 Deere Rd. Prescott, WI 54021 | 715.262.4488 | sales@kascomarine.com | kascomarine.com

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QUESTIONS?



715.262.4488



kascomarine.com | sales@kascomarine.com

SAFETY FIRST

IMPORTANT: PLEASE READ THIS MANUAL AND SAVE FOR FUTURE REFERENCE

WARNINGS:



Moving Machinery



Shock Hazard

Please read and follow these extremely important safety and handling instructions for your Kasco equipment. Following these instructions will help ensure your safety and the quality performance of your equipment.

- Under NO circumstances should anyone enter the water with the electrical equipment plugged in and/or in operation. All Kasco equipment is ETL approved to UL and CSA standards for safety in water. However, it is NEVER recommended to enter the water with the equipment in operation.
- Use caution when dealing with any electrical and/or moving equipment.
- NEVER run the unit out of water. It will damage the seals and create a dangerous situation for the operator.
- Use extreme caution around water, especially cold water, such as in spring, fall, and winter, which poses a hazard in itself.
- NEVER lift or drag the equipment by the power cord. If you need to pull the unit to the side of the pond, use the anchoring ropes or mount apparatus.
- Do not use waders in deep ponds/lakes or ponds/lakes with drop-offs, drastic slopes, or soft bottom material.
- Do not use boats that tip easily, such as canoes, for installation, and follow all boating safety rules and regulations, including wearing a PFD (Personal Flotation Device).
- Single phase water aerators are supplied with an internal grounding conductor and a grounding-type attachment plug. To reduce the risk of electrical shock, be certain that the water aerator is plugged into a GFI-protected circuit.
- Control panels must be installed a minimum of 5ft (1.5m) from the inside wall of the pond, unless separated from the body of water by a fence wall, or other permanent barrier that will make the unit inaccessible to persons in the water.
- Control panels must be installed by a qualified electrician.
- Ground Fault Circuit Interrupters (GFCI) should be tested upon each installation and every month thereafter to ensure proper operation.
- Please keep the original box for maintenance shipping.

UNIT SPECIFICATIONS

Model	Voltage	Operating Amps	Locked Rotor Amps
Single-phase Aerators			
2400A	110-120	5.0	12
3400A	110-120	6.7	18
3400HA	208-240	3.4	9
4400A	110-120	11.3	40
4400HA	208-240	5.7	20

GENERAL INSTRUCTIONS

Inspect the Shipment

Immediately inspect your shipment for any visible damages. Any damage should be reported immediately to your carrier and Kasco.

Assembly & Installation

Please see the proper assembly and installation Instructions enclosed in this manual. Each is specific for your model and size of aerator. Note: It is extremely important to test the GFI breaker in the control panel upon each installation/re-installation of the unit to ensure proper functioning.

Use and Operation

Kasco Aerators are designed and engineered for continuous duty, such as on fish farms or other aquaculture applications, or on-demand use, as needed in a recreational water feature. During flotation operation, the water is pulled from 360° around the unit and from below the unit. Following installation, your Kasco aerator is ready for immediate use. Make sure to keep the motor housing clean from hard water deposits and/or algae. (See Maintenance Recommendations.) Kasco aerators are lightweight, energy efficient, and easy to install and operate.

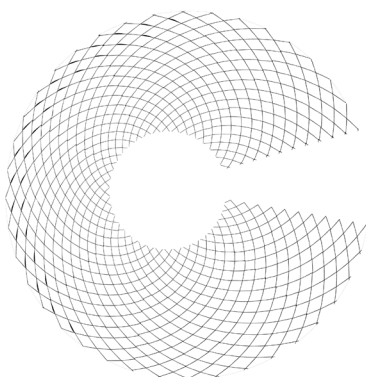
SUGGESTED TOOLS & SUPPLIES

- #2 Phillips-head screwdriver
- 3/8" socket or wrench
- 9/16" socket or wrench
- Anchors or stakes for installing unit
- 12" pieces of 1" galvanized pipe (optional, see page 8)

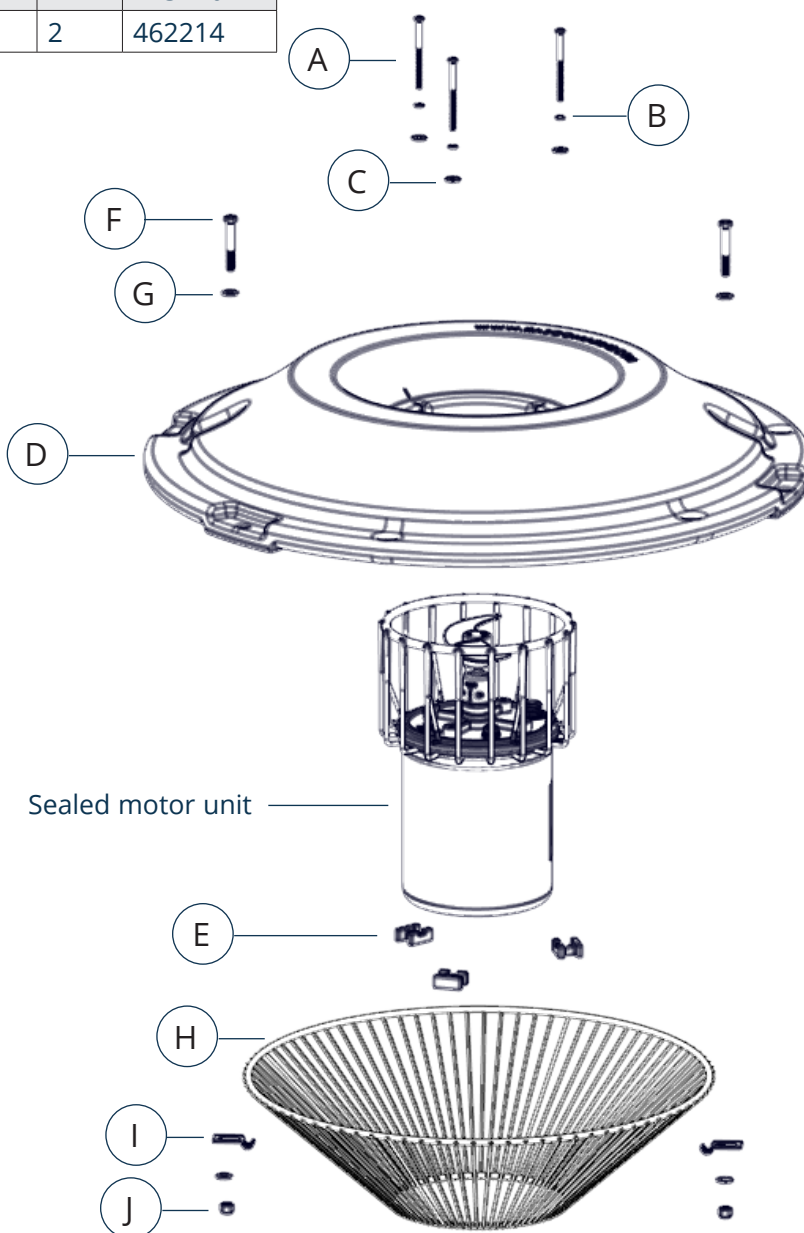
PARTS INCLUDED

Item	Description	Qty	Part No.
A	1/4"-20 x 3-1/2" screw	3	251210
B	1/4" split lock washer	3	840537
C	1/4", 3/4" OD flat washer	3	251300
D	Float	1	242003
E	Float retaining clip	3	222995
Optional Bottom Screen Assembly			
F	3/8"-16 x 2-1/2" hex head screw	2	820095
G	3/8" flat washer	4	462216
H	Bottom screen	1	990162
I	Bottom screen clip	2	223240
J	3/8"-16 nut	2	462214

3 mooring ropes —

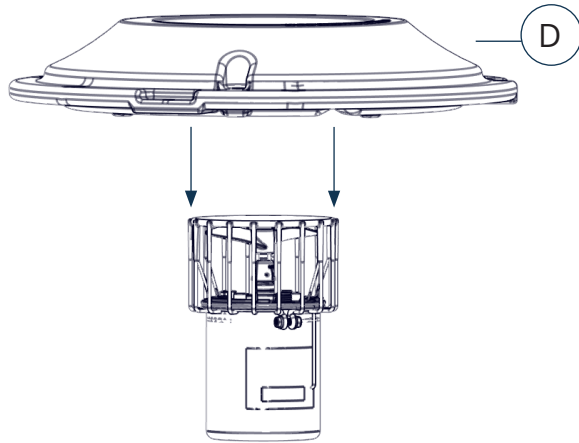


Optional mesh screen

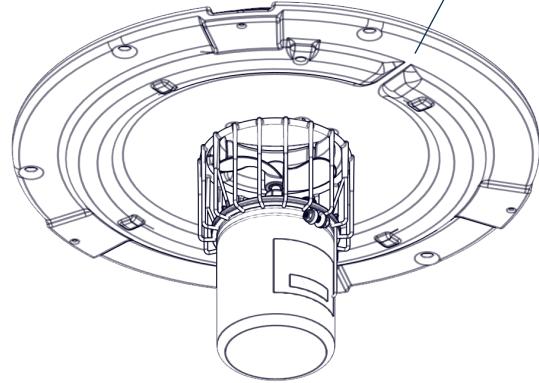


ASSEMBLY INSTRUCTIONS (AERATOR)

1. Rest the float (D) on the cage, aligning the power cord to the notch in the float.

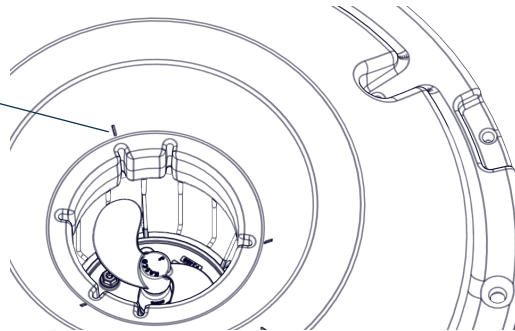


Align power cord with this notch

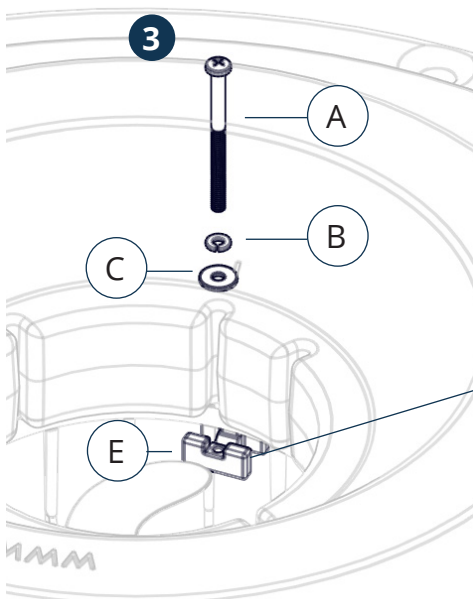


2. Locate the bolt holes marked with the indicators.

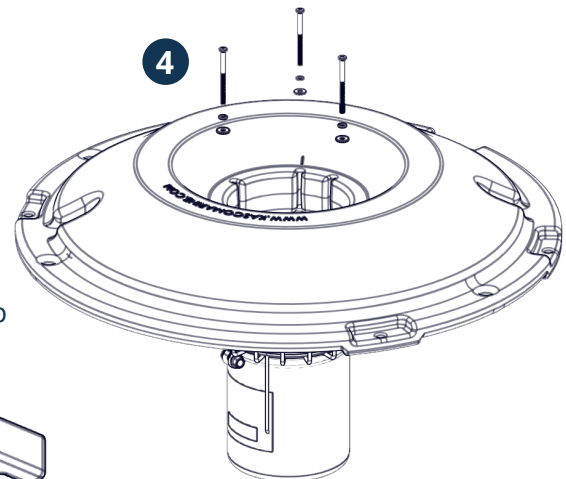
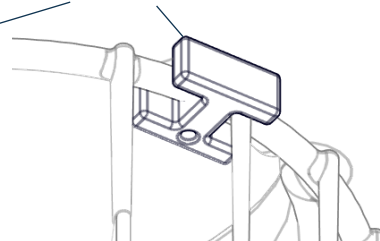
Indicator mark



3. Secure the float to the cage with the 1/4"-20 x 3-1/2" screws (A), 1/4" split lock washers (B), 3/4" OD flat washers (C), and float retaining clips (E), as shown below.
4. Repeat for all three bolt holes.



Secure to top ring of cage

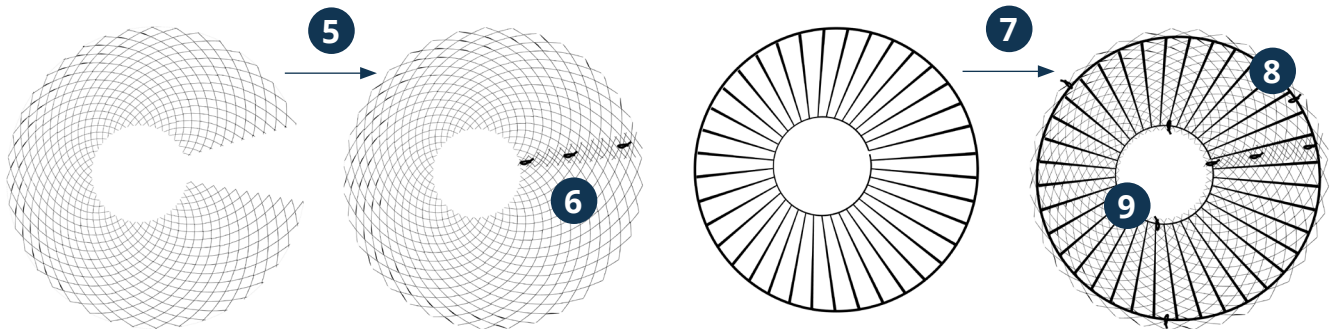


ASSEMBLY INSTRUCTIONS (AERATOR, CONT.)

