



Utility Committee MEETING AGENDA

May 9, 2023 - 5:30 PM
Council Chambers
3805 S. Casper Drive

Published 5/3/2023

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE**
3. **APPROVAL OF MINUTES**
 - A. March 28, 2023 Utility Committee Meeting Minutes
4. **NEW BUSINESS**
 - A. UT 07-23 Recommend to Common Council to reject the bid from Power & Tel as being non-responsive to the bid specifications in respect to the Fiber Optic Cable Installation Project.
 - B. UT 08-23 Recommend to the Common Council to award the construction contract for the Fiber Optic Cable Installation Project to the lowest responsive bidder, Dulaca and Tobin in the amount of \$1,480,005.28, with a ten percent (10%) contingency of \$148,000.00, for a total project cost not to exceed \$1,628,005.28.
5. **UPDATES**
 - A. Rate Case Update
6. **ADJOURN**

Supplemental Information:

- The meeting agenda and agenda packet are available online at www.NewBerlin.org. The minutes are published online and are approved at the next regularly scheduled meeting.
- It is possible that action will be taken on any of the items on the agenda and that the agenda may be discussed in any order.
- You may provide comments to the City Clerk via email at CitizenComments@NewBerlin.org. Comments will be forwarded to the Mayor and members of the governing body. Emailed comments are not read during the meeting.
- The City of New Berlin strives to host inclusive, accessible meetings that enable all individuals to engage and participate fully. Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible, please contact City Clerk Rubina R. Medina at (262) 786-8610 or via email at CityClerk@NewBerlinWI.gov at least 48 hours before the scheduled meeting time. Efforts will be made to accommodate the needs of disabled individuals through appropriate aids and/or services.
- It is also possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.



Utility Committee MEETING MINUTES

March 28, 2023 - 4:45 PM
Conference Room A/B
3805 S. Casper Drive

Please note: Minutes are unofficial until approved at the next regular scheduled meeting.

MINUTES

1. CALL TO ORDER

Alderman Harenda called the meeting to order at 4:50PM

2. ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

INSERTNAME took the roll call as follows:

Present: Alderperson Garrigues, Alderperson Hopkins, Alderperson Harenda

Excused: Commissioner Anderson and Commissioner Nissen

Staff Present: Utility Manager Jim Hart, City Attorney Mark Blum, Deputy City Clerk Sherri Hanson

3. APPROVAL OF MINUTES

A. January 24, 2023 Utility Committee Minutes

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Garrigues
Second by: Alderperson Hopkins
Motion Passed 3-0

4. NEW BUSINESS

A. UT 06-23 Recommend to the Common Council to award the construction contract for the Private Property I/I Pipe Bursting Project to the lowest responsive bidder, Mid City Corporation, in the amount not to exceed \$1,976,847.00.

MOTION: Motion to Approve

VOTE: Motion by: Alderperson Hopkins
Second by: Alderperson Garrigues
Motion Passed 3-0

5. UPDATES

6. ADJOURN

MOTION: Motion to Adjourn at 4:46PM

VOTE: Motion by: Alderperson Garrigues
Second by: Alderperson Hopkins
Motion passed 3-0

Respectfully Submitted by:
Sherri L Hanson
Deputy City Clerk

UTILITY STAFF REPORT

EXECUTIVE SUMMARY

CUSTOMER/PROJECT:

City of New Berlin Utility
Fiber Optic Cable Installation Project

LOCATION:

City Wide

REQUEST:

To reject the bid from Power & Tel as being non-responsive to the bid specifications in respect to the Fiber Optic Cable Installation Project.

UTILITY MANAGER RECOMMENDATION:

Recommend to Common Council to reject the bid from Power & Tel as being non-responsive to the bid specifications in respect to the Fiber Optic Cable Installation Project.

DETAILS IN ATTACHED STAFF REPORT

**CITY OF NEW BERLIN
UTILITIES DEPARTMENT
STAFF REPORT**

**City of New Berlin Utilities
Fiber Optic Cable Installation Project**

DATE STAFF REPORT CREATED: May 1, 2023

CUSTOMER/PROJECT NAME: City of New Berlin Utilities
Fiber Optic Cable Installation Project

ISSUE/DESCRIPTION OF PROJECT:

This project consists of installing fiber optics to all utility lift stations, pump houses, elevated towers and PRV Pit

REQUESTED ACTION:

Recommend to Common Council to reject the bid from Power & Tel as being non-responsive to the bid specifications in respect to the Fiber Optic Cable Installation Project.