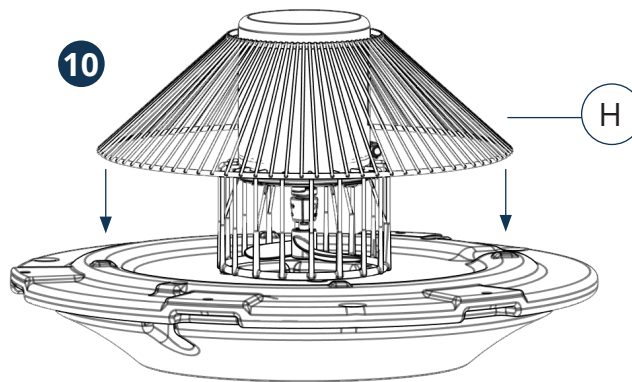
If you are **not** installing a mesh screen with your bottom screen, continue to step 10.

If you are **not** installing a bottom screen, continue to step 12.

5. Wrap the flat mesh into a cone shape by overlapping both vertical edges by approximately 1 inch and aligning the top and bottom edges of mesh.
6. Use three cable ties evenly spaced along the vertical seam to secure the mesh at the top, middle, and bottom.
7. Center the stainless steel bottom screen inside the mesh cone with approximately 2 inches of mesh above the steel screen's large ring.
8. Use three cable ties evenly spaced around the large ring to attach the mesh to the steel screen.
9. Use two cable ties placed opposite each other on the small ring to further secure the mesh to the screen.

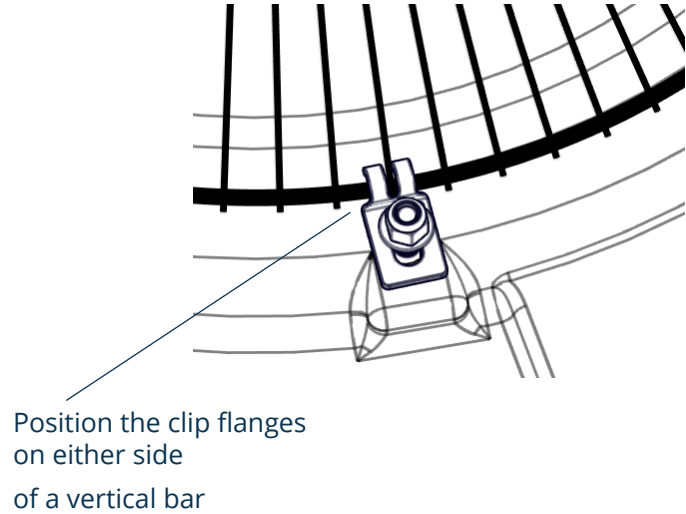
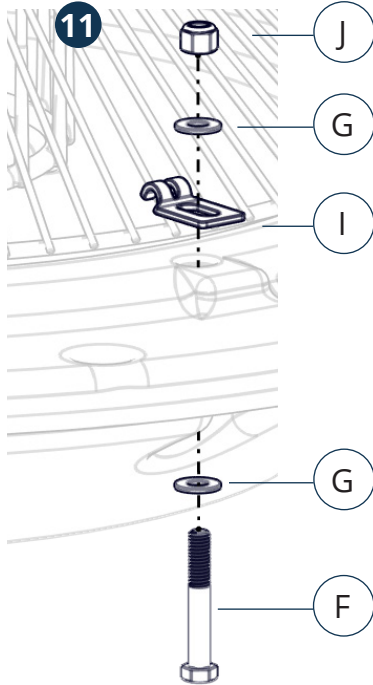


10. Turn the unit upside down and position the bottom screen (H) flush with the float.

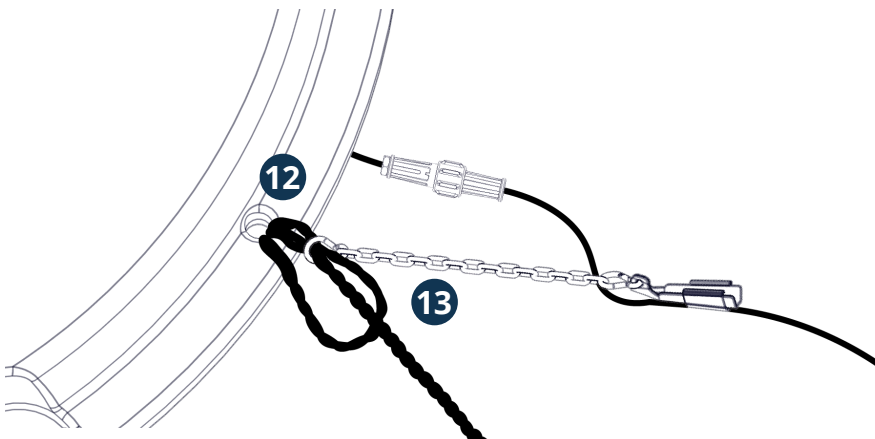


ASSEMBLY INSTRUCTIONS (AERATOR, CONT.)

10. Turn the unit upside down and position the bottom screen (H) flush with the float.
11. Fasten the bottom screen to the float using the 3/8"-16 x 2-1/2" screws (F), 3/8" flat washers (G), bottom screen clips (I), and 3/8"-16 nuts (J).



12. Loop the mooring lines through either two or three evenly spaced holes on the float.
13. Attach the strain relief to the line closest to the cord. Make sure to clip both the loop and one side of the rope between the knot and the float to ensure the clip doesn't move down the rope.



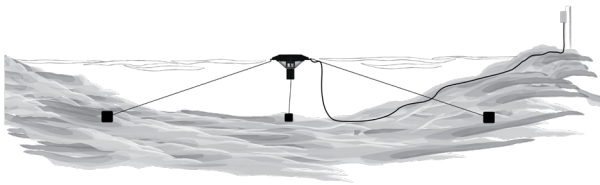
NOTE If your cord does not have a strain relief clamp and chain attached, you can secure the cord to one of the float holes.

INSTALLATION INSTRUCTIONS

Use ropes to position the aerator in the desired location in the pond or lake. Anchor the ropes or secure them to the shoreline so that they are free of slack, but not tight. To prevent twisting of the unit due to motor torque, place the anchor at least 3 feet from the float for each foot of depth. (Example: a 6-foot-deep pond would require an anchor 18 feet horizontally from the float.)

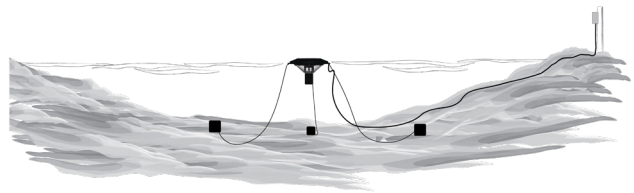
Correct anchoring

Mooring lines are proper length and taut between unit and anchors.



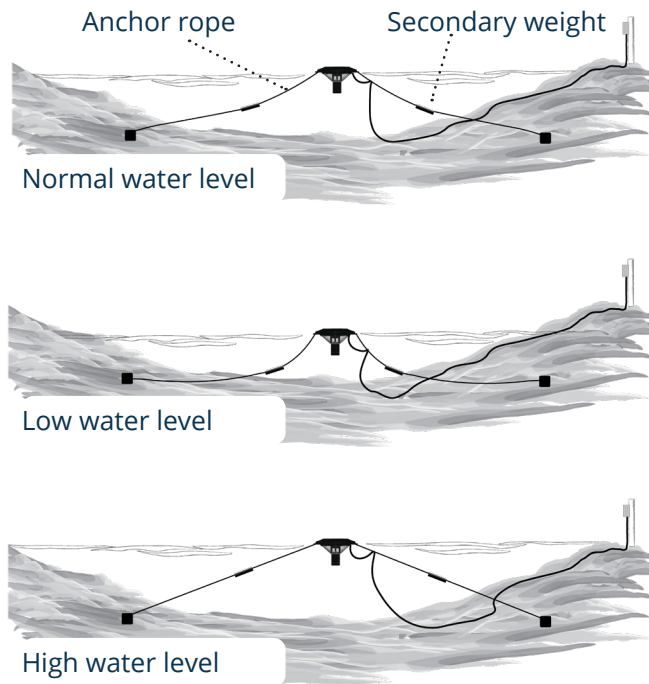
Incorrect anchoring

Mooring lines are too short or loose between unit and anchors.



Alternate Installation

In ponds where the water level fluctuates significantly, a small weight may need to be suspended at the mid-point of the rope to take up any slack caused by a drop in water level (1 foot of 1-inch galvanized pipe works well). The weight should be light enough so that the aerator can rise as the water level rises. This weight can also help hide the anchoring ropes by sinking them further below the surface.



MAINTENANCE RECOMMENDATIONS

UNDER NO CIRCUMSTANCES should anyone enter the water while equipment is operating.

The following maintenance procedures can ensure many years of quality performance from your Kasco aerator and reduce the need for more costly repair work.

Proper Installation

Proper installation of Kasco equipment will include a power source with Ground Fault Interruption (GFI). Ground fault interrupters are a safety feature that can also alert you to electrical leaks in the equipment. It is extremely important to test the GFI upon installation, following each re-installation, and monthly thereafter to ensure proper operation. If you have repeat/consistent trips on your ground fault, disconnect the equipment and remove it from the water. Inspect the power cord for damage and call Kasco Marine at 715- 262-4488 for further instructions.

Observation

Operating equipment should be observed on a regular basis (daily, if possible) for any reduction or variation in performance. If you observe a change in performance, disconnect the equipment from its power source and inspected for any material that may have clogged the system or wrapped around the shaft of the motor, especially plastic bags and fishing line. Even though Kasco aerators are among the most clog-resistant on the market, it is impossible to protect against all items that can clog equipment and still maintain a flow of water. These materials can be very damaging to the equipment under continuous operation and must be removed as soon as possible.

ALWAYS UNPLUG THE UNIT BEFORE ATTEMPTING TO REMOVE CLOGS.

Winter Storage

In regions where there is significant freezing in the wintertime, remove the aerator from the water to protect it from the expansion pressure caused by ice. In many areas, aerators will keep some amount of ice open through the winter. However, when the water is thrust into the air, it is exposed to the colder air temperatures longer and can actually make ice thicker on the pond/lake. Storage over winter is best in a location that is out of the sun and cool, but above 32 degrees Fahrenheit. During the offseason, store units upside down (with the float down) if they are going to be sitting for long periods of time. Units that sit upright on a shelf for many months, or even years have a greater likelihood of seals drying out. Storing units upside down will help to ensure oil is lubricating the seals without damaging the propeller guard.

Cleaning

Aerators should be removed from the water at least once per year (at the end of the season in cold climates) to clean the exterior of the system, especially the stainless steel motor housing (can). The motor housing is the surface that dissipates heat into the water, and any algae, calcium, or other build-up will become an insulator that blocks heat transfer. In warmer regions, Kasco recommends removing the motor and cleaning it at least two to three times per year, depending on conditions. In most cases, a power washer will be sufficient if the unit and algae are still wet. Avoid power-washing the mechanical seal area directly.

MAINTENANCE RECOMMENDATIONS (CONT.)

Seal And Oil Replacement

This is a sealed motor assembly, and seals will wear out over time (similar to brake pads on a car). Replacing the seals and changing the oil after three years may add longevity to the operation of the motor, saving you the cost of more expensive repairs. In warmer climates where the aerator runs most or all of the year, it is a good idea to replace seals more regularly than you would need to in colder climates where the unit is removed from the water for several months.

Sacrificial Anode

A sacrificial anode is supplied on the shaft of all aerators for protection of the equipment from corrosion and electrolysis. The anode should be updated (replaced) if reduced to half the original size or if white in color. Corrosion from electrolysis is more commonly associated with saltwater or brackish water, but as a matter of precaution, it is important to periodically check the anode in all installations (at least every two to three months). Seal replacement and all other repair services should be performed by Kasco Marine or a Kasco Authorized Repair Center. Any alterations or changes made to Kasco units by an unauthorized source will void the warranty. This includes tampering with the unit, power cord, and/or control box. Please contact Kasco Marine, Inc. at 715-262-4488 for your nearest Authorized Repair Center.

TROUBLESHOOTING TIPS

Below are some helpful troubleshooting tips. If a problem occurs, please double-check the assembly and installation instructions as well as the instructions for the control panel. More troubleshooting tips can be found at www.kascomarine.com

"My aerator trips the ground fault interrupter in the C-85 or C-95."

This is the most common symptom of several possible problems. To correctly diagnose the problem, you will need to collect more information. A Ground Fault Interrupter (GFI) breaker that trips can indicate an electrical service problem, water contamination in the unit and/or cord, bad breaker, control box problems, motor problems, etc. Try to find out the answers to these questions before you contact Kasco to narrow down the problem.

- How long does it take to trip the breaker?
- Does it always take the same amount of time to trip?
- How many times has it tripped?
- Have there been any recent electrical problems in the area?

"My aerator seems to run slowly."

This can also be a symptom of several possible problems. There could be an electrical problem where the unit is not getting the proper voltage. This could also indicate a problem with the motor of the unit, which needs to be looked at by an Authorized Repair Center. Check that the unit is receiving the proper voltage, and, if so, contact Kasco for further steps.

TROUBLESHOOTING TIPS (CONT.)

“My aerator hums, but will not start. When I spin the prop with a stick, it starts up.”

(for single phase units only) This indicates a problem with the starting capacitor. Each Kasco aerator is equipped with a starting capacitor to get the unit going when it is first plugged in. If it is operating but not spinning and can be started by spinning the prop with a stick, the starting capacitor needs to be replaced by an Authorized Repair Center.

“My aerator turns itself off and back on without the timer and without tripping the GFI breaker.”

(for single phase units only) Each Kasco unit has a thermal overload built in that will turn the unit off when it overheats. Once the unit has cooled down, it will start back up. If you are noticing these symptoms, the unit should be unplugged immediately because the thermal overload will continue to turn on and off until it burns out and damages the motor. The unit should be unplugged and taken out of the water to find the cause of the problem. The problem could be one of many, such as low water levels, build-up on the unit to prevent heat dissipation, something inhibiting the free rotation of the shaft, etc. If something is caught in the unit, or if there is buildup on the unit, remove the debris. If caught early enough, the unit should be fine. Contact a Kasco representative before restarting the unit.

“My aerator flow seems to fluctuate and/or be less than usual.”

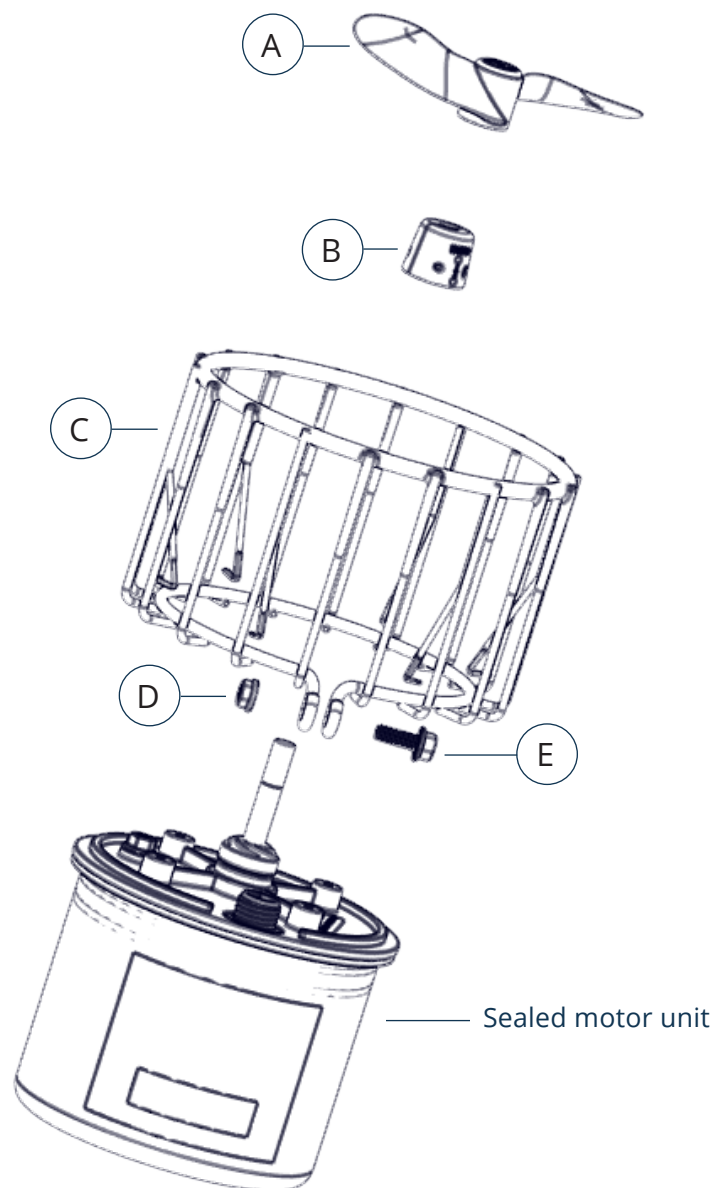
This can occur because of a few different reasons. Most of the time, this symptom is caused by the unit being clogged with debris. A mat of weeds, many leaves, plastic bags, etc., can clog up the unit and cause it to be starved of water. If the unit does not have the proper amount of water, the flow or pattern will fluctuate up and down and look sporadic. If you are seeing these symptoms, first try turning off the unit and/or unplugging it for 10 seconds, allowing debris to fall away. If the problem persists, unplug the unit and clean away any debris that is clogging up the guard. Another possibility is a chipped or damaged prop that is causing the unit to wobble and not pump properly. When the unit is unplugged, check the prop and replace it if it is damaged.

“The GFI breaker trips randomly and sporadically. Sometimes it is after a few hours of operation; other times it can be days or weeks.”

This is referred to as a nuisance trip. This usually occurs where the unit is installed a great distance from the initial electric service on the property where the ground stake is placed. It is caused by either induced current in the ground wire or a base voltage difference due to soil pH levels. Contact an electrician and install a local grounding stake. This may eliminate the induced current and any base voltage differences.

UNIT REPLACEMENT PARTS

ID	Description	Qty	Part #
A	2400 model propeller	1	240170
A	3400 model propeller	1	340125K
A	4400 model propeller	1	440430
B	Sacrificial anode assembly (1/2" shaft)	1	243475
B	Sacrificial anode assembly (5/8" shaft)	1	840475
C	Cage	1	990200
D	3/8"-16 x 1-1/4" serrated flange screw	1	840543
E	3/8"-16 serrated flange nut	1	840532



WARRANTY

Warranty Period: Models 2400A, 3400A, 3400HA, 4400A, 4400HA = 2 years

Kasco® Marine, Inc. warrants this aerator to be free from defects in material or workmanship (except for the ropes, power cord, and propeller) under normal use and service. The Kasco Marine, Inc. obligation under this warranty is limited to replacing or repairing free of charge any defective part within the warranty period. Customer shall pay shipping charges for returning the unit to Kasco or an Authorized Repair Center.

THIS WARRANTY IS IN LIEU OF ANY OTHER WARRANTIES, EXPRESSED OR IMPLIED, AND ANY OTHER OBLIGATION OR LIABILITY WHATEVER ON THE PART OF KASCO MARINE, INC. AND IN NO EVENT SHALL KASCO MARINE, INC. BE LIABLE FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES.

Warranty is void if:

- The unit is not maintained properly according to the Maintenance Recommendations supplied in this manual.
- The unit is returned for repair without the power cord or if the unit, control box, or power cord are altered in any way from original shipment. Cuts in the power cord are not covered under warranty.
- The unit is damaged by unauthorized tampering.
- The sacrificial anode around the propeller shaft shows significant deterioration. (The anode must be inspected periodically and replaced if necessary.)

Warranty Claim Procedure: The best method for establishing warranty period is via the original receipt. Also, register the unit online at: www.kascomarine.com. Once the warranty coverage has been established, the unit may be sent to any Kasco Authorized Repair Center for evaluation and repair. Please call Kasco Marine at 715-262-4488 prior to shipping to receive any updated information and/or repair form or call Kasco Marine at 715-262-4488 to locate your nearest Authorized Repair Center. You can also email Kasco at sales@kascomarine.com.

Please include the repair form received from Kasco Marine or your local distributor with the shipment. If no repair form is available, include your name and physical address for return delivery of the repaired unit and a daytime phone number and/or e-mail address for correspondence regarding the warranty claim. Any expedited shipping method for the return of the unit is at the customer's expense. Kasco Marine will return units repaired under warranty at our expense via ground freight within the continental United States.

Other Repairs

Most failed equipment can be repaired at substantially lower costs than replacement with new. Please ship according to the instructions in the previous section.

Kasco Marine does estimates on repairs at the request of the customer. The request for an estimate should be included in the letter that accompanies the returned unit and must include a daytime phone number and/or e-mail address. Estimate options are as follows:

- We will contact the customer with a total estimated cost for repairs after we have evaluated the unit but before we perform the work.
- We will repair the unit only if repair costs are under a dollar amount stated by the customer. Example: "Please repair if total is under \$150.00 before shipping charges."

All estimates that are rejected for repair will be destroyed unless otherwise directed by the customer. If the customer would like the unit returned, the unit will be restored as closely as possible to the condition in which it was received and shipped at the customer's expense for shipping and handling charges.

Billing: Kasco Marine also accepts Visa and MasterCard credit card payments. Kasco Marine will call for credit card information upon completion of the estimate at the customer's request. All other warranty and repair inquiries should be directed to Kasco Marine, Inc. at 715-262-4488 or repairs@kascomarine.com



Kasco only accepts complete assemblies for warranty repair. We must receive the power cord and all other components with the motor as originally assembled. Kasco will bill the customer to replace any missing parts necessary for repair. It is not necessary to return the control panel, mount, or other parts with the motor assembly, unless specifically requested by a Kasco representative.

Please attach a repair form with the shipment. The repair form must include a name, physical address (for return delivery of the repaired unit), daytime phone number, and an e-mail address for correspondence regarding the warranty claim.

Any expedited shipping method for the return of the unit is at the customer's expense. Kasco Marine will return units repaired under warranty at our expense via ground freight within the continental United States.

CONTACT US



Kasco Marine
800 Deere Road
Prescott, WI 54021

Lake and Pond Solutions, LLC
W4950 County Road A
Elkhorn, WI 53121



715.262.4488

262.742.2600



kascomarine.com | sales@kascomarine.com

sales@lakeandpondsolutions.com



3020379
ANSI/UL 778: 2016
Ed.6+R:22Feb2017
CSA C22.2 #108: 201

REPAIR CONTACT FORM

- Kasco requires that all equipment sent for repair MUST be accompanied by this form and marked to Repairs attention.
- Unit should be cleaned before shipping.
- Kasco is NOT responsible for shipping damage accrued in return shipment.
- It is the responsibility of the customer to ship and pay freight to Kasco.

Kasco Marine
800 Deere Road
Prescott, WI 54021
Attn: Repairs

Note: Contact information should be that of the person or company to contact for repair information.

Company name			
Contact name	First name	Last name	
Address	Street		
	City		
	State		
	ZIP code		
Phone number	Primary	Alternate	
Email address			
Preferred method of contact (circle one)	Phone	Email	
Purchase order number			
Additional product information	Serial Number	Cord Length	
Information for Repair Technician			
Was this unit used in a chemical treatment or wastewater application? (circle one)		Yes	No
Additional notes			



MOVING WATER FORWARD, SINCE 1968

SURFACE AERATORS

Surface Aerators push high volumes of water into the air increasing the overall health of your pond or lake and keeping it thoroughly mixed. This introduction of oxygen and water movement breaks up stratification, eliminates odor, discourages algae growth and promotes a healthy aquatic environment.

kascomarine.com



FEATURES & BENEFITS

- Efficient design ensures low power consumption and low total cost of ownership
- Built with long lasting internal components
- Salt water compatible stainless steel components allow reliable performance in harsh environments
- Easily maintain by cleaning motor housing when dirty and replacing anode when visibly corroded

COMMON APPLICATIONS

- Commercial aquaculture and fish farming
- Residential ponds and lakes
- Retention ponds
- Leachate ponds
- Industrial and waste water lagoons
- Marina navigation (by using red or green lights in Kasco lighting system)

CONTACT Lake and Pond Solutions, LLC

LPS's experienced team of biologists will help you select the right Kasco Marine aeration system for your application

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Kasco Surface Aerators are efficient, high performing units that introduce large amounts of oxygen into the water. These self-contained units deliver up to 3.0 lbs of O₂ per horsepower per hour of operation, making them the most dependable units on the market.



- 1/2, 3/4, 1, 2, 3 and 5HP sizes available
- 120 and 208-240V*, single and three phase options
- Complete packages are ETL Listed to UL and CSA Standards
- Proven performance for continuous, supplemental or emergency aeration
- Optional double-mechanical seal and stainless steel domed top available



OPTIONAL
LIGHTING PACKAGES



WARRANTY

1/2, 3/4 & 1HP - 2 Years
2, 3, & 5HP - 3 Years*
*optional 5 year warranty available



Pair with Kasco Macro-Zyme Beneficial Bacteria for maximum water quality results. Learn more at kascomarine.com.