FISCAL IMPACT: N/A

SOURCE OF FUNDS: N/A

RATIONALE:

The contractor was non-responsive to the bid specifications; therefore, it should be rejected.

UTILITY MANAGER RECOMMENDATION:

To reject the bid from Power & Tel as being non-responsive to the bid specifications.

ATTACHMENTS: Bid Tabulations

UT07-23

May 1st, 2023

TO: Jim Hart
Utility Manager
City of New Berlin
3805 S Casper Drive
New Berlin, WI 53151

RE: City of New Berlin Project UT-23-01 Tabulation and Recommendation of Award

Bids were received and publicly opened on Thursday April 27th, 2023 for the City of New Berlin Project UT-23-01 Fiber Optic Connections. Below is the tabulation of the accepted Bids.

Bids were received from the following contractors:

CableCom

Deluca & Tobin

Holtger Brothers Inc

IHC Construction Companies

***Power & Tel**

**Power and Telephone Supply submitted a Materials Only Bid for this project, therefore it did not meet the project requirements and was not considered for project award.*

Below is a tabulation of the qualified Bid Responses:

Contractor	Base Bid Pricing
CableCom	\$ 1,646,356.97
Deluca & Tobin	\$ 1,480,005.28
Holtger Brothers Inc	\$ 2,806,819.56
IHC Construction Companies	\$ 2,410,710.00

All Qualified bid responses comply with the bidding rules, and none stated any exception to the contract terms and conditions.



UT07-23

MCE has reviewed the response from the lowest bidder, Deluca & Tobin, and found it to be complete and within compliance of the Bidding Terms and Conditions. MCE has thus determined that Deluca & Tobin is qualified to perform this work per the RFB documents.

MCE recommends award of the City of New Berlin Project UT-23-01 Fiber Optic Connections to **Deluca Tobin**, 1724 N Silverspring Dr, Appleton, WI 54913, for the Lump Sum Bid Amount of **\$1,480,005.28**.

Thank you for entrusting MCE with this project design, and bidding support. We look forward to entering the Management phase of this project and seeing the construction of this network through to completion.

Please feel free to contact me with any questions or comments.

Sincerely,

Dan Becker
President
Multimedia Communications & Engineering, Inc.

UTILITY STAFF REPORT

EXECUTIVE SUMMARY

CUSTOMER/PROJECT:

City of New Berlin Utility
Fiber Optic Cable Installation Project

LOCATION:

City Wide

REQUEST:

Award construction contract for the Fiber Optic Cable Installation Project to the lowest responsive bidder Deluca and Tobin

UTILITY MANAGER RECOMMENDATION:

Recommend to the Common Council to award the construction contract for the Fiber Optic Cable Installation Project to the lowest responsive bidder, Dulaca and Tobin in the amount of \$1,480,005.28, with a ten percent (10%) contingency of \$148,000.00, for a total project cost not to exceed \$1,628,005.28.

DETAILS IN ATTACHED STAFF REPORT

1. In April, 2023 the City of New Berlin Utility solicited bids for the Fiber Optic Cable Installation Project.
2. On April 27th, 2023, the Utility received five (5) bids for the Fiber Optic Cable Installation Project. Staff reviewed the bids and determined that Deluca & Tobin was the lowest responsive bidder.
3. A bid award recommendation and summary of the bid job is attached to this staff report.

**CITY OF NEW BERLIN
UTILITIES DEPARTMENT
STAFF REPORT**

**City of New Berlin Utility
Fiber Optic Cable Installation Project**

DATE STAFF REPORT CREATED: May 1, 2023

CUSTOMER/PROJECT NAME: City of New Berlin Utility
Fiber Optic Cable Installation Project

ISSUE/DESCRIPTION OF PROJECT:

This project consists of installing fiber optics to all utility lift stations, pump houses, elevated towers and the PRV Pit.

REQUESTED ACTION:

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FISCAL IMPACT: \$1,628,005.28

SOURCE OF FUNDS: Water CIP 90-107000
Wastewater CIP 80-107000

RATIONALE:

Replace the existing outdated, failing radio communication system.

UTILITY MANAGER RECOMMENDATION:

Award the construction contract for the Fiber Optic Cable Installation Project to the lowest responsive bid, Dulaca and Tobin in the amount of \$1,480,005.28, with a ten percent (10%) contingency of \$148,000.00, for a total project cost not to exceed \$1,628,005.28.

ATTACHMENTS: Award Recommendations

UT 08-23

May 1st, 2023

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Utility Manager
City of New Berlin
3805 S Casper Drive
New Berlin, WI 53151

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