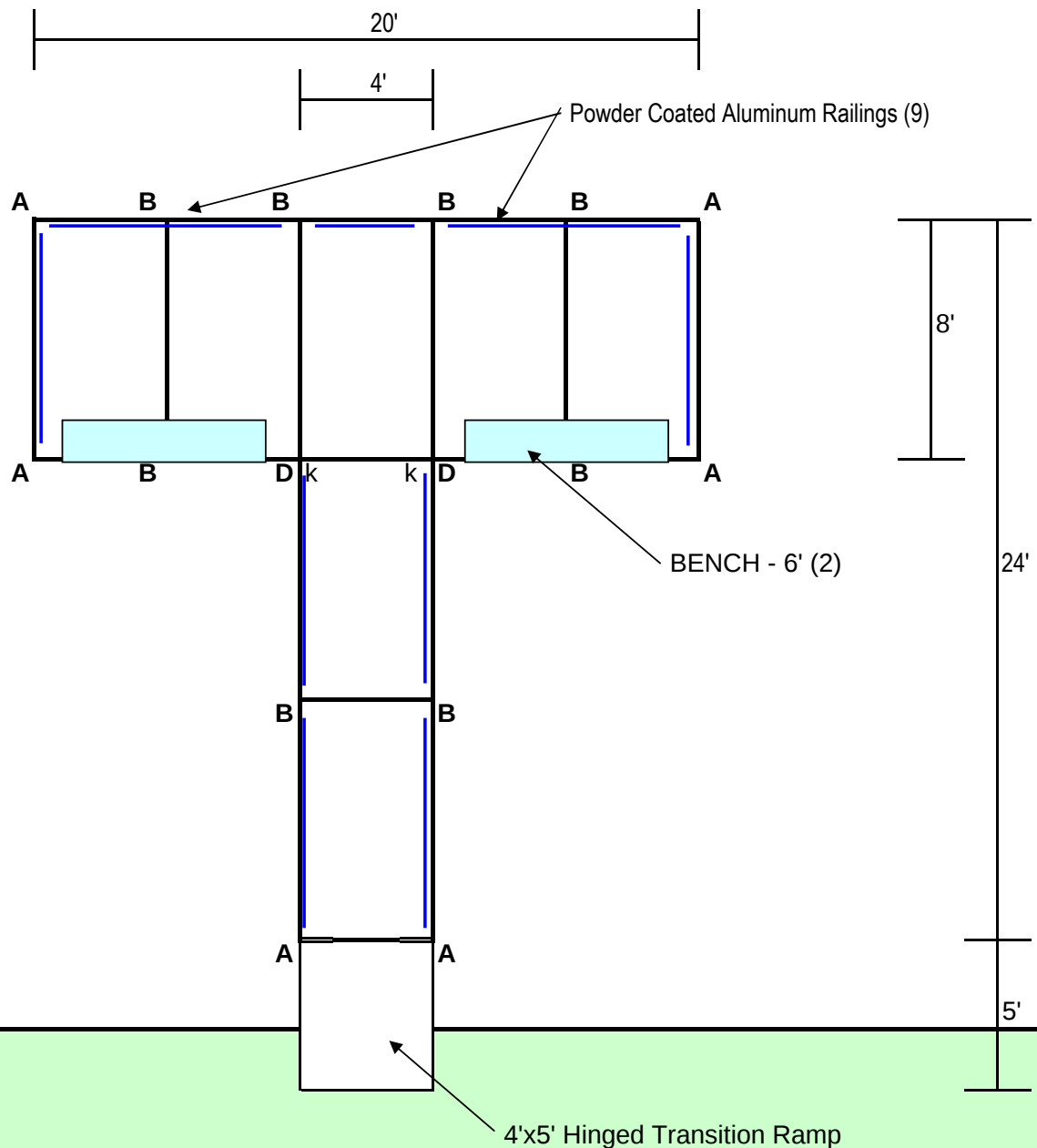
MODEL NUMBERS AND SPECIFICATION

MODELS	HP	VOLT (V)	PHASE	AMPS	OPTIONAL CONTROL PANEL	MINIMUM OPERATING DEPTH (IN)
2400AF	1/2	120	1	5.7	C-25	15
3400AF	3/4	120	1	7	C-25	17.5
3400HAF	3/4	208-240	1	3.5	C-220	17.5
4400AF	1	120	1	9.1	C-25	19
4400HAF	1	208-240	1	4.5	C-220	19
8400AF	2	208-240	1	9	C-220	20
2.3AF	2	230	3	7.2	CA-3235	20
2.3HAF	2	460	3	2.8	Inquire	20
3.1AF	3	208-240	1	10.7	C-230	24
3.3AF	3	230	3	8.2	CA-3235	24
3.3HAF	3	460	3	4.1	Inquire	24
5.1AF	5	208-240	1	18	C-230	26
5.3AF	5	230	3	18	CA-3235	26
5.3HAF	5	460	3	6.5	Inquire	26

Product Notes

- AF model numbers have 50 ft., 100 ft., 150 ft., and 200 ft., cord lengths available.
- HAF model numbers have 50 ft., 100 ft., 150 ft., 200 ft., 250 ft., 300 ft., 400., and 500 ft., cord lengths available.
- Optional control panels allow timing and lights to be managed from shore.
- Double mechanical seal and stainless steel domed top option available.
- Three phase, 460-480V option available in approved locations only. Contact Kasco for details.
- Bottom screens are optional for all units.
- 50Hz units available for the international market.

A = 13101 Mod-U-Dock O/S Corner Bracket
 B = 13102 Mod-U-Dock Straight Bracket
 C = 13103 Mod-U-Dock I/C Corner Bracket
 D = 13104 Mod-U-Dock 3-way I/C Bracket
 "k" = 69233 1/2" Module Fastener Kit



NEW BERLIN LIONS CLUB - Design #2

NEW FISHING DOCK - stationary - NEW POND - New Berlin, Wisconsin

Mod-U-Dock Representative:

Factory Direct

Quote: #4072



City Attorney Mark G. Blum

City Prosecutor Thomas G. Schmitzer

720 Clinton Street • PO Box 766 • Waukesha, Wisconsin 53187-0766 • (262) 549-8181 • Fax (262) 549-8191 • mblum@newberlin.org

E-MAIL: MGBLUM@HRBLAWFIRM.COM

March 1, 2022

Via Email ONLY

Mr. Ed Bartz
City of New Berlin
3805 S. Casper Dr.
New Berlin, WI 53151

Re: Aerator and Pier Donation at Lions Park

Dear Ed:

Enclosed is a draft of the Donation Agreement dealing with the Lions Park aerator and dock donations. Please look this over and let me know if you have any questions, comments or concerns regarding the same. I know you have also indicated the Club would like to change the name of the Pond to "The Fishing Hole". I do not think it is appropriate to have that as part of this Agreement. If, in fact, they would like to see this change, I suggest they make an Application to the Parks, Building and Grounds Commission to request that change. As you note, this would then be forwarded on to the Common Council for action. If the name change would involve including the reference to the Lions Club itself, the Council may want to see a Naming Rights Agreement included.

Please let me know if you have any questions or concerns.

Sincerely,



Mark G. Blum

MGB/jb
Enc.

DONATION AGREEMENT

This Donation Agreement is made and entered into by and between the New Berlin Lions Club (hereinafter referred to as the "Donor") with an address of PO Box 510254, New Berlin, Wisconsin, 53151, and the City of New Berlin, a Wisconsin municipal corporation (hereinafter referred to as the "City").

WHEREAS, the Donor is desirous of donating a Kasco Surface Aerator, as well as a Mod-U-Dock Pier in the pond at Lions Park in the City of New Berlin; and

WHEREAS, the Donor has obtained information from Lake and Pond Solutions Company, as is more fully described in the attached Operation and Maintenance Manual and Product Brochure, which are attached hereto and collectively marked as Exhibit A; and

WHEREAS, the Donor has obtained a quotation from Mod-U-Dock, Inc. for the purchase and installation of a modular dock product as is more fully described in the quotation dated October 15, 2021, as well as a sketch showing the design for t-shaped dock 24' in length from the shore and 20' in width, which documents are attached hereto and collectively marked as Exhibit B; and

WHEREAS, the installation of the aerator would be performed by Lake and Pond Solutions Company, and the installation of the dock would be performed by Brian Nelson at the expense of the Donor; and

WHEREAS, the City is desirous of accepting the donation of the Donor.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledge, the parties do hereby covenant and agree as follows:

1. The City consents to the Donor, its contractors, subcontractors, agents, employees and/or assigns to enter into Lions Park and to provide for the installation of the surface aerator depicted in Exhibit A and the Mod-U-Dock pier depicted in Exhibit B.

2. Donor agrees to provide the City with evidence acceptable to the City that its contractors, Lake and Pond Solutions, Mod-U-Dock and Brian Nelson, maintain adequate public liability insurance, workers compensation insurance and auto insurance with limits acceptable to the City, which policies would identify the City as an Additional Insured on a primary and non-contributory basis.

3. Donor further agrees to indemnify the City against claims, demands, actions or causes of actions, including actual attorney fees, arising from the performance of the services provided for in Exhibits A and B.

4. The parties agree that the services being provided hereunder will be provided at the expense of the Donor and not the City.

5. The City agrees that after the installation of the aerator and the pier, said items would be maintained by the City.

6. The Donor agrees that its contractors, Lake and Pond Solutions, Mod-U-Dock and Brian Nelson, shall follow the manufacturer's use and application instructions for the products installed in Lions Park. Donor further agrees that its contractors will obtain all necessary permits for the installation of the donated products.

7. Donor's contractors shall appropriately guard the worksites to prevent injury to any persons that may be in the vicinity of those portions of Lions Park where the services are being performed.

8. Donor agrees that in performing the services of this Agreement, that Donor, its contractors, subcontractors, agents, employees and/or assigns shall comply with any applicable State Statutes, Administrative Code provisions or City Ordinances which may be applicable to their activities.

9. This Agreement is governed and construed in accordance with the laws of the State of Wisconsin.

10. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein, and may only be amended by a subsequent agreement executed by both parties.

11. The effective date of this Agreement shall be the date the last party signs the same. The parties signing do further acknowledge that they have obtained the authority and approval of the governing body of their organization to execute the Agreement on its behalf.

Dated: _____

Dated: _____

DONOR:
NEW BERLIN LIONS CLUB

CITY:
CITY OF NEW BERLIN

By: _____

By: _____
David Ament, Mayor

SURFACE AERATOR



MOVING WATER FORWARD, SINCE 1968

SURFACE AERATORS

Surface Aerators push high volumes of water into the air increasing the overall health of your pond or lake and keeping it thoroughly mixed. This introduction of oxygen and water movement breaks up stratification, eliminates odor, discourages algae growth and promotes a healthy aquatic environment.

kascomarine.com



Contact LPS today to learn more | 262.742.2600 | sales@lakeandpondsolutions.com

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- Built with long lasting internal components
- Salt water compatible stainless steel components allow reliable performance in harsh environments
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- 120 and 208-240V*, single and three phase options
- Complete packages are ETL Listed to UL and CSA Standards
- Proven performance for continuous, supplemental or emergency aeration
- Optional double-mechanical seal and stainless steel domed top available



OPTIONAL
LIGHTING PACKAGES



WARRANTY

1/2, 3/4 & 1HP - 2 Years
2, 3, & 5HP - 3 Years*
*optional 5 year warranty available



Pair with Kasco Macro-Zyme Beneficial Bacteria for maximum water quality results. Learn more at kascomarine.com.



MODEL NUMBERS AND SPECIFICATION

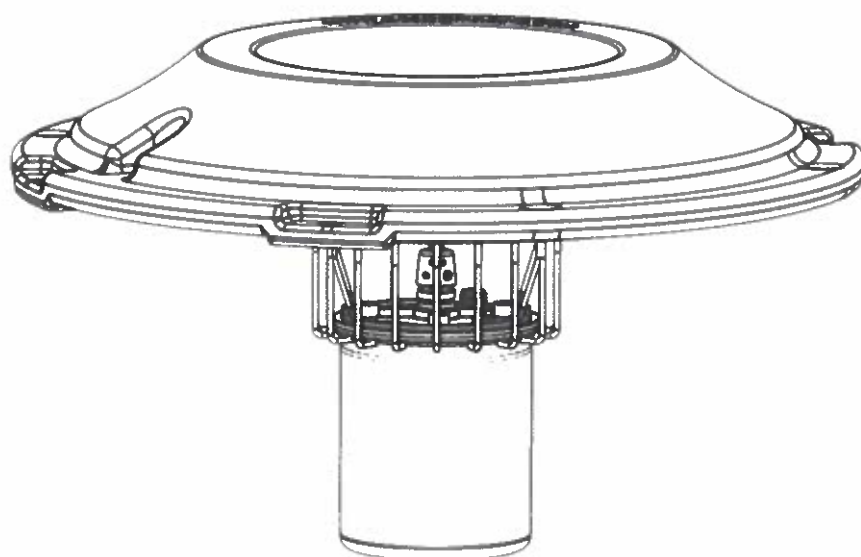
MODELS	HP	VOLT (V)	PHASE	AMPS	OPTIONAL CONTROL PANEL	MINIMUM OPERATING DEPTH (IN)
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4400AF	1	120	1	9.1	C-25	19
4400HAF	1	208-240	1	4.5	C-220	19
8400AF	2	208-240	1	9	C-220	20
2.3AF	2	230	3	7.2	CA-3235	20
2.3HAF	2	460	3	2.8	Inquire	20
3.1AF	3	208-240	1	10.7	C-230	24
3.3AF	3	230	3	8.2	CA-3235	24
3.3HAF	3	460	3	4.1	Inquire	24
5.1AF	5	208-240	1	18	C-230	26
5.3AF	5	230	3	18	CA-3235	26
5.3HAF	5	460	3	6.5	Inquire	26

Product Notes

- * AF model numbers have 50 ft., 100 ft., 150 ft., and 200 ft., cord lengths available.
- * HAF model numbers have 50 ft., 100 ft., 150 ft., 200 ft., 250 ft., 300 ft., 400., and 500 ft., cord lengths available.
- * Optional control panels allow timing and lights to be managed from shore.
- * Double mechanical seal and stainless steel domed top option available.
- * Three phase, 460-480V option available in approved locations only. Contact Kasco for details.
- * Bottom screens are optional for all units.
- * 50Hz units available for the international market.



MOVING WATER FORWARD, SINCE 1968



SURFACE AERATOR

**2400, 3400, 3400H,
4400, 4400H**

Operation & Maintenance Manual



3020379
us ANSI/UL 778: 2016
Ed.6+R:22Feb2017
CSA C22.2 #108: 2014 Ed.5

Document number 884740

Document version 2021.2.0

800 Deere Rd. Prescott, WI 54021 | 715.262.4488 | sales@kascomarine.com | kascomarine.com

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QUESTIONS?

 715.262.4488

 kascomarine.com | sales@kascomarine.com

SAFETY FIRST

IMPORTANT: PLEASE READ THIS MANUAL AND SAVE FOR FUTURE REFERENCE

WARNINGS:



Moving Machinery



Shock Hazard

Please read and follow these extremely important safety and handling instructions for your Kasco equipment. Following these instructions will help ensure your safety and the quality performance of your equipment.

- Under NO circumstances should anyone enter the water with the electrical equipment plugged in and/or in operation. All Kasco equipment is ETL approved to UL and CSA standards for safety in water. However, it is NEVER recommended to enter the water with the equipment in operation.
- Use caution when dealing with any electrical and/or moving equipment.
- NEVER run the unit out of water. It will damage the seals and create a dangerous situation for the operator.
- Use extreme caution around water, especially cold water, such as in spring, fall, and winter, which poses a hazard in itself.
- NEVER lift or drag the equipment by the power cord. If you need to pull the unit to the side of the pond, use the anchoring ropes or mount apparatus.
- Do not use waders in deep ponds/lakes or ponds/lakes with drop-offs, drastic slopes, or soft bottom material.
- Do not use boats that tip easily, such as canoes, for installation, and follow all boating safety rules and regulations, including wearing a PFD (Personal Flotation Device).
- Single phase water aerators are supplied with an internal grounding conductor and a grounding-type attachment plug. To reduce the risk of electrical shock, be certain that the water aerator is plugged into a GFI-protected circuit.
- Control panels must be installed a minimum of 5ft (1.5m) from the inside wall of the pond, unless separated from the body of water by a fence wall, or other permanent barrier that will make the unit inaccessible to persons in the water.
- Control panels must be installed by a qualified electrician.
- Ground Fault Circuit Interrupters (GFCI) should be tested upon each installation and every month thereafter to ensure proper operation.
- Please keep the original box for maintenance shipping.

UNIT SPECIFICATIONS

Model	Voltage	Operating Amps	Locked Rotor Amps
Single-phase Aerators			
2400A	110-120	5.0	12
3400A	110-120	6.7	18
3400HA	208-240	3.4	9
4400A	110-120	11.3	40
4400HA	208-240	5.7	20

GENERAL INSTRUCTIONS

Inspect the Shipment

Immediately inspect your shipment for any visible damages. Any damage should be reported immediately to your carrier and Kasco.

Assembly & Installation

Please see the proper assembly and installation Instructions enclosed in this manual. Each is specific for your model and size of aerator. Note: It is extremely important to test the GFI breaker in the control panel upon each installation/re-installation of the unit to ensure proper functioning.

Use and Operation

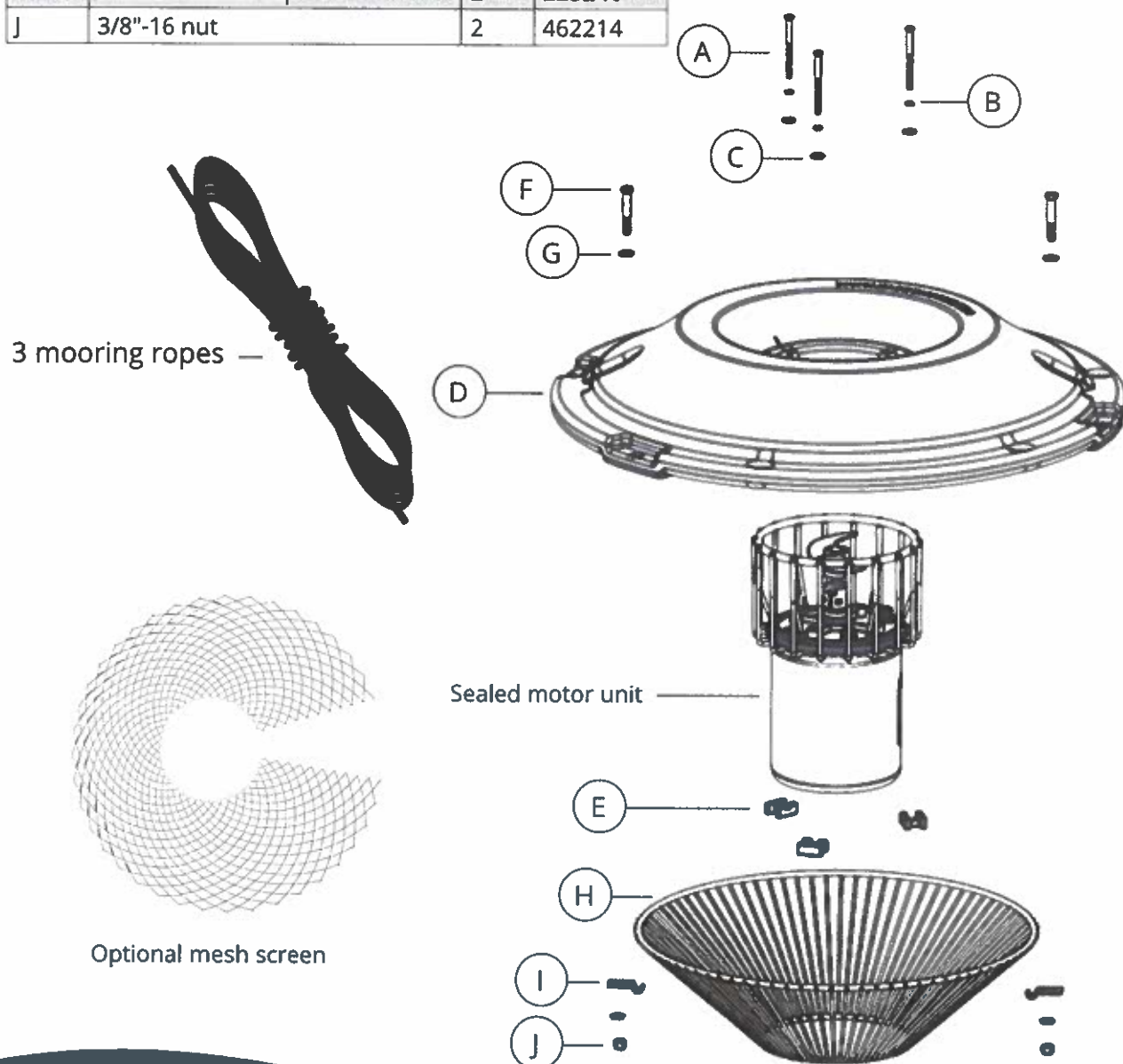
Kasco Aerators are designed and engineered for continuous duty, such as on fish farms or other aquaculture applications, or on-demand use, as needed in a recreational water feature. During flotation operation, the water is pulled from 360° around the unit and from below the unit. Following installation, your Kasco aerator is ready for immediate use. Make sure to keep the motor housing clean from hard water deposits and/or algae. (See Maintenance Recommendations.) Kasco aerators are lightweight, energy efficient, and easy to install and operate.

SUGGESTED TOOLS & SUPPLIES

- #2 Phillips-head screwdriver
- 3/8" socket or wrench
- 9/16" socket or wrench
- Anchors or stakes for installing unit
- 12" pieces of 1" galvanized pipe (optional, see page 8)

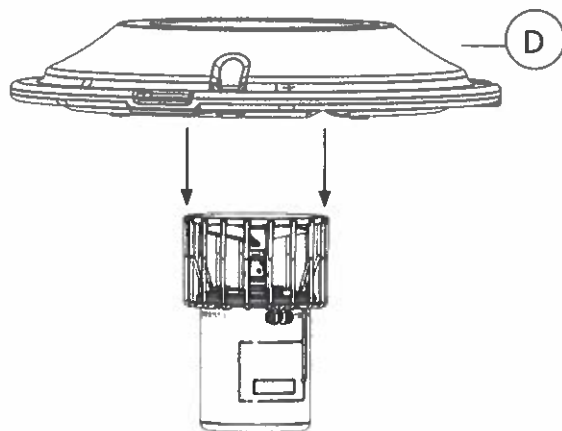
PARTS INCLUDED

Item	Description	Qty	Part No.
A	1/4"-20 x 3-1/2" screw	3	251210
B	1/4" split lock washer	3	840537
C	1/4", 3/4" OD flat washer	3	251300
D	Float	1	242003
E	Float retaining clip	3	222995
Optional Bottom Screen Assembly			
F	3/8"-16 x 2-1/2" hex head screw	2	820095
G	3/8" flat washer	4	462216
H	Bottom screen	1	990162
I	Bottom screen clip	2	223240
J	3/8"-16 nut	2	462214

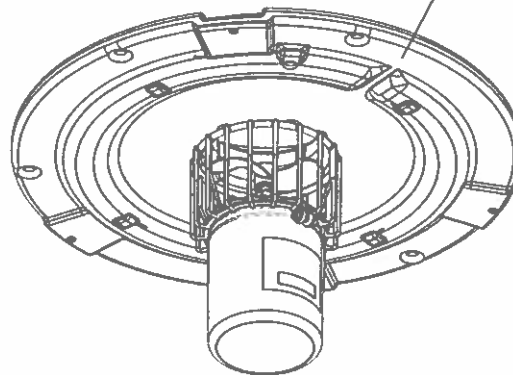


ASSEMBLY INSTRUCTIONS (AERATOR)

1. Rest the float (D) on the cage, aligning the power cord to the notch in the float.

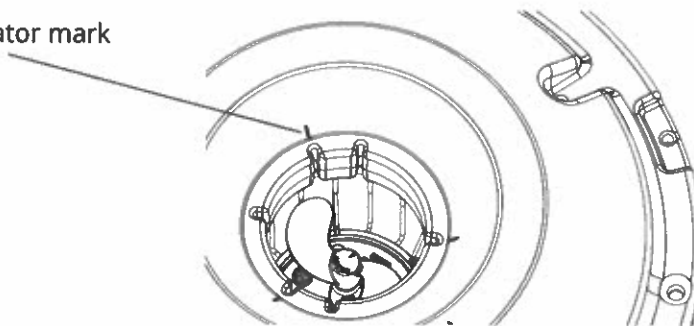


Align power cord with this notch

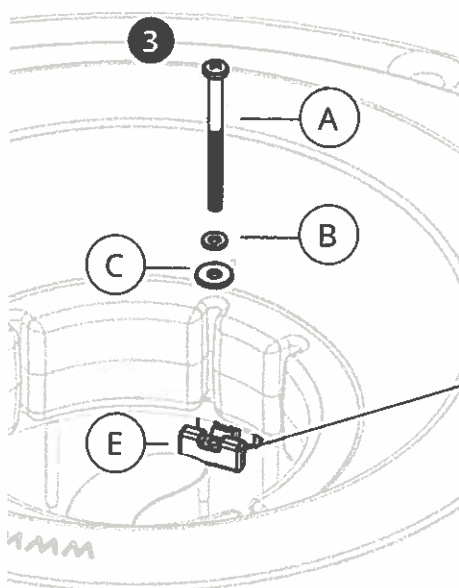


2. Locate the bolt holes marked with the indicators.

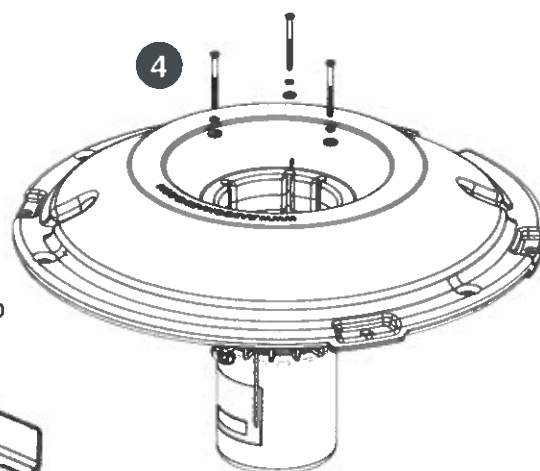
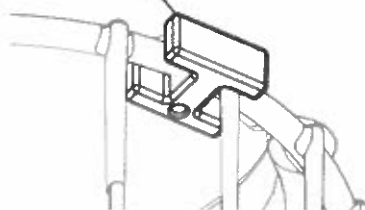
Indicator mark



3. Secure the float to the cage with the 1/4"-20 x 3-1/2" screws (A), 1/4" split lock washers (B), 3/4" OD flat washers (C), and float retaining clips (E), as shown below.
4. Repeat for all three bolt holes.



Secure to top ring of cage

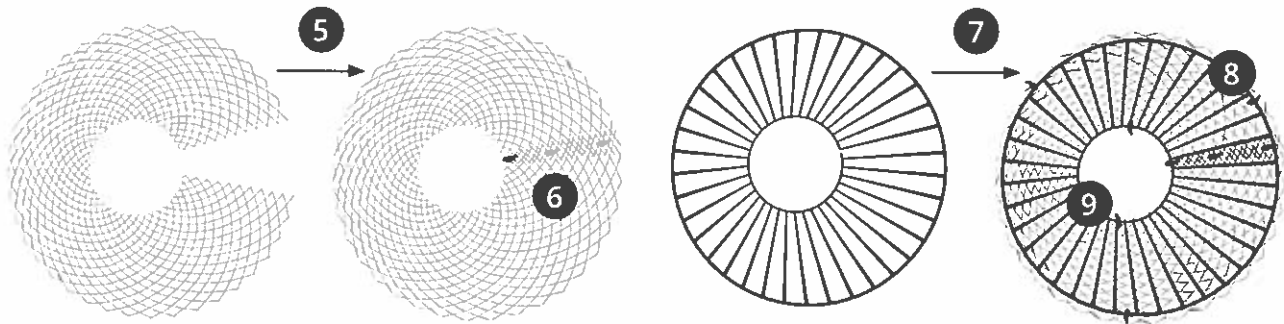


ASSEMBLY INSTRUCTIONS (AERATOR, CONT.)

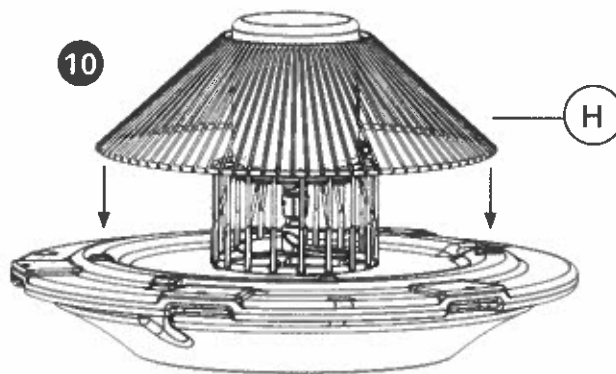
If you are **not** installing a mesh screen with your bottom screen, continue to step 10.

If you are **not** installing a bottom screen, continue to step 12.

5. Wrap the flat mesh into a cone shape by overlapping both vertical edges by approximately 1 inch and aligning the top and bottom edges of mesh.
6. Use three cable ties evenly spaced along the vertical seam to secure the mesh at the top, middle, and bottom.
7. Center the stainless steel bottom screen inside the mesh cone with approximately 2 inches of mesh above the steel screen's large ring.
8. Use three cable ties evenly spaced around the large ring to attach the mesh to the steel screen.
9. Use two cable ties placed opposite each other on the small ring to further secure the mesh to the screen.

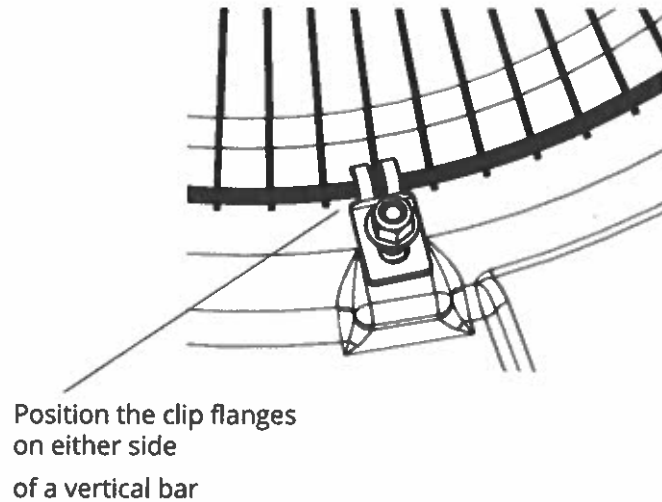
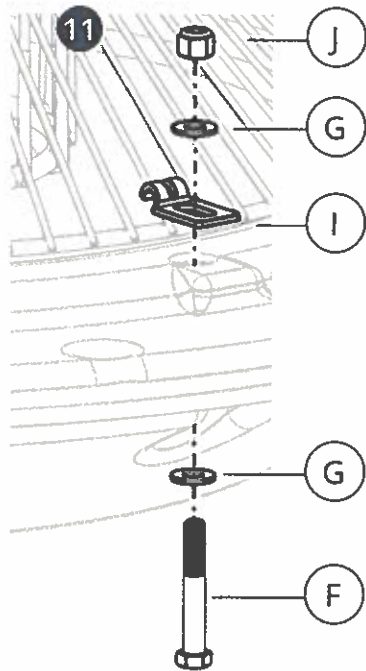


10. Turn the unit upside down and position the bottom screen (H) flush with the float.



ASSEMBLY INSTRUCTIONS (AERATOR, CONT.)

10. Turn the unit upside down and position the bottom screen (H) flush with the float.
11. Fasten the bottom screen to the float using the 3/8"-16 x 2-1/2" screws (F), 3/8" flat washers (G), bottom screen clips (I), and 3/8"-16 nuts (J).



12. Loop the mooring lines through either two or three evenly spaced holes on the float.
13. Attach the strain relief to the line closest to the cord. Make sure to clip both the loop and one side of the rope between the knot and the float to ensure the clip doesn't move down the rope.



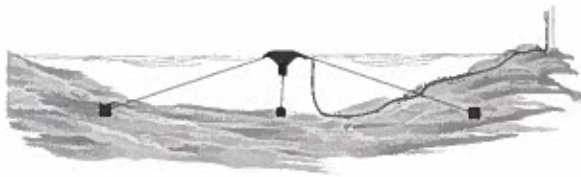
NOTE If your cord does not have a strain relief clamp and chain attached, you can secure the cord to one of the float holes.

INSTALLATION INSTRUCTIONS

Use ropes to position the aerator in the desired location in the pond or lake. Anchor the ropes or secure them to the shoreline so that they are free of slack, but not tight. To prevent twisting of the unit due to motor torque, place the anchor at least 3 feet from the float for each foot of depth. (Example: a 6-foot-deep pond would require an anchor 18 feet horizontally from the float.)

Correct anchoring

Mooring lines are proper length and taut between unit and anchors.



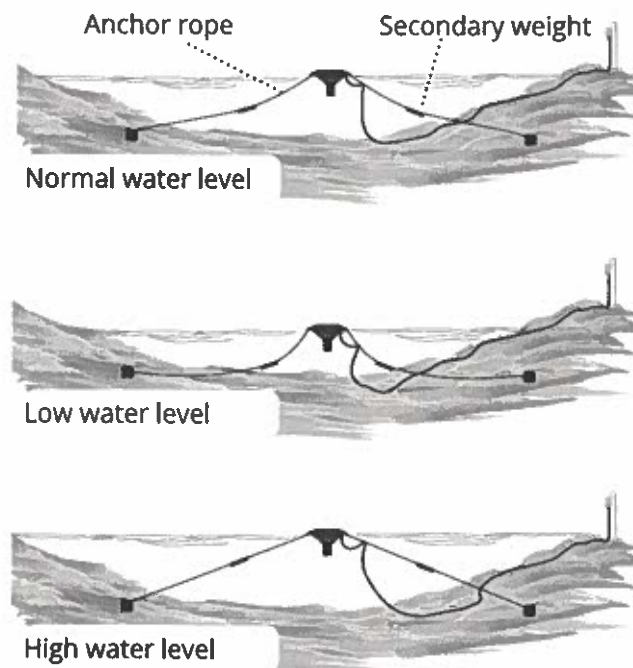
Incorrect anchoring

Mooring lines are too short or loose between unit and anchors.



Alternate Installation

In ponds where the water level fluctuates significantly, a small weight may need to be suspended at the mid-point of the rope to take up any slack caused by a drop in water level (1 foot of 1-inch galvanized pipe works well). The weight should be light enough so that the aerator can rise as the water level rises. This weight can also help hide the anchoring ropes by sinking them further below the surface.



MAINTENANCE RECOMMENDATIONS

UNDER NO CIRCUMSTANCES should anyone enter the water while equipment is operating.

The following maintenance procedures can ensure many years of quality performance from your Kasco aerator and reduce the need for more costly repair work.

Proper Installation

Proper installation of Kasco equipment will include a power source with Ground Fault Interruption (GFI). Ground fault interrupters are a safety feature that can also alert you to electrical leaks in the equipment. It is extremely important to test the GFI upon installation, following each re-installation, and monthly thereafter to ensure proper operation. If you have repeat/consistent trips on your ground fault, disconnect the equipment and remove it from the water. Inspect the power cord for damage and call Kasco Marine at 715- 262-4488 for further instructions.

Observation

Operating equipment should be observed on a regular basis (daily, if possible) for any reduction or variation in performance. If you observe a change in performance, disconnect the equipment from its power source and inspect for any material that may have clogged the system or wrapped around the shaft of the motor, especially plastic bags and fishing line. Even though Kasco aerators are among the most clog-resistant on the market, it is impossible to protect against all items that can clog equipment and still maintain a flow of water. These materials can be very damaging to the equipment under continuous operation and must be removed as soon as possible.

ALWAYS UNPLUG THE UNIT BEFORE ATTEMPTING TO REMOVE CLOGS.

Winter Storage

In regions where there is significant freezing in the wintertime, remove the aerator from the water to protect it from the expansion pressure caused by ice. In many areas, aerators will keep some amount of ice open through the winter. However, when the water is thrust into the air, it is exposed to the colder air temperatures longer and can actually make ice thicker on the pond/lake. Storage over winter is best in a location that is out of the sun and cool, but above 32 degrees Fahrenheit. During the offseason, store units upside down (with the float down) if they are going to be sitting for long periods of time. Units that sit upright on a shelf for many months, or even years have a greater likelihood of seals drying out. Storing units upside down will help to ensure oil is lubricating the seals without damaging the propeller guard.

Cleaning

Aerators should be removed from the water at least once per year (at the end of the season in cold climates) to clean the exterior of the system, especially the stainless steel motor housing (can). The motor housing is the surface that dissipates heat into the water, and any algae, calcium, or other build-up will become an insulator that blocks heat transfer. In warmer regions, Kasco recommends removing the motor and cleaning it at least two to three times per year, depending on conditions. In most cases, a power washer will be sufficient if the unit and algae are still wet. Avoid power-washing the mechanical seal area directly.

MAINTENANCE RECOMMENDATIONS (CONT.)

Seal And Oil Replacement

This is a sealed motor assembly, and seals will wear out over time (similar to brake pads on a car). Replacing the seals and changing the oil after three years may add longevity to the operation of the motor, saving you the cost of more expensive repairs. In warmer climates where the aerator runs most or all of the year, it is a good idea to replace seals more regularly than you would need to in colder climates where the unit is removed from the water for several months.

Sacrificial Anode

A sacrificial anode is supplied on the shaft of all aerators for protection of the equipment from corrosion and electrolysis. The anode should be updated (replaced) if reduced to half the original size or if white in color. Corrosion from electrolysis is more commonly associated with saltwater or brackish water, but as a matter of precaution, it is important to periodically check the anode in all installations (at least every two to three months). Seal replacement and all other repair services should be performed by Kasco Marine or a Kasco Authorized Repair Center. Any alterations or changes made to Kasco units by an unauthorized source will void the warranty. This includes tampering with the unit, power cord, and/or control box. Please contact Kasco Marine, Inc. at 715-262-4488 for your nearest Authorized Repair Center.

TROUBLESHOOTING TIPS

Below are some helpful troubleshooting tips. If a problem occurs, please double-check the assembly and installation instructions as well as the instructions for the control panel. More troubleshooting tips can be found at www.kascomarine.com

"My aerator trips the ground fault interrupter in the C-85 or C-95."

This is the most common symptom of several possible problems. To correctly diagnose the problem, you will need to collect more information. A Ground Fault Interrupter (GFI) breaker that trips can indicate an electrical service problem, water contamination in the unit and/or cord, bad breaker, control box problems, motor problems, etc. Try to find out the answers to these questions before you contact Kasco to narrow down the problem.

- How long does it take to trip the breaker?
- Does it always take the same amount of time to trip?
- How many times has it tripped?
- Have there been any recent electrical problems in the area?

"My aerator seems to run slowly."

This can also be a symptom of several possible problems. There could be an electrical problem where the unit is not getting the proper voltage. This could also indicate a problem with the motor of the unit, which needs to be looked at by an Authorized Repair Center. Check that the unit is receiving the proper voltage, and, if so, contact Kasco for further steps.

TROUBLESHOOTING TIPS (CONT.)

"My aerator hums, but will not start. When I spin the prop with a stick, it starts up."

(for single phase units only) This indicates a problem with the starting capacitor. Each Kasco aerator is equipped with a starting capacitor to get the unit going when it is first plugged in. If it is operating but not spinning and can be started by spinning the prop with a stick, the starting capacitor needs to be replaced by an Authorized Repair Center.

"My aerator turns itself off and back on without the timer and without tripping the GFI breaker."

(for single phase units only) Each Kasco unit has a thermal overload built in that will turn the unit off when it overheats. Once the unit has cooled down, it will start back up. If you are noticing these symptoms, the unit should be unplugged immediately because the thermal overload will continue to turn on and off until it burns out and damages the motor. The unit should be unplugged and taken out of the water to find the cause of the problem. The problem could be one of many, such as low water levels, build-up on the unit to prevent heat dissipation, something inhibiting the free rotation of the shaft, etc. If something is caught in the unit, or if there is buildup on the unit, remove the debris. If caught early enough, the unit should be fine. Contact a Kasco representative before restarting the unit.

"My aerator flow seems to fluctuate and/or be less than usual."

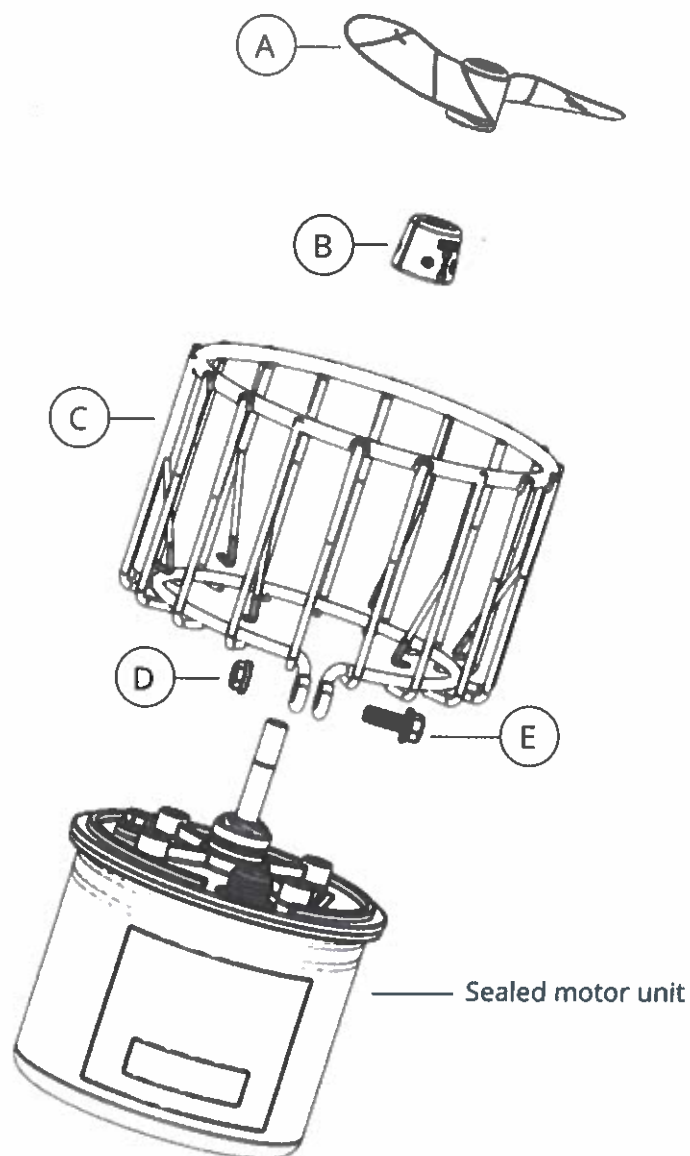
This can occur because of a few different reasons. Most of the time, this symptom is caused by the unit being clogged with debris. A mat of weeds, many leaves, plastic bags, etc., can clog up the unit and cause it to be starved of water. If the unit does not have the proper amount of water, the flow or pattern will fluctuate up and down and look sporadic. If you are seeing these symptoms, first try turning off the unit and/or unplugging it for 10 seconds, allowing debris to fall away. If the problem persists, unplug the unit and clean away any debris that is clogging up the guard. Another possibility is a chipped or damaged prop that is causing the unit to wobble and not pump properly. When the unit is unplugged, check the prop and replace it if it is damaged.

"The GFI breaker trips randomly and sporadically. Sometimes it is after a few hours of operation; other times it can be days or weeks."

This is referred to as a nuisance trip. This usually occurs where the unit is installed a great distance from the initial electric service on the property where the ground stake is placed. It is caused by either induced current in the ground wire or a base voltage difference due to soil pH levels. Contact an electrician and install a local grounding stake. This may eliminate the induced current and any base voltage differences.

UNIT REPLACEMENT PARTS

ID	Description	Qty	Part #
A	2400 model propeller	1	240170
A	3400 model propeller	1	340125K
A	4400 model propeller	1	440430
B	Sacrificial anode assembly (1/2" shaft)	1	243475
B	Sacrificial anode assembly (5/8" shaft)	1	840475
C	Cage	1	990200
D	3/8"-16 x 1-1/4" serrated flange screw	1	840543
E	3/8"-16 serrated flange nut	1	840532



WARRANTY

Warranty Period: Models 2400A, 3400A, 3400HA, 4400A, 4400HA = 2 years

Kasco® Marine, Inc. warrants this aerator to be free from defects in material or workmanship (except for the ropes, power cord, and propeller) under normal use and service. The Kasco Marine, Inc. obligation under this warranty is limited to replacing or repairing free of charge any defective part within the warranty period. Customer shall pay shipping charges for returning the unit to Kasco or an Authorized Repair Center.

THIS WARRANTY IS IN LIEU OF ANY OTHER WARRANTIES, EXPRESSED OR IMPLIED, AND ANY OTHER OBLIGATION OR LIABILITY WHATEVER ON THE PART OF KASCO MARINE, INC. AND IN NO EVENT SHALL KASCO MARINE, INC. BE LIABLE FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES.

Warranty is void if:

- The unit is not maintained properly according to the Maintenance Recommendations supplied in this manual.
- The unit is returned for repair without the power cord or if the unit, control box, or power cord are altered in any way from original shipment. Cuts in the power cord are not covered under warranty.
- The unit is damaged by unauthorized tampering.
- The sacrificial anode around the propeller shaft shows significant deterioration. (The anode must be inspected periodically and replaced if necessary.)

Warranty Claim Procedure: The best method for establishing warranty period is via the original receipt. Also, register the unit online at: www.kascomarine.com. Once the warranty coverage has been established, the unit may be sent to any Kasco Authorized Repair Center for evaluation and repair. Please call Kasco Marine at 715-262-4488 prior to shipping to receive any updated information and/or repair form or call Kasco Marine at 715-262-4488 to locate your nearest Authorized Repair Center. You can also email Kasco at sales@kascomarine.com.

Please include the repair form received from Kasco Marine or your local distributor with the shipment. If no repair form is available, include your name and physical address for return delivery of the repaired unit and a daytime phone number and/or e-mail address for correspondence regarding the warranty claim. Any expedited shipping method for the return of the unit is at the customer's expense. Kasco Marine will return units repaired under warranty at our expense via ground freight within the continental United States.

Other Repairs

Most failed equipment can be repaired at substantially lower costs than replacement with new. Please ship according to the instructions in the previous section.

Kasco Marine does estimates on repairs at the request of the customer. The request for an estimate should be included in the letter that accompanies the returned unit and must include a daytime phone number and/or e-mail address. Estimate options are as follows:

- We will contact the customer with a total estimated cost for repairs after we have evaluated the unit but before we perform the work.
- We will repair the unit only if repair costs are under a dollar amount stated by the customer. Example: "Please repair if total is under \$150.00 before shipping charges."

All estimates that are rejected for repair will be destroyed unless otherwise directed by the customer. If the customer would like the unit returned, the unit will be restored as closely as possible to the condition in which it was received and shipped at the customer's expense for shipping and handling charges.

Billing: Kasco Marine also accepts Visa and MasterCard credit card payments. Kasco Marine will call for credit card information upon completion of the estimate at the customer's request. All other warranty and repair inquiries should be directed to Kasco Marine, Inc. at 715-262-4488 or repairs@kascomarine.com



Kasco only accepts complete assemblies for warranty repair. We must receive the power cord and all other components with the motor as originally assembled. Kasco will bill the customer to replace any missing parts necessary for repair. It is not necessary to return the control panel, mount, or other parts with the motor assembly, unless specifically requested by a Kasco representative.

Please attach a repair form with the shipment. The repair form must include a name, physical address (for return delivery of the repaired unit), daytime phone number, and an e-mail address for correspondence regarding the warranty claim.

Any expedited shipping method for the return of the unit is at the customer's expense. Kasco Marine will return units repaired under warranty at our expense via ground freight within the continental United States.

CONTACT US



Kasco Marine
800 Deere Road
Prescott, WI 54021

Lake and Pond Solutions, LLC
W4950 County Road A
Elkhorn, WI 53121



715.262.4488

262.742.2600



kascomarine.com | sales@kascomarine.com

sales@lakeandpondsolutions.com



3020379
ANSI/UL 778: 2016
Ed.6+R:22Feb2017
CSA C22.2 #108: 201

Kasco

REPAIR CONTACT FORM

- Kasco requires that all equipment sent for repair **MUST** be accompanied by this form and marked to Repairs attention.
- Unit should be cleaned before shipping.
- Kasco is **NOT** responsible for shipping damage accrued in return shipment.
- It is the responsibility of the customer to ship and pay freight to Kasco.

Kasco Marine
800 Deere Road
Prescott, WI 54021
Attn: Repairs

Note: Contact information should be that of the person or company to contact for repair information.

Company name			
Contact name	First name	Last name	
Address	Street		
	City		
	State		
	ZIP code		
Phone number	Primary	Alternate	
Email address			
Preferred method of contact (circle one)	Phone	Email	
Purchase order number			
Additional product information	Serial Number	Cord Length	
Information for Repair Technician			
Was this unit used in a chemical treatment or wastewater application? (circle one)		Yes	No
Additional notes			

Quotation

MOD-U-DOCK, INC.
32882 Watertown Plank Road
P.O. Box 66
Nashotah, WI 53058

Voice: 877-746-7056
Fax: 262-369-3636
E-mail: modudock@modudock.com

Quote Number:
4072

Quote Date:
10/15/2021

Page Number:
1

Quoted To:
New Berlin Lions Club

New Berlin, WI 53151

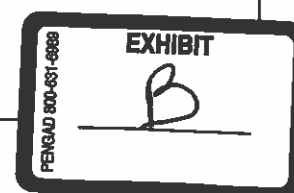
Ship To:
New Berlin Lions Club

New Berlin, WI 53151

Customer ID	Expiration Date	Sales Rep	Payment Terms
LIO5315	11/15/2021	JEFF SPENCE	50% DN - Balance w/Shipment

Quantity	Item	Description	Unit Price	Extension
		* NEW FISHING DOCK - stationary *		0.00
		Per attached drawing - DESIGN #2		
7.00	10548	4 x 8 M-U-D Dock Module -TAN	0.00	
1.00	11905	4'x5' ADA Hinged Ramp Kit	0.00	
6.00	13101	STD "A" Outside Corner Bracket	0.00	
8.00	13102	STD "B" Straight Bracket	0.00	
2.00	13104	STD "D" 3-WAY I/S Corner Bracket	0.00	
6.00	13903	"A"- Post Cover / Bumper	0.00	
8.00	13905	"B"- Post Cover / Bumper	0.00	
2.00	13907	"C & D"- Post Cover / Bumper	0.00	
2.00	69233	"K" - 1/2" Module Bolt Kit - ZN	0.00	
2.00	75203	1 1/2" Hi-Tensil Galvanized Leg - 3.0'	0.00	
2.00	75204	1 1/2" Hi-Tensil Galvanized Leg - 4.0'	0.00	
6.00	75206	1 1/2" Hi-Tensil Galvanized Leg - 6.0'	0.00	
6.00	75208	1 1/2" Hi-Tensil Galvanized Leg - 8.0'	0.00	
16.00	73308	M-U-D 8" RND Foot Pad - 1 1/2"	0.00	
2.00	15106	MOD Bench - 6'	0.00	
1.00	17214	ADA Aluminum Railing - 4' w/ hdwr	0.00	
8.00	17218	ADA Aluminum Railing - 8' w/ hdwr	0.00	
0.00			0.00	

Total CONTINUED



Quotation

MOD-U-DOCK, INC.
32882 Watertown Plank Road
P.O. Box 66
Nashotah, WI 53058

Voice: 877-746-7056
Fax: 262-369-3636
E-mail: modudock@modudock.com

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New Berlin, WI 53151

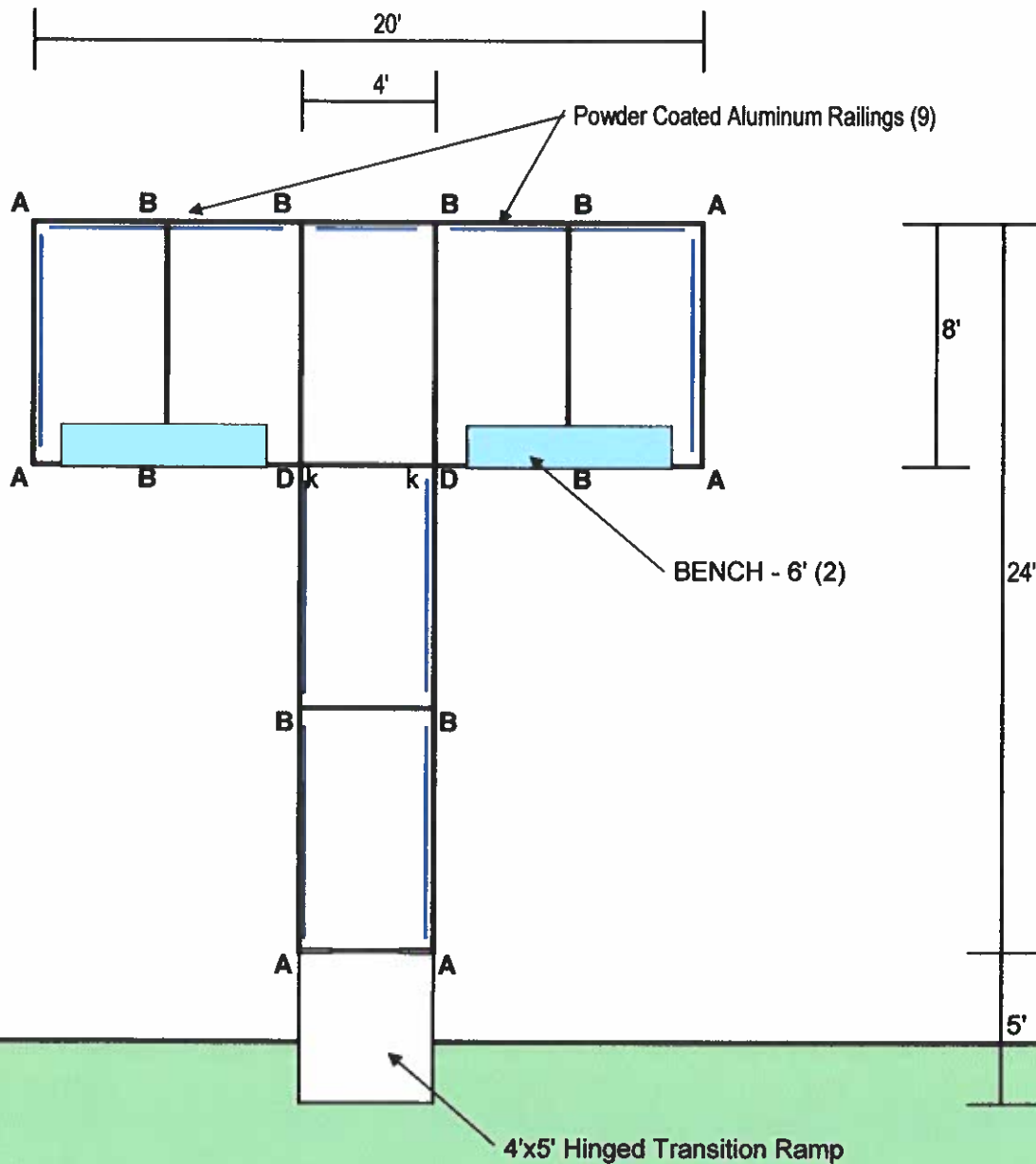
Ship To:
New Berlin Lions Club

New Berlin, WI 53151

Customer ID	Expiration Date	Sales Rep	Payment Terms
LIO5315	11/15/2021	JEFF SPENCE	50% DN - Balance w/Shipment

Quantity	Item	Description	Unit Price	Extension
1.00	TDP - T	TOTAL DOCK PACKAGE - Tan - SOLID	15,774.92	15,774.92
-1.00	NP01	Non-Profit / Community Service Discount	2,444.92	-2,444.92
			Subtotal	13,330.00
			Freight	0.00
			Sales Tax	0.00
			Total	13,330.00

A = 13101 Mod-U-Dock O/S Corner Bracket
 B = 13102 Mod-U-Dock Straight Bracket
 C = 13103 Mod-U-Dock I/C Corner Bracket
 D = 13104 Mod-U-Dock 3-way I/C Bracket
 "k" = 69233 1/2" Module Fastener Kit



NEW BERLIN LIONS CLUB - Design #2

NEW FISHING DOCK - stationary - NEW POND - New Berlin, Wisconsin

Mod-U-Dock Representative:

Factory Direct

Quote: #4072



REQUESTED ACTION STATEMENT

DATE: March 14, 2022

TO: Mayor
Parks, Buildings & Grounds Commission

FROM: Josh Radomski, DPW Director

ISSUE:

Electronic scoreboard donation at Calhoun Park

REQUESTED:

Optimum Crush, Inc., a local New Berlin business, is desirous of donating an electronic scoreboard for the southern baseball field at Calhoun to replace the current manual scoreboard. As part of the donation, they would like their company name to be displayed on the top of the scoreboard. The NBAA has stated that they are willing to contract with Giraffe Electric to run electrical from the current concession shelter to the scoreboard and will pay for this service.

FISCAL IMPACT:

No upfront fiscal impact. Future maintenance of the scoreboard would be the responsibility of the parks department.

RATIONALE:

The Parks Department is desirous of accepting this donation as it would be an improvement to the ball field for the local groups that play there.

RECOMMENDATION:

Recommend the Parks, Buildings & Grounds Commission recommend to Common Council to approve the donation of the scoreboard as well as approve the NBAA to contract to have the electrical service installed.



City Attorney Mark G. Blum

City Prosecutor Thomas G. Schmitzer

720 Clinton Street • PO Box 766 • Waukesha, Wisconsin 53187-0766 • (262) 549-8181 • Fax (262) 549-8191 • mblum@newberlin.org

E-MAIL: MGBLUM@HRBLAWFIRM.COM

February 21, 2022

Via Email ONLY

Mr. Ed Bartz
City of New Berlin
3805 S. Casper Dr.
New Berlin, WI 53151

Re: Scoreboard Donation at Calhoun Park

Dear Ed:

Enclosed is a draft of the Agreement I have prepared regarding the scoreboard donation in Calhoun Park. Please look this over and confirm we have correctly stated the terms of the donation. In preparing this, I also included reference to NBAA, since they are going to be paying for the electric service and also apparently for the creation of the new sign on the scoreboard. In the course of doing that, I was checking the Wisconsin Department of Financial Institutions site regarding their corporate registration and found that they were administratively dissolved. I presume because they have not paid their fees and probably have not provided their required Annual Report. Before this gets signed, they should contact the Wisconsin Department of Financial Institutions to have their registration reinstated.

Please let me know if you have any questions, concerns or any modifications that should be made to the draft Agreement.

Sincerely,

Mark G. Blum

MGB/jb
Enc.

DONATION AGREEMENT

This Donation Agreement is made and entered into by and between Optimum Crush, Inc. (hereinafter referred to as the "Optimum"), duly organized and validly existing under the laws of the State of Wisconsin, with its principal office and place of business located at 16211 West Lincoln Avenue, New Berlin, Wisconsin, 53151, and the New Berlin Athletic Association, Inc. (hereinafter referred to as "NBAA") with its principal office and place of business at 2600 South Sunnyslope Road, New Berlin, Wisconsin, 53151, and the City of New Berlin, a Wisconsin municipal corporation (hereinafter referred to as the "City").

WHEREAS, Optimum is desirous of donating a scoreboard 16' x 5' in size with a LED digital display as is more specifically described in the quote attached hereto and marked as Exhibit A, which scoreboard shall be placed in Calhoun Park in the location as depicted on the attached aerial map hereinafter referred to as Exhibit B; and

WHEREAS, Optimum is desirous of donating the scoreboard as described in Exhibit A; and

WHEREAS, NBAA is desirous of donating the services of an electrician to trench an electric service line and to connect the scoreboard to electric service in a location as noted in Exhibit B. NBAA has obtained a quote from Giraffe Electric II, Inc. for the services and in consideration of the donation of the sign, is willing to donate payment for the aforementioned electric services; and

WHEREAS, the scoreboard will have a location for the placement of a sign. NBAA further agrees to pay for the cost of placing a sign on the scoreboard indicating that the scoreboard is located at the Darrell Standish Field. The cost of said sign on the scoreboard will be paid for by NBAA and will replace the existing sign on the existing manual scoreboard.

WHEREAS, the City is desirous of accepting the donation of the sign from Optimum and the electric services by NBAA.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby covenant and agree as follows:

1. The City consents to Optimum and NBAA, their contractors, subcontractors, agents, employees and/or assigns to enter into Calhoun Park and to provide the services set forth in the attached Exhibit A, and the providing of electric service and connection as depicted on Exhibit B.

2. Optimum and NBAA agree to provide the City with evidence acceptable to the City that their contractors, and anyone providing services related to the installation of the scoreboard/sign and electrical connection maintain adequate public liability insurance, workers compensation insurance and auto insurance with limits acceptable to the City, the public liability insurance policy would list the City as an Additional Insured on a primary and non-contributory basis for public liability coverage.

3. Optimum and NBAA further agree to indemnify the City against claims, demands, actions or causes of actions, including actual attorney fees arising from the installation of the scoreboard and the providing of electric service to the scoreboard.

4. The parties agree that the services being provided hereunder shall be provided at the expense of the Optimum and NBAA and not the City.

5. Optimum and NBAA agree that their contractors shall follow the manufacturer's use and instructions for all products that are utilized in the performance of the donated services for the purchase and installation of the scoreboard; the sign to be placed on it; as well as the electric service to be provided to the scoreboard. All electric services shall be provided in accordance with State and City of New Berlin applicable electrical codes.

6. Optimum and NBAA, as well as any contractors/subcontractors they may retain, shall appropriately guard the worksite to prevent injury to any persons that may be in the vicinity of those portions of Calhoun Park where the services are being performed.

7. Optimum and NBAA agree that in performing the services of this Agreement, that their contractors, subcontractors, agents, employees and/or assigns shall comply with any applicable State Statutes, Administrative Code provisions or City Ordinances which may be applicable to their activities.

8. Optimum and NBAA agree that upon the installation of the scoreboard and sign, said items shall become the property of the City of New Berlin.

9. This Agreement is governed and construed in accordance with the laws of the State of Wisconsin.

10. This Agreement represents the complete understanding of the parties with respect to the subject matter set forth herein, and may only be amended by a subsequent agreement executed by both parties.

11. This Agreement shall become effective upon the date the last party executes the same. Each party to this Agreement warrants and represents that it has received the authority of its governing body to permit the individual signing the Agreement on its behalf to execute the same.

[Signature Page to Follow]

Dated: _____

DONOR:
OPTIMUM CRUSH, INC.

By: _____

DONOR:
NEW BERLIN ATHLETIC ASSOCIATION

By: _____

Dated: _____

CITY:
CITY OF NEW BERLIN

By: _____
David Ament, Mayor

QUOTATION

PREPARED FOR

Optimum Crush, Inc.
2349 S. Commerce Drive
New Berlin WI 53151

Jerrold Dulmes

jerrod.dulmes@optimumcrush.com
14142483330

DETAILS

Quote Number: 41643808

Prepared By: Charlene Knight

PO Number:

Created On: February 4, 2022

16' x 5' BASEBALL SCOREBOARD

- 15" LED digits with Protective Shields
- Home/Guest score and Innings up to 99
- 2" Round - Ball, Strike, Out, Hit and Error Indicators
- Galvanized steel cabinet with powder coat finish
- Wireless remote control with internal rechargeable battery
- 5 - Year Limited Warranty

3385-21

1

\$3,795.00

\$3,795.00

SP16X21-
OD

16' School Identification / Sponsor Panel for Outdoor Scoreboards

2

\$525.00

\$1,050.00

SHIPPING

SHIPPING

1

\$570.00

\$570.00

NOTES:

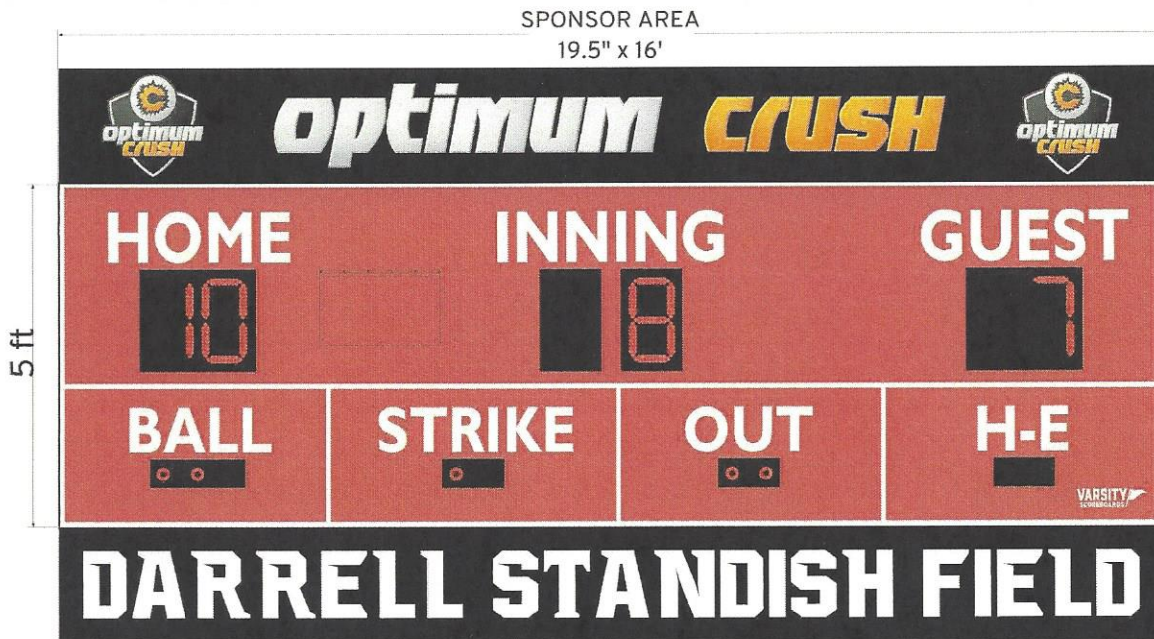
Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express and personal checks accepted for your convenience

Subtotal

\$5,415.00



MODEL - 3385



Please review these graphics carefully. Changes requested after acceptance of this quote may result in additional charges.

Colors are for proofing only and may vary on different printers, monitors, and finished products.

Logo creation fee may apply. If you have any questions concerning this quotation or if there is anything else I can do for you, please give me a call. Thank you for the opportunity to quote on your project.

Sincerely,



CHARLENE KNIGHT, Sales Associate
charlene.knight@varsityscoreboards.com
800.323.7745, Ext. 160

106 Max Hurt Drive
Murray, KY 42071



QUOTATION

Toll-Free: **1-800-323-7745**
varsityscoreboards.com

PREPARED FOR

Optimum Crush, Inc.
2349 S. Commerce Drive
New Berlin WI 53151

Jerrold Dulmes
jerrod.dulmes@optimumcrush.com
14142483330

DETAILS

Quote Number: 41643808
Prepared By: Charlene Knight
PO Number:
Created On: February 4, 2022

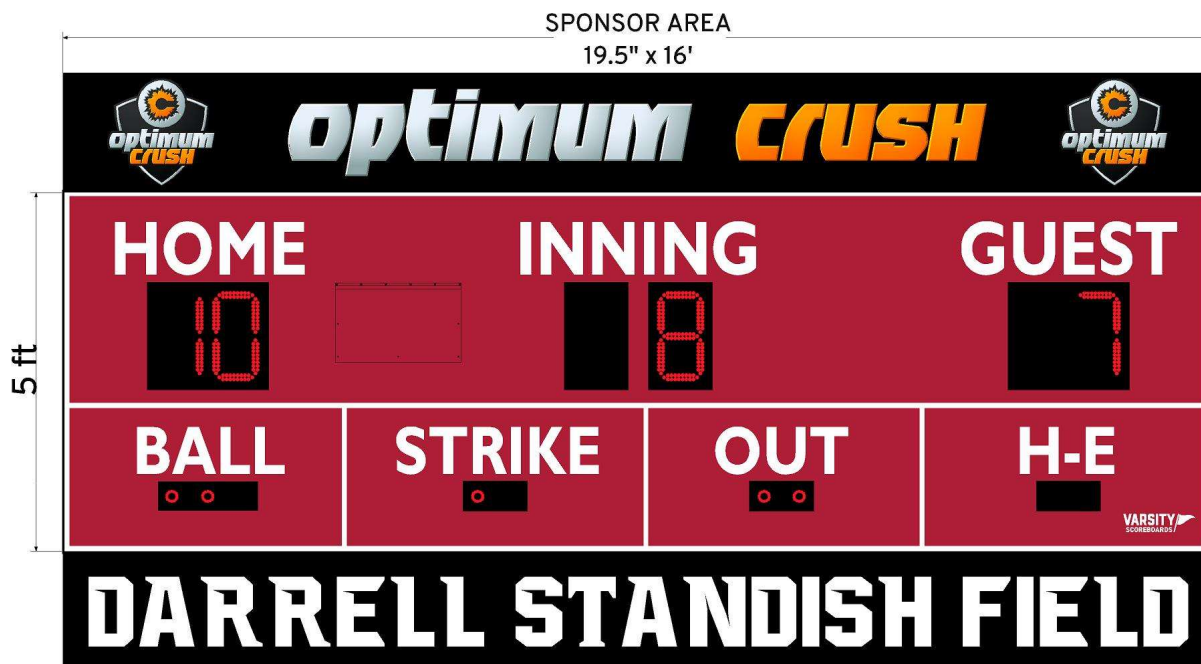
PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
3385-21	16' x 5' BASEBALL SCOREBOARD 15" LED digits with Protective Shields - Home/Guest score and Innings up to 99 2" Round - Ball, Strike, Out, Hit and Error Indicators	1	\$3,795.00	\$3,795.00
	- Galvanized steel cabinet with powder coat finish - Wireless remote control with internal rechargeable battery 5 - Year Limited Warranty			
SP16X21-OD	16' School Identification / Sponsor Panel for Outdoor Scoreboards	2	\$525.00	\$1,050.00
SHIPPING	SHIPPING	1	\$570.00	\$570.00

NOTES:

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express and personal checks accepted for your convenience

Subtotal \$5,415.00
Quote Total **\$5,415.00**

MODEL - 3385



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Sincerely,



CHARLENE KNIGHT, Sales Associate
charlene.knight@varsityscoreboards.com
800.323.7745, Ext. 160

- Ants
- Hotels
- Attractions
- Museums
- Transit
- Pharmacies
- ATMs

